

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS  
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA  
January 8, 2019, 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners James Kluis, Dennis Welgraven, Lori Gunnink, James Jens and David Thiner. Also present Ronda Radke, Human Resources Generalist and Travis Smith, County Attorney.

Scott Kelly, Court Administrator, swore in Auditor/Treasurer Heidi Winter, County Recorder Evey Larson, Sheriff Steve Telkamp, County Attorney Travis Smith, Commissioner Dennis Welgraven, and Commissioner James Kluis.

The meeting opened by reciting the Pledge of Allegiance to the Flag.

Heidi Winter acting as temporary Chair called for nominations for Chair of the Murray County Board of Commissioners for 2019.

Commissioner Kluis nominated Commissioner Thiner for the Chair for 2019. Commissioner Jens nominated Commissioner Gunnink for the Chair for 2019. Nominations were called three times. Votes in favor of Gunnink 2, votes for Thiner 3.

Commissioner Thiner was appointed Board Chair for 2019.

Commissioner Gunnink nominated Commissioner Welgraven for the Vice Chair for 2019. A unanimous ballot was cast for Commissioner Welgraven for Vice Chair of the Board for 2019.

The Chairman asked if there were any additions to the agenda. Several items were added.

It was moved by Welgraven, seconded by Kluis and passed to approve the agenda as modified.

No conflicts of interest were identified.

#### Consent Agenda

1. Approve minutes from December 27, 2018

It was moved by Jens, seconded by Gunnink and passed to approve consent agenda item number 1.

#### FY 2019 Capacity Grant

It was moved by Thiner, seconded by Gunnink, and passed to correct the entry in the minutes of the December 11, 2018, meeting regarding the SWCD FY2019 capacity grant to read as follows: *It was moved by Gunnink, seconded by Thiner and passed to appropriate up to \$14,400 to the*

*Murray Soil and Water Conservation District (SWCD) as a 100% match for the FY2019 Capacity Grant.*

Marcy Barritt presentation the Local Board of Appeal and Equalization Online Training. She explained that they would need to do the training on the county network and there are only two that have the certification and would like to have a few more of the commissioners with the certification.

Warrants

A motion was duly made by Jens, seconded by Welgraven and carried that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated January 8, 2019 with fund totals as follows and warrants numbered 158000 through 158066, EFT 59190 (MCIT):

County Revenue Fund	201,259.97
County Road & Bridge Fund	86,088.59
EDA	123.00
Ditch	8,212.20
Self Insurance	4,907.37
Hospital	68,536.00
Sunrise Terrace	3,629.01
SAWS	154.00
<b>Total</b>	<b>372,910.14</b>

Ditch Bills

A motion was made by Jens, seconded by Kluis, with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report. The motion passed with a roll call vote as follows:

<u>Contractor</u>	<u>Ditch #</u>	<u>Amount</u>	<u>Petition #</u>	<u>Inspector</u>	<u>Commissioner District</u>
<u>Cohrs, Shannon (Trapper)</u>					
	JD 3	180.00	2018-111	ok'd by Howard Konkol 1-2-2019	1-Jens
	<b>Subtotal</b>	<b>180.00</b>			
	<b>Total for All Ditch Bills</b>	<b>180.00</b>			

Commissioner Kluis presented the following resolution and moved for its adoption.

RESOLUTION NO. 2019-01-08-01  
A Resolution Authorizing the Murray County Auditor/Treasurer  
To Pay Certain Claims in 2019

WHEREAS, Minnesota Statute 375.16 allows the County Board to authorize the County Auditor/Treasurer to pay incidental expenses of the county; and  
WHEREAS, Minnesota Statute 375.18 allows delegation by the County Board for paying certain claims to a county administrative official.

NOW, THEREFORE, BE IT RESOLVED, That the Murray County Auditor/Treasurer is authorized to pay incidental expenses as identified in Minnesota Statute 375.16.

BE IT FURTHER RESOLVED, That the Murray County Auditor/Treasurer is authorized to pay certain claims made against the County that are included in the Murray County Accounting Policies and Procedures Handbook, adopted on September 27, 2011 and as amended by Board action.

BE IT FURTHER RESOLVED, That as part of the control procedure for informational purposes, a list of all claims paid be distributed to the Board and an audit list be signed by the Board Chair.

The forgoing resolution was duly seconded by Commissioner Welgraven and thereupon being put to a vote all members of the Board voted for its adoption.

*This space intentionally left blank*

It was moved by Jens, seconded by Gunnink and passed to approve the following 2019 appropriations:

**2019 Appropriations and Dues**

<u>Vendor #</u>	<u>Vendor</u>	<u>Account #</u>	<u>Amount</u>	<u>Frequency</u>
9562	ACE of SW MN	01-505-6872	\$15,924.00	Quarterly Payments of \$3,981
9562	ACE of SW MN (for Coordinator on Aging Services)	01-515-517-6872	\$13,480.00	Quarterly Payments of \$3,370 (Coordinator on Aging Service annually \$13,000 + annual cell phone reimbursement \$480)
Varios	American Legions - Several (May)	01-121-6863	\$2,300.00	Paid in May to Legion Posts in County
1639	Area II MN River Basin (Bill may come in May)	01-619-611-6842	\$2,945.30	One-Time Payment in May
9910	Casey Jones Trail/Friends of	18-881-6851	\$1,000.00	One-Time Payment in January
12774	Fulda Food Shelf, Inc.	01-002-6803	\$1,200.00	One-Time Payment in January
12255	Fulda Heritage Society	01-002-6803	\$2,500.00	One-Time Payment in January
1374	Murray County Ag Society	01-620-6865	\$34,000.00	Semi-Annual Payments of \$17,000
9324	Murray County Economic Development Authority (Amy Rucker)	18-881-6850	\$14,500.00	One-Time Payment in January
5337	Murray County Mutual Aid Assoc (LeRoy Reese)	01-290-289-6855	\$3,000.00	One-Time Payment in January
51	Murray County Treasurer (SCORE -Recycling Center Rent)	01-395-395-6343	\$7,008.00	One-Time Payment in July
7893	Pioneer Public TV	01-510-510-6867	\$1,000.00	One-Time Payment in January
1015	Pham Creek Library System	01-502-6861	\$69,800.00	MOE: \$58,667; \$8,633 additional for Fulda, \$2,500 directly to PCLS for operations
1324	RCRCA (Kerry Netke)	01-610-6871	\$4,050.00	One-Time Payment in January
3605	Southern Minnesota Tourism Association	01-005-6875	\$436.25	One-Time Payment in January
7522	Southwest Arts & Humanities Council	01-510-507-6876	\$500.00	One-Time Payment in January
7625	Southwest Health and Human Services (Public Health)	01-481-6844	\$111,244.00	Quarterly Payments of \$27,811
7209	Southwest Initiative Foundation	01-510-508-6877	\$2,882.00	One-Time Payment in January
10012	SW MN Workforce Center	01-885-871-6879	\$2,445.00	One-Time Payment in January
1252	SWRDC - Treasurer - MN Early Childhood Initiative	01-510-508-6877	\$3,000.00	One-Time Payment in January
1252	SWRDC - Treasurer - Rural MN Energy Board	01-638-608-6853	\$2,500.00	One-Time Payment in January
12743	Travel SW Minnesota Inc	01-005-6881	\$1,000.00	One-Time Payment in January
			<b><u>\$296,714.55</u></b>	

## Set Final Hearing for CD 22 Improvement

It was moved by Gunnink, seconded by Jens and passed to delegate authority to Auditor/Treasurer, Heidi Winter to set the Final Hearing date for the Improvement of County Ditch 22 to be held in the Commissioner Room of the Murray County Government Center.

## Ditch Inspection Report

A motion was made by Jens, seconded by Gunnink and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota.

- Petition #2018-111 (JD 3, Holly Twp. Sec. 36, District 1 – Jens)
- Petition 2018-112 (CD 34, Ellsborough Twp. 26, District – Gunnink)

A motion was made by Jens, seconded by Kluis and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota.

- Petition #2018-109 (JD 2S, Lime Lake Twp. Sec. 35, District 3 – Magnus/Welgraven)

It was moved by Jens, seconded by Welgraven and passed to approve reimbursing Tom Ahlers \$1,822.22 for the tile camera inspection done on the Judicial Ditch Number 2S, Branch E, Lime Lake Twp. Sec. 35, District 3 – Ditch Petition 2018-109.

It was moved by Jens, seconded by Kluis and passed to approve Howard Konkol and Commissioner Jens to go to the City of Slayton Council meeting January 23, 2019 and discuss Judicial Ditch No 17.

## Bid Opening – Editorial Group

At 9:45 a.m. The Chairman called for bids to be opened for publication of proceedings, delinquent tax lists and all other notices and proceedings, except the Financial Statement, required by law to be published in the official newspaper during the year 2019 as follows:

“The Murray County Editorial Group agrees to publish all matters that are required by the law to be so published for \$12.00 per column inch.”

It was moved by Gunnink, seconded by Welgraven and passed to accept the Murray County Editorial Group bid of \$12.00 per column inch for publication of proceedings, delinquent tax lists and all other notices and proceedings as required by law in 2019 and to authorize the Board Chair to sign the agreement.

AMC Delegates

It was moved by Gunnink, seconded by Jens and passed to approve the following 2019 AMC Policy Committee Appointments:

<u>Policy Committee</u>	<u>Delegate</u>
Environmental & Natural Resources Policy Committee	James Kluis
General Government Policy Committee	David Thiner
Health & Human Services Policy Committee	Lori Gunnink
Public Safety Policy Committee	James Jens
Transportation & Infrastructure Policy Committee	Dennis Welgraven

It was moved by Welgraven, seconded by Kluis and passed to approve appointing Commissioner Lori Gunnink, Commissioner David Thiner, Commissioner Dennis Welgraven, Commissioner James Kluis, Commissioner James Jens, Jean Christoffels, and Christy Riley as the 2019 AMC Delegate Appointments.

10:00 a.m. Open Forum- No members of the public were present.

Citizens Appointments

It was moved by Jens, seconded by Gunnink and passed to approve the following citizen appointments and the finalized 2019 Murray County Committee Appointments:

<b>Board</b>	<b>Appointee</b>
Planning/Board of Adjustment	Ron Holinka
Planning/Board of Adjustment	Kevin Vickerman
Murray County Medical Center	Lenore Wendorff
Murray County Medical Center	Kevin Vickerman
Fairgrounds Advisory	Jim Suprenant
Fairgrounds Advisory	Sharon Staples
SAWS	Jon Hoyme
Extension	Diane Schreier
Extension	Stacy Posthuma
Parks	Douglas Stewart
Parks	LeRoy Reese

**2019 Committee  
Assignments**

<b>NAME OF BOARD/COMMITTEE</b>	<b>APPOINTEE</b>	<b>TERM</b>	<b>TERM ENDS</b>
<b>911</b>	David Thiner	1 year	January 2020
	Dennis Welgraven	1 year	January 2020
<b>Aquatic Invasive Species Committee</b>	James Jens	1 year	January 2020
	David Thiner		
<b>Airport Commission</b>			
	Jim Kluis	1 year	January 2020
<b>Appeals Board for Weeds</b>			
	Bud Kuehl	1 year	January 2020
	Les Sankey	1 year	January 2020
	Minnesota Extension Rep.	N / A	N / A
	District 1,2,3,5 Commissioner	1 year	January 2020
<b>Association of MN Counties (AMC)</b>			
	All Five Commissioners	N / A	N / A
<b>Association of MN Counties (AMC) - Policy Committees</b>			
Environment and Natural Resources	Jim Kluis	1 year	January 2020
General Government	Dave Thiner	1 year	January 2020
Health and Human Services	Lori Gunnink	1 year	January 2020
Public Safety	James Jens	1 year	January 2020
Transportation & Infrastructure	Dennis Welgraven	1 year	January 2020
<b>Advocating, Connecting, Educating (ACE)</b>			
	Dennis Welgraven	1 year	January 2020
	Jim Kluis *Alternate	1 year	January 2020
<b>Board of Adjustments</b>			
	Kevin Vickerman	3 years	January 2022
	Ron Holinka	3 years	January 2022
	Carolyn McDonald	3 years	January 2020
	Lyndon Funk	3 years	January 2021
	Doug Stewart	3 years	January 2021
<b>Building/Facilities Committee</b>			
	James Jens	1 year	January 2020
	Dave Thiner	1 year	January 2020
	Jim Kluis *Alternate	1 year	January 2020
<b>Transit Committee</b>			

	Dave Thiner	1 year	January 2020
	Lori Gunnink *Alternate	1 year	January 2020
<b>Canvas Board</b>			
	James Jens	1 year	January 2020
	Lori Gunnink	1 year	January 2020
	Heidi E. Winter, Auditor-Treasurer	1 year	January 2020
	District Court Administrator	N/A	N/A
	Mayor of Largest City	N/A	N/A
<b>Casey Jones Trail/Regional Trails/RDC Trails Committee</b>			
	James Jens	1 year	January 2020
	Lori Gunnink	1 year	January 2020
	Amy Rucker		
<b>Coroner - Medical Examiner</b>			
	Dr. Michael B. McGee		CONTRACT
<b>**Liaison**</b> <i>questions/concerns</i>	Dave Thiner	1 year	January 2020
<b>County and State Aid Highways</b>			
	Each Commissioner (in respective district)	1 year	January 2020
<b>District 8 Land Use</b>			
	James Jens	1 year	January 2020
	Dennis Welgraven *Alternate	1 year	January 2020
<b>Economic Development Authority (EDA)</b>			
	Dennis Welgraven	1 year	January 2020
	James Jens	1 year	January 2020
	Darwin Kruse	6 years	December 31, 2020
	Marilyn Carlson	6 years	December 31, 2021
	Jason Kirchner	6 years	December 31, 2022
	Amy Rucker	N/A	N/A
<b>Extension</b>			
	James Jens	1 year	January 2020
	Dennis Welgraven	1 year	January 2020
	David Herring	3 years	December 2020
	Betty Wilcoxon	3 years	December 2020



Diane Schreier	3 years	December 2021
Stacy Posthuma	3 years	December 2021
Sara Heintz	3 years	December 2019
Dennis Opdahl	3 years	December 2019
Heidi Winter - Ex-Officio	N / A	N / A

**Murray County  
Agricultural Society**

All Five Commissioners	1 year	January 2020
------------------------	--------	--------------

**Murray County Fair Board**

*The fairboard is elected during the annual meeting of the Ag Society in November  
2 Commissioners appointed as liaisons*

Stan Larson - President		November 2021
Dave Herrig- Vice President		November 2020
Kim Konkol - Secretary		November 2021
Ron Robbins - Treasurer		November 2021
Ron Holinka		November 2019
Dennis Opdahl		November 2020
Steve Salentiny		November 2020
Troy Wehking		November 2021
Steve Magnus		November 2020
Chris Opdahl		November 2019
Mike Kirchner		November 2020
Jeff Boerboom		November 2021
Jan Kluis		November 2019
Margie Anderson		November 2021
Dean Ackerman		November 2019
Scott Kleve		November 2019
Dennis Welgraven	1 year	January 2020
Lori Gunnink	1 year	January 2020

**Fairground Advisory**

Dennis Welgraven	1 year	January 2020
Lori Gunnink	1 year	January 2020
Stan Larson - President	3 years	January 2021
Mary Ellen Moline	N/A	N/A
Melissa Runck	N/A	N/A
Justin Hoffmann	N/A	N/A
Bob Miller- Alternate	N/A	N/A
Mike Kirchner	3 years	January 2020
Stacy Posthuma	3 years	January 2020

	Jim Surprenant	3 years	January 2022
	Sharon Staples	3 years	January 2022
<b>Heron Lake Watershed District (HLWD)</b>			
	Dave Thiner	1 year	January 2020
	James Jens -Alternate	1 year	January 2020
<b>HLWD Board of Managers</b>			
	Jim Buschena	4 years	February 2020
<b>Insurance</b>			
	Dennis Welgraven	1 year	January 2020
	David Thiner	1 year	January 2020
	Lori Gunnink *Alternate	1 year	January 2020
<b>Investment</b>			
	Chair	N / A	January 2020
	Vice-Chair	N / A	January 2020
	Heidi Winter	1 year	N/A
	Travis Smith	1 year	N/A
<b>Law Library Committee</b>			
	Jim Kluis	1 year	January 2020
<b>Labor Negotiation</b>			
	James Jens	1 year	January 2020
	David Thiner	1 year	January 2020
	Jim Kluis *Alternate	1 year	January 2020
<b>Local Water Management Plan</b>			
	Paul Posthuma	1 year	January 2020
	Dave Kremer	1 year	January 2020
	Duane Spartz	1 year	January 2020
	Rick Parker	1 year	January 2020
	Jay Takle	1 year	January 2020
	Jon Hoyme	1 year	January 2020
	Larry Byers	1 year	January 2020
	Robert Koehler	1 year	January 2020
	John Busman	1 year	January 2020
	Employee from Soil and Water District	N/A	N/A
	Justin Hoffmann	N/A	N/A
	Melissa Runck	N/A	N/A
	Amy Rucker	N/A	N/A
	Jean Christoffels	N/A	N/A
	Jon Bloemendaal	N/A	N/A

	All Five Commissioners	1 year	January 2020
<b>Mid State Computer Cooperative</b>			
	Heidi Winter	N / A	N / A
	Barbara Lewis, Alternate	N / A	N / A
<b>MN Counties Intergovernmental Trust (MCIT)</b>			
	Dave Thiner	1 year	January 2020
	Vacant (Coordinator) *Alternate	1 year	January 2020
<b>MN Early Childhood Initiative</b>			
	Lori Gunnink	1 year	January 2020
	Jim Kluis *Alternate	1 year	January 2020
<b>MN River Basin (Area II) &amp; RCRC</b>			
	Lori Gunnink	1 year	January 2020
	James Jens *Alternate	1 year	January 2020
<b>Missouri Watershed District</b>			
	Dennis Welgraven	1 year	January 2020
	Lori Gunnink *Alternate	1 year	January 2020
<b>Murray County Medical Center</b>			
	Commissioner Jim Kluis	1 year	January 2020
	Commissioner James Jens	1 year	January 2020
	Kevin Vickerman		January 2021
	Lenore Wendorff		January 2022
	William Wassner		January 2020
<b>Mutual Aid Committee</b>			
	Dennis Welgraven	1 year	January 2020
	Jim Kluis	1 year	January 2020
<b>Museums Liaison</b>			
	James Jens	1 year	January 2020
	David Thiner *Alternate		January 2020
<b>National Association of Counties (NACO)</b>			
	All Five Commissioners	N / A	N / A
<b>Noise Committee</b>			
	Jim Kluis		January 2020
	James Jens		January 2020
	Travis Smith		January 2020
	Steve Telkamp		January 2020
	Vacant (Coordinator)		January 2020
<b>Parks &amp; Recreation Advisory Commission</b>			

District 4 - Tom Kappas	3 year	December 2020
District 5 - Les Speckmier	3 year	December 2020
District 3 - Rae Ann Storm	3 year	December 2019
District 1 - Doug Stewart	3 year	December 2021
District 2 - LeRoy Reese	3 year	December 2021
Dave Thiner	1 year	January 2020
James Jens	1 year	January 2020
Jim Kluis *Alternate	1 year	January 2020

**Personnel**

Chair (Dave Thiner)	1 year	January 2020
Vice-Chair (Dennis Welgraven)	1 year	January 2020
James Jens* Primary Alternate	1 year	January 2020
Lori Gunnink *Alternate	1 year	January 2020
Jim Kluis *Alternate	1 year	January 2020
Ronda Radke - Ex-Officio	N / A	N / A
Vaccant - Ex-Officio	N / A	N / A

**Planning Commission**

Dave Thiner	1 year	January 2020
James Jens * Alternate	1 year	January 2020
Vernon Carlson	3 years	January 2021
Ronald Holinka	3 years	January 2022
Kevin Vickerman	3 years	January 2022
Lyndon Funk	3 years	January 2022
Dan Bierma	3 years	January 2020
Carolyn McDonald	3 years	January 2020
Doug Stewart	3 years	January 2021
Robert Ossefoort	3 years	January 2020

**Plum Creek Library**

Lori Gunnink	1 year	January 2020
Jim Kluis *Alternate	1 year	January 2020

**Regional Emergency Medical Services**

Dave Thiner	1 year	January 2020
Heath Landsman * Alternate	1 years	January 2020

**Rural MN Energy Board**

Dennis Welgraven	1 year	January 2020
------------------	--------	--------------

	James Jens * Alternate	1 year	January 2020
<b>Shetek Area Water and Sewer Commission</b>			
	REGULAR MEMBERS		VOTING
	Jamie Thomazin	4 years	December 31, 2019
	Trevor Humphrey	4 years	December 31, 2021
	Jon Hoyme	4 years	December 31, 2022
	Donna Kor	4 years	December 31, 2021
	Harley Wahl	4 years	December 31, 2019
	SEASONAL MEMBERS		
	David Maquire	4 years	December 31, 2021
	Greg Grant	4 years	Decmeber 31, 2020
	COUNTY COMMISSIONER		NON-VOTING
	District 1 - Commissioner Jens	1 year	January 2020
	District 2 - Commissioner Gunnink	1 year	January 2020
<b>Southern MN Tourism</b>			
	Christy Riley	1 year	January 2020
<b>Southern Prairie Community Care</b>			
	James Jens	1 year	January 2020
	Lori Gunnink *Alternate* non-voting	1 year	January 2020
<b>SW MN Opportunity Council (SMOC)</b>			
	Dave Thiner	1 year	January 2020
	Jim Kluis *Alternate	1 year	January 2020
	Julie Burchill	Indef.	January 2020
	Kathy Stoel	Indef.	January 2020
<b>SW MN Private Industry Council (PIC) / Chief Elected Officials Board (CEOB)</b>			
	Dave Thiner	1 year	January 2020
	Jim Kluis * Alternate		January 2020
<b>Southwest Public Sector Collaborative - Insurance</b>			
	Dennis Welgraven		January 2020
	Jim Kluis *Alternate		January 2020
<b>SW Regional Radio Board/Public Safety Board</b>			
	Dave Thiner	1 year	January 2020

	Dennis Welgraven *Alternate	1 year	January 2020
	Heath Landsman (EM Director)	1 year	January 2020
<b>SW Regional Development Commission (SRDC)</b>			
	Dennis Welgraven	1 year	January 2020
	Jim Kluis *Alternate	1 year	January 2020
<b>SW Solid Waste Commission</b>			
	James Jens	1 year	January 2020
	Dennis Welgraven *Alternate	1 year	January 2020
	Jon Bloemendaal *Solid Waste Official*		
<b>State Revolving Fund (Ag BMP)</b>			
	Chair (Dave Thiner)	1 year	January 2020
	Vice Chair (Dennis Welgraven)	1 year	January 2020
	Heidi Winter	1 year	January 2020
	Jon Bloemendaal	1 year	January 2020
	Neil Everson	1 year	January 2020
<b>Southwest Health and Human Services - JOINT GOVERNING BOARD (Article II of Joint Powers Agreement)</b>			
	Dennis Welgraven	1 year	January 2020
	Jim Jens	1 year	January 2020
	Lori Gunnink *Alternate	1 year	January 2020
<b>Southwest Health and Human Services Human Services Board (Article III of JPA)</b>			
	Dennis Welgraven	1 year	January 2020
	James Jens	1 year	January 2020
	Lori Gunnink *Alternate		January 2020
	Jeane Anderson		January 2020
<b>Southwest Health and Human Services Public Health Board (Article IV of JPA)</b>			
	Dennis Welgraven	1 year	January 2020
	James Jens* Primary Alternate	1 year	January 2020
	Lori Gunnink *Alternate	1 year	January 2020
<b>Supporting Hands Nurse Family Partnership</b>			
	James Jens	1 year	January 2020
	Dennis Welgraven* Alternate	1 year	January 2020
<b>Sunrise Terrace Advisory</b>			
	Dave Thiner	1 year	January 2020
	Jim Kluis	1 year	January 2020
<b>Travel SW MN Tourism</b>			
	Christy Riley	1 year	January 2020
<b>Western Mental Health Center</b>			

James Jens	1 year	January 2020
Dennis Welgraven *Alternate	1 year	January 2020

10:30 a.m. the Board Chair called for the bid opening for the Mason Township Bridge, SAP 51-599-103

<u>Company</u>	<u>Bid Amount</u>
ICON Contractors, LLC	565,141.72
Korby Contracting Co. Inc.	448,049.72
Prahm Construction	442,599.90
Structural Specialist Inc.	514,819.00

County Engineer Randy Groves will return to the highway department and tabulate the bids for accuracy.

Discussion on Sunrise Terrace Parking

SRDC Orientation for Newly Elected Local Government Officials

It was moved by Gunnink, seconded by Jens and passed and approve James Kluis and Dennis Welgraven to attend the SRDC orientation for newly elected local government officials Saturday, February 2, 2019 at the Murray County 4H Building.

County Engineer Groves emailed the following regarding the Mason Township Bridge; Correction on bid total for Structural Specialties, Inc. should have been \$519,819.00 and the low bid was Prahm Construction, Inc. at \$442,599.90.

It was moved by Jens, seconded by Gunnink and passed and approved the following 2019 Mason Township Bridge project SAP 51-599-103 and award the bid to Prahm Construction, Inc. in the amount of \$442,599.90.

Commissioner Reports

The Commissioners gave their committee reports for the period of December 16, 2018 to December 31, 2018.

James Jens reported on Personnel Committee (partial per diem claimed) – December 17, Commissioner Board Meeting – December 18, Health and Human Services (no per diem claimed) – December 19, Commissioner Board Meeting – December 27, Hospital Finance (partial per diem claimed) – December 31.

Gerald Magnus - No reports

Lori Gunnink reported on Commissioner Board Meeting – December 18, Commissioner Board Meeting/Call with Drown Associates for Interim Process – December 27.

David Thiner reported on Personnel Committee/CEOB/SMOC (partial per diem claimed) – December 17, Commissioner Board Meeting – December 18, Buffalo Ridge Drug Task Force (partial per diem) – December 19, Commissioner Board Meeting (partial per diem claimed) – December 27.

James Kluis reported for Glenn Kluis on Commissioner Board Meeting (partial per diem claimed) – December 18.

It was moved by Jens, seconded by Kluis, and passed to approve the Commissioner Vouchers for the period of December 16, 2018 to December 31, 2018.

Interim Coordinator Search Committee Report, Commissioner Gunnink read the Interim Coordinator Search Committee Report:

#### Murray County Interim Coordinator Search Committee Report

January 4, 2019  
Courts Building Meeting Room

The committee met over the past few weeks to determine opportunities for contracting with an interim coordinator to fill the current vacancy. Through contacts from within the Association of Minnesota Counties, the committee was provided potential candidates to discuss contract services based on the scope of work approved by the county board. After talking to those contractors, none were available to fill our vacancy at this time.

After review with the Human Resources Generalist, it was determined that most of the current coordinator duties could be handled through her office for a short period of time until someone is hired. We therefore recommend that she acts as the main contact for all personnel issues, board meeting requests and other duties assigned under the coordinator at this time. Due to the increased work load on the Human Resources Generalist, we recommend that the Economic Development Director and Community Relations Coordinator assist in any general duties that are not related to personnel.

To continue this transition in an expedited way, we have scheduled the Association of Minnesota Counties to attend the January 15<sup>th</sup> meeting of the Murray County Board of Commissioners to discuss general county government structures. This will be an opportunity for all us to learn from the Association and other counties on the many ways of coordinating the administrative role of the board and county functions. This presentation will be open, and we encourage staff to attend. After the meeting, the panel of presenters from the Association of Minnesota Counties will be available in Conference Room B to talk one on one with staff who may have additional questions.

The committee has also asked David Drown and Associates to prepare and present a proposal to potentially enter into a contract with Murray County to assist through the interim process as well as the search for a permanent replacement. This proposal will be presented and discussed at the January 15<sup>th</sup> meeting.

In conclusion, since there is not an interim coordinator contract in place, we propose a motion allowing the coordinator duties to be designated to current staff until the position is filled. The main



point of contact for the public and the staff through this interim period will be the Human Resources Generalist.

*DRAFT MOTION*

*Until the vacant county coordinator position is filled, that position's duties will be covered by the Human Resources Generalist, Economic Development Director and Community Relations Coordinator, who will serve at the direction of the personnel committee until the county coordinator position is filled and/or the duties are reassigned.*

*Let it further be resolved, that the above-mentioned designees can assume the responsibly of Clerk to the Board and may certify the correctness and accuracy of the minutes of the County Board meetings and the accuracy of all resolutions adopted at these meetings at the direction of the County Board until the position is filled and/or the duties are reassigned.*

The Interim Search Committee shall now be dissolved, and any further action shall be conducted by the Personnel Committee.

**NEXT STEPS:**

January 15, 2019 Board Meeting Agenda will include:

- Proposal Review from David Drown and Associates on transition assistance and Filling Permanent Position.
- 11:00 a.m. Presentation by the Association of MN Counties on the Various Roles of Government

It was moved by Gunnink, seconded by Welgraven and passed and approved that until the vacant county coordinator position is filled, that position's duties will be covered by the Human Resources Generalist, Economic Development Director and Community Relations Coordinator, who will serve at the direction of the personnel committee until the county coordinator position is filled and/or the duties are reassigned.

Let it further be resolved, that the above-mentioned designees can assume the responsibly of Clerk to the Board and may certify the correctness and accuracy of the minutes of the County Board meetings and the accuracy of all resolutions adopted at these meetings at the direction of the County Board until the position is filled and/or the duties are reassigned.

Discussion on having a work session on January 22, 2019 at the Board Meeting.

11:23 a.m. the meeting was adjourned.

**ATTEST:**

---

Ronda Radke, Human Resources Generalist

---

David Thiner, Chairman of the Board