

DRAFT PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
November 22, 2022, 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners; Molly Malone, Lori Gunnink, Jim Kluis, Dennis Welgraven, and David Thiner. Also present in person, General Assistant Emily Ackerman, County Administrator Carolyn McDonald, County Attorney Travis Smith via Zoom.

The Board Chair asked if there were any additions to the agenda, Commissioner Gunnink brought up the open SMOC Board position discussion. County Administrator Carolyn McDonald brought up the Cottonwood-Middle Minnesota Comprehensive Water Management Plan Orientation Meeting if more than two commissioners are to attend a motion would need to be made. Auditor Heidi Winter wanted to present an election update with the voter turnout statistics in the county.

It was moved by Gunnink, seconded by Kluis to approve the agenda with additions. Motion Passed.

No conflicts of interest were identified.

It was moved by Welgraven, seconded by Thiner to approve the minutes from the November 15, 2022 meeting with changes. Motion Passed.

PERFORMANCE EVALUATION

8:31 a.m. It was moved by Gunnink, seconded by Welgraven and passed to go into closed session for County Administrator Carolyn McDonald's performance evaluation pursuant to Minnesota Statute 13D.05, subd. 3.

CLOSED SESSION

Commissioners, Molly Malone, Lori Gunnink Jim Kluis, Dennis Welgraven, and David Thiner. Also present in person, County Administrator, Carolyn McDonald, County Commissioner Elect Jackie Meier.

9:20 a.m. It was moved by Gunnink, seconded by Welgraven to come out of closed session. Motion Passed.

The Board Chair Summarized County Administrator McDonalds's performance evaluation as "Meets Expectations."

MEDICAL EXAMINER CONTRACT

It was moved by Welgraven, seconded by Kluis to approve and authorize the Murray County Board Chair and the Murray County Administrator to sign an agreement with River Valley Forensic Services, P.A. for the services of Dr. Kelly Mills as Medical Examiner of Murray County. Motion Passed.

SCHEDULE PUBLIC HEARING FOR 2023 FEE SCHEDULE

It was moved by Gunnink, seconded by Welgraven to approve scheduling a Public Hearing for the 2023 Fee Schedule on December 20th, 2022 at 8:45 a.m. Motion Passed.

2023 BOARD MEETING DATES

It was moved by Welgraven, seconded by Gunnink to approve meetings on the first, third and fourth Tuesday of the month as the Board has been doing it, with work sessions scheduled for the third Tuesday of the month. County Administrator Carolyn McDonald will bring a resolution to the December 20th, 2022 meeting with the 2023 Meeting Dates. Motion Passed.

DITCH BILLS

It was moved by Gunnink , seconded by Welgraven and passed to approve the report of bills for payment of the Murray County Drainage Authority as follows:

Cooreman Contracting, Inc.

| | | | | |
|-------------|-----------------|---------------|-----------|--------------------------------|
| 21-851-6290 | JD 21 | 450.00 | #2022-040 | Ok'd by T. Radke or 11/14/2022 |
| 21-851-6290 | JD 21 | 515.00 | #2022-011 | Ok'd by T. Radke or 11/14/2022 |
| | Subtotal | 965.00 | | |

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| | | | |
|-------------|-----------------|-----------------|----------------------------|
| 21-868-6260 | Admin | 200.00 | Monthly Retainer |
| 21-659-6260 | CD 11 | 6,924.15 | CD 11/State Hwy 30 - Legal |
| | Subtotal | 7,124.15 | |

Total Ditch Bills 8,089.15

ARPA COMMITTEE REPORT

The ARPA committee recommends the following project(s) for approval today:

Projects recommended for approval

| | | | | |
|---------------|---------------|-----------------------|-------------|------------|
| 13-1 (add) | Miscellaneous | LaserFiche Scanner | \$ 3,465.00 | 11/22/2022 |
|---------------|---------------|-----------------------|-------------|------------|

Update: The Board approved project #13 - **LaserFiche Scanner** on 9-27-22. During installation of scanner it was determined that one additional license is required to complete the project. The cost of this is an additional \$3,465.

It was moved by Gunnink, seconded by Welgraven to approve expenditures to be paid from the Murray County American Rescue Plan Act (ARPA) funds as follows: \$3,465 to be used for LaserFiche Scanner additional license. Motion Passed.

SET VALUE FOR FORFEITED LAND SALES

The Board sets a value for all tax forfeited parcels. These are parcels that have forfeited to the state for non-payment of real estate taxes. The certification will go to the respective cities who will have the option to purchase the property (or acquire at no cost if for a qualified purpose).

It was moved by Gunnink, seconded by Thiner to set the values for the 2022 Forfeited Land Sale Parcels as follows:

21-130-0101: \$1.00
23-100-0660: \$1.00
23-140-0100: \$1.00
29-100-0310: \$1.00
29-210-0100: \$1.00
29-426-0020: \$1.00
29-540-0020: \$1.00

The Meeting recessed at 9:49 a.m.

The meeting resumed at 9:54 a.m.

CD 11 REDETERMINATION OF BENEFITS

Auditor Treasurer Heidi Winter and Ditch inspector Travis Radke presented some emails from H2Over Viewers LLC pertaining to CD 11 Redetermination of benefits from 2019. There is currently 1,006 acres in the watershed. With the redetermination there was 1,400 acres also anticipating 250 acres from CD 47 that outlets into CD 11. The cost to get a redetermination done would be \$3.85 an acre. It was discussed to go to Steve Johnson, Jim Weideman and Duane Bendixen, who originally conducted the redetermination in 2019 and have them conduct a new redetermination of benefits for the 1,400 acres. It was determined that we will have H2Overviewers and the previous company provide a cost per acre to see who is cheaper.

FINAL PAYMENT REQUEST PROJECT CP 86-20

It was moved by Gunnink, seconded by Kluis to approve final payment to R and G Construction Co. for County Road 86 construction project CP 86-20 totaling \$18,682.16. Motion Passed.

FINAL PAYMENT REQUEST PROJECT SAP 051-629-034

It was moved by Welgraven, seconded by Gunnink to approve final payment to Towne and Country Excavating, LLC for CSAH 29 construction project SAP 051-629-034 totaling \$99,446.14. Motion Passed.

FEASIBILITY STUDY

The Murray County Historical Society board and Museum Department staff would like to pursue a facilities feasibility study on the current museum building. The need for the study is to assess the current building and plan for future needs of the museum. The study would examine and identify the museum's deficiencies and provide cost estimates for rehabilitation of the existing structure compared to new construction estimates.

The study would be conducted by the Southwest MN Housing Partnership. The total cost of the study is \$3,150. The Murray County Historical Society voted to contribute \$1,000 towards the study. The MC Economic Development Authority voted to appropriate \$1,000 towards the study. Our request would be that the remaining \$1,150 would come from the Museum's County Budget. There is \$1,000 allocated in the museum's Professional & Technical Fees account.

It was moved by Gunnink, seconded by Malone to authorize the Museum Department to pursue a feasibility study on the Museum building with the Southwest Minnesota Housing Partnership for \$3,150. The Motion passed with a roll call vote as follows:

Thiner: No
Welgraven: Yes
Kluis: No
Gunnink: Yes
Malone: Yes

2023 MEAL REIMBURSEMENT

Commissioner Gunnink introduced the following resolution for consideration:

Resolution 2022-11-22-02
A Resolution Stating the 2023 Meal Reimbursement Policy

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners set the 2023 meal reimbursement amount at \$50.00. (2022 rate is \$50.00)

BE IT FURTHER RESOLVED, that all claims for meal reimbursement be accompanied by a valid and original receipt that list the name of the establishment, the total amount of the meal and "tip" and at least the initials of an employee or the owner of the establishment.

The foregoing resolution was duly seconded by Commissioner Welgraven and thereupon being put to a vote was adopted.

SMOC BOARD OPENING

There was a resignation for the Murray County Private Sector Joint Powers Board in Worthington, it was discussed on if we can advertise like we do for the other boards, such as the newspaper, county website and local radio station.

ELECTION UPDATE

Auditor Heidi Winter was present to give an update on the November 8, 2022 Election with the Voter Turnout Statistics for the County.

The meeting adjourned at 10:28 a.m.

ATTEST:

Carolyn McDonald, County Administrator

Molly Malone, Board Chair