

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
February 26, 2019, 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners Lori Gunnink, James Jens, David Thiner, and Dennis Welgraven. Also present were County Attorney Travis Smith and Community Relations Coordinator Christy Riley. Commissioner Kluis was absent.

The Chairman asked if there were any additions to the agenda. One item was added.

It was moved by Jens, seconded by Welgraven, and passed to approve the agenda as modified.

No conflicts of interest were identified.

CONSENT AGENDA

1. Approve minutes from February 19, 2019.

It was moved by Jens, seconded by Gunnink, and passed to approve consent agenda item number 1.

AUDITOR WARRANTS

Auditor Warrants were reviewed.

DITCH BILLS

A motion was made by Jens, seconded by Gunnink, with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

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<u>Vendor</u>	<u>Ditch #</u>	<u>Amount</u>	<u>Petition #</u>	<u>Inspector</u>	<u>Commissioner District</u>
<u>Bolton & Menk</u>					
	CD 22	110.00	CD 22 Improvement Engineering		
	CD 29	440.00	CD 29 Drop Structure Engineering - Record Drawings		
	Subtotal	<u>550.00</u>			
<u>Gislason & Hunter LLP</u>					
	CD 22	90.00	CD 22 Improvement - Petitioner Attorney		
	Subtotal	<u>90.00</u>			
<u>Redwood County</u>					
	JD 28	114.21	Shared Ditch Expense		81.00%
	Subtotal	<u>114.21</u>			
	Total for Other Ditch Bills	<u>754.21</u>			

DELEGATING AUTHORITY FOR ELECTRONIC FUND TRANSFERS
 Commissioner Thiner presented the following resolution and moved for its adoption.

RESOLUTION 2019-02-26-01
 TO DELEGATE AUTHORITY
 FOR ELECTRONIC FUND TRANSFERS

WHEREAS, Minnesota Statute §471.38 allows for the use of electronic fund transfer as means of making various payments; and

WHEREAS, Electronic funds transfer is the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

WHEREAS, a local government may make an electronic funds transfer for the following:

- For a claim for a payment from an imprest payroll bank account or investment of excess money;
- For a payment of tax or aid anticipation certificates;
- For a payment of contributions to pension or retirement fund;
- For vendor payments; and
- For payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

WHEREAS, the County Board shall annually delegate the authority to make electronic funds transfers to the County's chief financial officer and their designee.

NOW THEREFORE, BE IT RESOLVED, that the Murray County Board delegates the authority to make electronic funds transfers to Heidi E. Winter, Murray County Auditor-Treasurer and her designees.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Auditor-Treasurer will:

- Provide a copy of this resolution to the disbursing bank;
- Provide a list of all transactions made by electronic fund transfer to the county board at its next regularly scheduled meeting.

The foregoing resolution was duly seconded by Commissioner Jens and thereupon being put to a vote by all members of the Board voted for its adoption.

ELECTRONIC FUND TRANSFERS FOR JANUARY 2019

It was moved by Gunnink, seconded by Welgraven and passed to ratify the approval of the following fund transfers made by the County Auditor-Treasurer for January 2019:

From	To	Amount	Reason
01 County Revenue	18 Economic Development	\$ 101,543.00	2019 Appropriation to cover operations
01 County Revenue	21 County Ditch	\$ 20,000.00	2019 Appropriation for Buffer Strip/Riparian Protection
01 County Revenue	55 Sunrise Terrace	\$ 75,000.00	Advance - temporary
4 CDs purchased through MAGIC on 1/11/2019			
	Pacific Western Bank, Los Angeles, CA	2.85%	\$242,000.00
	First National Bank, Damariscotta, ME	2.70%	\$243,000.00
	Mission National Bank, San Francisco, CA	2.70%	\$243,000.00
	Valliance Bank, Oklahoma City, OK	2.68%	<u>\$243,000.00</u>
			\$971,000.00

GARAGE REPAIR

Auditor-Treasurer Winter presented a proposed bid specification for repair to the Government Center Garage. The specifications will be reviewed by the Building Committee and the Museum Coordinator and brought back to the March 5, 2019 meeting.

SET BID OPENING DATE

It was moved by Gunnink, seconded by Welgraven and passed to approve setting the Highway Department bid opening date of April 2, 2019 at 10:30 a.m. for SAP's 51-608-015, 51-608-016, 51-625-012, 51-627-005 and 51-652-002.

FAIRGROUNDS IMPROVEMENT

It was moved by Welgraven, seconded by Gunnink and passed to approve the purchase of material to build new partitions for the South Commercial Building on the Fairgrounds in the amount of \$4,081.95 from Account Code 01-110-115-0000-6304.

APPROVE PR#3 FOR CHANGES AND CREDITS TO COURTS BUILDING PROJECT:

It was moved by Gunnink, seconded by Jens and passed to accept PR#3 from Sussner Construction and ratified by CBS Squared, Inc. which includes additional electrical and carpet installation and deducts for work not required from the original proposal. The credit is in the amount of \$4,932.00.

COURTS BUILDING REMODEL PROJECT – LABOR PAINT

It was moved by Welgraven, seconded by Gunnink and passed to approve the painting quote submitted by Vicki Clark in the amount of \$4,900.00 for labor to paint the interior of the Courts Building during the remodel process. Commissioner Jens volunteered to patch the walls prior to painting at no cost.

COURTS BUILDING REMODEL PROJECT – PAINT

It was moved by Gunnink, seconded by Welgraven and passed to approve the purchase of the paint necessary for the painting project in the Courts Building from Slayton Building Materials.

COMMITTEE REPORTS

The Commissioners gave their committee reports for the period of February 10, 2019 to February 23, 2019.

James Jens reported on Hospital Interview (partial per diem claimed) – February 13, Murray County Strategic Planning – February 15, Hospital Interview (partial per diem claimed) – February 18, Commissioner Board Meeting – February 19.

Lori Gunnink reported on SAWS (partial per diem claimed) – February 11, AMC Work Session – February 15, MCMC Marketing Meeting (no per diem claimed) – February 18, Commissioner Board Meeting – February 19, Zoning Meeting (no per diem claimed) – February 21.

Dennis Welgraven reported on Solid Waste (partial per diem claimed) – February 11, Personnel Committee (partial per diem claimed) – February 12, Strategic Planning – February 15, Commissioner Board Meeting (partial per diem claimed) – February 19.

Dave Thiner reported for Jim Kluis on attending the AMC Conference – February 12, AMC Conference – February 13, AMC Conference – February 14, AMC Work Session – February 15.

David Thiner reported on State Auditor Meeting/Planning and Zoning Meeting – February 11, AMC Conference – February 12, AMC Conference – February 13, AMC Conference – February 14, Strategic Planning – February 15, SMOC (partial per diem claimed) – February 18, Commissioner Board Meeting/Ditch 22 Meeting/Personnel Meeting – February 19, Parks/Planning and Zoning – February 21.

It was moved by Welgraven, seconded by Gunnink and passed to the Commissioner Vouchers for the period of February 10, 2019 to February 23, 2019.

WORTHINGTON HOUSING AND REDEVELOPMENT AUTHORITY

Randy Thomson of the Worthington Housing and Redevelopment Authority (HRA) gave an update about Section 8 Housing Choice Vouchers for Murray County. Due to Administrative Funding Shortfalls from the United States Department of Housing and Urban Development (HUD), the Section 8 Housing Choice Voucher program at the Worthington HRA has been underfunded to meet administrative costs for the past year by \$27,185. When dividing this \$27,185 shortfall by the 153 vouchers currently issued in the seven-county area it comes to \$177.68 per voucher. The Worthington HRA is asking each of the seven counties that are served to consider contributing \$177.68 times the number of vouchers in their county. Based on this formula the amount for Murray County would be \$1,066.08.

It was moved by Jens, seconded by Gunnink and passed to approve a 2019 funding request from the Worthington Housing and Redevelopment Authority (HRA) in the amount of \$1,066.08 to

offset underfunded administrative costs by the United States Department of House and Urban Development (HUD).

OPEN FORUM / PUBLIC COMMENT

Jeff Meyer and Sharon Meyer were present during open forum and presented additional information about the history of County Ditch 22 in Section 13-Shetek Township.

AMC TRAINING

It was moved by Gunnink, seconded by Thiner and passed to authorize any Commissioners to attend the Association of Minnesota Counties (AMC) Training on Wednesday, March 27, 2019 in Mankato, Minnesota.

REVIEW OF SCHEDULES

The Commissioners reviewed their schedules.

The meeting was adjourned at 10:20 a.m.

ATTEST:

Christy Riley, Community Relations Coordinator

David Thiner, Chairman of the Board