

Regular Meeting of the Shetek Area Water and Sewer Commission July 10, 2017

Members present: Jamie Thomazin, Harley Wahl, Donna Kor, Trevor Humphrey

Members absent: Jon Hoyme

Others: James Jens, Lori Gunnink, Dave Brown, Bill Oliver, Jeb Malone, Heidi Winter, Sarah Soderholm, Jean Christoffels

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

Agenda:

- **Motion (7/10/17a)** Moved by Harley Wahl, seconded by Donna Kor to approve the agenda.

Minutes:

- **Motion (7/10/17b)** Moved by Donna Kor, seconded by Harley Wahl to approve the minutes from the previous meeting. Motion carried unanimously.

Sewer Billing

Pro-rate sewer billing at property sale

Heidi Winter talked about fee schedules based on home sales and the pro-rating of the sewer billing that is no longer necessary since it is a flat fee. She requested that we remove it from our bylaws because of the confusion it causes for everyone. We agree to check our bylaws and remove it if it existed.

- **Motion (7/10/17c)** Moved by Donna Kor, seconded by Harley Wahl to no longer require the Auditor's Office to pro-rate sewer billing at property sale. Motion carried unanimously.

Process to re-evaluate sewer utility billing rates

Discussed hiring Chuck Pettipiece to review sewer billing rates re-evaluation of our price structure.

- **Motion (7/10/17d)** Moved by Donna Kor, seconded by Harley Wahl to hire Chuck Pettipiece and request an estimate. Motion carried unanimously.

- **Motion (7/10/17e)** Moved by Donna Kor, seconded by Harley Wahl to charge \$15.00 per month for the remainder of the debt service when a sewer system is abandoned. Motion carried unanimously.

Treasurer's report:

- **Motion (7/10/17f)** Moved by Donna Kor, seconded by Harley Wahl to pay all invoices on the expense sheet. Motion carried unanimously.

Engineers report:

1. Dave gave a breakdown of the 4th of July repairs and maintenance. The calibration of the flow meter went good. He said we are going to get a rain gauge so that we can maintain appropriate readings after a heavy rainfall at the ponds.
2. Dave indicated they were down to only six pumps, so he ordered six more.
3. We spoke about 92 South Shore Drive - the owner said that there was work done with the sewer system and it never got completed or more so once the work was complete, there was some settling that needs to be resolved. Dave will assist in repairs up to the DNR standards/
 - **Motion (7/10/17g)** Donna Kor moved and Harley Wahl seconded to have work completed at 92 South Shore Drive. Motion carried unanimously.
4. Discussed delinquent sewer bills and reviewed a letter to be sent out.
 - **Motion (7/10/17h)** Harley Wahl moved to accept the letter as written and direct the County to mail. Donna Kor seconded it. Motion carried unanimously.
5. Discussed a landsplit on a backlot of Lakeview Drive. The two lots were combined to have only one ring fee, so when they are split now, need to have a SAC fee charged.
 - **Motion (7/10/17i)** Moved by Donna Kor, seconded by Harley Wahl to approve the Henderson lot split on Lakeview Drive. Motion carried unanimously.

Next meeting: Aug 14, 2017, at 4:00 PM

Adjourn:

- **Motion (7/10/17j)** Moved by Harley Wahl, seconded by Donna Kor to adjourn. Motion carried unanimously.

Respectfully Submitted,

Trevor J. Humphrey
Shetek Area Water & Sewer Commission