

Regular Meeting of the Shetek Area Water and Sewer Commission

August 14, 2017

Members present: Jamie Thomazin, Harley Wahl, Trevor Humphrey, Donna Kor, Jon Hoyme

Others: Dave Brown, Blake Heronimous, Bill Oliver, Gene Short, Jim Jens, Jean Christoffels.

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

Agenda:

- **Motion (8/14/17a)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve the agenda. Motion carried unanimously.

Minutes:

- **Motion (8/14/17b)** Moved by Harley Wahl, seconded by Trevor Humphrey to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (8/14/17c)** Moved by Moved by Donna Kor, seconded by Trevor Humphrey to pay the invoices totaling \$20,460.22. Motion carried unanimously.

Engineers report:

1. Reviewed the Lutheran Bible Camp repair.
2. Dave is looking into circuit board issues with Trevor and Doug Brinks.
3. Flow meter reading remain good and on line with November discharge plan.
4. Pump issues seem to be increasing with more not repairable.
5. Jeff Barstad has indicated he is happy with the performance of his system.
6. Valhalla campground and Shetek Baptist camp commercial installations are yet to be completed.

City of Currie Negotiation:

Discussion on the proposed agreement with the city of Currie. The proposal was reviewed and a consensus was agreed to pending review by the SAWS's and City of Currie's attorneys. Agreement would provide a permanent easement for existing pipe and shared maintenance fees for the discharge pipe.

- **Motion (8/14/17d)** Moved by Donna Kor, seconded by Trevor Humphrey to move forward and have SAWS attorney draft agreement. Motion carried unanimously.

Other:

- a. Newsletter to be distributed in August was reviewed with a stronger emphasis on leaving the power on to the grinder.
- b. Bylaws and ordinances were reviewed with discussion on a seasonal position on the Board, seasonal's right to vote and start time of billing with a new sewer installation. Agreed billing would begin at the time of Dave Brown's installation.
- c. Delinquent sewer bill for Robert Smithback. After review, a motion was made to bill totaling \$2209.74 for disconnect fees and sewer and late charges. Will write off \$152.19 of sewer and late charges from June & July 2017
 - **Motion (8/14/17e)** Moved by Donna Kor, seconded by Harley Wahl to OK that assessment. Motion carried unanimously.

- d. Conversation on Jeff Barstad late fees. A meeting with Heidi Winter to be arranged to provide detailed information which need to be specific reflecting his concerns.
- e. Delinquent sewer bill reviewed for Schuiteman family of \$42. Agreed to write off remaining charge from 2009.
 - **Motion (8/14/17f)** Moved by Trevor Humphrey, seconded by Donna Kor to forgive the charge. Motion carried unanimously.
- f. Back lot ring charges reviewed for Forman acres in 3rd addition. Assessment will be at today's costs, 2017 ring route fees, with the addition of curb stop and grinder station.
 - **Motion (8/14/17g)** Moved by Trevor Humphrey, seconded by Donna Kor to approve these rates. Motion carried unanimously
- g. Ziegler proposal for equipment inspection was reviewed at rate of around \$5000 per piece of equipment.
 - **Motion (8/14/17h)** Moved by Trevor Humphrey, seconded by Harley Wahl to deny proposal. Motion carried unanimously.
- h. Discussed proposal by Chuck Pettipiece to do review and report on fee structure at cost of \$2,200 to \$3,600 depending on need to attend meetings.
- i. Reviewed disconnect form for future use.

Next meeting: Sept 11, 2017 at 4:00 PM

Adjourn:

- **Motion (8/14/17i)** Moved by Donna Kor, seconded by Harley Wahl to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary