

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS  
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA  
December 11, 2018 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners James Jens, Glenn Kluis, Lori Gunnink, and David Thiner. Also present Aurora Heard, County Coordinator. Excused Absence: Travis Smith, County Attorney and Gerald Magnus, Commissioner.

The Chairman asked if there were any additions to the agenda. Several items were added.

No conflicts of interest were identified.

It was moved by Gunnink, seconded by Kluis and passed to approve the agenda as modified.

Consent Agenda

1. Approve minutes from November 29, 2018

It was moved by Kluis, seconded by Thiner and passed to approve the minutes from November 29, 2018.

Barb Lewis met with the County Board regarding the Commissioner warrants. The Board questioned why there were bills for Deputy Sheriff Scott Ahlers, that were incurred prior to the County Board approving advertising for the Deputy Sheriff position. There were clothing bills to Keepers, for Ahlers dated April 20, 2018 and April 26 2018, a medical bill from Avera for a physical dated August 21, 2018, and a bill from Southwestern Mental Health dated September 11, 2018. The County Board had approved the job posting for the Deputy Sheriff position on August 21, 2018 and the first review of applications was on September 14, 2018, which was after the bills were incurred. Lewis informed the Board the Keepers bill was dated May 2018 from the company and the Auditor/Treasurer's office received the bills from Keepers, Avera Medical Group Worthington, and Southwestern Mental Health on November 26, 2018.

A motion was duly made by Gunnink, seconded by Kluis and carried that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated December 11, 2018 with fund totals as follows and warrants numbered 157706 – 157769:

|                           |             |
|---------------------------|-------------|
| County Revenue Fund       | \$51,364.51 |
| County Road & Bridge Fund | \$19,619.85 |
| EDA                       |             |
| Self Insurance            |             |
| Hospital                  |             |

|                 |             |
|-----------------|-------------|
| Sunrise Terrace | \$88.88     |
| Total           | \$71,073.24 |

A motion was made by Gunnink, seconded by Thiner with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

**Cooreman Contracting, Inc.**

|                 |                        |          |                           |        |
|-----------------|------------------------|----------|---------------------------|--------|
| JD 20A          | 880.00                 | 2018-033 | ok'd by Howard 11-29-2018 | 1-Jens |
| JD 20A          | <u>780.00</u>          | 2018-077 | ok'd by Howard 11-29-2018 | 1-Jens |
| <b>Subtotal</b> | <b><u>1,660.00</u></b> |          |                           |        |

A motion was made by Gunnink, seconded by Kluis and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner’s meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota.

- Petition #2018-110 (CD 34, Skandia Twp. Sec. 30, District 2 – Gunnink)

Voting in Favor: Kluis and Gunnink  
 Opposed: Jens and Thiner  
 Motion failed 2 to 2.

It was moved by Thiner, seconded by Gunnink and passed to approve and authorize the Chair to sign the 2019 State of MN Board of Water & Soil Resources MPCA SSTS program grant agreement.

It was moved by Gunnink, seconded by Thiner and passed to approve and authorize the Chair sign the 2019 FY capacity grant.

9:17 a.m. Commissioner Jens was excused from the meeting  
 9:18 a.m. Commissioner Jens returned to the meeting.

Christy Riley met with the County Board regarding carpet quotes for the courts meeting room. The following quotes were received:

Jim's Carpet: \$4,158.29 and \$4,250.10 (carpet tile)  
Randy's Floor Covering: \$3,687.92

It was moved by Thiner, seconded Gunnink to approve the low bid for Randy's Floor covering in the amount of \$3,687.92.

The County Board discussed the 2019 United Community Action transit agreement.

It was moved by Thiner, seconded by Kluis and passed to approve signing the United Community Action Transit agreement.

Voting in Favor : Thiner, Kluis, Jens  
Opposed: Gunnink  
Motion carried 3 to 1.

It was moved by Gunnink, seconded by Kluis and passed to approve and authorize the Chair to sign the Joint Powers Agreement with MnCCC.

10:00 a.m. Open Forum/Public Comment – No members of the public were present.

Shanelle Montana, EDF Renewable Energy presented an update on Fenton Power Partners Repowering project.

Randy Groves, County Engineer, met with the County Board regarding the parking along Ironwood Avenue. The Slayton City Council met and supported the following – No parking 7 a.m. – 5 p.m. Monday thru Friday on the West side of Ironwood Avenue in Slayton from Highway 30 to the house addressed 2134 Ironwood Avenue. Murray County Medical Center and the City of Slayton are in favor of no parking.

10:19 a.m. Commissioner Jens was excused from the meeting.

10:20 a.m. Commissioner Jens returned to the meeting.

The Board discussed if the requested no parking hours along Ironwood Avenue in Slayton were okay. County Engineer Groves advised they were.

It was moved by Kluis, seconded by Gunnink and passed to approve no parking 7 a.m. – 5 p.m. Monday thru Friday on the West side of Ironwood Avenue in Slayton from Highway 30 to the house addressed 2134 Ironwood Avenue.

It was moved by Gunnink, seconded by Kluis and passed to set a public hearing for the 2019 fee schedule for Thursday December 27, 2018 at 10:15 a.m.

It was moved by Gunnink, seconded by Jens and passed to approve accepting the County Coordinator's resignation effective January 6, 2019.

The Board discussed the recruitment process for an Interim County Coordinator and how AMC could assist with this process.

It was moved by Jens, seconded by Gunnink to begin the recruitment process for an Interim County Coordinator.

Voting in favor:

Thiner, Jens, Gunnink

Abstained: Kluis

Motion carried 3 to 0.

It was moved by Gunnink, seconded by Kluis and passed to approve a closed session for labor negotiations on 10:15 a.m. December 18, 2018 for AFSCME Labor Negotiations pursuant to Minnesota Statute 13 D.03.

It was moved by Gunnink, seconded by Thiner and passed to approve purchasing a multifunction document system in the amount of \$7,856.00 through the NJPA government bid from account 062.

It was moved Gunnink, seconded by Thiner and passed to approve setting a public hearing for 2019 ditch levies for Thursday December 27, 2018 at 10:30 a.m.

Annette Seivert, License Center Supervisor, met with the County Board and reviewed two quotes received for the license center counter update.

It was moved by Thiner, seconded by Gunnink and passed to approve the license center counter update from the low bid of Trevor Rosenbrook Construction in a not to exceed amount of \$2,303.00.

The Commissioners gave their committee reports for the period of November 18, 2018 to December 1, 2018.

James Jens reported on Personnel Committee/JD 3 Meeting/Lime Creek Subordinate Sewer – November 19, Commissioner Board Meeting (partial per diem claimed) – November 20, Hospital Finance/Solid Waste/Real Energy – November 26, Commissioner Board Meeting/Truth in Taxation Meeting (partial per diem claimed) – November 27, Hospital Board Meeting (partial per diem claimed) – November 28, Personnel/Water Management/Extension – November 29, Personnel (partial per diem claimed) – November 30.

Lori Gunnink reported on Commissioner Board Meeting (partial per diem claimed) – November 20, Commissioner Board Meeting/Truth in Taxation (partial per diem claimed) – November 27, Travel to AMC – December 1.

David Thiner reported on JD 3 Meeting/SMOC – November 19, Commissioner Board Meeting (partial per diem claimed) – November 20, Commissioner Board Meeting/Bond

Sale Meeting/Truth in Taxation Meeting – November 27, Radio Board (partial per diem claimed) – November 28, Water Plan/Bid Opening-Bid Award/Extension – November 29, Transit 5 Year Workshop (partial per diem claimed) – November 30.

Glenn Kluis reported Senior Citizens Board (partial per diem claimed) – November 19, Commissioner Board Meeting (partial per diem claimed) – November 20, Commissioner Board Meeting (partial per diem claimed) – November 27, Water Plan/Bid Opening-Bid Award (partial per diem claimed) – November 29.

David Thiner reported on behalf of Gerald Magnus on Rural Minnesota Energy Board/JD 3 Meeting – November 19, SPCC (partial per diem claimed) – November 21, PACE/Rural Minnesota Energy Board – November 26.

It was moved by Kluis, seconded by Gunnink and passed to approve the Commissioner Vouchers for the period of November 18, 2018 to December 1, 2018.

10:59 a.m. It was moved by Gunnink, seconded by Kluis and passed to go into closed session for EDA Director Amy Rucker’s annual review pursuant to Minnesota Statute 13D.05, subd. 3.

11:13 a.m. It was moved by Thiner seconded by Gunnink and passed to come out of closed session.

The County Board reviewed EDA Director Amy Rucker annual performance evaluation as “Meets Expectations” when evaluating the following items:

*Provides excellent customer service, maintains a safe and secure work environment, continuous improvement, professional conduct/integrity, quality of work, quantity of work, dependability, staff liaison to Murray County Economic Development Authority, market Murray County as a good place to do business and promote tourism, staff development and motivation, supervision, resource and project management, fiscal responsibility, liaison to county board, outcomes and measurements, leadership, intergovernmental relationships.*

11:13 a.m. Commissioner Jens was excused from the meeting.

11:13 a.m. The meeting was recessed.

11:32 a.m. The meeting was called back to order.

11:32 a.m. It was moved by Thiner, seconded by Kluis and passed to approve going into closed session for the evaluation of the performance of County Assessor Marcy Barritt pursuant to Minnesota Statute 13D.05, subd. 3.

11:54 a.m. It was moved by Thiner, seconded by Kluis and passed to approve coming out of closed session.

The County Board met with County Assessor Marcy Barritt pursuant to Minnesota Statute 13D.05, subd. 3. in closed session and rated her 2018 performance as “Meets Expectations” when evaluating the following items:

*Provides excellent customer service, maintains a safe and secure work environment, continuous improvement, professional conduct/integrity, quality of work, quantity of work, dependability, county liaison for property assessment, responsible for property valuations, county liaison, staff development and motivation, staff development and motivation, supervision, resource and project management, fiscal responsibility, liaison to county board, outcomes and measurements, leadership, intergovernmental relationships.*

11:55 a.m. The meeting was recessed.

1:03 p.m. The meeting was called back to order.

1:03 p.m. It was moved by Kluis, seconded by Gunnink and passed to approve going into closed session for the evaluation of the performance of County Engineer Randy Groves pursuant to Minnesota Statute 13D.05, subd. 3.

1:27 p.m. It was moved by Thiner, seconded by Gunnink and passed to approve coming out of closed session.

The County Board met with County Engineer Randy Groves pursuant to Minnesota Statute 13D.05, subd. 3. in closed session and rated his 2018 performance as “Meets Expectations” when evaluating the following items:

*Provides excellent customer service, maintains a safe and secure work environment, continuous improvement, professional conduct/integrity, quality of work, quantity of work, dependability, directs overall management of the department programs, services, staffing and physical plants of the county, staff development and motivation, supervision, resource and project management, fiscal responsibility, liaison to county board, outcomes and measurements, leadership, intergovernmental relationships.*

1:30 p.m. It was moved by Kluis, seconded by Gunnink and passed to approve going into closed session for the evaluation of the performance of Solid Waste Administrator Jon Bloemendaal pursuant to Minnesota Statute 13D.05, subd. 3.

The County Board met with Solid Waste Administrator Jon Bloemendaal pursuant to Minnesota Statute 13D.05, subd. 3. in closed session and rated his 2018 performance as “Meets Expectations” when evaluating the following items:

*Provides excellent customer service, maintains a safe and secure work environment, continuous improvement, professional conduct/integrity, quality of work, quantity of work, dependability, administration of the County Feedlot program, administration of the Solid Waste programs and functions within county, administration of the County Agricultural inspector and Invasive Species programs, staff development and motivation,*

*supervision, resource and project management, fiscal responsibility, liaison to county board, outcomes and measurements, leadership, intergovernmental relationships.*

2:02 p.m. It was moved by Thiner, seconded by Kluis and passed to approve coming out of closed session.

2:05 p.m. It was moved by Kluis, seconded by Thiner and passed to approve going into closed session for the evaluation of the performance of Network Administrator/VSO James Reinert pursuant to Minnesota Statute 13D.05, subd. 3.

The County Board met with Network Administrator/VSO James Reinert pursuant to Minnesota Statute 13D.05, subd. 3. in closed session and rated his 2018 performance as “Meets Expectations” when evaluating the following items:

*Provides excellent customer service, maintains a safe and secure work environment, continuous improvement, professional conduct/integrity, quality of work, quantity of work, dependability, Network Administrator, Veteran Services Officer, staff development and motivation, supervision, resource and project management, fiscal responsibility, liaison to county board, outcomes and measurements, leadership, intergovernmental relationships.*

2:20 p.m. It was moved by Thiner, seconded by Gunnink and passed to approve coming out of closed session.

2:21 p.m. Commissioner Jens returned to the meeting.

2:22 p.m. It was moved by Kluis, seconded by Gunnink and passed to approve going into closed session for the evaluation of the performance of Parks Director Justin Hoffmann pursuant to Minnesota Statute 13D.05, subd. 3.

2:42 p.m. It was moved by Kluis, seconded by Thiner and passed to approve coming out of closed session.

The County Board met with Parks Director Justin Hoffmann pursuant to Minnesota Statute 13D.05, subd. 3. in closed session and rated his 2018 performance as “Meets Expectations” when evaluating the following items:

*Provides excellent customer service, maintains a safe and secure work environment, continuous improvement, professional conduct/integrity, quality of work, quantity of work, dependability, director of parks and facilities, director of aeration systems, staff development and motivation, supervision, resource and project management, fiscal responsibility, liaison to county board, outcomes and measurements, leadership, intergovernmental relationships.*

2:42 p.m. The meeting was adjourned.

ATTEST:

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Aurora Heard, County Coordinator

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James Jens, Chairman of the Board