

Regular Meeting of the Shetek Area Water and Sewer Commission November 14, 2016

Members present: Jamie Thomazin, Harley Wahl, Trevor Humphrey, Jon Hoyme, Donna Kor

Others: Dave Brown, Blake Heronimus, Heidi Winter, Jean Christoffels, James Jens, Ken Bickner

Residents: Al and Marilyn Smith

Meeting called to order by Chairman Jamie Thomazin at 4:00 PM

Agenda:

- **Motion (11/14/16a)** Moved by Harley Wahl, seconded by Donna Kor to approve the agenda with additions. Motion carried unanimously.

Minutes:

- **Motion (11/14/16b)** Moved by Trevor Humphrey, seconded by Donna Kor to approve the minutes October 11, 2016. Motion carried unanimously.

Treasurers report:

- **Motion (11/14/16c)** Moved by Donna Kor, seconded by Trevor Humphrey to pay the invoice of \$250.10 to Murray County for postage. Motion carried unanimously.
- **Motion (11/14/16d)** Moved by Harley Wahl, seconded by Donna Kor to pay the invoice of \$1645.50 to the State of Minnesota for the audit. Motion carried unanimously.
- **Motion (11/14/16e)** Moved by Harley Wahl, seconded by Trevor Humphrey to pay the invoice of \$185.00 to Bill's Backhoe for dirt and dirt work at Ron Reinsma's property. Motion carried unanimously.
- **Motion (11/14/16f)** Moved by Trevor Humphrey, seconded by Harley Wahl to pay the invoice of \$465.98 to Ferguson waterworks for supplies. A bill will be sent to property owner for reimbursement. Motion carried unanimously.
- **Motion (11/14/16g)** Moved by Donna Kor, seconded by Harley Wahl to pay the invoice of \$48.00 to MVTL for quarterly testing. Motion carried unanimously.
- **Motion (11/14/16h)** Moved by Donna Kor, seconded by Harley Wahl to pay the invoice of \$81.25 to MVTL for testing the outlet flow. Motion carried unanimously.
- **Motion (11/14/16i)** Moved by Donna Kor, seconded by Trevor Humphrey to pay the invoice of \$20.52 to Slayton building for materials. Motion carried unanimously.
- **Motion (11/14/16j)** Moved by Harley Wahl, seconded by Trevor Humphrey to pay the invoice of \$453.15 to Ferguson for parts. Motion carried unanimously.
- **Motion (11/14/16k)** Moved by Donna Kor, seconded by Trevor Humphrey to pay the invoice of \$688.32 to Murray County for billing services. Motion carried unanimously.
- **Motion (11/14/16l)** Moved by Harley Wahl, seconded by Trevor Humphrey to pay the invoice of \$1775.00 to Slayton Plumbing for pump repair services. Motion carried unanimously.
- **Motion (11/134/16m)** Moved by Donna Kor, seconded by Harley Wahl to pay the invoice of \$149.43 to Slayton Plumbing for pump parts. Motion carried unanimously.

Discussion of additions to agenda.

1. Discussion with Smiths concerning lot purchase and sewer situation and costs. After discussion:
 - **Motion (11/14/16n)** Moved by Trevor Humphrey, seconded by Harley Wahl to forego hookup fees or monthly sewer charges if there is no bathroom or water facilities on the lot, conditional on researching the ordinances. Motion carried unanimously.
2. Heidi Winter shared the profit and loss statement with history. After much discussion, a sub-committee of Jon Hoyme and Donna Kor will look further into the information and bring a recommendation to the Board at the next meeting. Dave Brown and Blake Heronimus will also be kept informed.
3. Discussion of Jeff Barstad emails and calls. A review of the Bolton/Menk records from the property involved will be reviewed.
4. Discussion of the Greg and Lori Grant billing.
5. Discussion of the Key Largo and Valhalla Campground situation as it relates to the bowl and four campsites. Public Health is looking into the situation and how it was handled. We will see what the State comes up with.
6. Discussion on the Robert Smithback property and the grinder removal, debt service, etc. when lots are combined.
7. Reviewed insurance form. Agent was unavailable to be with us.
 - **Motion (11/14/16o)** Moved by Donna Kor, seconded by Harley Wahl to have Jamie Thomazin sign the insurance/ liability form. Motion carried unanimously.

Engineers report:

1. The switch over at the Lutheran Bible camp and Key Largo have been completed to the new pumps and system.
2. Discussed two more commercial change overs as pump supply is short.
 - **Motion (11/14/16p)** Moved by Jon Hoyme, seconded by Trevor Humphrey to purchase two more sets to be installed at two more commercial sites. Motion carried unanimously.
3. Discussed pre-discharge sampling; all is OK and discharge will be completed.
4. Jim Jens mentioned the Commissioners' tour which included the lakes sewer system.

Next Meeting: December 12, 2016, 4:00 PM

Adjourn:

- **Motion (11/14/16q)** Moved by Donna Kor, seconded by Trevor Humphrey to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary