

DRAFT PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
May 23, 2023 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person commissioners; Molly Malone, Lori Gunnink, Jackie Meier, Dennis Welgraven, and David Thiner. Also present in person, General Assistant Emily Ackerman, County Administrator Carolyn McDonald, County Attorney Travis Smith via Zoom.

The Board Chair asked if there were any additions to the agenda none were added.

It was moved by Gunnink, seconded by Welgraven to approve the agenda with additions. Motion Passed.

No Conflicts of interest were identified.

It was moved by Thiner, seconded by Gunnink, to approve the minutes from the May 16, 2023 meeting with changes. Motion Passed.

DITCH BILLS

It was moved by Gunnink seconded by Thiner to approve the report of bills for payment of the Murray County Drainage Authority as follows:

SEE NEXT PAGE FOR LISTING

Bolton & Menk

21-674-6260	CD 22	4,059.00	Engineering Services for Improvement
	Subtotal	4,059.00	

David A. Swenson Construction, LLC

21-835-6290	JD 17	1,500.00	#2022-031 Ok'd by T. Radke or 5/13/2023
	Subtotal	1,500.00	

Hodgman Drainage Company, Inc.

21-845-6290	JD 20	1,425.00	#2022-039 Ok'd by T. Radke or 5/15/2023
	Subtotal	1,425.00	

Rinke Noonan

21-868-6260	Admin	200.00	03/23 Monthly Retainer
21-651-6260	CD 2	118.50	Redetermination of Benefits-Group
21-681-6260	CD 27	118.50	Redetermination of Benefits-Group
21-689-6260	CD 30	118.50	Redetermination of Benefits-Group
21-699-6260	CD 37	118.50	Redetermination of Benefits-Group
21-707-6260	CD 42	118.50	Redetermination of Benefits-Group
21-715-6260	CD 44	118.50	Redetermination of Benefits-Group
21-723-6260	CD 48	118.50	Redetermination of Benefits-Group
21-729-6260	CD 51	118.50	Redetermination of Benefits-Group
21-735-6260	CD 54	118.50	Redetermination of Benefits-Group
21-737-6260	CD 55	118.50	Redetermination of Benefits-Group
21-739-6260	CD 56	118.50	Redetermination of Benefits-Group
21-751-6260	CD 62	118.50	Redetermination of Benefits-Group
21-763-6260	CD 68	118.50	Redetermination of Benefits-Group
21-765-6260	CD 72	118.50	Redetermination of Benefits-Group
21-769-6260	CD 74	118.50	Redetermination of Benefits-Group
21-779-6260	CD 79	118.50	Redetermination of Benefits-Group
21-781-6260	CD 80	118.50	Redetermination of Benefits-Group
21-801-6260	JD 2S	118.50	Redetermination of Benefits-Group
21-803-6260	JD 2N	118.50	Redetermination of Benefits-Group
21-809-6260	JD 5	118.50	Redetermination of Benefits-Group
21-825-6260	JD 13	118.50	Redetermination of Benefits-Group
21-857-6260	JD24	118.50	Redetermination of Benefits-Group
	Subtotal	2,807.00	

Total Ditch Bills 9,791.00

DITCH INSPECTION REPORT

A motion was made by Gunnink, seconded by Welgraven and carried that the Commissioners in conjunction with the appointed Ditch Inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota. Motion Passed.

- Petition 2023-013 (JD08, Cameron Twp. Sec.2, District 2–Gunnink)
- Petition 2023-014 (JD21, Shetek Twp. Sec.15, District 1 –Malone)
- Petition 2023-015 (JD 18, Shetek Twp. Sec.17, District 1 –Malone)
- Petition 2023-016 (CD75, Slayton Twp. Sec.9, District 3 –Welgraven)
- Petition 2023-017 (CD46, Leeds Twp. Sec.16, District 2 –Gunnink)

SEASONAL MUSEUM ASSISTANTS (2)

Consider hiring Carson Engelkes as a Seasonal Museum Assistant effective June 5, 2023, grade 1S, step 1 (\$13.75) from the seasonal grade scale.

It was moved by Thiner, seconded by Meier to approve hiring Carson Engelkes as a Seasonal Museum Assistant, effective June 5, 2023, grade 1S, step 1 from the seasonal grade scale.
Motion Passed.

Consider hiring Jesse Ray as a Seasonal Museum Assistant effective May 31, 2023, grade 1S, step 2 (\$14.25) from the seasonal grade scale.

It was moved by Gunnink, seconded by Welgraven to approve hiring Jesse Ray as a Seasonal Museum Assistant, effective May 31, 2023, grade 1S, step 2 from the seasonal grade scale.
Motion Passed.

REDWOOD RIVER ONE WATERSHED, ONE PLAN (1W1P)

The purpose of the One Watershed, One Plan (1W1P) program is to develop comprehensive management plans that align local water planning purposes and procedures on watershed boundaries to create a systematic, watershed-wide, science-based approach to watershed management.

Murray County consists of four major watersheds: Missouri River, Redwood River, Cottonwood River and Des Moines River. The County currently has completed and approved plans for the Missouri River and the Des Moines River Watersheds. The Cottonwood River Watershed is currently in the planning phase. Last year, it was decided to wait until 2023 to apply for the Redwood River 1W1P due to there being an overlap of multiple governmental entities between the Redwood and Cottonwood River watersheds.

Before an application for funding or any planning may begin, each governmental entity within the Redwood River Watershed will need to adopt a resolution of support for a Redwood River (1W1P) project.

Commissioner Gunnink offered the following resolution and moved for its adoption:

Resolution 2023-05-23-01
Resolution to support a Redwood River Watershed
One Watershed, One Plan project.

WHEREAS, the Minnesota Board of Water and Soil Resources has developed policies for coordination and development of comprehensive watershed management plans, also known as One Watershed, One Plan, consistent with Minnesota Statutes, Chapter 103B.801, Comprehensive Watershed Management Planning Program; and

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a local water management plan; and

WHEREAS, Minnesota Statutes, Chapter 103D.401, Watershed Management Plan, authorizes Minnesota Watershed Districts to develop and implement a watershed management plan; and

WHEREAS, Minnesota Statutes, Chapter 103C.331, subdivision 11, Comprehensive Plan, authorizes Minnesota Soil and Water Conservation Districts to develop and implement a comprehensive plan; and

WHEREAS, the counties, soil and water conservation districts, and watershed districts within the Redwood River Watershed #21, as delineated in the attached One Watershed, One Plan Suggested Boundary Map, have interest in developing a comprehensive watershed management plan for this area.

NOW, THEREFORE, BE IT RESOLVED, that Murray County recognizes and supports watershed-scale planning efforts consistent with Minnesota Statutes, Chapter 103B.801, also known as One Watershed, One Plan; and

BE IT FURTHER RESOLVED that Murray County welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and watershed districts within the Redwood River Watershed for watershed-scale planning efforts in the future; and

BE IT FURTHER RESOLVED that the Murray County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties, soil and water conservation districts, and watershed districts within the Redwood River Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

The foregoing resolution was duly seconded by Thiner and thereupon being put to a vote was adopted.

HIGHWAY BUILDING DISCUSSION

County Administrator Carolyn McDonald recommended the commissioners find a mutual day and time to go take a photo at the new highway site. It was determined to go at 10:00am and take a photo.

JOINT POWERS AGREEMENT

Joint Powers Agreement Minnesota Anti-Heroin Task Force Program (BCA). The joint powers agreement will allow Murray County to seek reimbursement for overtime to investigate suspected opioid overdoses.

It was moved by Thiner, seconded by Welgraven to approve the Joint Powers Agreement with the Minnesota Anti-Heroin Task Force Program (BCA) and authorize the Board Chair and County Administrator to sign the agreement. Motion Passed.

The meeting recessed at 8:48 a.m.

The meeting came back into session at 8:53 a.m.

MURRAY COUNTY HOME INITIATIVE APPLICATION

The EDA has received a request for tax abatement through the Murray County Home Initiative. Eric and Mindy Janssen own a lot at 311 Cotter Street in Iona and plan to move a house onto the property. The home will be their primary residence. Construction is to begin in early June.

The Assessor's Office estimates the new home value at \$220,000, with possible adjustments for driveway, finished basement, etc.

The Public Hearing was opened at 9:00 a.m. for public comment, no one was present.

It was moved by Gunnink, seconded by Welgraven to approve the Murray County Home Initiative tax abatement for Eric and Mindy Janssen at 311 Cotter Street, Iona. Motion Passed.

2022 MURRAY COUNTY HIGHWAY DEPARTMENT ANNUAL REPORT

County Engineer Randy Groves and Highway Accounting Technician Lisa Saner presented the 2022 Murray County Highway Department Annual report for board review.

It was moved by Gunnink, seconded by Meier to approve the 2022 highway department annual report. Motion Passed.

County Engineer Randy Groves provided an update on the Currie Bridge, Memorials in the road right of way, DACA Funds, and a building update.

BID OPENING FOR 7 MILE PARK PICNIC SHELTER

On April 18th it was approved to go out for bids to build a new 24x40 picnic shelter at 7 Mile Park and open bids at 9:30 AM on May 23, 2023.

Budget Summary for:	01-521-525-6622
Budgeted in 2023:	40,000.00
Other Expenditures:	<u>0.00</u>
Balance Available:	<u>40,000.00</u>

It was moved by Gunnink, seconded by Meier to award the bid for the 2023 Seven Mile Park Picnic Shelter to Jerome Schreier Construction for the bid amount of \$35,000.00. Motion Passed.

HORSE BARN CONCRETE

We would like to pour concrete in the horse barn to create a smooth surface for setting up horse stalls in the building. Justin would like to pour 15x120 along the north wall this spring and next fall pour 15x120 on the south wall. That would leave 30' throughout the middle of the building to do next year. All the horse panels are currently stacked against the south wall so that is why Justin has chosen to do it this way. After the fair we will stack the pens against the north wall giving us room to setup and pour against the south wall. Justin has gotten estimates for labor and concrete to help with the first section along the north wall. The parks department staff will form up the area but will need to hire someone to help pour, broom, and cut the concrete. Justin has estimated \$1,550.00 will cover the cost for rebar, gravel and supplies to prepare the rebar on top of the labor and concrete costs.

Budget Summary for: 01-110-115-6640 (originally budgeted in 6622, moved to 6640)

	Matthew Beek	Huset Construction	Craig Carter Concrete
Budgeted in 2023:	20,000.00	20,000.00	20,000.00
Other Expenditures:	0.00	0.00	0.00
Balance Available:	20,000.00	20,000.00	20,000.00
<i>Quoted Price</i>	2,050.00	3,150.00	3,562.00
<i>Rebar, gravel, misc mat'l</i>	1,500.00	1,500.00	1,500.00
<i>Concrete</i>	6,084.00	6,084.00	6,084.00
Balance if Approved	10,366.00	9,266.00	8,854.00

It was moved by Gunnink, seconded by Welgraven to award the Horse Barn Concrete pouring labor to Matthew Beek at a cost of \$2,050.00. Motion Passed.

STATE HIGHWAY 30/COUNTY DITCH 11 LEGISLATIVE CLAIMS COMMITTEE

On October 25, 2022, The County Board authorized Rinke Noonan to submit a claim to the State Legislative Claims Committee on behalf of the Murray County Drainage Authority to recuperate costs on a CD 11 tile void repaired in 2017.

Attorney Hannah Schacherl provided an update to the Board and reviewed options for when the committee meets.

It was moved by Gunnink, seconded by Welgraven to authorize Rinke Noonan to file a civil complaint against MnDOT regarding State highway 30/County Ditch 11. Motion passed.

The meeting recessed at 10:03 a.m.

The meeting came back into session at 10:08

PERFORMANCE EVALUATION

10:08 a.m. It was moved by Gunnink, seconded by Thiner to go into closed session for County Administrator Carolyn McDonald’s performance evaluation pursuant to Minnesota Statute 13D.05, subd. 3.

CLOSED SESSION

Commissioners, Molly Malone, Lori Gunnink Jackie Meier, Dennis Welgraven, and David Thiner. Also present in person, County Administrator, Carolyn McDonald.

11:21 a.m. It was moved by Gunnink, seconded by Meier to come out of closed session. Motion Passed.

The Commissioner Gunnink Summarized County Administrator McDonalds’s performance evaluation as “Meets Expectations.”

The meeting adjourned at 11:28 a.m.

ATTEST:

Carolyn McDonald, County Administrator

Molly Malone, Board Chair