

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
September 25, 2018, 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present: Commissioners James Jens, Lori Gunnink, Glenn Kluis, Gerald Magnus and David Thiner. Also present Aurora Heard, County Coordinator. Excused Absence: Travis Smith, County Attorney.

The Chairman asked if there were any additions to the agenda. Several items were added.

It was moved by Gunnink, seconded by Magnus and passed to approve the agenda as modified.

No conflicts of interest were identified.

Consent Agenda

1. Approve minutes from September 18, 2018

It was moved by Magnus, seconded by Gunnink and passed to approve the minutes from September 18, 2018.

The County Board reviewed the Auditor warrants.

A motion was made by Thiner and seconded by Magnus to approve the report of the Ditch Committee of the Judicial Ditch lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated cost of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report. The motion passed with a roll call vote as follows:

- David Thiner: Yes
- Lori Gunnink: Abstain
- James Jens: Yes
- Gerald Magnus: Yes
- Glenn Kluis: Abstain

I + S Group

JD 3	\$17,627.00	JD 3 Appeal
Subtotal	<u>\$17,627.00</u>	

Motion carried 3 to 0. Commissioners Kluis and Gunnink abstained as they are not appointed to the JD 3.

A motion was made by Magnus, seconded by Gunnink with all members of the Board voting their approval to accept the report of the Ditch Committee of the County and Judicial Ditches lying within the County of Murray on those petitions for repair that have been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs, an estimated costs of such repairs or a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

<u>Contractor</u>	<u>Ditch #</u>	<u>Amount</u>	<u>Petition #</u>	<u>Inspector</u>	<u>Commissioner District</u>
<u>Gislason & Hunter LLP</u>					
	CD 22	840.00	CD 22 Improvement Legal		
	Subtotal	840.00			
<u>Johnson Ditching, Inc.</u>					
	CD 57	2,528.84	2017-034	Approval Pending	2-Gunnink
	JD 14	15,600.00	2017-001	Approval Pending	2-Gunnink
	Subtotal	18,128.84			
<u>Onken Backhoe Service, Inc.</u>					
	CD 20	5,370.53	2018-69	Approval Pending	2-Gunnink
	Subtotal	5,370.53			
	Total for All Ditch Bills	24,339.37			

The Board discussed the 2019 preliminary levy and reviewed the following three options:

Option 1

2019 Proposed Levy	\$7,424,478.00
2018 Final NTC Levy	\$7,043,080.00
Increase from prior year	\$381,398.00
2018 Final NTC Levy	\$7,043,080.00
Increase of	5.42%

1. All budget requests as presented 7-10-18 and 7-11-18
2. Additional \$274,904.02 for Sheriff's Office staffing requests
3. Additional \$6,944.76 for Assessor's Office staffing request
4. Additional \$20,463.89 for License Center Office staffing request
5. Additional \$438,580 for 2019 Prime West payment. Using \$250,000 earmarked for capital projects in 2019. Using \$250,000 of reserves earmarked for capital projects from 2018 budget.

Option 2

2019 Proposed Levy	\$7,324,478.00
2018 Final NTC Levy	\$7,043,080.00
Increase from prior year	\$281,398.00
2018 Final NTC Levy	\$7,043,080.00
Increase of	4.00%

1. All budget requests as presented 7-10-18 and 7-11-18
2. Additional \$174,904.02 for Sheriff's Office staffing requests
3. Additional \$6,944.76 for Assessor's Office staffing request
4. Additional \$20,463.89 for License Center Office staffing request
5. Additional \$438,580 for 2019 Prime West payment. Using \$250,000 earmarked for capital projects in 2019. Using \$250,000 of reserves earmarked for capital projects from 2018 budget.

Option 3

2019 Proposed Levy	\$7,122,165.00
2018 Final NTC Levy	\$7,043,080.00
Increase from prior year	\$79,085.00
2018 Final NTC Levy	\$7,043,080.00
Increase of	1.12%

1. All budget requests as presented 7-10-18 and 7-11-18
NO ADDITIONAL STAFFING REQUESTS AND NOTHING TO RESERVES
2. Additional \$438,580 for 2019 Prime West payment. Using \$250,000 earmarked for capital projects in 2019. Using \$250,000 of reserves earmarked for capital projects from 2018 budget.

The Board discussed this was the preliminary levy and it could be reduced and how the wind tower money and capital improvement fund works.

Chris Lewis met with the Board regarding the Sheriff's Department 2019 staffing requests. Lewis requested 12.5 sworn officers and 2 Part-Time Deputies at 1,040 hours each, for a total of 2,080 hours for part time. \$45,000 was added to the 2019 budget as a reimbursement of Lewis's position as the Commander on the Buffalo Ridge Task Force. Lewis explained the reporting structure of the Drug Task Force. Lewis stated if they can get 12.5 sworn officers they can provide 24/7 coverage. Lewis advised the overtime and maintenance for the drug dog would not be included in the 2019 budget. He asked that the budget be adjusted to include one additional full time position and two part time deputy positions at 1,040 hours each.

Auditor/Treasurer Winter distributed the MCIT annual report.

Coordinator Heard reviewed the 2019 insurance information. Dental insurance is a 6% increase, life, long and short term disability there is no increase. There is no health insurance increase for the sixth consecutive year.

Commissioner Kluis offered the following resolution and moved for its adoption:

RESOLUTION NO. 2018-09-25-01
A Resolution Regarding 2019 Murray County Health Insurance

WHEREAS, Murray County Murray County will offer the following choices for health insurance through Preferred One:

Single VEBA/HSA Plan - \$2,700.00 deductible, 80/20 plan, with a monthly premium of \$709.75;

Single VEBA/HSA Plan - \$2,700.00 deductible with a monthly premium of \$765.50;

Single VEBA/HSA Plan - \$5,000.00 deductible with a monthly premium of \$622.75;

Family VEBA/HSA Plan - \$5,200.00 deductible, 80/20 plan, with a monthly premium of \$1,905.00;

Family VEBA/HSA Plan - \$5,200.00 deductible with a monthly premium of \$2,048.00;

Family VEBA/HSA Plan - \$10,000.00 deductible with a monthly premium of \$1,682.00

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote all members of the Board voted for its adoption.

Commissioner Magnus offered the following resolution and moved for its adoption:

RESOLUTION NO. 2018-09-25-02
A resolution Setting 2019 Employer Contribution to
Murray County Cafeteria Plan, Including VEBA/HSA Accounts

WHEREAS, The 2018 monthly Employer Contribution to the Murray County Cafeteria Plan was \$746.00 for single and \$1,424.00 for family health insurance coverage.

NOW, THEREFORE, BE IT RESOLVED, That the 2019 monthly Employer Contribution to the Murray County Cafeteria Plan be set at \$746.00 for single health insurance coverage and \$1,424 for family health insurance coverage.

BE IT FURTHER RESOLVED,

That the 2019 monthly Employer Contribution to the employee's VEBA/HSA account be set at:

2019 Plans	Coverage	VEBA/HSA
\$2,700 (100%) deductible	Single	\$0.00
	Family	\$0.00
\$2,700 (80%) deductible	Single	\$28.15
	Family	\$0.00
\$5,000 Plan	Single	\$115.15
	Family	\$0.00

BE IT FURTHER RESOLVED, That the employee's bi-weekly contributions are to be deposited into the individual employee VEBA/HSA account after each bi-weekly payroll.

The foregoing resolution was duly seconded by Commissioner Kluis and thereupon being put to a vote the following members voted for its adoption.

Coordinator Heard advised the Board that Chris Baumberger, in the Assessor's Office, had received his CMA license. The county has hired employees in the Assessing Technician position and the employee progresses to a Deputy Assessor, CMA, and then a Deputy Assessor, AMA.

It was moved Kluis, seconded by Gunnink and passed to approve promoting Chris Baumberger to a Deputy Assessor (CMA) labor grade change to a labor grade 9, step 1, effective September 23, 2018, due to him obtaining his CMA license.

The Commissioners gave their committee reports for the period of September 9, 2018 to September 22, 2018.

Glenn Kluis reported ACE Meeting (partial per diem claimed) – September 10, AMC Conference (partial per diem claimed) – September 12, AMC Conference – September 13, AMC Conference – September 14, Commissioner Board Meeting (partial per diem claimed) – September 18.

David Thiner reported on AMC Conference – September 12, AMC Conference – September 13, AMC Conference – September 14, CEOB/SMOC (partial per diem claimed) – September 17, Commissioner Board Meeting – September 18.

Lori Gunnink reported on SAWS (partial per diem claimed) – September 10, AMC Conference – September 12, AMC Conference – September 13, AMC Conference – September 14, Commissioner Board Meeting – September 18, Southwest Health and Human Services (no per diem claimed) – September 19.

Gerald Magnus reported on AMC Conference (partial per diem claimed) – September 12, AMC Conference – September 13, AMC Conference (partial per diem claimed) – September 14, Judicial Ditch 12 (partial per diem claimed) – September 17, Commissioner Board Meeting – September 18, Southwest Health and Human Services (no per diem claimed) – September 19.

James Jens reported on Historical Society (partial per diem claimed) – September 11, AMC Conference – September 12, AMC Conference – September 13, AMC Conference – September 14, Hospital Staff Meeting/Ditch 11 (partial per diem claimed) – September 17, Commissioner

Board Meeting (partial per diem claimed) – September 18, Hospital Staff Meeting (partial per diem claimed) – September 20.

It was moved by Magnus, seconded by Gunnink and passed to approve the Commissioner Vouchers for the period of September 9, 2018 to September 22, 2018.

It was moved by Kluis, seconded by Gunnink and passed to approve adding Jon Bloemendaal to the agenda to discuss the amount of material brought in due to the floods.

Solid Waste Administrator Bloemendaal was present and reviewed the amount of material that has been brought to the landfill as a result of the flooding this summer.

10:00 a.m. Open Forum/Public Comment – No members of the public were present.

Mark Nipp, Governmental Operations Consultant, presented a report with his recommendations to the County Board. The report recommended creating a Sheriff's Civil Service Commission pursuant to Minnesota Statute 387.31 to 387.45. Mr. Nipp reviewed multiple methods that can be used to determine the appropriate number of law enforcement officers. Mr. Nipp found that using the per capita comparison model including gross square miles, it appears that:

- Murray County Sheriff's Office is among the lower population levels of the comparable counties
- Murray County Sheriff's Office has a large area and subsequently, a lower population density than most of the nine comparable counties.
- Despite these factors, Murray County Sheriff's Office is only surpassed in number of deputies per 1,000 residents by one (1) county in comparable research.
- Murray County Sheriff's Office exceeds the Minnesota average number of Law Enforcement Officers per 1,000 residents.

Mr. Nipp gave examples of two 24 hour per day 7 day per week (24/7) schedules without the need for additional staff. He suggested policy continuity between county policies and Murray County Sheriff's Office policies.

The County Board continued discussion on the 2019 preliminary levy.

Commissioner Thiner offered the following resolution and moved for its adoption:

Resolution 2018-09-25-03
A Resolution Setting the 2019 Preliminary Levy and Budget Hearing

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners set the 2019 Preliminary Levy as follows:

	Gross Levy for 2019	County Program Aid for 2019	Net Levy for 2019
County Revenue	4,984,233	(327,645)	4,656,588
Road & Bridge	1,433,006	(94,201)	1,338,805
Debt Service	232,418		232,418
Human Services	1,280,866	(84,199)	1,196,667
TOTAL LEVY	7,930,523	(506,045)	7,424,478

BE IT FURTHER RESOLVED, that the 2019 Budget Hearing is scheduled as part of the regular meeting on November 27th, 2018 at 6:00 p.m. in the Murray County Board of Commissioners Room at which time the public will be allowed to speak and the budget and levy will be discussed.

Voting in Favor: Gunnink, Thiner, Magnus, and Jens

Opposed: Kluis

Motion carried 4 to 1.

Commissioner Kluis and Thiner expressed concern that the county is using capital improvement money that was designated and is now being used for Prime West.

11:00 a.m. The meeting was adjourned.

ATTEST:

Aurora Heard, County Coordinator

James Jens, Chairman of the Board