

Regular Meeting of the Shetek Area Water and Sewer Commission

June 13, 2016

Members Present: Jamie Thomazin, Treavor Humphrey, Donna Kor, Jon Hoyme

Advisors: Chris Hansen, Dave Brown, Blake Heronomous

Others: Aurora Heard, Bill Oliver, Bob Moline, Jim Jens, Corky Kluis, Jerry Magnus, Dave Thiner, Travis Smith

Meeting called to order by Chairman Jamie Thomazin at 4:00 p.m.

Agenda:

- **Motion (6/13/2016a)** Moved by Donna Kor, seconded by Treavor Humphrey to approve the agenda with additions. Motion carried unanimously.

Minutes:

- **Motion (6/13/2016b)** Moved by Treavor Humphrey, seconded by Donna Kor to approve the minutes from the previous meeting. Motion carried unanimously.

Discussion with commissioners:

Review financials, billing, staffing, and communications.

Valhalla expansion process, cost. Also reviewed South Lake Sarah options as related to County Park.

Discussed permitting, process, growth of system

Discussed annual communication with property owners

Discussed impact of planning and zoning on growth of system

Treasurers Report:

- **Motion (6/13/2016c)** Moved by Treavor Humphrey, seconded by Donna Kor to approve the agreement with Currie for the coming year. Base fee for 20 million gallons \$11,500, and 50 cents per thousand gallons up to \$5000 overage. Motion carried unanimously.
- **Motion (6/13/2016d)** Moved by Donna Kor, seconded by Treavor Humphrey to pay the invoice of \$277.05 to Slayton Building for supplies. Motion carried unanimously.
- **Motion (6/13/2016e)** Moved by Donna Kor, seconded by Treavor Humphrey to pay the invoice of \$252.62 to Murray County for postage. Motion carried unanimously.

Credit received from Ferguson for \$841.80

- **Motion (6/13/2016f)** Moved by Treavor Humphrey, seconded by Donna Kor to pay the invoice of \$240.00 to Schramel law office for services. Motion carried unanimously.
- **Motion (6/13/2016g)** Moved by Donna Kor, seconded by Treavor Humphrey to pay the invoice of \$685.44 to Murray County for billing. Motion carried unanimously.
- **Motion (6/13/2016h)** Moved by Treavor Humphrey, seconded by Donna Kor to pay the invoice of \$296.58 to Muecke sand and gravel for material. Motion carried unanimously.
- **Motion (6/13/2016i)** Moved by Donna Kor, seconded by Treavor Humphrey to pay the invoice of \$232.45 to Muecke sand and gravel for material. Motion carried unanimously.
- **Motion (6/13/2016j)** Moved by Treavor Humphrey, seconded by Donna Kor to pay the invoice of \$87.96 to Slayton electric for services. Motion carried unanimously.
- **Motion (6/13/2016k)** Moved by Treavor Humphrey, seconded by Donna Kor to pay the invoice of \$600.00 to Bills backhoe for services. Motion carried unanimously.
- **Motion (6/13/2016l)** Moved by treavor Humphrey, seconded by Donna Kor to pay the invoice of \$6062.10 to Quality flow for repairs. Motion carried unanimously.
- **Motion (6/13/2016m)** Moved by Donna Kor, seconded by Treavor Humphrey to pay the invoice of \$144.28 to Buffalo ridge concrete for materials. Motion carried unanimously.
- **Motion (6/13/2016n)** Moved by Donna Kor, seconded by Treavor Humphrey to pay the invoice of \$31,200 to Slayton plumbing for pumps. Motion carried unanimously.
- **Motion (6/13/2016o)** Moved by Treavor Humphrey, seconded by Donna Kor to pay the invoice of \$2895.50 to Slayton plumbing for services. Motion carried unanimously.

Reviewed bid for maintenance contract from Brown Excavating.

- **Motion (6/13/2016p)** Moved by Treavor Humphrey, seconded by Donna Kor to award the contract to Dave Brown for the coming year. Motion carried unanimously.

Engineers Report:

1. Lift station pumps. Reviewed estimates.
 - **Motion (6/13/2016q)** Moved by Treavor Humphrey, seconded by Donna Kor to table the decision till next month pending more information. Motion carried unanimously.
2. Transfer switch issue on #3 lifts station. Needs to be replaced.
3. Edgewater Bay Campground. Further testing was done, there have been no issues reported since.
4. Some issues, locks etc. for Dave Brown and Chris Hansen to check on before next meeting.

5. Repairs at Forman basin discussed.
6. Carlson grinder station has been installed.

Add will be posted for new board member to replace Darwin Patzlaff who passed away.

Next Meeting: July 11 at 4:00 p.m.

Adjourn:

- **Motion (6/13/2016r)** Moved by Donna Kor, seconded by Treavor Humphrey to adjourn the meeting. Motion carried unanimously.