

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
April 7, 2020 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners Lori Gunnink and Dave Thiner. Present via phone were Commissioners James Jens and James Kluis. Also present in person were County Administrator Thomas Burke and Economic Development Director Amy Rucker. County Attorney Travis Smith joined the meeting via phone.

The Chairman asked if there were any additions to the agenda. Several were added.

It was moved by Gunnink and seconded by Jens to approve the agenda. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

No conflicts of interest were identified.

It was moved by Gunnink and seconded by Kluis to approve the minutes from the March 24, 2020 meeting with changes. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

OPEN FORUM / PUBLIC COMMENT

There was no one present for Open Forum.

COMMISSIONER WARRANTS

It was moved by Jens and seconded by Kluis that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated April 7, 2020 with fund totals as follows and warrants numbered 161860 through 161914.

County Revenue Fund	71,214.08
County Road & Bridge Fund	24,720.48
Self-Insurance	9.00
Sunrise Terrace	<u>300.26</u>
Total	<u>96,243.82</u>

The motion passed with a roll call vote as follows:

- James Jens: Yes

- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

2020 LIQUOR LICENSE RENEWALS

It was moved by Thiner and seconded by Kluis to approve the following county Liquor Licenses for 2020 license period from May 7, 2020 to May 6, 2021, contingent upon receipt of all paperwork received in the Office of the Auditor-Treasurer:

- “On and Off Sale & Sunday Liquor” License No. 4 (Renewal) to Breezy Point Tavern, LLC d/b/a Breezy Point Tavern
- “On and Off Sale & Sunday Liquor” License No. 5 (Renewal) to Painted Prairie Vineyard
- “On and Off Sale & Sunday Liquor” License No. 7 (Renewal) to Lake Shetek Lodge, LLC d/b/a Lake Shetek Lodge

The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

REFUND OF LIQUOR LICENSE FEES

It was moved by Thiner and seconded by Jens to table the discussion of issuing pro-rated liquor license refunds due to the Executive Orders 20-04 and 20-18 mandating the closure of restaurants and bars.

The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

DITCH INSPECTION REPORT

A motion was made by Gunnink and seconded by Jens that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner’s meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota

- Petition 2020-005 (JD03, Dovray Twp. Sec.1, District 1–Jens)

The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

PROPERTY TAX RELIEF DISCUSSION

The Board discussed property tax relief due to the COVID-19 pandemic. Minnesota counties will request that the state legislature address this issue so that it is handled consistently across the state. In the meantime, Auditor-Treasurer Heidi Winter will keep the Board informed of what, if anything, other counties are doing.

ROOSTER ACRES PRELIMINARY PLAT

It was moved by Jens and seconded by Gunnink to approve the Preliminary Plat for Rooster Acres, Preliminary Plat Application #319 for eight residential lots in the Residential and Shore/and Overlay Districts on a General Development Lake in Govt Lot 1, NEJ/4 NEJ/4, Section 14, Lake Sarah Township as recommended by the Planning Commission. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

CONDITIONAL USE PERMIT

It was moved by Gunnink and seconded by Kluis to approve Conditional Use Permit #1369 for Paul and Lucas Erickson to expand and operate an existing feedlot by 492.5 animal units (AU) from 87.5 to 580 AU in the Agriculture and Shore land Overlay Districts in the NWJ/4 NEJ/4, Section 10, Ellsborough Township, with the findings and three (3) special conditions recommended by the Planning Commission. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

DES MOINES RIVER ONE WATERSHED ON PLAN MEMORANDUM OF AGREEMENT

It was moved by Jens and seconded by Thiner to adopt the Memorandum of Agreement for the Des Moines River Watershed One Watershed One Plan project and to authorize the Board Chair and Count Administrator to sign the agreement. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes

- James Kluis: Yes
- David Thiner: Yes

SET BID OPENING FOR PROJECTS SAP 051-599-101, 051-599-106, AND 051-599-108

It was moved by Gunnink and seconded by Thiner to set the bid opening for projects SAP 051-599-101, 051-599-106, and 051-599-108 for May 5, 2020 at 9 a.m. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

CONTRACTS WITH DUININCK INC.

It was moved by Kluis and seconded by Jens to approve the State Aid contract with Duininck Inc. for SAP 051-603-017 and SAP 051-636-007 and the Federal Aid contract with Duininck Inc. for SP 051-602-020, SP 051-603-016, SP 051-606-019, SP 051-610-016, and SP 051-640-004 and to authorize the Board Chair, County Auditor-Treasurer, and County Attorney to sign them. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

HOUSTON ENGINEERING PROPOSAL FOR CSAH 13 STUDY

It was moved by Jens and seconded by Gunnink to accept Houston Engineering’s proposal for the CSAH 13 study for a total cost of \$36,500. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

BID OPENING FOR 2020 MAINTENANCE STRIPING PROJECT CP 01-20

At 9:30 a.m., the Board Chair called for the bid opening for striping project CP 01-20.

<u>Company</u>	<u>Address</u>	<u>Bid Amount</u>
AAA Striping Service	12220 43 rd St NE, Saint Michael, MN	\$86,610.95
Traffic Marking Service	621 Division St E, Maple Lake, MN	\$85,792.46

2019 HIGHWAY DEPARTMENT ANNUAL REPORT

It was moved by Gunnink and seconded by Thiner to approve the 2019 Highway Department Annual Report. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

2020 MAINTENANCE STRIPING PROJECT CP 01-20

Assistant County Engineer Keith Rossow reported back with the bid tabulations for striping project CP 01-20.

It was moved by Gunnink and seconded by Kluis to approve the bids for project CP 01-20 and award the bid to Traffic Marking Service in the amount of \$85,792.46. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

GRANT FOR END-O-LINE RAILROAD PARK AND MUSEUM

It was moved by Jens and seconded by Gunnink to authorize Museum department staff to apply for a Minnesota Historical Society grant for \$10,000 for End-O-Line Railroad Park and Museum. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

DINEHART-HOLT HOUSE LEGACY GRANT APPLICATION

It was moved by Gunnink and seconded by Jens to approve the submission of a repair and rebuild project grant for the Dinehart-Holt House from the Minnesota Historical Society Legacy Fund not to exceed \$100,000 with a match of county dollars not to exceed \$5,000 or 5% of the total grant (account 01-110-506-0000-5340). The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

SALE OF DITCH SYSTEM'S CHEVY TAHOE TO COUNTY MOTOR POOL

It was moved by Kluis and seconded by Gunnink to transfer the 2003 Chevrolet Tahoe Unit #14 into the Motor Pool by making a payment of \$1,500 from the Motor Pool budget (01-065-6660) to the ditch fund (21-867-5861). The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

JOB DESCRIPTIONS

It was moved by Jens and seconded by Thiner to approve the job descriptions of Information Technology Supervisor as presented, have it pointed, and move forward with advertising. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

It was moved by Gunnink to add Veterans Services duties to the General Assistant job description. The motion died for lack of a second.

It was moved by Thiner and seconded by Jens to approve the job descriptions of General Assistant as presented, have it pointed, and move forward with advertising. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: No
- James Kluis: Yes
- David Thiner: Yes

NATIONAL SERVICE RECOGNITIONAL DAY

Commissioner Gunnink presented the following resolution and moved for its adoption:

Resolution 2020-04-07-01

A RESOLUTION DECLARING APRIL 7, 2020 AS NATIONAL SERVICE RECOGNITION DAY

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's Counties are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century, to fighting the opioid epidemic, to responding to natural disasters, to supporting veterans and military families; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, approximately 14,000 Minnesota Senior Corps Volunteers provided more than 1.79 million hours of service in 2019. Murray County was served by 405 Senior Corps RSVP volunteers in 2019. The Senior Corps RSVP volunteers perform their volunteer service work under the guidance of A.C.E. of SW Minnesota – Murray County office. These volunteers provide vital support to county residents and improve the quality of life in Murray County, and

WHEREAS, as a County Commission, we work hard every day to make life better for our constituents, and strengthening the spirit and commitment of the volunteers who serve our county is just one of our many goals. We are grateful for the dedication and sacrifice of these citizens who are helping make our great county stronger, safer, and healthier, and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, the Corporation for National and Community Service shares a priority with local leaders nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, the National Association of Counties, Cities of Service, and local leaders across the country for National Service Recognition Day on April 7, 2020.

THEREFORE, BE IT RESOLVED that we, the Murray County Board of Commissioners, do hereby proclaim April 7, 2020 as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our community, to thank those who serve; and to find ways to give back to their communities.

The foregoing resolution was duly seconded by Commissioner Thiner, and was adopted with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

COVID-19 UPDATE

County Administrator Thomas Burke and Emergency Management/Safety Director Carl Nyquist led a discussion on Murray County's response to the COVID-19 pandemic.

COMMITTEE REPORTS

James Jens: 3/23 Hospital Finance, 3/24 County Board, 3/25 EDA (no per diem) and Hospital Board, 4/2 Western Mental Health

Lori Gunnink: 3/24 County Board, 3/25 JD 6 & 20A Joint Powers

James Kluis: 3/26 ACE Joint Powers

Dennis Welgraven: 3/23 Rural Minnesota Energy Board, 3/14 County Board, 3/25 EDA, 4/2 Personnel Committee

David Thiner: 3/24 County Board, 4/2 Personnel Committee

It was moved by Kluis and seconded by Gunnink to approve the committee reports for March 22 through April 4, 2020. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- David Thiner: Yes

RECYCLING SHEDS

County residents are urged to not place garbage in the county's recycling sheds.

The meeting was adjourned at 11:40 a.m.

ATTEST:

Amy Rucker, Economic Development Director

David Thiner, Vice Chairman of the Board