

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS MURRAY
COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
July 6, 2023 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present; Molly Malone, Lori Gunnink Jackie Meier, Dennis Welgraven, and David Thiner. Also present: General Assistant Emily Ackerman, County Administrator Carolyn McDonald, County Attorney Travis Smith via Zoom.

The Board Chair asked if there were any additions to the agenda, none were added.

It was moved by Gunnink, seconded by Welgraven to approve the agenda without additions. Motion Passed.

No Conflicts of interest were identified.

It was moved by Welgraven, seconded by Gunnink, to approve the minutes from the June 27, 2023 meeting without changes. Motion Passed.

COMMISSIONER WARRANTS

It was moved by Thiner, seconded by Meier that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated July 6, 2023 with fund totals as follows and warrants numbered 171562 through 171603:

County Revenue Fund	32,526.86
County Road & Bridge Fund	55,668.36
Self-Insurance	2,000.00
Sunrise Terrace	24.39
 Total	 90,219.61

DITCH BILLS

It was moved by Gunnink seconded by Welgraven to approve the report of bills for payment of the Murray County Drainage Authority as follows:

Luke Olson Mapping Solutions, Ditch Viewer

21-773-6289	CD 76A	992.96	Viewing Services CD 76A
21-775-6289	CD (76A)18	1,263.41	Viewing Services CD (76A)18
21-829-6289	JD 14	3,996.54	Viewing Services JD 14
21-831-6289	JD 15	1,141.13	Viewing Services JD 15
	Subtotal	<u>7,394.04</u>	
	Total Ditch Bills	<u>7,394.04</u>	

REQUEST UNIVERSITY-HIRED SUPPORT STAFF POSITION

Murray County currently has a 32-40 hr/wk county-hired Administrative Assistant for the Extension Office. With the recent resignation of this position, the proposal is to move this position to a 32 hr/wk (0.8 FTE) University-hired position. The current Memorandum of Agreement (MOA) rate for the Administrative Support Specialist position is \$30.02 per hour for 2023. The 2024 rate is \$30.77 per hour.

The MOA package price includes salary and fringe; mileage, meals, and lodging; professional development and training; staff supervision; University payroll and accounting services.

The attached MOA Addendum IV will allow UMN Extension to hire an Administrative Support Specialist for the current support staff opening in the Murray County Extension Office.

It was moved by Welgraven, seconded by Gunnink to move the Extension Administrative Assistant position to a .8 FTE University-hired Administrative Support Specialist position. Motion Passed.

NATIONAL ASSOCIATION OF INVASIVE SPECIES MANAGEMENT ASSOCIATION CONFERENCE

Jon is had been selected as the Minnesota representative for the Minnesota Association of County Ag Inspectors to attend the NAISMA Conference. The main area we represent is the weed feed foliage and other weed free programs they have.

This year the conference will be in Lincoln Nebraska on October 16 – 19.

The cost of registration, hotel and travel is covered by the association.

It was moved by Gunnink, seconded by Meier to approve Ag & Solid waste director Jon Bloemendaal to travel outside of the state to attend the NAISMA Conference. Motion Passed.

MUSEUM COORDINATOR

Approve hiring Amy Foster as a Part-time 30 hours per week Museum Coordinator effective July 11, 2023, contingent on successful background check and drug test, at a grade 8, step 1 (\$22.56).

It was moved by Gunnink, seconded by Welgraven to approve hiring Amy Foster, as the Museum Coordinator effective July 11, 2023, at grade 8, step 1. Motion Passed.

DVHHS FISCAL HOST AGREEMENT

To set out the various duties and responsibilities between DVHHS and the Consortium, the updated Fiscal Host/Agent Agreement is presented to the Murray County Board for approval. See attached letter and amended agreement.

It was determined to wait before signing the agreement to get more information as to how Murray County falls into the DVHHS service area, County Administrator Carolyn McDonald will get more information on the agreement, the board Chair will sign the agreement as to not hold up the process.

It was moved by Thiner, seconded by Malone to approve Amended DVHHS Fiscal Host Agreement. Motion Passed.

EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG)

Emergency Management Performance Grant. Every year the EM is required to do public outreach and training with County partners. These activities are reported to HSEM quarterly. Resulting in \$21,740.00 being earmarked to reimburse salary wages and fringe for the Emergency manager's time. Goes into account 1-281-000-0000-5441.

It was moved by Welgraven, seconded by Meier, to allow the Board Chair, County Administrator and Auditor to accept and sign the grant. Motion Passed.

EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) ARPA

Emergency Management Performance Grant (ARPA). This year EMPG has an additional supplemental EMPG grant. This is a reimbursement grant. This pot of money is to support critical infrastructure and preparedness. Murray County was awarded \$44,000.00 to add a generator to our county designated shelter. This would cover the generator, labor, materials, and concrete pad.

This grant has a short turn around. The completion date of this grant is November 1. Everything must be installed and operational or we will not receive the funds. When looking for quotes many vendors could not meet the delivery time. Most generators were 200 days out.

281-000-0000-6480 budget	\$12,000
Spent to date	\$115.00
Change of gas meter will cost	\$800.00
Plumber fees	\$TBD.
Remaining in 281-000-0000-6450	\$11,085.00

With the volatility of the markets. They said they would provide a quote once install was imminent.

It was moved by Gunnink, seconded by Welgraven to accept the Emergency Management Performance Grant ARPA and set a price not to exceed for Natural Gas hookup and plumber fees. Motion Passed.

The Meeting Recessed at 9:17 a.m.

The Meeting came back into session at 9:20 a.m.

2024 BUDGET MEETING PREP

- 2024 Budget Reviews are scheduled at a special meeting on July 10 (with July 11th as an overflow if necessary). Some departments will present on July 18 during the regular meeting.
- The first draft of the 2024 budget was distributed on July 6th.

The meeting adjourned at 9:40 a.m.

ATTEST:

Carolyn McDonald, County Administrator

Molly Malone, Board Chair