

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS MURRAY  
COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA  
March 5, 2024, 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners Convened with the following members present: Lori Gunnink, Jackie Meier, Dennis Welgraven, and David Thiner. Also present: County Administrator Carolyn McDonald, General Assistant Emily Ackerman, and County Attorney Travis Smith, VIA Zoom. Commissioner Malone was absent.

The Board Chair asked if there were any additions to the agenda, Human Resources Director Charlotte Seager added the hiring of the Building Facilities Manager, Striping bid from County Engineer Randy Groves, County administrator McDonald added discussion regarding the upcoming mediation.

The Board Chair asked if there were any conflicts of interest, none were added.

**CONSENT AGENDA:**

1. Approve the February 20, 2024, Meeting Minutes.
2. Approve the Commissioner Warrants dated 03/05/2024 for the amount of \$61,896.29 numbered 173639 through 173667.

It was moved by Welgraven, seconded by Gunnink, to approve the February 20, 2024, meeting minutes. Motion Passed.

It was moved by Gunnink, seconded by Thiner, that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated March 5, 2024 with fund totals as follows and warrants numbered 173639 through 173667:

County Revenue Fund	21,137.82
County Road & Bridge Fund	39,108.47
EDA	200.00
SAWS	1,450.00
Total	61,896.29

**4.1.1 – DITCH BILLS**

It was moved by Thiner, seconded by Gunnink, to approve the report of bills for payment of the Murray County Drainage Authority as follows:

**Gislason & Hunter, LLP**

21-706-6260	CD 41	130.00	CD 41 Improvement - Petitioner
	<b>Subtotal</b>	<b>130.00</b>	
	<b>Total Ditch Bills</b>	<b>130.00</b>	

**4.1.2 ARPA COMMITTEE REPORT**

The ARPA committee met on February 20, 2024 and recommends the following for approval:

21-2 (add)	Miscellaneous	Key FOBs for Government Center Doors	\$ 2,000.00	3/5/2024	
This request increases the not to exceed amount approved on February 20, 2024 to include an additional FOB access reader on the door to the storage and IT office space.					

It was moved by Thiner, seconded by Welgraven, to approve expenditures to be paid from the Murray County American Rescue Plan Act (ARPA) funds as follows: \$2,000 to be used for key FOBs for Government Center Doors to include an additional FOB access reader on the door to the storage and IT office space. Motion Passed.

**4.1.3 – 3.2 MALT LIQUOR LICENSE RENEWALS AND ROLLING HILLS GOLF CLUB COMBINATION LIQUOR LICENSE**

This action approves the 2024 renewals for all 3.2 Malt Liquor License and one Combination On Sale/Sunday Liquor License. See establishment names in motion below. All required paperwork has been received.

It was moved by Gunnink, seconded by Meier, to approve the following county 3.2 Beer and Liquor License Renewals for 2024, contingent upon receipt of all paperwork received in the Office of the Auditor-Treasurer:

- Liquor “On Sale” and Sunday “On Sale” License No. 3 to Rolling Hills Golf Club, Inc
- 3.2 Malt Liquor “On and Off Sale” License No. 6 to Rolling Hills Golf Club, Inc
- 3.2 Malt Liquor “Off Sale” License No. 9 to Chandler Cooperative d/b/a Cenex Convenience Store
- 3.2 Malt Liquor “On and Off Sale” License No. 4 to Michael Ruppert d/b/a/ Ruppert Oil Company

**4.2.1 – HOSPITAL UPDATE**

Luke Schryvers Murray County Medical Center CEO presented an update for MCMC.

**Staffing:**

- Ongoing conversations with a couple of physician candidates. There was an onsite visit conducted on March 1 and another scheduled for March 15.

**Quality:**

- MPR Radio did an interview with the ambulance about the new Avel tele-health system.
- There will be a Mock Survey by Sanford health on March 12 & 13 to review the processes and systems in preparation for a potential MDH Survey in the future.
- There will be a point of care ultrasound training on March 12<sup>th</sup>.

**Financials:**

- **AR Reduction** – Continue to focus on bringing the AR numbers down below 60. There was an increase in many areas in January.

- **Strategic Financial Operational Assessment** – The hospital is completing the information gathering and has most items submitted for review. Key areas that will be reviewed are the market share, strategic plans, revenue cycle, reimbursements, quality, and telehealth, building debt, and financial performance.
- MN Legislative Session started February 12th. There were 900 new bill introductions in the first week. One area of particular interest that we will be following closely are the recommendations around rural EMS services from the newly developed Rural EMS Task Force.
- There was notification on February 21 about a nationwide cyber-attack to the company that we send claims to before they go to the insurance company.

#### **Statistics:**

- **Acute** - 16 admissions for 56 total patient days. That is 10 more admissions and 39 more patient days than January of 2023,
- **Swing** - 3 admits for 59 total patient days. 4 less admissions and 9 less patient days compared to 2023. Look to find some continued consistency with the swing bed service line.
- Observation stays were at 11 patients compared to 15 last January.
- Surgery procedures were flat with 2023 at 14 for the month. Nice to see 3 Ortho surgeries in the month and Ophthalmology will return in February.
- ER visits remained high at 152 compared to 102 in 2023.
- Clinic visits were 637 and down 10 from last January.

#### **Balance Sheet:**

- Our overall cash position decreased by **\$36,722**. They currently have a total cash available of **\$8,887,438**.
- There was an increase in patient receivables of **\$396,371** and total receivables is at **\$6,957,704**.
  - Net Patient Receivables (Amount we expect to collect) = **58% or \$4,029,193**.
  - AR Days increased 5.4 days and currently sits at **72.1** days. Goal is to be under **50** days.

#### **Income Statement:**

- Gross revenue was \$2,984,278 & ahead of budget by **389,642**.
  - Hospital IP revenue above budget by **\$95,926**.
  - Hospital OP revenue above budget by **\$101,930**.
  - Clinic revenue above budget by **\$191,786**.
- Contractual adjustments higher than budget by **\$251,647**.
- Expenses lower than budget by **\$44,166**.
- EBIDA (Earnings before interest, depreciation, and amortization) = **\$252,028**.
- For the month we had a positive net income equal to **\$178,707**.

#### **4.3.1 – 2024 MARCH MADNESS**

Human Resources and the Wellness Committee would like to provide an employee March Madness celebration. This will involve the week of March 18 - 22 with county wide bingo, department activities, food (such as pizza) for departments, wellness competitions, and a March Madness bracket. Food, smaller prizes, and such, will be funded through wellness dollars.

Employees will receive "points" for participation and eligible for prizes. Non-exempt employees would be eligible for a grand prize of 4 hours PTO.

It was moved by Gunnink, seconded by Welgraven, to approve the grand prize of 4 hours of paid time off to the winner of March Madness. Motion Passed.

#### **4.3.2 - BUILDING FACILITIES MANAGER**

It was moved by Gunnink, seconded by Welgraven, to approve hiring Nathan Wurpts as the full time Building Facilities Manager effective April 1, 2024. Motion Passed.

#### **4.4.1 – SET BID OPENING FOR COUNTY WIDE MAINTENANCE STRIPING PROJECT CP 01-24**

It was moved by Thiner, seconded by Welgraven, to set the county-wide maintenance striping project CP 01-24 for 9:00 AM Tuesday April 16, 2024. Motion Passed.

#### **4.4.2 – BID OPENING FOR 2024 OVERLAY PROJECTS SP 051-604-031, SP 051-605-010, SAP 051-601-017, SAP 051-604-032, SAP 051-631-011**

<b>Company</b>	<b>Address</b>	<b>Bid Amount</b>
Central Specialties Inc.	6325 Co Rd 87 SW Alexandria, MN 56308	\$5,223,456.47
Duininck inc.	408 6 <sup>th</sup> St, Prinsburg, MN 56281	\$4,935,936.28

It was moved by Gunnink, seconded by Welgraven, to accept the bids as read and to award the bid at a later date once all state and federal aid conditions are met. Motion Passed.

#### **4.5.1 – 2023 FEEDLOT REPORT**

The county feedlot report is presented annually. This is an accumulation of the work done in the feedlot program in the previous year according to MPCA rules and the county workplan for the program.

It was moved by Gunnink, seconded by Welgraven, to approve the 2023 feedlot report and allow the board chair to sign the 2023 feedlot report. Motion Passed.

#### **4.5.2 – SEH AGREEMENT FOR 2024**

Short Elliot Hendrickson, INC. (SEH), is the engineering firm that designed the current demolition landfill. SEH assists with reporting to the MPCA, monitoring of the water samples that are taken at the site, keeping up with legislative issues and helping the county manage issues at the landfill site.

It was moved by Welgraven, seconded by Gunnink, to approve the Ag & Solid Waste Administrator to sign the agreement between Murray County and SEH for \$3,600.00. Motion Passed.

#### **4.6.1 – CITY CONTRACTS**

Sheriff Landsman requested the Board to approve law enforcement contracts with Chandler, Lake Wilson, Hadley, Iona, Avoca, Currie, and Dovray.

It was moved by Gunnink, seconded by Meier, to approve the 2024 contracts with Chandler, Lake Wilson, Hadley, Iona, Avoca, Currie and Dovray. Motion Passed.

**4.7.1 – DISCUSSION ON THE APRIL 23, 2024 MEDIATION**

Mediation with the LELS Jailer/Dispatch group is scheduled for April 23, 2024, at 11:00 a.m. Per the BMS, mediations are nonpublic meetings, conflicting with the open meeting law that applies when three or more Commissioners are present in a meeting. The Board has been conducting public meetings with negotiations thus far. A recommendation was brought forward to appoint two Commissioners to represent the Board during the upcoming medication to negate the open meeting law issue.

It was moved by Thiner, seconded by Gunnink, to appoint Commissioners Welgraven and Meier to be present for the April 23, 2024, mediation. Motion Passed.

**COMMITTEE REPORTS FOR THE PERIOD OF FEBRUARY 18 – MARCH 2, 2024**

Gunnink

2/20/24 Commissioner Meeting  
2/21/24 Plum Creek Library Governing board

Meier

2/20/24 Commissioner Meeting, AMC Legislative Conference  
2/21/24 AMC Legislative Conference  
2/22/24 AMC Legislative Conference  
2/26/24 SWHHS Opioid Meeting  
2/27/24 Personnel Committee  
2/28/24 Hospital Board Meeting

Welgraven

2/20/24 Commissioner Meeting  
2/21/24 SWHHS  
2/22/24 SWHHS Finance Committee  
2/26/24 SWHHS Opioid Meeting, Housing Meeting, WMH  
2/27/24 Personnel Committee

Thiner

2/20/24 Commissioner Meeting  
2/26/24 SMOC  
2/29/24 Building Committee Meeting

The meeting adjourned at 9:39 a.m.

ATTEST:

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Carolyn McDonald, County Administrator

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Jackie Meier, Board Chair