

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
June 18, 2019 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners Lori Gunnink, James Jens, James Kluis, David Thiner, and Dennis Welgraven. Also present were County Attorney Travis Smith and Community Relations Coordinator Christy Riley.

The Chairman asked if there were any additions to the agenda. Several items were added.

It was moved by Welgraven, seconded by Kluis, and passed to approve the agenda as amended.

No conflicts of interest were identified.

It was moved by Welgraven, seconded by Kluis, and passed to approve the minutes from the June 4 and June 12, 2019 meetings.

COMMISSIONER WARRANTS

A motion was duly made by Welgraven, seconded by Jens and carried that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated June 18, 2019 with fund totals as follows and warrants numbered 159354 through 159442:

County Revenue Fund	64,181.62
County Road & Bridge Fund	44,652.75
EDA	4,243.37
Ditch	44.60
Self Insurance	451.94
Sunrise Terrace	1,917.75
SAWS	166.00
Total	115,658.03

AUDITOR WARRANTS

Auditor Warrants were reviewed.

DITCH BILLS – JUDICIAL DITCH 3 APPEAL/REMAND HEARING

A motion was made by Jens and seconded by Thiner to approve the report of the Ditch Committee of the Judicial Ditch lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated cost of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report. The motion passed with a roll call vote as follows:

- David Thiner: Yes
- Lori Gunnink: Abstain
- James Jens: Yes

- Dennis Welgraven: Yes
- James Kluis: Abstain

Bolton & Menk

		JD 3 Appeal - Engineering &
JD 3	\$ 1,857.50	Preparation of Plans and Specifications
Subtotal	\$ 1,857.50	

Total JD 3 Ditch Bills 1,857.50

DITCH BILLS – ALL OTHER

A motion was made by Gunnink, seconded by Jens, with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

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DITCH BILLS CONTINUE ON NEXT PAGE*

<u>Vendor</u>	<u>Ditch #</u>	<u>Amount</u>		
<u>Johnson Ditching, Inc.</u>				
	CD 41	1,285.00	2019-034	ok'd by T. Radke on 6-7-19 2-Gunnink
	Subtotal	<u>1,285.00</u>		
<u>Onken Backhoe Service, Inc.</u>				
	CD 53	615.00	2019-017	ok'd by T. Radke on 6-3-2019 2-Gunnink
	Subtotal	<u>615.00</u>		
<u>Riley Land Improvement LLC</u>				
	JD 20	460.00	2018-044	ok'd by T. Radke on 6-3-2019 5-Thiner
	Subtotal	<u>460.00</u>		
<u>Rinke Noonan Law Firm</u>				
	Admin	200.00		Monthly Retainer Agreement
	CD 22	2,062.50		CD 22 <u>REPAIR</u> - Legal
	CD 22	858.00	CD 22	<u>IMPROVEMENT/APEAL</u> - Legal
	Subtotal	<u>3,120.50</u>		
<u>Ryan West Excavating, Inc</u>				
	CD 82	1,462.60	2019-030	ok'd by T. Radke on 6-12-19 2-Jens
	Subtotal	<u>1,462.60</u>		
	Total for Other Ditch Bills	<u>6,943.10</u>		

Total for ALL Ditch Bills 8,800.60 (includes Judicial Ditch No. 3 and other bills)

PAY APPLICATION 2 – COURTS BUILDING REMODEL

It was moved by Jens, seconded by Gunnink and passed to approve Pay Application No. 2 to Sussner Construction, Inc. for the Courts Building Remodel Project in the amount \$106,330.65.

ACCEPT DONATION FOR PARKS – MONDAY STUDY CLUB

It was moved by Welgraven, seconded by Gunnink and passed to accept a donation of \$25.00 from the Monday Study Club, restricted for use in the Parks Department (receipt code: 01-521-521-5760).

REVIEW SPECIFICATIONS FOR FOOD SERVICE / ACE BUILDING ROOF REPLACEMENT

The building committee will compile specifications for both shingle and steel roof options for the ACE building which will be presented at a future county board meeting for further discussion.

DITCH INSPECTION REPORT

A motion was made by Gunnink, seconded by Welgraven, and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined

and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota.

- Petition 2019-056 (CD 50, Cameron Twp. Sec. 14, District 2 – Gunnink)
- Petition 2019-057 (JD 03, Holly Twp. Sec. 36, District 1 – Jens)
- Petition 2019-058 (CD 65, Dovray/Holly Twp. Sec. 6,31, District 1 – Jens)
- Petition 2019-059 (JD 07, Fenton Twp. Sec. 29, District 3 – Welgraven)
- Petition 2019-060 (CD 56, Bondin Twp. Sec. 8, District 5 – Thiner)
- Petition 2019-061 (JD 07, Fenton Twp. Sec. 26, District 3 – Welgraven)
- Petition 2019-062 (JD 14, Chanarambie Twp. Sec. 23, District 2 – Gunnink)
- Petition 2019-063 (JD 18, Shetek Twp. Sec. 9, District 1 – Jens)
- Petition 2019-064 (CD 57, Chanarambie Twp. Sec. 12, District 2 – Gunnink)
- Petition 2019-065 (CD 42, Lime Lake Twp. Sec. 36, District 3 – Welgraven)
- Petition 2019-066 (JD 22, Holly Twp. Sec. 23, District 1 – Jens)
- Petition 2019-067 (CD 22, Shetek/Holly Twp. Sec. 13,18, District 1 – Jens)

The Board requested that Ditch Inspector Radke create an ad to explain the ditch process and informing landowners that fixing county ditches on their own may cause damage to the official county ditch system for which the landowner could be liable.

BUFFALO RIDGE TASK FORCE PRESENTATION

Edison Dengler of the Buffalo Ridge Task Force discussed structure and the task force operations.

OPEN FORUM / PUBLIC COMMENT

There was no one present for Open Forum.

BID OPENING FOR SAP 51-599-107

At 10:30 a.m., the Board Chair called for the bid opening for Lime Lake Township Bridge replacement SAP 51-599-107.

<u>Company</u>	<u>Bid Amount</u>
Landwehr Construction, Inc.	\$123,144.00
Midwest Contracting, LCC	\$134,370.00
R and G Construction Co.	\$148,374.45

County Engineer Randy Groves returned to his office to tabulate the bids for accuracy.

AMENDMENT TO THE AGREEMENT WITH MNDOT FOR COMMUNICATION TOWER

It was moved by Welgraven, seconded by Kluis, and passed to approve an amendment to a MnDOT contract for use of a MnDOT owned communication tower located in Tracy, Minnesota. The amended contract shall be signed by the Board Chair.

ZUERCHER TECHNOLOGIES PAYMENT

It was moved by Gunnink, seconded by Jens, and passed to approve paying for maintenance and upgrades for the Zuercher System in the Murray County Sherriff's Office in the amount of \$37,442.10 to be paid to Central Square Technologies. Furthermore, Chief Deputy Landsman will offer the cities of Fulda and Slayton the option of purchasing the Zuercher Technology app for a cost of \$126.00 per officer per year to be paid to the county.

SHERIFF'S OFFICE VEHICLE DISCUSSION

Chief Deputy Landsman stated that the two new squad vehicles have been delivered and explained that the emergency equipment will be installed as soon as it is available.

MURRAY COUNTY RACING ASSOCIATION – SALUTE TO AG NIGHT

It was moved by Jens, seconded by Welgraven, and passed to permit the Murray County Racing Association to waive the county fee at the Murray County Speedway on June 28, 2019 for the Salute to Ag night.

ELCA GRANT FOR SEVEN MILE LAKE PARK

It was moved by Welgraven, seconded by Kluis, and passed to permit Immanuel Lutheran Church to apply for a grant for funds to add a sidewalk near the lake for Seven Mile Lake Park in Fulda.

MINNESOTA COUNTY RECORDERS ASSOCIATION SUMMER CONFERENCE

Evey Larson talked with the Board about the Minnesota County Recorders Association Summer Conference she attended.

AWARD BID FOR PROJECT SAP 51-599-107

County Engineer Randy Groves reported back with the bid tabulations for Lime Lake Township bridge replacement project SAP 51-599-107.

It was moved by Gunnink, seconded by Jens, and passed to approve the bids for project SAP 51-599-107 and award the bid to Landwehr Construction, Inc. in the amount of \$123,144.00.

AMENDMENT #1 TO PREFERREDONE RESTATED SUMMARY PLAN DESCRIPTIONS

It was moved by Jens, seconded by Kluis, and passed to approve Amendment #1 to the PreferredOne Summary Plan Descriptions for the Low, Mid, and High plans, further moving to authorize Human Resources Generalist Ronda Radke to sign the amendments.

COURTS BUILDING UPDATE - ARCHITECT FEES

It was moved by Kluis, seconded by Welgraven, and passed to approve the architect fees to be paid to CBS Squared, Inc. in the amount of \$1,088.00 for a change order to separate Office 122 into two rooms.

COURTS BUILDING UPDATE – CONSTRUCTION CHANGE ORDER

It was moved by Jens, seconded by Gunnink, and passed to approve PR#8 to be paid to Sussner Construction to make cosmetic repairs to walls in offices 121B and 121, the need for which was discovered during the courts building remodel project, in the amount of \$4,120.00.

LICENSE CENTER AND MNLARS UPDATE

Annette Seivert updated the Board on License Center office procedures and MNLARS, the state-operated license software.

COMMITTEE REPORTS

The Commissioners gave their committee reports for the period of June 2, 2019 to June 15, 2019.

James Jens reported on Hospital Strategic Planning (partial per diem claimed) – June 3, Commissioner Board Meeting (partial per diem claimed) – June 4, EDA (no per diem claimed) – June 5, District 8/RCRCA – June 6, SAWS (partial per diem claimed) – June 10, Historical Society (partial per diem claimed) – June 11, Commissioner Special Meeting/Hospital Strategic Planning – June 12.

Lori Gunnink gave no report

Dennis Welgraven reported on Commissioner Board Meeting (partial per diem claimed) – June 4, EDA (partial per diem claimed) – June 5, Personnel Committee (partial per diem claimed) – June 11, Commissioner Special Meeting/Personnel Committee – June 12.

Jim Kluis reported on Hospital Board Meeting (partial per diem claimed) – June 3, Commissioner Board Meeting (partial per diem claimed) – June 4, AMC – June 5, Law Library (partial per diem claimed) – June 10, Commissioner Special Meeting/Hospital Board Strategic Planning – June 12.

David Thiner reported on Commissioner Board Meeting (partial per diem claimed) – June 4, AMC District 8/Nursing Home Information Meeting – June 6, EMS Director Interviews – June 11, Commissioner Special Meeting – June 12, Building Committee Meeting/Tri-State Builders Committee Meeting (partial per diem claimed) – June 13.

It was moved by Jens, seconded by Welgraven and passed to approve the Commissioner Vouchers for the period of June 2, 2019 to June 15, 2019.

The meeting was adjourned at 11:30 a.m.

ATTEST:

Christy Riley, Community Relations Coordinator

David Thiner, Chairman of the Board

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF APPEAL AND EQUALIZATION
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA

June 18, 2019 – 6:00 p.m.

Pursuant to law as fixed by Minnesota Statute Numbers 274.13 and 274.14, the Murray County Board of Appeal and Equalization met with the following members present: Commissioners James Jens, Lori Gunnink, Dennis Welgraven, Jim Kluis and Dave Thiner. Also present were Marcy Barritt - County Assessor; Jean Nelson - Deputy Assessor; Amber Hansen – Deputy Assessor; Jessica Laleman – Assessor Technician and Heidi E. Winter, Auditor-Treasurer.

The meeting opened with the Pledge of Allegiance to the Flag.

The following conflicts of interest were disclosed: None

Assessor Barritt attested that the board training and certification requirements have been met pursuant to M.S. §274.135, indicated that 5 of the 6 members are certified.

After taking oath as to its duties of equalizing all real estate and personal property assessments located within the County of Murray, the said Board then proceeded with its regular business for 2019 assessment for taxes payable in 2020 pertaining to sales and values.

The Board members previously received a list of taxpayers eligible for county board of appeal and equalization from the County Assessor.

Richard Morin appeared before the Board to appeal the valuation of Parcel Identification Number 29.100.025.0. He requested a reduction in estimated market value to be more in line with neighboring properties.

29.100.025.0 (RICHARD MORIN)

It was moved by James Jens, seconded by Dave Thiner and passed to reduce the estimated market value of Parcel Identification Number 29.100.025.0 (Richard Morin) from \$41,100 to \$39,900 for the 2019 assessment for taxes payable in 2020, this reduction is a result of calculating the standard city-wide 5% value increase on the approved 2018/2019 appealed value.

Paul Malone, representing S & B Family Farms LLP, appeared before the Board to appeal the valuation of Parcel Identification Number 01.016.003.0. He requested a reduction in estimated market value from \$7,215/acre to \$5,000 because of continued flooding on the parcel. There are two pending drainage repair petitions on a county tile system that run through the property. The drainage inspector has been on site to review the issue and found that the tile is not installed according to original specifications. The process to rectify the drainage repair issue has been initiated.

Duane Jans appeared before the Board to appeal the valuation of Parcel Identification Numbers 01.002.002.0, 01.009.009.0 and 05.034.005.0. He requested a reduction in estimated market value to be in line with neighboring properties.

Levi Zins appeared before the Board to appeal the classification of parcel 02.021.006.1 requesting that it be changed from residential to agricultural classification. Mr. Zins did not previously meet with the local Bondin Township Board of Appeal and Equalization and was therefore ineligible to appear before the County Board. No action taken.

Lonnie Lambertus appeared before the Board to appeal the classification of parcel 11.009.005.1 requesting that it be changed from residential to agricultural classification. Mr. Lambertus presented a Schedule F that did not show enough agricultural pursuit to justify the agricultural classification. This appeal is also included in the list of assessor's recommendations.

County Assessor, Marcy Barritt made recommendations on the following parcels:

Name	Parcel Number(s)
Allan and Rita Curry	11.140.007.0
Robert and Bonnie Ossefoort	04.030.001.1
Lonnie and Tiffany Lambertus	11.009.005.1
Slayton Country Club	29.010.010.0 & 29.010.011.0

11.140.007.0 (ALLAN AND RITA CURRY)

It was moved by Lori Gunnink seconded by Jim Kluis and passed to reduce the estimated market value of Parcel Identification Number 11.140.007.0 (Allan and Rita Curry) from \$283,800 to \$280,700 (reduction of \$3,100) for the 2019 assessment for taxes payable in 2020 due to the removal of a shed from his valuation.

04.030.001.1 (ROBERT AND BONNIE OSSEFOORT)

It was moved by Dennis Welgraven, seconded by James Jens and passed to reduce the estimated market value of Parcel Identification Number 04.030.001.1 (Robert and Bonnie Ossefoort) from \$47,600 to \$47,400 for the 2019 assessment for taxes payable in 2020 due to the removal of two out buildings from the property.

11.009.005.1 (LONNIE AND TIFFANY LAMBERTUS)

It was moved by Jim Kluis, seconded by James Jens and passed to deny the request to change the classification of Parcel Identification Number 11.009.005.1 (Lonnie and Tiffany Lambertus) from residential to agricultural for the 2019 assessment for taxes payable in 2020.

29.010.010.0 AND 29.010.011.0 (SLAYTON COUNTRY CLUB)

It was moved by James Jens, seconded by Dennis Welgraven and passed to deny the request to reduce the estimated market value of Parcel Identification Numbers 29.010.010.0 and 29.010.011.0 (Slayton County Club, Inc) for the 2019 assessment for taxes payable in 2020.

01.016.003.0 (S&B FAMILY FARMS LLP)

It was moved by Jim Kluis, seconded by Dennis Welgraven and passed to deny the request to reduce the estimated market value of Parcel Identification Number 01.016.003.0 (S & B Family Farms LLP) for the 2019 assessment for taxes payable in 2020.

01.002.002.0 (DUANE AND MARILYN JANS REVOCABLE INTERVIVOS TRUST)

It was moved by Dave Thiner, seconded by Dennis Welgraven and passed to deny the request to reduce the estimated market value of Parcel Identification Number 01.002.002.0 (Duane and Marilyn Jans Revocable Intervivos Trust) for the 2019 assessment for taxes payable in 2020. James Jens voted no.

01.009.009.0 (DUANE AND MARILYN JANS REVOCABLE INTERVIVOS TRUST)

It was moved by Dennis Welgraven, seconded by Jim Kluis and passed to deny the request to reduce the estimated market value of Parcel Identification Number 01.009.009.0 (Duane and Marilyn Jans Revocable Intervivos Trust) for the 2019 assessment for taxes payable in 2020.

05.034.005.0 (DUANE AND MARILYN JANS REVOCABLE INTERVIVOS TRUST)

It was moved by James Jens, seconded by Dennis Welgraven and passed to deny the request to reduce the estimated market value of Parcel Identification Number 05.034.005.0 (Duane and Marilyn Jans Revocable Intervivos Trust) for the 2019 assessment for taxes payable in 2020.

There being no further business the meeting was adjourned at 7:19 p.m.

ATTEST:

Murray County Auditor-Treasurer

Chairman of the Board