

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS MURRAY
COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
November 21, 2023 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present; Molly Malone, Lori Gunnink, Jackie Meier, Dennis Welgraven and David Thiner. Also present: General Assistant Emily Ackerman, County Administrator Carolyn McDonald, County Attorney Travis Smith via Zoom.

The Board Chair asked if there were any additions to the agenda, Commissioner Gunnink added the museum furnace.

It was moved by Gunnink, seconded by Meier to approve the agenda with additions. Motion Passed.

Commissioner Malone abstained from discussion on County Ditch 43.

It was moved by Thiner, seconded by Gunnink to approve the minutes from the November 7, 2023 meeting with changes. Motion Passed.

COMMISSIONER WARRANTS

It was moved by Gunnink, seconded by Welgraven that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated November 21, 2023 with fund totals as follows and warrants numbered 172703 through 172779:

County Revenue Fund	51,155.01
County Road & Bridge Fund	34,497.54
EDA	712.62
Ditch	173.88
Self Insurance	6,199.32
Sunrise Terrace	1,210.53
SAWS	585.00
Total	94,692.90

4.1.1 DITCH BILLS

It was moved by Gunnink, seconded by Meier to approve the report of bills for payment of the Murray County Drainage Authority as follows:

SEE NEXT PAGE FOR LISTING

Bolton & Menk

21-709-6260	CD 43M	<u>3,064.50</u>	#2022-047 Malone/S&B Farms
	Subtotal	<u>3,064.50</u>	

Rinke Noonan

21-651-6260	CD 2	400.50	Redetermination of Benefits-Group 2
21-681-6260	CD 27	378.00	Redetermination of Benefits-Group 2
21-689-6260	CD 30	378.00	Redetermination of Benefits-Group 2
21-699-6260	CD 37	355.50	Redetermination of Benefits-Group 2
21-707-6260	CD 42	1,258.00	Redetermination of Benefits-Group 2
21-715-6260	CD 44	355.50	Redetermination of Benefits-Group 2
21-723-6260	CD 48	355.50	Redetermination of Benefits-Group 2
21-729-6260	CD 51	355.50	Redetermination of Benefits-Group 2
21-735-6260	CD 54	1,258.00	Redetermination of Benefits-Group 2
21-737-6260	CD 55	355.50	Redetermination of Benefits-Group 2
21-739-6260	CD 56	355.50	Redetermination of Benefits-Group 2
21-751-6260	CD 62	355.50	Redetermination of Benefits-Group 2
21-763-6260	CD 68	355.50	Redetermination of Benefits-Group 2
21-765-6260	CD 72	355.50	Redetermination of Benefits-Group 2
21-769-6260	CD 74	355.50	Redetermination of Benefits-Group 2
21-779-6260	CD 79	355.50	Redetermination of Benefits-Group 2
21-781-6260	CD 80	355.50	Redetermination of Benefits-Group 2
21-803-6260	JD 2N	265.00	Redetermination of Benefits-Group 2
21-801-6260	JD 2S	220.00	Redetermination of Benefits-Group 2
21-809-6260	JD 5	220.00	Redetermination of Benefits-Group 2
21-825-6260	JD 13	197.50	Redetermination of Benefits-Group 2
21-857-6260	JD 24	220.00	Redetermination of Benefits-Group 2
21-659-6260	CD 11	412.50	CD 11/State Hwy 30 - Legal
21-868-6260	Admin	<u>200.00</u>	09-2023 Monthly Retainer
	Subtotal	<u>9,673.50</u>	

John Schueller (Viewing Services)

21-831-6289	JD 15	1,362.50	Redetermination of Benefits
21-773-6289	CD 76A	1,088.00	Redetermination of Benefits
21-775-6289	CD 76A-18	1,670.00	Redetermination of Benefits
21-289-6289	JD 14	<u>6,538.00</u>	Redetermination of Benefits
	Subtotal	<u>10,658.50</u>	

Total Ditch Bills 23,396.50

4.1.1 SUBORDINATION REQUEST

Murray County has a septic loan program to improve and upgrade failing septic systems. These

loans are paid back as special assessments on the property taxes. A lien is also filed on the property. From time to time a lender will request that the county subordinate and let their mortgage go ahead of the county lien, typically with a refinance or new mortgage for improvements to the property.

Approval of a subordination agreements for septic lien and authorization for Auditor-Treasurer and Board Chair to sign subordination agreement on behalf of the county.

It was moved by Gunnink, seconded by Welgraven to approve a subordination agreement for Murray County Tax Parcel ID# 12-007-0021 for a Murray County Septic Lien (Recorded Document #266516), further moving to authorize the Auditor-Treasurer and Board Chair to sign the agreement on behalf of the County. Motion Passed.

4.2.1 DAKOTA BUSINESS FINANCE AWARD

Representatives of Dakota Business Finance were present to present an award of \$500 to the Murray County EDA from their Rural Initiative Community program.

It was moved by Meier, seconded by Gunnink to accept the \$500 award from Dakota BUSINESS Finance. Motion Passed.

4.2.2 TRANSFER OF FUNDS

The EDA would like to transfer \$100,000 from the Revolving Loan Fund (880) account to the Special Projects fund (886). The Special Projects account is used to fund Rental/Redevelopment, Commercial Development and Childcare loans.

It was moved by Welgraven, seconded by Gunnink to transfer \$100,000 from Revolving Loan Fund (880) to Special Projects account (886). Motion Passed.

4.3.1 SCHEDULE PUBLIC HEARING FOR 2024 FEE SCHEDULE

It was moved by Gunnink, seconded by Meier to approve scheduling a Public Hearing for the 2024 Fee Schedule on December 19th, 2023 at 8:45 a.m. Motion Passed.

4.4.1 DITCH INSPECTION REPORT

A motion was made by Gunnink, seconded by Welgraven and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota

- *Petition 2023-038 (CD 22, Shetek Twp. Sec.24, District 1–Malone)*
- *Petition 2023-040 (JD14, Chanarambie Twp. Sec.24, District 2 –Gunnink)*
- *Petition 2023-041 (JD20A, Shetek Twp. Sec.2, District 1 –Malone)*
- *Petition 2023-042 (CD65, Holly Twp. Sec.29, District 1 –Malone)*
- *Petition 2023-043 (CD46, Leeds Twp. Sec.16, District 2 –Gunnink)*

- *Petition 2023-045 (JD10, Lime Lake Twp. Sec.17, District 3 –Welgraven)*
- *Petition 2023-046 (CD 11, Leeds Twp. Sec.13, District 2 –Gunnink)*
- *Petition 2023-047 (CD04, Dovray Twp. Sec.29, District 1 –Malone)*
- *Petition 2023-048 (JD14, Leeds Twp. Sec.2, District 2 –Gunnink)*
- *Petition 2023-049 (JD10, Lime Lake Twp. Sec.20, District 3 –Welgraven)*
- *Petition 2023-050 (CD75, Slayton Twp. Sec.9, District 4 –Meier)*
- *Petition 2023-051 (CD77, Holly Twp. Sec.23, District 1 –Malone)*

4.5.1 24-25 MURRAY COUNTY FEEDLOT WORK PLAN

Jon Bloemendaal presented the 2024 – 2025 Murray County Feedlot Work Plan that has been approved by the MPCA.

It was moved by Welgraven, seconded by Gunnink to approve the 2024 – 2025 Murray County Feedlot Work Plan. Motion Passed.

4.6.1 FULDA CONTRACT

The City of Fulda proposed a contract with Murray County to help out with coverage of vacations and sick time. The County Board requested to have a change in the contract language to allow the county to end the contract with 90 days notice, instead of one year. Changes have been made by the County Attorney, and the contract back for Board consideration.

It was moved by Meier, seconded by Thiner to approve the Law Enforcement contract with the City of Fulda. Motion Passed.

4.6.2 BODY CAM PURCHASE

Rice County Sheriff's Office is changing out their body cameras (50) and is offering their old body cams for sale for \$6,000.00. This purchase is to come out of the Sheriff's small equipment budget. The cameras will come with 4-8 bay docking/uploading stations, 26 spare batteries, 24 individual chargers and shirt/vest attachments.

It was moved by Gunnink, seconded by Thiner to approve the purchase of 50 used body cameras and accessories from Rice County for \$6,000. Motion Passed.

4.7.1 PURCHASE REQUEST FOR SHOP PRESS

It was moved by Welgraven, seconded by Gunnink to approve the purchase of a shop press from Sturdevant's (Auto Value Parts Stores) in the amount \$6,699.99 from the construction fund. Motion Passed.

4.7.2 FINAL PAY REQUESTS

It was moved by Gunnink, seconded by Meier to make final payment to Sir Lines-A-Lot, LLC for HSIP striping project SP 051-070-005. Motion Passed.

It was moved by Gunnink, seconded by Welgraven to make final payment to Structural Specialties, Inc. for Lowville Twp. bridge project SAP 051-599-104. Motion Passed.

It was moved by Gunnink, seconded by Meier to make final payment to Knife River Corp. for 2023 bituminous overlay projects; SAP 051-608-020, 051-617-012, 051-622-009, 051-642-020, 051-645-008 & SAP 064-605-034. Motion Passed.

4.7.3 ADOPT BRIDGE REPLACEMENT RESOLUTIONS AND APPROVE LOCAL BRIDGE REPLACEMENT PROGRAM GRANT AGREEMENTS FOR 2024 BOX CULVERT PROJECTS

It was moved by Welgraven, seconded by Thiner to adopt bridge replacement resolution 2023-11-21-01 & approve local bridge replacement program (LBRP) grant agreement No. 1054403 for project SAP 051-604-030.

Commissioner Welgraven offered the following resolution and moved for its adoption:

**RESOLUTION NO. 2023-11-21-01
BRIDGE REPLACEMENT RESOLUTION**

For Agreement to State Transportation Fund Local Bridge Replacement Program Grant Terms and Conditions SAP 051-604-030

WHEREAS, Murray County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 51J66; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$88,695.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Murray County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

The foregoing resolution was duly seconded by Commissioner Thiner and thereupon being put to a vote all members of the Board voted for its adoption.

It was moved by Gunnink, seconded by Welgraven to adopt bridge replacement resolution 2023-11-21-02 & approve local bridge replacement program (LBRP) grant agreement No. 1054419 for project SAP 051-616-007.

Commissioner Gunnink offered the following resolution and moved for its adoption:

**RESOLUTION NO. 2023-11-21-02
BRIDGE REPLACEMENT RESOLUTION**

For Agreement to State Transportation Fund Local Bridge Replacement Program Grant Terms
and Conditions SAP 051-616-007

WHEREAS, Murray County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 51J69; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$ 62,857.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Murray County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

The foregoing resolution was duly seconded by Commissioner Thiner and thereupon being put to a vote all members of the Board voted for its adoption.

Commissioner Gunnink offered the following resolution and moved for its adoption:

RESOLUTION NO. 2023-11-21-2023
BRIDGE REPLACEMENT RESOLUTION

For Agreement to State Transportation Fund Local Bridge Replacement Program Grant Terms
and Conditions SAP 051-626-007

WHEREAS, Murray County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge No. 51J70; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$ 111,173.00 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Murray County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

The foregoing resolution was duly seconded by Commissioner Welgraven and thereupon being put to a vote all members of the Board voted for its adoption.

It was moved by Gunnink, seconded by Welgraven to adopt bridge replacement resolution 2023-11-21-03 & approve local bridge replacement program (LBRP) grant agreement No. 1054420 for project SAP 051-626-007.

4.7.4 PLOW TRUCK DELAY DISCUSSION

Randy Groves and Lon Jackels from the Highway department were present to provide an update on the delay for the plow truck that was ordered in March of 2022.

It was moved by Thiner, seconded by Welgraven to approve moving forward with building out the truck but moving the construction of the truck to Towmaster in the amount of \$183,505.00, due to the inability to get the truck completed with the other company. Motion Passed.

The meeting recessed at 9:37 a.m.

The meeting came back into session at 9:43 a.m.

4.8.1 CATTLEMEN BUILDING DISCUSSION

Thomas Salentiny and Ryan Verlinde from the Murray County Cattlemen’s Association were present to talk to the board about building a food service stand on the County Fairgrounds.

The Cattlemen are looking to put the building in the location where the Sheriff currently has storage on the fairgrounds. The Board agreed that the Sheriff will need to move to another county location to make this possible.

The Board recommended that the Cattlemen’s Association should come back to the County Board when the Highway building is completed before September 2024.

4.9.1 HEAT IN MUSEUM

Commissioner Gunnink brought up that the Museum heat is not working. The heat blows out of the furnace without duct work so it’s not heating the building properly. It discussed if the building committee takes the lead or if the historical society/museum board needs to take the lead to bring someone in to look at what it will cost for duct work and check on the viability of the furnace.

Committee Reports for the period of October 29 – November 11, 2023

Malone:

10/31/23 Hospital Personnel
11/1/23 County Personnel, HR hiring
11/7/23 Commissioner meeting

Gunnink

11/2/23 RCRC Area II Annual Meeting
11/7/23 Commissioner meeting

11/9/23 Ag Society Meeting & Fair board Meeting

Meier

11/2/23 ECI meeting, RCRC A Area II Annual Meeting
11/6/23 Nurse Family Partnership meeting, Law Library meeting,
11/7/23 Commissioner meeting
11/8/23 Workforce Summit Meeting
11/9/23 ACE Meeting, Ag Society Meeting & Fair board Meeting

Welgraven

10/30/23 WMH
11/1/23 Personnel
11/2/23 Water Management
11/6/23 SRDC Nado Conference
11/7/23 SRDC Nado Conference
11/8/23 SRDC Nado Conference
11/9/23 SRDC Nado Conference
11/10/23 SRDC Nado Conference

Thiner

11/7/23 Commissioner meeting
11/8/23 Heron Lake Watershed
11/9/23 Ag Society Meeting

The Meeting was adjourned at 10:29 a.m.

ATTEST:

Carolyn McDonald, County Administrator

Molly Malone, Board Chair