

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS  
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA  
July 7, 2020 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners Dennis Welgraven, Lori Gunnink, David Thiner, James Jens, and James Kluis. Also present in person were County Administrator Thomas Burke and General Assistant Samantha McClellan. County Attorney Travis Smith via phone.

The Chairman asked if there were any additions to the agenda. Several were added.

It was moved by Thiner, and seconded by Gunnink to approve the agenda with additions.

No conflicts of interest were identified.

It was moved by Jens, seconded by Kluis to approve the minutes from June 23, 2020.

OPEN FORUM / PUBLIC COMMENT

There was no one present for Open Forum.

COMMISSIONERS WARRANTS

It was moved by Gunnink, seconded by Jens and passed that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated July 7, 2020 with fund totals as follows and warrants numbered 162508 through 162588:

County Revenue Fund	90,537.59
County Road & Bridge Fund	45,849.34
Ditch	9.27
Self-Insurance	470.40
Sunrise Terrace	420.55
Total	137,287.15

DITCH BILLS

It was moved by Jens, seconded by Gunnink and passed to approve accepting the report of the petitions for payment, having been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs and a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

**Bolton & Menk**

JD 3	6,530.50	Engineering - Improvement
JD 6	3,849.50	Engineering - Improvement
JD 20	2,628.50	Engineering - Improvement
<b>Subtotal</b>	<b><u>13,008.50</u></b>	

**Johnson Ditching, Inc**

CD 46	816.75	#2019-109	Approved T.Radke 6-24-2020	2-Gunnink
JD 14	3,410.00	#2019-093	Approved T.Radke 6-24-2020	2-Gunnink
JD 14	1,312.40	#2019-094	Approved T.Radke 6-24-2020	2-Gunnink
JD 14	424.10	#2020-019	Approved T.Radke 6-24-2020	2-Gunnink
JD 14	474.25	#2020-036	Approved T.Radke 6-24-2020	2-Gunnink
<b>Subtotal</b>	<b><u>6,437.50</u></b>			

**John Schueller (Viewing Services)**

CD 76-A-18	6,008.50	Redetermination of Benefits
JD 15	96.00	Redetermination of Benefits
<b>Subtotal</b>	<b><u>6,104.50</u></b>	

**Total Ditch Bills 25,550.50****JUDICIAL DITCH 6/20A IMPROVEMENT – PAY APPLICATION 2**

It was moved by Jens, seconded by Gunnink and passed to approve Pay Application 2 to Cooreman Contracting for the Judicial Ditch No. 6/20A Improvement Project for \$291,906.00.

**SHEEP BARN – PAY APPLICATION 2**

It was moved by Kluis, seconded by Gunnink and passed to approve Pay Application No. 2 for \$48,925.00 to Ankrum Cabinets & Construction for the Sheep Barn Project.

**HVAC CONTRACT**

It was moved by Thiner, seconded Gunnink and passed to authorize the County Administrator, County Auditor-Treasurer and County Attorney to sign a construction contract with Bisbee Plumbing and Heating for the 2020 HVAC Upgrade Project (contract amount: \$1,183,780), as approved on June 16, 2020.

**DITCH BILLS**

A motion was made by Gunnink, seconded by Jens and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner’s meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota

- Petition 2020-035 (JD14, Leeds Twp. Sec.9, District 2–Gunnink)
- Petition 2020-036 (JD14, Leeds Twp. Sec.3, District 2–Gunnink)

Petition 2020-033 JD 17 discussed concerns and price proposals.

It was moved by Jens to approve the televising and cleaning of JD 17 by Empire Pipe Services, at the estimate of \$28,080.00. Motion died for lack of a second.

It was moved by Kluis to approve the televising and cleaning of JD 17 by Hydro Klean, at the estimate of \$36,400.00 The motioned died for lack of a second.

Chairman asked that it be brought back to discussion in two weeks.

#### SEASONAL ASSESSOR INTERN

It was move by Gunnink, seconded by Jens and passed to approve hiring Abigail Hamman as a seasonal Assessor Intern in the Assessor’s Office effective as soon as possible at a temporary wage grade 1S, step 1. Contingent upon satisfactory results of a criminal background check and a pre-employment drug test.

#### APPOINT A COUNTY RECORDER AND RECRUITMENT FOR A DEPUTY RECORDER

It was moved by Kluis, to approve the appointment of Karen Brown to County Recorder to finish Evey Larson’s term, with a wage of \$64,000.00. Effective September 1, 2020. The motion died for lack of a second.

It was moved by Jens, second by Thiner and passed to approve the appointment of Karen Brown to County Recorder to finish Evey Larson’s term, with a wage of \$60,000.00. Effective September 1, 2020. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- Dennis Welgraven: Yes
- David Thiner: Yes

It was moved by Thiner, and Second by Jens and passed to approve the recruitment process for a Deputy Recorder.

#### WINTER STORAGE QUOTE SPECIFICATIONS

It was moved by Gunnink, seconded by Kluis and passed to go out for bids on fairgrounds winter storage with bids being opened on July 28, 2020 @ 9:00 AM.

#### CURRIE DEPOT PAINTING PROJECT – FIRST BILL PAYMENT

It was moved by Jens, and seconded by Gunnink to authorize an expenditure in the amount of \$9,300 to Miesen's Color Center for End O Line’s Park Depot painting project.

#### SALE OF SURPLUS PROPERTY – CAVA TRAILER CAMPER (COMS TRAILER) 1997

It was moved by Gunnink, seconded by Jens and passed to approve to sell surplus property, Cava Trailer Camper (coms trailer).

#### SALE OF SURPLUS PROPERTY – ENGINE HOIST/CHERRY PICKER

It was moved by Thiner, seconded by Jens and passed to approve to sell surplus property, engine hoist/cherry picker.

#### MEMORANDUM OF UNDERSTANDING WITH MURRAY COUNTY CRYPT

Discussion on Memorandum of Understanding agreement between Murray County and Murray County Crypt association. Concerns on verbiage regarding III., IV, 2, asked to amend and bring back for further discussion.

#### AUTO PURCHASE

It was moved by Jens, second by Gunnink and passed to approve of the sale of a 2013 Ford expedition from the Sheriff's office for the motor pool at a cost of \$3,500.00.

#### CREDIT CARD REQUEST

Discussion on the need for Jason Lohrenz, Information Technology Supervisor, to be issued a Murray County credit card. More information is needed, will bring back for further discussion.

#### CARES ACT

Discussion on CARES Act money received.

#### COMMITTEE REPORTS

James Jens: 6/16 Regular Board Meeting, Murray County Board of Appeal and Equalization, 6/17 Southwest Health and Human Services, Extension Committee, 6/19 Economic Development Authority, Southwest Regional Development Commission, Hospital Board 6/22 Hospital Finance, Hearing Ditch 22, Western Mental Health Center, 6/23 Regular Board Meeting, Parks & Recreation Advisory Commission, Hospital CEO Interview, 6/24 Hospital Board and Foundation 6/26 Economic Development Authority, Southern Prairie Community Care.

Lori Gunnink: 6/16 Regular Board Meeting, Murray County Board of Appeal and Equalization, 6/17 Plum Creek Library Governing Board Meeting, 6/23 Regular Board Meeting.

James Kluis: 6/16 Regular Board Meeting, Board of Appeal and Equalization 6/22 Law Library Committee, 6/23 Regular Board Meeting, Hospital CEO Interview, 6/24 Hospital Board Meeting, 6/25 Advocating, Connecting, Educating Board Meeting.

Dennis Welgraven: 6/16 Regular Board Meeting, Murray County Board of Appeal and Equalization, 6/17 Southwest Health and Human Services, Extension Committee, 6/23 Regular Board Meeting, 6/26 Economic Development Authority.

David Thiner: 6/15 Chief Elected Officials Board, Southwest Minnesota Opportunity Council  
6/16 Regular board meeting, Evaluation Meeting, 6/23 Regular Board Meeting, Parks &  
Recreation Advisory Commission.

It was moved by Gunnink, seconded by Thiner and passed to approve the committee reports for  
June 14 through June 27, 2020.

**COVID-19 UPDATE**

County Administrator Thomas Burke and Emergency Management/Safety Director Carl Nyquist  
led a discussion on Murray County's response to the COVID-19 pandemic.

The meeting was adjourned at: 10:50 A.M.

ATTEST:

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Samantha McClellan, General Assistant

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Dennis Welgraven, Chairman of the Board