

Regular Meeting of the Shetek Area Water and Sewer Commission

March 13, 2017

Members present: Jamie Thomazin, Harley Wahl, Donna Kor, Trevor Humphrey

Others: Dave Brown, Blake Heronimus, Bill Oliver, Lori Gunnink

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

Agenda:

- **Motion (3/13/17a)** Moved by Harley Wahl, seconded by Donna Kor to approve the agenda with three additions: Currie negotiations; Insurance Claim info; and Jeff Barstad billing. Motion carried unanimously.

Minutes:

- **Motion (3/13/17b)** Moved by Donna Kor, seconded by Harley Wahl to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurer's report:

a. Approval of Invoices

- **Motion (3/13/17c)** Moved by Donna K, seconded by Harley W to table billing for pipe repair in Currie until after Currie meets with it's Lawyer. Motion carried unanimously.
- **Motion (3/13/17d)** Moved by Donna K, seconded by Harley W to pay all invoices on the expense sheet, except the Currie pipe repair bill. Motion carried unanimously.

b. Currie Negotiations

Jamie met with City of Currie and they'd proposed an increase in the billing.

- **Motion (3/13/17e)** Moved by Trevor H, seconded by Harley W to keep our current billing with Currie the same as it was last year: \$10,000 flat fee plus \$1,500 Administrative fee, and \$.50/1,000 gallon over 20 million gallons not to exceed \$5,000. Motion carried unanimously.
- **Motion (3/13/17f)** Moved by Donna K, seconded by Harley W to update our ordinance and bylaws, to be reviewed by the SAWS Attorney, to state that a request in writing and a proposed plan to combine two lots would be required. All assessments are to be paid up on the ring fee. There would also be a prorated amount due calculated at \$15 dollars per month to account for the "paydown" portion of the bill. Costs to remove grinder, basin and lines would be the responsibility of the landowner.

Discussion of additions to agenda:

1. We discussed the insurance claim of \$11,138.
2. We discussed Jeff Barstad's billing error that was resolved by Heidi Winter's office. Nothing of concern for the SAWS Board at this time, it was a clerical error.

Engineers report:

1. Dave talked about a water leak on Keeley Island. No sewage was released.
2. The shutdown to repair and replace impellers and air release valves went well; should realize reduced odor issues and lower electric costs.
3. Dave updated us on Loosbrock's insurance claim. It was completed and they were very happy with the end result.
4. Dave and Blake will work on assessing a value to extra repair parts. At this time the value is zero.
5. Minnesota Pump Works Proposal for grinder pumps was reviewed.
 - **Motion (03/13/17g)** Moved by Donna K, seconded by Harley W to purchase six (6) more pumps per proposal from Minnesota Pump Works.

Next meeting: April 10, 2017, at 4:00 PM

Adjourn:

- **Motion (03/13/17h)** Moved by Harley Wahl, seconded by Donna Kor to adjourn. Motion carried unanimously.

Respectfully Submitted,

Trevor J. Humphrey
Shetek Area Water & Sewer Commission