

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
December 27, 2018, 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners Lori Gunnink, James Jens and David Thiner. Also, present Ronda Radke, Human Resources Generalist and Travis Smith, County Attorney. Excused Absence: Commissioner Gerald Magnus and Glenn Kluis.

The meeting opened by reciting the Pledge of Allegiance to the Flag.

The Chairman asked if there were any additions to the agenda. Several items were added.

It was moved by Gunnink, seconded by Thiner and passed to approve the agenda as modified.

No conflicts of interest were identified.

Consent Agenda

1. Approve minutes from December 18, 2018

It was moved by Thiner seconded by Gunnink and passed to approve consent agenda item 1 with corrections.

Warrants

A motion was duly made by Gunnink, seconded by Thiner and carried that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated 12/26/2017 with fund totals as follows and warrants numbered 157817 through 157915:

County Revenue Fund	109,860.04
County Road & Bridge Fund	126,987.24
EDA	296.34
Ditch	259.60
Self Insurance	2,387.73
Sunrise Terrace	1,495.70
SAWSD	154.00
Total	241,440.65

Ditch Bills

A motion was made by Jens and seconded by Thiner to approve the report of the Ditch Committee of the Judicial Ditch lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated cost of such repairs or a list of bills presented for payment that will

enable said ditches to answer their purposes and to pay all bills contained within the report. The motion passed with a roll call vote as follows:

- David Thiner: Yes
- Lori Gunnink: Abstain
- James Jens: Yes

Rinke Noonan

JD 3 \$ 4,908.00	JD 3 Appeal - Legal
Subtotal \$ 4,908.00	

Total JD 3 Ditch Bills 4,908.00

Commissioner Gunnink did not vote as she is not on the JD 3 Committee. Motion carried 2 to 0.

A motion was made by Gunnink, seconded by Jens, with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

<u>Contractor</u>	<u>Ditch #</u>	<u>Amount</u>	<u>Petition #</u>	<u>Inspector</u>	<u>Commissioner District</u>
<u>Bolton & Menk</u>					
	CD 29	942.50	CD 29 Drop Structure Engineering		
	JD 6	290.00	JD 6 Improvement		
	JD 20a	290.00	JD 20 Improvement		
	Subtotal	<u>1,522.50</u>			
<u>Johnson Ditching</u>					
	CD 6	733.45	2018-098	approval pending	2-Gunnink
	CD 20	5,320.00	2018-047	approval pending	2-Gunnink
	CD 41	1,060.00	2018-054	approval pending	2-Gunnink
	JD 14	324.25	2018-081	approval pending	2-Gunnink
	Subtotal	<u>7,437.70</u>			
<u>Peterson, Tom (Viewer)</u>					
	JD 11	2,369.05	Viewing Services - Redetermination of Benefits		
	Subtotal	<u>2,369.05</u>			
<u>Surprenant, Michael</u>					
	CD 53	1,354.00	2018-038	approval pending	2-Gunnink
	Subtotal	<u>1,354.00</u>			
Total for All Ditch Bills		<u>12,683.25</u>			

2019 Solid Waste Assessment

Commissioner Gunnink presented the following resolution and moved for its adoption.

Resolution 2018-12-27-01
A Resolution Setting the Solid Waste Assessment for 2019

WHEREAS, Resolution No. 04-11-96 reaffirmed the establishment of a Solid Waste Assessment for years after 1991; and

WHEREAS, Said Resolution states that the future years assessments may be modified or adjusted based upon circumstances existing in such future years

NOW THEREFORE BE IT RESOLVED, That the Solid Waste Assessment for 2019 be set at 100% the amount reaffirmed by Resolution No. 04-11-96.

BE IT FURTHER RESOLOVED, That the unspent funds from these assessments be restricted as fund balance for solid waste.

The foregoing resolution was duly seconded by Commissioner Thiner and thereupon being put to a vote all members of the Board voted for its adoption.

SOLID WASTE ASSESSMENTS

<u>CLASSIFICATION</u>	<u>CODE</u>	<u>FEE</u>	
Seasonal Rec	151-0	\$10.00	
Mobile Homes	151-0	\$10.00	
	201-1	\$24.00	
	101-1	\$16.00	
Ag	101-1	\$16.00	
Ag Residential	201-1	\$16.00	
Residential City	201-1	\$24.00	Single Family
	201-1	\$32.00	Two Units
	201-1	\$40.00	Three Units
Apartments	205-208-209	\$48.00	4- 7 Units
		\$56.00	8 – 11 Units
		\$64.00	12 – 15 Units
		\$72.00	16 – 19 Units
		\$106.00	20 – 47 Units
		\$160.00	48 Units and Over
SPLIT CLASSES – USE			
HIGHEST			
Commercial	233-234	\$50.00	\$1.00 - \$50,000.00
		\$150.00	Over \$50,000.00 - \$100,000.00
		\$300.00	Over \$100,000.00 - \$500,000.00
		\$400.00	Over \$500,000.00

EXEMPT

Hospital	\$300.00	
Nursing Homes - All	\$300.00	
Maple Lawn	\$300.00	
Prairie View	\$300.00	
New Dawn	\$300.00	
Parsonages (same as houses)	\$16.00 (County)	\$24.00 (City)
Churches	\$16.00 (County)	\$24.00 (City)
Senior Centers (same as residential)	\$24.00	
Schools	\$300.00 per district	
Chandler Christian Reformed	\$150.00	
St. Pauls	\$150.00	
County	\$300.00	
City		
Slayton	\$300.00	
Fulda	\$225.00	
Avoca	\$150.00	
Dovray	\$24.00	
Hadley	\$150.00	
Iona	\$24.00	
Lake Wilson	\$150.00	
Chandler	\$75.00	
Currie	\$150.00	
State Parks and Seasonal Rec Camp	\$300.00	
Grounds		
Campgrounds – Valhalla	\$150.00	

2019 E911 Sign Assessment

Commissioner Thiner presented the following resolution and moved for its adoption.

RESOLUTION NO. 2018-12-27-02
A Resolution Setting the E911 Assessment for 2019

WHEREAS, Resolution No. 2003-02-18-02 established a ten-year assessment for maintaining E911 rural address signs.

NOW THEREFORE BE IT RESOLVED, That said Resolution establishing a special assessment is hereby ratified at \$3.00 and extended for assessments payable in 2019 for all non-exempt parcels.

BE IT FURTHER RESOLVED, That unspent funds from these assessments be committed as fund balance.

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote all members of the Board voted for its adoption.

2019 Beaver Control Fee.

Commissioner Thiner presented the following resolution and moved for its adoption.

Resolution 2018-12-27-03
A Resolution setting the Murray County
Beaver Control Fee for 2019

WHEREAS, certain types of public property including county roads, ditches, and parks can be adversely affected by nuisance beaver, and

WHEREAS, Murray County occasionally needs to purchase services to have nuisance beaver removed and to provide the necessary financial incentives that service providers require, and

NOW THEREFORE BE IT RESOLVED, that the Murray County Beaver Control Fee for 2019 is set at \$60.00 per nuisance beaver that are adversely affecting any county road, ditch or park.

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote all members of the Board voted for its adoption.

2019 Pocket Gopher

Commissioner Gunnink presented the following resolution and moved for its adoption.

Resolution 2018-12-27-04
A Resolution Setting the 2019 Pocket Gopher Bounty

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners set the 2019 Pocket Gopher Bounty at \$2.00.

The foregoing resolution was duly seconded by Commissioner Thiner and thereupon being put to a vote all members of the Board voted for its adoption.

2018 CWP Loans as Special Assessments in 2019

It was moved by Jens, seconded by Thiner and passed to certify the 2018 CWP Septic System Loans as special assessments for taxes payable in 2019 as follows:

Murray County Septic Lien Program, at 4% interest as follows:

Loan #	Recorded On	Name	Parcel Number	Loan Amount	Term
154	12/11/2018	Pat Heard and Alice Heard	04.017.003.0	\$12,012.03	10 years
153	11/2/2018	Cassie Kassel & Mitchell Kassel	09.023.004.0	\$16,295.13	5 years
151	1/24/2018	Evelyn R. Huset et al (7)	18.029.002.3	\$9,827.00	10 years
152	10/10/2018	James Tutt and Susan Tutt	19.031.001.1	\$7,000.00	10 years
				Grand Total	<u>\$45,134.16</u>

2019 Tobacco License

It was moved by Jens, seconded by Gunnink and passed to approve the 2019 tobacco license renewals in accordance to Murray County Tobacco Ordinance No. 98-10-6-1 for the following establishments:

- M004 - Carlson's Corner - DeAnn and Jeff Carlson
- M005 - Ruppert Oil - Michael D. Ruppert
- M003 - Pete's Corner - Joyce Bloemendaal
- M006 - Chandler Coop (dba Cenex Convenience Store - Lake Wilson) – Kevin Deveraux
- M009 - Avoca Municipal Liquor Store – City of Avoca
- M014 – Roger Hamann – Trails Edge General Store

Further moving that approval is contingent upon receipt of all required paperwork in the Auditor-Treasurer's Office.

2019 Depository Pledge Agreements

Commissioner Thiner presented the following resolution and moved for its adoption.

RESOLUTION 2018-12-27-05
A Resolution Approving 2019 Depository of Public Funds Agreements

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners authorizes the Auditor-Treasurer to designate depositories of funds and make investments of funds under M.S. § 118A.01 to 118A.06 or other applicable law.

BE IT FURTHER RESOLVED, to approve the 2019 Depository of Public Funds Agreements with the following banking institutions:

- State Bank of Chandler
- Currie State Bank
- First National Bank

BE IT FURTHER RESOLVED that the Murray County Board of Commissioners approve the securities therein specified and the assignment thereof.

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote all members voted for its adoption.

No Ditch Inspection Report

Soil and Water Conservation District

It was moved by Thiner, seconded by Gunnink and passed to approve Soil and Water Conservation District's fourth quarter appropriation in the amount of \$46,569.75.

Set the Board Meeting Dates

Commissioner Gunnink presented the following resolution and moved for its adoption.

Resolution 2018-12-27-06
2019 Meeting Dates

WHEREAS, the Murray County Board of Commissioners hold regular meetings;

NOW THEREFORE BE IT RESOLVED, that the following dates in 2019 are set for regular meetings of the Murray County Board of Commissioners beginning at 8:30 a.m.:

January	8 th	15 th	22 nd
February	5 th	19 th	26 th
March	5 th	19 th	26 th
April	2 nd	16 th	23 rd
May	7 th	21 st	28 th
June	4 th	18 th	25 th
July	2 nd	16 th	23 rd
August	6 th	20 th	27 th
September	3 rd	17 th	24 th
October	1 st	15 th	22 nd
November	5 th	19 th	26 th
December	3 rd	17 th	24 th

The foregoing resolution was duly seconded by Commissioner Thiner and thereupon being put to a vote all members of the Board voted for its adoption.

2019 IRS Mileage Rate

It was moved by Thiner, seconded by Gunnink and passed and approved the County mileage reimbursement rate increase to .58 per mile, pursuant to Murray County Resolution 2001-12-31-05, which follows the Federal Mileage Reimbursement rate.

2019 Meal Reimbursement Rate

Commissioner Jens presented the following resolution and moved for its adoption:

Resolution 2018-12-27-07
A Resolution Stating the 2019
Meal Reimbursement Policy

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners set the 2019 meal reimbursement amount at \$40.00.

BE IT FURTHER RESOLVED, that all claims for meal reimbursement be accompanied by a valid and original receipt that list the name of the establishment, the total amount of the meal and “tip” and at least the initials of an employee or the owner of the establishment.

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote all members of the Board voted for its adoption.

MSRS HCSP

It was moved by Jens, seconded by Gunnink and passed to approve and authorize the Chair to sign the MSRS Health Care Savings Plan Non-Union Revenue Part-time status agreement effective January 01, 2019.

2019-2021 Fidlar Technologies Contract

It was moved by Thiner, seconded by Gunnink and passed to approve and authorize the Chair to sign a three-year Land Records Lifecycle Extension contract with Fidlar Technologies.

2019 Retainer Agreement for Legal Services

It was moved by Thiner, seconded by Gunnink and passed to approve and authorize the Chair to sign the 2019 Retainer Agreement for legal services with Scott Anderson of Rupp, Anderson, Squires & Waldspurger, P.A.

Amended Aquatic Invasive Species Plan

It was moved by Thiner, seconded by Gunnink and passed to approve amendments to the Murray County Aquatic Invasive Species (AIS) Plan with the proposed 2019 budget.

SRDC Contract Amendment

It was moved by Thiner, seconded by Gunnink and passed to approve the contract amendment for the Southwest Regional Development Commission (SRDC) for the update of Murray County's Land Use Ordinances.

Elected Officials 2019 Salaries

Commissioner Thiner presented the following resolution and moved for its adoption:

RESOLUTION NO. 2018-12-27-08
2019 County Auditor/Treasurer Salary

NOW THEREFORE BE IT RESOLVED, that the 2019 annual salary for the County Auditor/Treasurer pursuant to M.S. § 384.151/385.373 is \$80,000.00.

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote all members of the Board voted for its adoption.

Commissioner Thiner presented the following resolution and moved for its adoption:

RESOLUTION NO. 2018-12-27-09
2019 County Recorder Salary

NOW THEREFORE BE IT RESOLVED, that the 2019 annual salary for the County Recorder pursuant to M.S. § 386.015 is \$70,000.00.

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote all members of the Board voted for its adoption.

Commissioner Gunnink presented the following resolution and moved for its adoption:

RESOLUTION NO. 2018-12-27-10
2019 County Attorney Salary

NOW THEREFORE BE IT RESOLVED, that the 2019 annual salary for the County Attorney pursuant to M.S. § 388.18 is \$80,000.00

The foregoing resolution was duly seconded by Commissioner Jens and thereupon being put to a vote all member of the Board voted for its adoption.

Commissioner Gunnink presented the following resolution and moved for its adoption:

RESOLUTION NO. 2018-12-27-11
2019 Assistant County Attorney Salary

NOW THEREFORE BE IT RESOLVED, that the 2019 annual salary for the Assistant County Attorney pursuant to M.S. § 388.10 is \$68,224.00.

The foregoing resolution was duly seconded by Commissioner Jens and thereupon being put to a vote all members of the Board voted for its adoption.

10:00 a.m. Open Forum/Public Comment – No members of the public were present

Commissioner Thiner presented the following resolution and moved for its adoption:

RESOLUTION NO. 2018-12-27-12
2019 County Sheriff Salary

NOW THEREFORE BE IT RESOLVED, that the 2019 annual salary for the County Sheriff pursuant to M.S. § 387.20 is \$88,680.00.

The foregoing resolution was duly seconded by Commissioner Jens and thereupon the motion passed with a roll call vote as follows:

- David Thiner – Yes
- James Jens – Yes
- Lori Gunnink - No

Commissioner Thiner presented the following resolution and moved for its adoption:

Resolution 2018-12-27-13
A Resolution Setting County Commissioner Salary and
Adopting Schedule of Per Diem for 2019

NOW THEREFORE BE IT RESOLVED that the annual salary for 2019 for Murray County Commissioner be set at \$21,000.00.

BE IT FURTHER RESOLVED that the following Schedule of Per Diem of \$100.00 is hereby established for 2019 for the following boards, committees or commissions of county government, including but not limited to Committees of the Board as follows:

NAME OF BOARD/COMMITTEE
911
Aquatic Invasive Species Committee
Airport Commission
Appeals Board for Weeds
Association of MN Counties (AMC)
Advocating, Connecting, Educating (ACE)
Audit
Building/Facilities Committee
Building Audit Expense Committee
Canvas Board
Casey Jones Trail/Regional Trails/RDC Trails Committee
Clean Water Partnerships
Coroner
County and State Aid Highways
District 8 Land Use
Ditch Systems - County and Judicial
Economic Development Authority (EDA)
Extension
Murray County Ag Society Board of Directors
Fairground Advisory
Health Alliance - Murray County
Heron Lake Watershed District (HLWD)
Insurance
Investment
Law Library Committee
Labor Negotiation
Local Water Management Plan
MN Counties Intergovernmental Trust (MCIT)
MN Early Childhood Initiative
MN River Basin (Area II)
Murray County Medical Center
Mutual Aid Committee
Museums
National Association of Counties (NACO)
Noise Committee
Parks and Recreation Advisory Commission
Personnel
Planning Commission

Plum Creek Library
SAWS
Soil and Water Conservation District
Southern Prairie Community Care
SW MN Opportunity Council (SMOC)
SW MN Private Industry Council (PIC)/Chief Elected Officials Board (CEOB)
SW Minnesota Regional Public Safety Board
Southwest Public Sector Collaborative - Insurance
SW Regional Development Commission
SW Solid Waste Commission
State Revolving Fund (Ag BMP)
SW Solid Waste Commission
Southwest Health and Human Services – Joint Governing Board
Southwest Health and Human Services – Human Services Board
Southwest Health and Human Services – Public Health Board
Supporting Hands Nurse Family Partnership
Sunrise Terrace Advisory
Western Mental Health Center

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon the motion passed with a roll call vote as follows:

- David Thiner – Yes
- James Jens – Yes
- Lori Gunnink - Yes

10:15 a.m. The 2019 Fee Schedule Public Hearing, present were Travis Smith, James Jens, Lori Gunnink, Dave Thiner, Jean Christoffels, James Kluis, Dennis Welgraven, Sheila Crowley, Aurora Heard, Christy Riley.

The Board Chair opened the floor to public comment. No comments were made.

It was moved by Thiner, seconded by Gunnink and passed to approve the 2019 Murray County Fee Schedule with changes.

10: 25 a.m. Open Meeting closed

10:30 a.m. Ditch Hearing, present Travis Smith, James Jens, Lori Gunnink, Dave Thiner, Howard Konkol, Josh Malchow, James Kluis, Dennis Welgraven, Aurora Heard, Christy Riley, Heidi Winter.

The Board Chair opened the floor to public comment. No comments were made.

Auditor-Treasurer Winter reviewed the 2019 proposed ditch levies discussed on November 20, 2018. She explained that the levies were calculated based on current fund balances and estimated future expenditures for each ditch.

10: 50 a.m. The hearing was closed.

Commissioner Gunnink presented the following resolution and moved for its adoption.

Resolution 2018-12-27-14

A resolution Setting the 2019 Levies for County and Judicial Drainage Systems in Murray County NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioner, acting as the Drainage Authority in Murray County set levies to be collected as special assessments in 2019 for County and Judicial Drainage Systems located within Murray County A follows:

**COUNTY DITCH
LEVIES**

20	CD 2	2,398
40	CD 4	2,697
60	CD 6	11,541
70	CD 7	2,814
110	CD 11	18,380
130	CD 13	1,344
140	CD 14	1,505
190	CD 19	2,872
200	CD 20	29,360
210	CD 21	2,494
220	CD 22	4,611
230	CD 23	3,086
240	CD 24	1,328
260	CD 26	16,591
270	CD 27	18,694
280	CD 28	1,099
290	CD 29	43,032
300	CD 30	1,667
320	CD 32	1,243
340	CD 34	14,472
350	CD 35	4,609
370	CD 37	1,679
380	CD 38	1,255
400	CD 40	4,062
410	CD 41	3,560
420	CD 42	1,698
431	CD 43 M	7,099
432	CD 43 A	4,577
433	CD 43 B	7,539
440	CD 44	1,689
450	CD 45	1,245
460	CD 46	1,383
470	CD 47	1,123
480	CD 48	1,027
490	CD 49	1,318
500	CD 50	1,366

JUDICIAL DITCH LEVIES

1021	JD 2 S	1,836
1022	JD 2 N	5,384
1030	JD 3	7,442
1050	JD 5	2,400
1060	JD 6	5,427
1070	JD 7	2,180
1080	JD 8	1,668
1091	JD 9	390
1092	JD 9 A	1,588
1100	JD 10	17,673
1110	JD 11	12,326
1120	JD 12	1,447
1130	JD 13	4,927
1140	JD 14	58,392
1150	JD 15	2,797
1160	JD 16	1,249
1171	JD 17	50,211
1172	JD 17 A	1,031
1181	JD 18	2,166
1182	JD 18 A	1,226
1190	JD 19	13,595
1201	JD 20	8,949
1202	JD 20A REP	52,746
1203	JD 20A IMPR	164
1210	JD 21	1,253
1220	JD 22	2,306
1230	JD 23	1,742
1240	JD 24	1,132
1260	JD 26	3,533
1270	JD 27	1,152
1280	JD 28	5,551
1380	JD 38 A	1,232
Total Judicial Ditch Levies		<u>275,115</u>

**DITCH BOND
DEBT SERVICE LEVIES**

The foregoing resolution was duly seconded by Commissioner Thiner and thereupon being put to a vote all members of the Board voted for its adoption.

It was moved by Thiner, seconded by Gunnink and passed to include the following ditch budget with the 219 Murray County Budget adopted on December 18, 2018.

Murray County Minnesota

**2019 Budget
Ditch Fund**

2019 Budgeted Governmental Funds	Ditch
Revenues	
Taxes	
Special Assessments	724,676
License and Pennits	
Intergovernmental	28,435
Charges for Services	
Fines and Forfeits	
Investment Earnings	
Gifts and Contributions	
Miscellaneous	
Other Sources	
Total Revenues	753,111
Expenditures	
General Government	
Public Safety	
Highways and Streets	
Human Services	
Sanitation	
Health	
Culture and Recreation	
Conservation of Natural Resources	163 ,067
Economic Development	
General Obligation Debt Services	165,770
Community Health	
Water Quality Loan Program	
Total Expenditures	328,837
Excess of Revenues Over (Under)	
Expenditures	424,274
Other Sources (Uses)	
Transfers In	20,000

Transfers Out	
Loans Issued	
Decrease Reserve for Inventories	
Sale of Capital Asset	
Total Other Sources (Uses)	20,000
Planned Changes to Fund Balance	444,274

10:51 a.m. the meeting was recessed

11:30 a.m. the meeting was called back to order

The County recognized the following employees of their years of service.

- Jay Sauer 25 years
- Jonathan Bloemendaal 25 years
- Randy Shaw 20 years
- Heidi Winter 20 years
- Jody Penoyer 20 years
- Jacki Jurens 20 years
- Heath Landsman 15 years
- Jannette Engels 15 years
- Paul Counter 5 years
- Della Bennett 5 years
- Joseph Miranowski 5 years
- Janet Timmerman 5 years

11:32 a.m. The meeting was adjourned.

ATTEST:

Ronda Radke, Human Resources Generalist

James Jens, Chairman of the Board