

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS  
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA  
February 18, 2020 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners Lori Gunnink, James Kluis, David Thiner, and Dennis Welgraven. Also present were County Administrator Thomas Burke, County Attorney Travis Smith and Economic Development Director Amy Rucker.

The Chairman asked if there were any additions to the agenda. One was added.

It was moved by Thiner, seconded by Welgraven, and passed to approve the agenda with the addition.

No conflicts of interest were identified.

It was moved by Gunnink, seconded by Kluis, and passed to approve the minutes from the February 4, 2020 meeting.

OPEN FORUM / PUBLIC COMMENT

There was no one present for Open Forum.

COMMISSIONER WARRANTS

It was moved by Thiner, seconded by Kluis, and passed that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated February 18, 2020 with fund totals as follows and warrants numbered 161492 through 161578:

County Revenue Fund	73,391.82
County Road & Bridge Fund	58,698.48
Ditch	88.38
Self-Insurance	654.12
Sunrise Terrace	1,907.64
SAWS	<u>154.00</u>
Total	<u>134,894.44</u>

DITCH BILLS

It was moved by Gunnink, seconded by Thiner, and passed to approve accepting the report of the petitions for payment, having been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs and a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

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DITCH BILLS CONTINUE ON NEXT PAGE.*

<u>Vendor</u>	<u>Ditch #</u>	<u>Amount</u>	
<b><u>Bolton &amp; Menk</u></b>			
	JD 3	2,052.50	JD 3 Improvement
	JD 6	1,176.00	JD 6 Improvement
	<b>Subtotal</b>	<b><u>3,228.50</u></b>	
	<b>Total Ditch Bills</b>	<b><u>3,228.50</u></b>	

**JUDICIAL DITCH 3 IMPROVEMENT – PAY APPLICATION 8**

It was moved by Gunnink, seconded by Thiner, and passed to approve Pay Application 8 to Cooreman Contracting for the Judicial Ditch No. 3 Improvement Project for \$9,195.84.

**SHETEK SPORTSMEN ASSOCIATION FORM LG220**

It was moved by Gunnink, seconded by Kluis, and passed to approve an LG220 Application for Exempt Permit for the Lake Shetek Sportsmen’s Association for a raffle at Pelican Cove (21 Valhalla Drive) on May 16, 2020, further moving that approval by the township is not required.

**2019 AUDIT ENGAGEMENT LETTER WITH OFFICE OF THE STATE AUDITOR**

It was moved by Thiner, seconded by Kluis, and passed to approve the 2019 Audit Engagement Letter with the Minnesota Office of the State Auditor, further moving to authorize the Board Chair, County Administrator and Auditor-Treasurer to sign the letter on behalf of the County.

Commissioner Jens joined the meeting at 8:40 a.m.

**ANNUAL COUNTY BOARD OF APPEAL AND EQUALIZATION MEETING**

It was moved by Thiner, seconded by Gunnink, and passed that all future County Board of Appeal and Equalization meetings shall be held on the 3<sup>rd</sup> Tuesday of June at 6:00 p.m. in the Commissioner’s Room of the Murray County Government Center, further moving that the meeting shall not adjourn prior to 7:00 p.m.. (M.S. § 274.14).

**SUBORDINATION REQUEST**

It was moved by Jens, seconded by Gunnink, and passed to approve a subordination agreement for Murray County Tax Parcel ID# 14-008-002-4 for a Murray County Septic Lien (Document #258991), further moving to authorize the Auditor-Treasurer to sign the agreement on behalf of the County.

**LAWN MOWER PURCHASE**

It was moved by Thiner, seconded by Gunnink, and passed to approve an expenditure of \$17,375 (state bid pricing) to C&B Operations for 3 new mowers, including trade-in. (Account code: 01-521-521-6650)

**PURCHASE REQUESTS – FAIRGROUNDS**

It was moved by Jens, seconded by Gunnink, and passed to approve an expenditure of \$21,000 to Willmar Forklift for a 2016 Genie 2669RT Scissor Lift. (Account code: 01-110-115-6650).

It was moved by Gunnink, seconded by Kluis, and passed to approve an expenditure of \$4,265.88 (state bid pricing) to Miller Sellner/Bobcat for a 68" angle broom attachment. (Account code: 01-110-115-6650).

#### REQUEST FOR FUNDING FROM AREA CHURCH CONGREGATIONS

Commissioner Kluis shared a letter he received at church from the Murray County Ministerial Association requesting funds from area churchgoers to secure the services of the Southwest Regional Development Commission for planning of senior services at the Slayton nursing home building.

#### COMMITTEE REPORTS

James Jens: 1/27 Western Mental Health, 1/28 County Board, 2/3 Supporting Hands Nurse Family Partnership, 2/4 County Board, 2/5 EDA meeting (no per diem), 2/6 Friends of the Casey Jones Trail Association.

Lori Gunnink: 1/28 County Board, 2/4 County Board, 2/6 Area II/RCRCA, 2/6 Friends of the Casey Jones Trail Association, 2/7 Meeting with Plum Creek Library System Director and Board Chair.

James Kluis: 1/28 County Board, 1/28 ACE (Advocations, Connecting, Educating), 2/4 County Board, 2/5 Hospital Board.

Dennis Welgraven: 1/27 Southwest Solid Waste Commission, 1/28 County Board, 1/31 Missouri River One Watershed One Plan, 1/31 Barbara Lewis retirement party, 2/4 County Board, 2/4 Mutual Aid Committee, 2/5 EDA, 2/5 RTTC (Regional Transportation Coordination Council).

David Thiner: 1/28 County Board, 2/3 Heron Lake Watershed District, 2/4 County Board.

It was moved by Thiner, seconded by Kluis and passed to approve the committee reports for January 26 through February 8, 2020.

#### REGULAR PART-TIME AND INTERMITTENT DEPUTY SHERIFF RECRUITMENT

It was moved by Jens, seconded by Kluis, and passed to approve the recruitment process for a regular part-time Deputy Sheriff and an intermittent Deputy Sheriff. The motion passed with a roll call vote as follows:

- James Jens: Yes
- Lori Gunnink: Yes
- James Kluis: Yes
- Dennis Welgraven: Yes
- David Thiner: No

#### EMERGENCY MANAGEMENT PERFORMANCE GRANT

It was moved by Gunnink, seconded by Jens, and passed to approve the Emergency Management Performance Grant Agreement and to authorize the appropriate parties to sign it.

#### LOCAL ELECTRIC TRUST GRANT APPLICATIONS

It was moved by Thiner, seconded by Gunnink, and passed to approve the submission of a grant application to Nobles-Murray Rural Electric Trust and Lincoln Lyon Electric Trust for purchase of a printer to be used for printing first responder ID badges.

#### MINNESOTA INVESTMENT FUND (MIF) ONE-TIME EXCEPTION

It was moved by Gunnink, seconded by Kluis, and passed to authorize Murray County Administrator Thomas Burke to sign a request for a One-Time Exception allowing Murray County to transfer funds out of the State Minnesota Investment Fund (MIF) Revolving Loan Fund.

SHETEK AREA LAKES ASSOCIATION Lars Johansson, President of the Shetek Area Lakes Association (SALA), gave a presentation to the Board regarding a hydrology study for the Beaver Creek and Lake Shetek watersheds and the dam on Lake Shetek. In addition, he requested that the Murray County Engineer create plans for County/State-Aid Highway (CSAH) 13 to Keeley Island rather than let the State do it.

#### SET BID OPENING FOR 2020 BITUMINOUS OVERLAY PROJECTS

It was moved by Thiner, seconded by Jens, and passed to set a bid opening date of March 24, 2020 at 10 a.m. for the following 2020 Federal bituminous overlay projects:

- SP 051-602-020
- SP 051-603-016
- SP 051-606-019
- SP 051-610-016
- SP 051-640-004

It was moved by Thiner, seconded by Gunnink, and passed to set a bid opening date of March 24, 2020 at 10:10 a.m. for the following 2020 State Aid bituminous overlay projects:

- SAP 051-603-017
- SAP 051-636-007

#### CSAH 13 TO KEELEY ISLAND

It was agreed that County Engineer Groves should contact an engineering firm to create preliminary plans for CSAH 30 in the dikes area.

#### COUNTY DITCH 11 UPDATE

Per County Attorney Travis Smith, John Kolb has reviewed the information and is drafting a letter to the Minnesota Department of Transportation.

The meeting was adjourned at 10:34 a.m.

ATTEST:

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Amy Rucker, Economic Development Director

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Dennis Welgraven, Chairman of the Board