

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS MURRAY
COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
April 2, 2024, 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners Convened with the following members present: Molly Malone, Lori Gunnink, Jackie Meier, Dennis Welgraven, and David Thiner. Also present: County Administrator Carolyn McDonald, General Assistant Emily Ackerman, County Attorney Travis Smith via Zoom.

The Board Chair asked if there were any additions to the agenda, County Administrator McDonald added the Approval of 2024 Liquor Licenses, and Terry Nelson from Woodstock Communications had a power point presentation to present during the broadband committee discussion.

The Board Chair asked if there were any conflicts of interest, none were identified.

CONSENT AGENDA:

1. Approve the March 26, 2024, Meeting Minutes.
2. Approve the Commissioner Warrants dated 04/02/2024 for the amount of \$65,400.10 numbered 173872 through 173909.

It was moved by Welgraven, seconded by Malone, to approve the consent agenda. Motion Passed.

4.1.1 – DITCH BILLS

It was moved by Thiner, seconded by Gunnink, to approve the report of bills for payment of the Murray County Drainage Authority as follows:

SEE NEXT PAGE FOR LISTING

Cottonwood County Auditor-Treasurer (Cross County Ditch Expense)

21-805-6312	JD 3	698.50	2023 Shared Ditch Expenses	65.40%
21-809-6312	JD 5	3,887.78	2023 Shared Ditch Expenses	96.30%
21-841-6312	JD 18	1,477.97	2023 Shared Ditch Expenses	5.00%
21-853-6312	JD 22	90.49	2023 Shared Ditch Expenses	95.10%
21-855-6312	JD 23	698.46	2023 Shared Ditch Expenses	85.30%
21-857-6312	JD 24	55.15	2023 Shared Ditch Expenses	91.65%
21-865-6312	JD 38	133.95	2023 Shared Ditch Expenses	16.00%
	Subtotal	7,042.30		

Opdahl Farm Drainage, LLC

21-819-6290	JD 10	41,666.00	#2021-035	Ok'd by T. Radke on 3/27/2024
	Subtotal	41,666.00		

Rinke Noonan

21-659-6260	CD 11	667.50	CD 11/State Hwy 30 - Legal
21-868-6260	Admin	200.00	01-2024 Monthly Retainer
	Subtotal	867.50	

Total Ditch Bills 49,575.80

4.1.2 - 1ST QUARTER DONATIONS

M.S. §465.03 requires the county to accept all donations by resolution with a two-thirds vote of its members. On August 15, 2023 the County Board passed Resolution 2023-08-15-01 allowing all donations to be brought to the board on a quarterly basis in list form.

There are no 1st Quarter, 2024 donations. No board action required.

4.1.3 – CONSIDER AWARDING CONTRACTS FOR EAST LAKE SARAH COUNTY PARK PICNIC SHELTER AND FAIRGROUNDS BINGO STAND

The Board opened quotes on 3/26/2024 for a remodel of the Fairgrounds Bingo Stand and construction of a picnic shelter at East Lake Sarah Park. Both quotes came in considerably higher than estimated. This would cause those budget lines to be materially over budget. The Board asked that the quotes be brought back to this meeting with options for possible next steps which are listed below:

- Move ahead with the project and approve a budget amendment for the overage with the funds coming from the General Fund Reserves. (The 2024 approved budget adds \$749,751 to reserves in the General Fund).
- Reject the quotes and not move ahead with the projects
- Reject the quotes and re-advertise later

	Picnic Shelter- East Sarah	Fairgrounds Bingo Stand
Budget Summary for:	01-521-522-6622	01-110-115-6640
Budgeted in 2024:	32,000.00	48,500.00
2024 YTD Expenditures:	0.00	0.00
Balance Available:	32,000.00	48,500.00
Quoted Price	61,500.00	79,955.00
2024 Budget Balance (if Approved)	(29,500.00)	(31,455.00)

The Board asked if the timeline change had been at the request of the bidder and if that is what affected the amount of bids received. Parks Director Hoffman stated this was done as a formal addendum to the bid specifications and all contractors and subcontractors were notified of the extension on the time line of the project, and this was acknowledged as received on the bid form.

It was moved by Gunnink, seconded by Malone, to award the contract for the East Lake Sarah Picnic Shelter to Jerome Schreier Construction for \$61,500, further moving to amend budget line 01-521-522-6622, adding \$31,000. Motion passed.

It was moved by Gunnink, seconded by Malone, to award the contract for the Fairgrounds Bingo Stand to Jerome Schreier Construction for \$79,955, further moving to amend budget line 01-110-115-6640, adding \$33,000. Motion passed.

4.1.4 – APPROVAL OF 2024 LIQUOR LICENSES

- Board approval is required for all liquor licenses.
- Fees are as follows:
 - On Sale: \$1,000.00
 - Sunday Liquor: \$200.00
 - Off Sale \$150.00

It was moved by Malone, seconded by Gunnink, to approve the following county Liquor Licenses for 2024, contingent upon receipt of all paperwork received in the Office of the Auditor-Treasurer:

- “On and Off Sale & Sunday Liquor” License No. 2 (Renewal) to VBS, LLC d/b/a Key Largo
- “On and Off Sale & Sunday Liquor” License No. 4 (Renewal) to Breezy Point Tavern, LLC d/b/a Breezy Point Tavern
- “On Sale & Sunday Liquor” License No. 5 (Renewal) to Painted Prairie Vineyard, LLC d/b/a Painted Prairie Vineyard
- “On and Off Sale & Sunday Liquor” License No. 7 (Renewal) to Valhalla Island Investments, Inc d/b/a Pelican Cove
- “On and Off Sale & Sunday Liquor” License No. 8 (Renewal) to Jaroskelly, LLC d/b/a Trails Edge

- “On and Off Sale & Sunday Liquor” License No. 9 (Renewal) to GPPS, LLC d/b/a Carlson Corner

4.2.1 – END – O – LINE RAILROAD PARK AND MUSEUM SUPERVISOR

Per the recommendation of the Personnel Committee to approve hiring Jacob Halverson as the End-O-Line Railroad Park and Museum Supervisor effective April 8, 2024, at a labor grade 2, step 2, (\$17.26).

It was moved by Welgraven, seconded by Gunnink, to approve hiring Jacob Halverson End-O-Line Railroad Park and Museum Supervisor effective April 8, 2024. This is Contingent upon satisfactory results of a criminal background check, and pre-employment drug test. Motion Passed.

The meeting recessed at 8:54 a.m.

The meeting came back into session at 9:00 a.m.

4.3.1 – BID OPENING FOR PROJECT SAP 051-559-111

A&C Excavating LLC	Po Box 408 Marshall, MN 56258	\$399,300.59
Central Specialities Inc	6325 County Road 87 SW, Alexandria, MN 56308	\$566,585.59
Henning Construction	201 Lousiana Ave, PO Box 339, Adrian, MN 56110	\$370,752.59
John Riley Construction, INC.	46369 208 th , Morris, MN 56267	\$431,396.85
Midwest Contracting, LLC	2948 271 st Ave, Marshall, MN 56258	\$365,801.85
R and G Construction Co.	2694 County Road 6, Marshall, MN 56258	\$382,347.59
Towne & Country Excavating, LLC	1191 260 th Ave, Garvin, MN 56132	\$426,787.50

It was moved by Gunnink, seconded by Welgraven, to award the bid for Cameron township bridge project SAP 051-599-111 to Midwest Contracting, LLC for the bid amount of \$365,801.85. Motion Passed.

4.4.1 - HOSPITAL UPDATE

Luke Schryvers Murray County Medical Center CEO presented an update for MCMC.

Staffing:

- **Physician Interviews** – the hospital hosted two onsite visits with potential physician candidates in March. We continue to have ongoing conversations with the candidates and are currently evaluating our best options to move forward in the process.
- **ER Provider Resignation** – They have received a resignation notice from Denay Kelly. They have posted the position and have received some great applications so far. They will be starting interviews for this position shortly.
- **ER Director Role** – With the resignation of Denay, they have named Michelle Davis as the new ER Director. They appreciate Michelle taking on the additional duties of the role and are confident that she will do a great job moving forward.
- **Marketing Director** – They have received a resignation notice from Amber Sorenson. Her last day with MCMC will be April 4th. They have posted the position to be filled and will be scheduling interviews over the next couple of weeks.

Quality:

- **Sanford Mock Survey** – The mock survey that was previously scheduled for March 12th and 13th has been postponed to a later time. Sanford has seen some recent staffing changes in their accreditation department and was not able to complete the mock survey at this time. They will continue our internal preparations and audits in anticipation of an upcoming regulation survey.
- **Trauma Site Certification** – Facilities are required to complete a recertification survey every 4 years to maintain our trauma designation. The certification survey is scheduled for April 23rd.

Growth:

- **Emergency Telehealth Behavioral Health Option** – Sanford has a new behavioral health service available through telehealth in the Emergency Department. It will provide telehealth resources to our providers to enhance the services available for patients needing behavioral health services that present to the ER.

Financials:

- **Change Healthcare / Assurance Cyber Incident** - The connection with Change Healthcare remains down due to the cyber event that occurred on February 21st. They continue to work with Sanford on alternative options to submit claims. They are not currently able to process Medicare claims at this time which is the largest payor. Once Change Healthcare brings their systems back online, Sanford IT will be completing a review to ensure compliance prior to reconnecting.
- **Annual Audit** – CLA will be here the week of April 22nd to complete the annual audit. Once everything is finalized, they will schedule time at an upcoming board meeting to review.

Statistics:

- **Acute** - 19 admissions for 55 total patient days. YTD that is 17 more admissions and 50 more patient days than 2023.
- **Swing** - 2 admits for 17 total patient days. 8 less admissions and 26 less patient days compared to 2023.
- Obs stays were at 7 patients compared to 7 last February. YTD they are down 4.
- Surgery procedures were at 34 for the month compared to 10 the previous year. YTD they are +26.
- ER visits were 128 for the month. YTD, they have seen 72 more patients in the ER compared to 2023.
- Clinic visits were at 749. YTD they are at 1,385 visits and 171 ahead of 2023.

Balance Sheet

- The overall cash position increased by **\$163,576**. They currently have a total cash available of **\$9,057,513**. Received the last COVID funds of \$201,000 in Feb.
- They saw an increase in patient receivables of **\$459,197** and total receivables are **\$7,416,901**.
 - Net Patient Receivables (Amount they expect to collect) = **48.7% or \$3,846,258**
 - AR Days increased by 12.4 days and currently sits at **84.5** days. Goal is to be under **50** days.

Income Statement

- Gross revenue was \$2,682,140 & ahead of budget by **\$87,504**.
 - Hospital IP revenue is above budget by **\$20,230**.

- Hospital OP revenue is above budget by \$67,740.
- Clinic revenue below budget by \$466.
- Contractual adjustments higher than budget by \$64,992.
- Expenses lower than budget by \$98,909.
- EBIDA (Earnings before interest, depreciation, and amortization) = \$190,860.
- For the month we had a positive net income equal to \$115,268.

4.5.1 – CONDITIONAL USE PERMIT

The Public Hearing was held by the Murray County Planning Commission March 21, 2024, for this conditional use permit application.

Approval of Planning Commission's recommendation on the following Conditional Use Permit Application:

Murray County - Sundquist County Park
 12.97 acres in SW1/4, Section 16, Lake Sarah Township, Murray County
 CUP #1415
 To expand an existing campground in the Commercial and Shoreland Overlay Districts on a General Development Lake.

It was moved by Gunnink, seconded by Welgraven, to approve Conditional Use Permit #1415 for Murray County - Sundquist County Park to expand an existing campground in the Commercial and Shoreland Overlay Districts on a General Development Lake for 12.97 acres in SW1/4, Section 16, Lake Sarah Township, Murray County with the findings and three (3) special conditions recommended by the Planning Commission. Motion Passed.

4.4.2 – 2024 AQUATIC INVASIVE SPECIES (AIS) TARGETED MARKETING CAMPAIGN

Murray County has an opportunity to become a partner with Minnesota Lakes & Rivers, and other counties, to send out AIS messages via videos plus display ads. If the decision is to become a partner, videos would be targeted to boat owners and fishing and outdoor enthusiasts in our specific geographic area. These videos grab your attention on premium websites and mobile apps like Yahoo, ESPN, and CBS. They can also be found in people's living rooms on the big screen via streaming apps like Pluto TV, Roku TV, Samsung TV, and local news apps.

The AIS marketing campaign would run from May 1 - September 30, 2024. The goal is to reach \$28,000 to cover the video production and targeted marketing costs, with sponsorships at \$1,000; \$2,000; \$3,000; or \$5,000. Topics to be covered: Early detection; Decontamination and self-serve cleaning stations; Drying period for docks and lifts; Waterfowl hunters and AIS prevention; Commerce and proper disposal.

It was moved by Thiner, and seconded by Gunnink, passed to approve Murray County becoming a sponsor of the Aquatic Invasive Species (AIS) Marketing Campaign at the \$5,000 level. Motion Passed.

4.6.1 – BROAD BAND COMMITTEE DESIGNATION AND WOODSTOCK COMMUNICATIONS DISCUSSION

Request for Board to designate a Broadband Committee to facilitate future broadband discussion, planning and grant proposals over the next two years.

It was moved by Meier, seconded by Gunnink, to approve Commissioner Malone and Commissioner Welgraven to be on the broadband committee. Motion Passed.

Terry Nelson from Woodstock communications exhibited a power point presentation with border-to-border grant options being offered by the state as well as future grants coming through the state.

It was moved by Gunnink, seconded by Malone, to approve partnering with Woodstock Communications to apply for the border-to-border grant being offered by the State for the 75% grant with a County share of \$485,789.00. Motion passed.

4.7.1 – RECYCLING SHED PROPOSAL

Schaap Sanitation is proposing a three-year contract beginning April 1, 2024, to service the recycling sheds at eleven locations in the County. Currently, the cost for this service to the County is \$4,663.95 per month. Due to efficiencies of scale, Schaap is now offering this to the County for \$3,216.00 per month. This is a monthly savings of \$1,447.95, an annual savings of \$17,375.40, and a three-year savings of \$52,126.20. This agreement would terminate on April 1, 2027.

It was moved by Gunnink, seconded by Welgraven, to approve the three-year contract expiring on April 1, 2027, with Schapp Sanitation to service the recycling sheds at eleven locations in the County. Motion Passed.

4.8.1 – SOUTHWEST HEALTH AND HUMAN SERVICES ANNUAL UPDATE

Beth Wilms and Lisa DeBoer from Southwest Health and Human Services provided their annual organizational update.

COMMITTEE REPORTS FOR THE PERIOD OF MARCH 17 - 30, 2024

Gunnink

3/20/24 Extension Committee, Plum Creek Library Governing Board

3/26/24 Commissioner Meeting

3/27/24 Senior Officials Meeting

Meier

3/26/24 Commissioner Meeting

3/27/24 Hospital Board Meeting, Senior Officials Training

Welgraven

3/18/24 SWHHS Strategic Planning

3/20/24 SWHHS, Extension Committee

3/21/24 EDA

3/25/24 MREB, WMH
3/26/24 Commissioner Meeting
3/27/24 Senior Officials Meeting
3/28/24 Building Committee

Thiner
3/26/24 Commissioner Meeting
3/27/24 Radio Board RACEB, Senior Officials Meeting
3/28/24 Building Committee

The meeting was adjourned at 10:43 a.m.

ATTEST:

Carolyn McDonald, County Administrator

Jackie Meier, Board Chair