

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS  
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA  
April 21, 2020 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners Dennis Welgraven, Lori Gunnink and Dave Thiner. Present via phone were Commissioners James Jens and James Kluis. Also present in person were County Administrator Thomas Burke and Economic Development Director Amy Rucker. County Attorney Travis Smith joined the meeting via phone.

The Chairman asked if there were any additions to the agenda. One was added.

It was moved by Thiner and seconded by Kluis to approve the agenda. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- Dennis Welgraven: Yes
- David Thiner: Yes

No conflicts of interest were identified.

It was moved by Jens and seconded by Thiner to approve the minutes from the April 7, 2020 meeting as presented. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- Dennis Welgraven: Yes
- David Thiner: Yes

#### OPEN FORUM / PUBLIC COMMENT

There was no one present for Open Forum.

#### COMMISSIONER WARRANTS

It was moved by Jens and seconded by Kluis that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated April 21, 2020 with fund totals as follows and warrants numbered 161949 through 162012:

*THIS SPACE INTENTIONALLY LEFT BLANK.  
COMMISSIONER WARRANTS CONTINUE ON THE NEXT PAGE*

County Revenue Fund	101, 299.66
County Road & Bridge Fund	18,130.41
Ditch	671.49
Sunrise Terrace	1,162.68
SAWS	<u>166.38</u>
Total	<u>121,430.62</u>

The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- Dennis Welgraven: Yes
- David Thiner: Yes

#### DITCH BILLS

It was moved by Kluis and seconded by Jens to approve accepting the report of the petitions for payment, having been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs and a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

*THIS SPACE INTENTIONALLY LEFT BLANK.  
DITCH BILLS CONTINUE ON THE NEXT PAGE*

<u>Vendor</u>	<u>Ditch #</u>	<u>Amount</u>	
<b><u>Bolton &amp; Menk</u></b>			
	JD 3	789.50	JD 3 Improvement
	JD 6	10,231.00	JD 6 Improvement
	JD20A	4,131.50	JD 20A Improvement
	<b>Subtotal</b>	<b><u>15,152.00</u></b>	
<b><u>Cooreman Contracting, Inc.</u></b>			
	JD 18	350.00	#2019-063
	JD20A	300.00	#2020-007
	JD 28	2,717.50	#2020-002
	<b>Subtotal</b>	<b><u>3,367.50</u></b>	
<b><u>Johnson, Corey (Beaver Trapper)</u></b>			
	CD 20	150.00	#2019-110 (2 Beaver @ \$75 each)
	<b>Subtotal</b>	<b><u>150.00</u></b>	
<b><u>Johnson Ditching, Inc.</u></b>			
	CD 7	187.50	#2019-105
	JD 14	1,248.69	#2019-073
	JD 19	460.35	#2019-107
	<b>Subtotal</b>	<b><u>1,896.54</u></b>	
<b><u>Parker &amp; Sons, Inc.</u></b>			
	CD 77	1,056.10	#2019-120
	<b>Subtotal</b>	<b><u>1,056.10</u></b>	
<b><u>Redwood Gazette/Livewire</u></b>			
	JD20A	429.00	Improvement - Ad for Bids
	<b>Subtotal</b>	<b><u>429.00</u></b>	
<b><u>Rinke Noonan</u></b>			
	Admin	200.00	Monthly Retainer - Legal
	CD 22	4,500.00	Improvement/Appeal - Legal
	JD 3	112.50	Improvement - Legal
	JD 6	147.50	Improvement (Bids) - Legal
	JD 20A	147.50	Improvement (Bids) - Legal
	<b>Subtotal</b>	<b><u>5,107.50</u></b>	
	<b>Total Ditch Bills</b>	<b><u>27,158.64</u></b>	

The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- Dennis Welgraven: Yes
- David Thiner: Yes

#### KEY LARGO LIQUOR LICENSE RENEWAL

It was moved by Jens and seconded by Kluis to approve the following county Liquor License for the 2020 license period of May 7, 2020 to May 6, 2021, contingent upon receipt of all paperwork and payments received in the Office of the Auditor-Treasurer: “On and Off Sale Sunday Liquor” License No. 2 to Key Largo on Shetek, LLC dba Key Largo. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- Dennis Welgraven: Yes
- David Thiner: Yes

#### LEASE EXTENSION FOR DRIVER EXAM STATION

It was moved by Thiner and seconded by Jens to approve Amendment No. 3 to a lease with the State of Minnesota (PS0296) authorizing a three (3) year extension to the Department of Public Safety, Driver and Vehicle Services for the use of the Courts Building Meeting Room as Driver Exam Station for the effective period July 1, 2020 through June 30, 2023, further moving to authorize the Board Chair and County Administrator to sign the amendment on behalf of the County. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- Dennis Welgraven: Yes
- David Thiner: Yes

#### HVAC DISCUSSION

The proposed HVAC project and bidding process were discussed. It was agreed to continue working with Dunham and move forward, possibility with the elimination or revision of the “walk-through” requirement.

#### DITCH INSPECTION REPORT

A motion was made by Thiner and seconded by Gunnink that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be

made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota:

- Petition 2020-006 (JD02, Lime Lake Twp. Sec.22, District 3–Welgraven)
- Petition 2020-007 (JD20A, Shetek Twp. Sec.12, District 1–Jens)
- Petition 2020-008 (JD07, Fenton Twp. Sec.29, District 3–Welgraven)
- Petition 2020-009 (CD46, Leeds Twp. Sec.15, District 2–Gunnink)
- Petition 2020-010 (JD20, Bondin Twp. Sec.34, District 5–Thiner)
- Petition 2020-011 (JD16, Cameron Twp. Sec.36, District 2–Gunnink)

The motion passed with a roll call vote as follows:

- Lori Gunnink: Yes
- James Kluis: Yes
- Dennis Welgraven: Yes
- David Thiner: Yes

#### AMC DISTRICT MEETING IN JUNE

The proposed agenda includes county updates, COVID-19, and legislative activities. It was agreed to request that broadband be added to the agenda.

#### COVID-19 UPDATE

County Administrator Thomas Burke and Emergency Management/Safety Director Carl Nyquist led a discussion on Murray County's response to the COVID-19 pandemic.

It was moved by Gunnink and seconded by Kluis to approve the Murray County Speedway's proposal for a Test-n-Tune Practice on May 2 and 3<sup>rd</sup>, 10 a.m. to 10 p.m. contingent upon the County Administrator verifying that this does not conflict with Governor Walz's Stay at Home order. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- Dennis Welgraven: Yes
- David Thiner: No

Murray County will follow the state's guidelines for camping: When state parks allow recreational camping, Murray County will allow recreational camping. The fish grinder building and park restrooms will not be open in the meantime and the portable toilets will be removed. Zoning Administrator Jean Christoffels will contact Attorney Scott Anderson regarding requests for permits for camping on private property. County Administrator Thomas Burke will look into whether the County's horse arena can be used.

Property tax relief was discussed.

Liquor license refunds were discussed.

Glass or plexiglass partitions in the Government Center building were discussed. The Building Committee will discuss this topic as well.

#### COMMITTEE REPORTS

James Jens: 4/6 Minnesota Rural Counties, 4/7 County Board, 4/9 Southwest Health and Human Services Covid-19 Update (no per diem), 4/15 Southwest Health and Human Services, 4/16 Southwest Health and Human Services Covid-19 Update (no per diem).

Lori Gunnink: 4/7 County Board.

James Kluis: 4/7 County Board.

Dennis Welgraven: 4/6 Minnesota Rural Counties and Southwest Regional Development Commission Personnel, 4/9 Personnel and Southwest Regional Development Commission, 4/14 Extension, 4/15 Southwest Health and Human Services, 4/16 Regional Transportation Coordination Council and Planning & Zoning.

David Thiner: 4/7 County Board, 4/9 Personnel and AMC General Government; 4/15 Transit, 4/16 Planning & Zoning.

It was moved by Gunnink and seconded by Kluis to approve the committee reports for April 5 - 18, 2020. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- Dennis Welgraven: Yes
- David Thiner: Yes

The meeting was adjourned at 10:05 a.m.

ATTEST:

---

Amy Rucker, Economic Development Director

---

Dennis Welgraven, Chairman of the Board