

Regular Meeting of the Shetek Area Water and Sewer Commission December 12, 2016

Members Present: Donna Kor, Harley Wahl, Trevor Humphrey, Jon Hoyme

Members Absent: Jamie Thomazin

Others: Dave Brown, Blake Heronimus, Bill Oliver, Bob Moline, Jim Jens

Property Owner: Sam Toner

Meeting called to order by Vice Chair Donna Kor at 4:00 PM.

Agenda:

- **Motion (12/12/16a)** Moved by Harley Wahl, seconded by Trevor Humphrey to approve the agenda as printed. Motion carried unanimously.

Minutes:

- **Motion (12/12/16b)** Moved by Harley Wahl, seconded by Trevor Humphrey to approve the minutes from the last meeting. Motion carried unanimously.

Treasurers report:

- **Motion (12/12/16c)** Moved by Harley Wahl, seconded by Trevor Humphrey to pay the invoice of \$256.27 to Murray County for postage. Motion carried unanimously.
- **Motion (12/12/16d)** Moved by Trevor Humphrey, seconded by Harley Wahl to pay the invoice of \$688.32 to Murray County for billing. Motion carried unanimously.
- **Motion (12/12/16e)** Moved by Harley Wahl, seconded by Trevor Humphrey to table the MVTL bills until next month pending clarifications. Motion carried unanimously.
- **Motion (12/12/16f)** Moved by Trevor Humphrey, seconded by Harley Wahl to pay the invoice of \$1613.00 to Slayton Plumbing and Heating for pump repair. Motion carried unanimously.
- **Motion (12/12/16g)** Moved by Harley Wahl, seconded by Trevor Humphrey to pay the invoice of \$2088.00 to Slayton Plumbing and Heating for line flushing of several lines. Motion carried unanimously.
- **Motion (12/12/16h)** Moved by Trevor Humphrey, seconded by Harley Wahl to pay the invoice of \$10,980.00 to Slayton Plumbing and Heating for four pumps and retrofit on two commercial sites. Motion carried unanimously.

Discussion:

1. Discussion of information from Heidi Winter in reference to billing and late fees, and lots belonging to Jeff Barstad. We have asked the environmental office to do some additional checking on the history of these concerns. Trevor Humphrey will update Mr. Barstad.
2. Discussion with Sam Toner on lot he has purchased and removed the cabin and buildings and

his question concerning the monthly charges. Explained that \$15 of that fee is for debt retirement, the rest toward running the system. We will check by laws in reference to the non-loan part of the costs and respond to his request.

3. Discussion of proposal from subcommittee to raise the monthly fee on residential property from \$40 to \$45. We are running a deficit monthly because of the maintenance costs. A letter to be sent to the property owners was shared with the board.

➤ **Motion (12/12/16i)** Moved by Trevor Humphrey, seconded by Harley Wahl to approve the rate increase to be shared with property owners by letter and in the newspaper. Motion carried unanimously.

Engineers report:

1. Reported on the flushing on four lines at Keeley, Valhalla, Breezy, and state park.
2. Referenced a backup at Loosbrocks, insurance form has been filed in case there are any costs involved in clean up or repair.
3. Ponds have been discharged, all went well including the testing.
4. Blake shared spread sheet on repairs, parts for the year including comparisons. This is very helpful as we look at maintenance and repair costs going forward.

Received a dividend of \$134 from League of Minnesota Cities.

Reviewed section 1.07 in reference to buildings on lots used for sleeping and how it therefore requires sewer.

Harley Wahl has the form to apply for a full term on the sewer board.

Next meeting: January 9, 2017, 4:00 PM

Adjourn:

➤ **Motion (12/12/16j)** Moved by Harley Wahl, seconded by Trevor Humphrey to adjourn. Motion carried.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary