

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
April 23, 2019 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners Lori Gunnink, James Jens, James Kluis, David Thiner, and Dennis Welgraven. Also present were County Attorney Travis Smith and Economic Development Director Amy Rucker.

The Chairman asked if there were any additions to the agenda. Several items were added.

It was moved by Jens, seconded by Kluis, and passed to approve the agenda as modified.

No conflicts of interest were identified.

It was moved by Kluis, seconded by Jens, and passed to approve the minutes from the April 16, 2019 meeting.

DITCH BILLS

A motion was made by Welgraven, seconded by Jens, with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

<u>Vendor</u>	<u>Ditch #</u>	<u>Amount</u>	
 <u>Gislason & Hunter LLP</u>			
	CD 22	4,502.44	CD 22 Improvement - Petitioner Attorney
	Subtotal	<u>4,502.44</u>	
 <u>Noomen Excavating, LLC</u>			
	JD 3	750.00	#2018-111 - Remove Beaver Dams
	Subtotal	<u>750.00</u>	
 <u>Weideman/James - Viewing Services</u>			
	CD 22	3,519.45	CD 22 Improvement - Viewing Services
	Subtotal	<u>3,519.45</u>	
Total for Ditch Bills		<u>8,771.89</u>	(Judicial Ditch No. 3 and other bills)

HEARING TO APPOINT ENGINEER FOR CD 22 REPAIR

It was moved by Gunnink, seconded by Jens, and passed to set a Public Hearing for May 21 at 1 p.m. in the Commissioner Meeting Room of the Murray County Government Center to appoint an engineer for the Repair to Murray County Ditch No. 22 (M.S. §103E.715, subd. 2).

AUDITOR WARRANTS

Auditor Warrants were reviewed.

MONTHLY FUND TRANSFERS

No transfers were made in March 2019.

PAY APPLICATION 1 FOR THE COURTS BUILDING REMODEL PROJECT

It was moved by Jens, seconded by Welgraven, and passed to approve Pay Application No. 1 to Sussner Construction, Inc. for the Courts Building Remodel Project in the amount \$39,999.75.

DINEHART-HOLT HOUSE GARAGE

Because a request for quotes was already advertised for the Dinehart-Holt House Garage Project and none were received, the Board agreed to accept a proposal at the May 7 Regular Meeting from a contractor who reached out to them with interest in the project.

DITCH INSPECTION REPORT

A motion was made by Gunnink, seconded by Kluis and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota

- Petition 2019-014 (CD 67, Slayton Twp. Sec. 3, District 3 – Welgraven)

2019 SPRAYING OF OPEN DITCHES

It was moved by Gunnink, seconded by Kluis, and passed to contract with B&W Control Specialists to spray open ditches in 2019.

ORDER FOR REDETERMINATION OF COUNTY DITCH 11

Commissioner Gunnink introduced the following order and moved for its adoption:

BEFORE THE MURRAY COUNTY BOARD OF
COMMISSIONERS ACTING AS DRAINAGE AUTHORITY
FOR COUNTY DITCH #11

Findings of Fact and Order Concerning
Redetermination of Benefits, Pursuant to
Minnesota Statutes 103E.351

WHEREAS, the original benefits for County Ditch #11, as determined in the original drainage proceedings, do not reflect reasonable present day values and the benefitted or damaged areas may have been changed.

NOW, THEREFORE, the Murray County Board of Commissioners, acting as Drainage Authority for County Ditch #11, hereby orders the Redetermination of Benefits for County Ditch #11 and appoints Jim Weidman, Steve Johnson, Duane Bendixen, and Gary Ewert (alternate) as viewers.

Dated this 23rd day of April, 2019.

MURRAY COUNTY BOARD OF
COMMISSIONERS ACTING AS DRAINAGE
AUTHORITY FOR MURRAY COUNTY
DITCH #11

By _____
Its Chairperson

The foregoing order was duly seconded by Commissioner Welgraven and thereupon being put to a vote all members of the Board voted for its adoption.

SOUTHWEST MINNESOTA PRIVATE INDUSTRY COUNCIL UPDATE

Carrie Bendix, Executive Director of the Southwest Minnesota Private Industry Council, shared information on the Council and its workforce development activities.

EQUIPMENT FOR SHERIFF'S OFFICE SQUAD CARS

It was moved by Kluis, seconded by Jens, and passed to approve the purchase and installation of equipment from EATI for two new squad cars for a cost of \$16,435.80 (acct. 01-201-6562).

It was moved by Welgraven, seconded by Jens, and passed to approve the purchase of radios from Racom for two new squad cars for a cost of \$6,062.44 (acct. 01-201-6480).

It was moved by Jens, seconded by Gunnink, and passed to approve the purchase of radar units from MPH for two new squad cars for a cost of \$4,038.00 (acct. 01-201-6480).

CREDIT CARD FOR CHIEF DEPUTY

It was moved by Thiner, seconded by Kluis, and passed to obtain a credit card for Chief Deputy Heath Landsman.

ICE STORM DAMAGE TO RADIO TOWERS

Murray County's radio towers were damaged by the April ice storm. The damage is covered by insurance. Chief Deputy Heath Landsman is working with vendors to repair issues and is investigating the cost of getting a T1 line to the Tracy tower to prevent future communication issues.

CONTRACTS BETWEEN SHERIFF'S OFFICE AND CITIES

Chief Deputy Heath Landsman is gathering the contracts to bring to the Board.

MOLD ISSUES IN SHERIFF'S OFFICE

The report is pending until further readings can be taken after the air-conditioning season begins.

EMERGENCY MANAGEMENT POSITION

This position is being discussed within the personnel committee.

ENVIRONMENTAL SERVICES SPECIALIST

It was moved by Gunnink, seconded by Kluis, and passed to approve the offer of employment to Karla Ray as a regular part-time Environmental Services Specialist in the Environmental Services Office effective May 6, 2019 at grade 6, step 1 at 28 hours per week.

SEASONAL EMPLOYEES

It was moved by Welgraven, seconded by Gunnink, and passed to hire the following seasonal employees at the Seasonal Grade Rate:

- Bryanne Bose – Seasonal Museum Assistant with a start date of May 13, 2019 at grade 1, step 4.
- Dennis Lickness – Seasonal Parks Maintenance with a start date of April 29, 2019 at grade 1, step 3.

OPEN FORUM/PUBLIC COMMENT

There was no one present for Open Forum

SUNDQUIST PARK PROJECT CONTRACT

It was moved by Gunnink, seconded by Jens, and passed to extend the deadline for the Sundquist Park project to the end of July.

COMMITTEE REPORTS

The Commissioners gave their committee reports for the period of April 7, 2019 to April 20, 2019.

James Jens reported on Water Management (partial per diem claimed) – April 9, Parks/Planning and Zoning – April 15, Commissioner Board Meeting/Lake Association – April 16, Health and Human Services (no per diem claimed) – April 17, Lime Creek Subordinate Sewer (partial per diem claimed) – April 17, Bid Breakfast EDA/Casey Jones (no per diem claimed) – April 18.

Lori Gunnink reported on Shetek Area Water and Sewer (partial per diem claimed) – April 8, Murray Water Planning (partial per diem claimed) – April 9, Commissioner Board Meeting

(partial per diem claimed) – April 16, District 8 Land Use/Plum Creek Library Meeting – April 17, Plum Creek Library Search Team Meeting (partial per diem claimed) – April 18.

Dennis Welgraven reported on Gilbertson Family Budget and Paralegal/Southwest Regional Development Commission – April 8, Environmental Services (partial per diem claimed) – April 9, Commissioner Board Meeting (partial per diem claimed) – April 16, Southwest Health and Human Services/Missouri River – April 17, Bid EDA (partial per diem claimed) – April 18.

Jim Kluis reported on Commissioner Board Meeting (partial per diem claimed) – April 16.

David Thiner reported on Buffalo Ridge Drug Task Force (partial per diem claimed) – April 9, Southwest Minnesota Opportunity Council (partial per diem claimed) – April Commissioner Board Meeting/Murray County Soil and Water and NRCS – April 16, EMS (partial per diem claimed) – April 17.

It was moved by Jens, seconded by Thiner, and passed to approve the Commissioner Vouchers for the period of April 7, 2019 to April 20, 2019.

UPCOMING MEETINGS

It was moved by Welgraven, seconded by Gunnink, and passed to approve attendance of all members of the Board at the Murray County Hazard Mitigation Plan 2019 Update Meeting on May 6, Southwest Regional Development Commission Public Hearing on May 9, and tour of Appleton Prison on May 24.

SEPTIC LIEN SUBORDINATION

It was moved by Gunnink, seconded by Kluis, and passed to approve a subordination agreement for parcel #03-019-0050 for a Murray County Septic Loan, further moving to authorize the Auditor-Treasurer to sign the agreement on behalf of the County.

BID OPENINGS: SAP 51-626-006 AND CP 01-19

At 10:30 a.m., the Board Chair called for the bid opening for SAP 51-626-006 and CP 01-19.

Project SAP 51-626-006:

<u>Company</u>	<u>Address</u>	<u>Bid Amount</u>
A&C Excavating, LLC	PO Box 408, Marshall, MN	\$324,139.40
Central Specialties, Inc.	6325 County Rd 87, Alexandria MN	\$350,886.40
Midwest Contracting, LLC	2948 271 st Ave, Marshall MN	\$314,715.50
R and G Construction Co.	2694 County Rd 6, Marshall MN	\$264,705.45

Project CP 01-19:

<u>Company</u>	<u>Address</u>	<u>Bid Amount</u>
AAA Striping Service	12220 43 rd St NE, St. Michael MN	\$78,132.59
Traffic Marking Service, Inc.	621 Division St E, Maple Lake MN	\$77,043.55

Assistant County Engineer Keith Rossow returned to his office to tabulate the bids for accuracy.

HYDRAULIC ANALYSIS AGREEMENT WITH LEEDS TOWNSHIP

It was moved by Gunnink, seconded by Kluis, and passed to approve a hydraulic analysis agreement with Leeds Township with the Murray County Highway Department.

PARCEL PURCHASE DISCUSSION

10:43 a.m. It was moved by Kluis, seconded by Jens, and passed to approve going into closed session pursuant to Minnesota Statute 13D.05 Subd.3(c)3: to discuss the potential purchase of parcel #20-016-0050 or #20-016-0071.

11:07 a.m. It was moved by Gunnink, seconded by Jens, and passed to approve coming out of closed session.

No action was taken after coming out of closed session.

ADMINISTRATOR POSITION

It was moved by Gunnink, seconded by Welgraven, and passed to approve the Administrator Job Description as amended.

It was moved by Gunnink, seconded by Welgraven, and passed to approve the 2019 Administrator Salary Range of \$90,729 to \$117,936.

A special meeting was scheduled for June 12, 2019 at 8:30 a.m. for the purpose of selecting finalists to interview.

A special meeting was scheduled for the afternoon of June 27, 2019 for the purpose of conducting interviews.

Commissioner Welgraven offered the following resolution and moved for its adoption:

RESOLUTION 2019-04-23-01 COUNTY ADMINISTRATOR

WHEREAS, the Murray County Board of Commissioners has duly considered optional forms of county government to improve efficiency of service to the Citizens of Murray County; and

WHEREAS, the Murray County Board has determined that adoption of the county administrator plan of optional county government will promote more effective and responsive County government operations; and

WHEREAS, at the March 5, 2019 meeting of the Murray County Board of Commissioners, it was moved by Welgraven, seconded by Jens, to hire an Administrator for Murray County with all five members voting in the affirmative; and

WHEREAS, the County Board has approved a description depicting the duties of a County Administrator; and

WHEREAS, the County Administrator plan of optional county government must remain in effect for at least three years following its adoption pursuant to Minn.Stat. §375A.12, subd.6;

NOW, THEREFORE, BE IT RESOLVED that Murray County hereby adopts the County Administrator plan of optional government effective April 23, 2019 pursuant to the provisions of MinnStat §375A.06.

The foregoing resolution was duly seconded by Commissioner Jens and thereupon being put to a vote all members of the Board voted for its adoption this 23rd day of April 2019.

PROJECTS CP 01-19 AND SAP 51-626-006

County Engineer Randy Groves reported back with the bid tabulations for projects CP 01-19 and SAP 51-626-006.

It was moved by Kluis, seconded by Welgraven, and passed to approve the bids for project CP 01-19 and award the bid to Traffic Marking Service, Inc. in the amount of \$77,043.55 contingent upon receipt of a signed form 21126D from the contractor.

It was moved by Welgraven, seconded by Gunnink, and passed to approve the bids for project SAP 51-626-006 and award the bid to R and G Construction in the amount of \$264,705.45.

The meeting was adjourned at 11:38 a.m.

ATTEST:

Amy Rucker, Economic Development Director

David Thiner, Chairman of the Board