

## **Regular Meeting of the Shetek Area Water and Sewer Commission January 9, 2017**

**Members present:** Jamie Thomazin, Harley Wahl, Donna Kor, Trevor Humphrey, Jon Hoyme  
**Others:** Dave Brown, Blake Heronimus, Bill Oliver, Jim Jens, Lori Gunnink

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

### **Agenda:**

- **Motion (1/9/17a)** Moved by Donna Kor, seconded by Trevor Humphrey to approve the agenda with one addition. Motion carried unanimously.

Introductions of Board members and Advisors to new County Commissioner Lori Gunnink.

### **Minutes:**

- **Motion (1/9/17b)** Moved by Donna Kor, seconded by Harley Wahl to approve the minutes from the previous meeting. Motion carried unanimously.

### **Election of officers:**

Chair: Jamie Thomazin was nominated by Donna Kor.

- **Motion: (1/9/17c)** Moved by Harley Wahl, seconded by Trevor Humphrey to cast a unanimous ballot for Jamie. Motion carried unanimously.

Vice Chair: Donna Kor was nominated by Harley Wahl

- **Motion: (1/9/17d)** Moved by Trevor Humphrey, seconded by Harley Wahl to cast a unanimous ballot for Donna. Motion carried unanimously.

Secretary: Jon Hoyme was nominated by Donna Kor.

- **Motion: (1/9/17e)** Moved by Harley Wahl, seconded by Donna Kor to cast a unanimous ballot for Jon. Motion carried unanimously.

### **Heidi Winter came in to discuss the engagement letter from the State Auditor.**

- **Motion (1/9/17f)** Moved by Donna Kor, seconded by Harley Wahl to approve the State Auditor's engagement letter and authorize Chairman Thomazin to sign. Motion carried unanimously.

Reviewed the fund balance report with Heidi Winter.

### **Treasurers report:**

- **Motion (1/9/17g)** Moved by Trevor Humphrey, seconded by Donna Kor to pay the invoice of \$690.24 to Murray County for billing. Motion carried unanimously.
- **Motion (1/9/17h)** Moved by Harley Wahl, seconded by Trevor Humphrey to pay the

invoice of \$500.00 to the City of Slayton for use of their water fire truck. Motion carried unanimously.

- **Motion (1/9/17i)** Moved by Donna Kor, seconded by Trevor Humphrey to pay the invoice of \$2,233.50 to the Minnesota State Auditor for services. Motion carried unanimously.
- **Motion (1/9/17j)** Moved by Trevor Humphrey, seconded by Harley Wahl to table the bill from Currie for discharge pipe repair pending conversation with Currie for clarification and the State of Minnesota for permitting. Motion carried unanimously.
- **Motion (1/9/17k)** Moved by Donna Kor, seconded by Harley Wahl to pay the invoice of \$81.25 to MVTL (Invoice #839611) for testing. Motion carried unanimously.
- **Motion (1/9/17l)** Moved by Harley Wahl, seconded by Trevor Humphrey to pay the invoice of \$81.25 to MVTL (Invoice #839612) for testing. Motion carried unanimously.
- **Motion (1/9/17m)** Moved by Donna Kor, seconded by Trevor Humphrey to pay the invoice of \$81.25 to MVTL (Invoice #841594) for testing. Motion carried unanimously.
- **Motion (1/9/17n)** Moved by Trevor Humphrey, seconded by Donna Kor to pay the invoice of \$81.25 to MVTL (Invoice #841559) for testing. Motion carried unanimously.
- **Motion (1/9/17o)** Moved by Harley Wahl, seconded by Trevor Humphrey to pay the invoice of \$454.75 to MVTL (Invoice #842376) for testing. Motion carried unanimously.
- **Motion (1/9/17p)** Moved by Donna Kor, seconded by Trevor Humphrey to pay the invoice of \$1,653.00 to Slayton Plumbing and Heating for pump repair. Motion carried unanimously.
- **Motion (1/9/17q)** Moved by Trevor Humphrey, seconded by Harley Wahl to pay the invoice of \$29.16 to Murray County News for public notice posting for SAWS residential rate increase. Motion carried unanimously.
- **Motion (1/9/17r)** Moved by Donna Kor, seconded by Trevor Humphrey to pay the invoice of \$392.85 to Murray County for postage. Motion carried unanimously.
- **Motion (1/9/17s)** Moved by Harley Wahl, seconded by Donna Kor to pay the invoice of \$23.00 to Murray County News for public notice posting for SAWS residential rate increase. Motion carried unanimously.

Reviewed the 2017 sewer rates and clarified the existing business rates.

Donna Kor, Jamie Thomazin, Dave Brown, and Blake Heronimus will review the existing bylaws and ordinances to see if adjustments or clarifications need to be made to cover lot and building situations that have come to the Board's attention. This to be followed up with conversation with the Board's Attorney, as needed.

Reviewed possible change in electricity rate from Nobles Cooperative Electric.

**Engineers report:**

1. MVTL testing report came out OK. We are currently pumping about 90,000 gallons a day.
2. Ken and Dave did a tour and review and inventory of equipment and storage.
3. Plenty of December calls, many for smell issues as a result of home vent pipes freezing.
4. The four commercial units are ready to install, waiting for more favorable weather.
5. Check valve inspection will be done around the 18th.
6. Harley raised the issue of potential shut offs in right of way being damaged and perhaps a marking post needs to be put in place.

**Next meeting:** February 13, 2017, at 4:00 PM

**Adjourn:**

- **Motion (1/9/17t)** Moved by Harley Wahl, seconded by Trevor Humphrey to adjourn.  
Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme  
Shetek Area Water & Sewer Commission Secretary