

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS MURRAY
COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
May 2, 2023 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person commissioners; Molly Malone, Lori Gunnink, Jackie Meier, Dennis Welgraven, and David Thiner. Also present in person, General Assistant Emily Ackerman, County Administrator Carolyn McDonald, County Attorney Travis Smith via Zoom.

The Board Chair asked if there were any additions to the agenda, Lake Wilson Solar energy meeting, Drug Court Graduation, LG230 date change.

It was moved by Gunnink, seconded by Welgraven to approve the agenda with additions. Motion Passed.

No Conflicts of interest were identified.

It was moved by Meier, seconded by Thiner, to approve the minutes from the April 25, 2023 meeting with changes. Motion Passed.

COMMISSIONER WARRANTS

It was moved by Thiner, seconded by Gunnink that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated May 2, 2023 with fund totals as follows and warrants numbered 170996 through 171050:

County Revenue Fund	32,946.46
County Road & Bridge Fund	10,805.51
EDA	243.95
Ditch	15.00
Self-Insurance	510.00
Sunrise Terrace	1,538.88
 Total	 46,059.80

DITCH BILLS

It was moved by Gunnink, seconded by Welgraven to approve the report of bills for payment of the Murray County Drainage Authority as follows:

Murray County Auditor-Treasurer (Reimburse Mailing Costs)

		Reimburse Mailing Costs - 5-16-23 Continued	
21-829-6260	JD 14 ROB	76.95	Hearing
	Subtotal	<u>76.95</u>	
	Total Ditch Bills	<u><u>76.95</u></u>	

SUBORDINATION AGREEMENT

Murray County has a septic loan program to improve and upgrade failing septic systems. These loans are paid back as special assessments on the property taxes. A lien is also filed on the property. From time to time a lender will request that the county subordinate and let their mortgage go ahead of the county lien, typically with a refinance.

Approval of a subordination agreements for septic lien and authorization for Auditor-Treasurer and Board Chair to sign subordination agreement on behalf of the county.

It was moved by Gunnink, seconded by Welgraven to approve a subordination agreement for Murray County Tax Parcel ID# 15-014-0071 for a Murray County Septic Lien (Recorded Document #266138), further moving to authorize the Auditor-Treasurer and Board Chair to sign the agreement on behalf of the County. Motion Passed.

APPROVE SHETEK AREA SPORTSMENS ASSOCIATION FORM LG220

The Shetek Area Sportsmen Association is requesting the Board approve the Local Unit of Government Acknowledgment for an LG220 Application for Exempt Permit for a raffle that will take place on October 14, 2023.

Approval of LG 220 for Lake Shetek Sportsmen Association and waiving requirement for township approval.

It was moved by Welgraven, seconded by Meier to approve the Local Unit of Government Acknowledgment for an LG220 Application for Exempt Permit for the Shetek Area Sportsmen's Association for a raffle at Key Largo (29 Valhalla Drive) on October 14, 2023, further moving to waive the requirement for Township acknowledgment. Motion Passed.

CHANGED DATE – APPLICATION OF WESTBROOK FIREMAN RELIEF ASSOCIATION LG230 FOR OFFSITE GAMBLING

The county board passed a motion on 4/25/2023 to acknowledge and LG230 Application to Conduct Off-Site Gambling for the Westbrook Firemen Relief Association to conduct a raffle on June 4, 2023 in conjunction with “fun shoot” with the Westbrook and Walnut Grove Fire Departments and the Westbrook Walnut Grove Trap Team.

The event date has been changes to June 10th and 11th. Same location.

It was moved by Welgraven, seconded by Gunnink to approve the Local Unit of Government Acknowledgment for and LG230 Application to Conduct Off-Site Gambling for the Westbrook Firemen Relief Association for a raffle at the Tracy Sportsman's Club (2 Tepeeotah Road) on June 10, 2023 and June 11, 2023, further moving to waive the requirement for Township acknowledgment. Motion Passed.

RESOLUTION ACT AS A LEGAL SPONSOR FOR THE SNOWMOBILE TRAILS ASSISTANCE PROGRAM FOR YEAR 2023

Commissioner Gunnink offered the following resolution and moved for its adoption:

RESOLUTION NO. 2023-05-02-01
A Resolution to Act as Legal Sponsor for the
Snowmobile Trails Assistance Program FY 2023

BE IT RESOLVED, That Murray County will act as legal sponsor for the fiscal year 2023 application for the Department of Natural Resources Snowmobile Trails Assistance Program.

BE IT FURTHER RESOLVED, That Murray County will enter into agreement with the State of Minnesota for the Snowmobile Trails Assistance Program.

BE IT FURTHER RESOLVED, That Murray County will comply with all applicable laws and regulations as stated in the agreement with the State of Minnesota.

BE IT FURTHER RESOLVED, That the Murray County Auditor/Treasurer will act as fiscal agent on behalf of Murray County.

The foregoing resolution was duly seconded by Commissioner Welgraven and thereupon being put to a vote all members of the Board voted for its adoption.

RESOLUTION AUTHORIZING CREDIT CARD

Murray County is switching credit card companies from Elan Financial Services to TCM Bank, N.A. VISA (locally Minnwest Bank). A resolution delegating authority to Heidi Winter and Mary Ellen Moline to administer the account on behalf of the County is required. (Please note, the County Board will still have to approve new individuals to get a credit card).

Individuals currently authorized by the Board: Mary Ellen Moline, Jason Lohrenz, Heath Landsman, Bryan Bose and Christopher Lewis.

Commissioner Gunnink presented the following resolution and moved for its adoption:

Resolution 2023-05-02-02
Delegating Authority to Administer Credit Card

BE IT RESOLVED, that Murray County apply for and obtain VISA accounts.

BE IT FURTHER RESOLVED, that each account obtained be issued one VISA card embossed with the name of a designated corporate officer or employee that sales drafts, and other instruments for charges, be signed by the designated officer or employee shall be valid and binding upon this corporation.

ALSO BE IT FURTHER RESOLVED, that Heidi E. Winter and Mary Ellen Moline are empowered to authorize the TCM Bank, N.A. to issue VISA cards to other designated officers and employees on behalf of the Board.

ALSO BE IT FURTHER RESOLVED, that a certified copy of forgoing resolutions made by Murray County under its corporate seal be sent to the TCM Bank, N.A., and that TCM Bank, N.A. may rely thereon until advised to the contrary in writing.

The foregoing resolution was duly seconded by Welgraven and thereupon being put to a vote was adopted.

DITCH INSPECTION REPORT

A motion was made by Gunnink, seconded by Malone and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota

- Petition 2023-002 (CD75, Slayton Twp. Sec.17, District 3 –Welgraven)
- Petition 2023-003 (CD68, Slayton Twp. Sec.16, District 3–Welgraven)
- Petition 2023-004 (CD67, Slayton Twp. Sec.3, District 3–Welgraven)
- Petition 2023-005 (CD19, Dovray Twp. Sec.4, District 1–Malone)
- Petition 2023-007 (CD65, Dovray Twp. Sec.4, District 1–Malone)
- Petition 2023-008 (JD 19, Lowville Twp. Sec.31, District 2–Gunnink)

The request to fix Petition 2023-001 (JD20A, Shetek Twp. Sec.3, District 1–Malone) was denied as it was determined the ditch is not a county ditch.

HOSPITAL UPDATE

Luke Schryvers Murray County Medical Center CEO presented an update on quality, physician recruitment, growth, and financials, Congresswoman Michelle Fischbach will be here on Thursday May 4, 2023 to tour the hospital. Hospital week will be May 7-13. Dr Snow has put in his resignation.

REQUEST ADDITIONAL STAFF IN MOA

Bonnie Christiansen Regional Director for Murray County 4-H presented a request to hire a part time employee to be shared with Nobles County for an Extension Educator, 4-H Youth Development. Office Space was discussed. There was no motion made today.

DECKED TRUCK DRAWER SYSTEM FOR UNIT #173

It was moved by Welgraven, seconded by Meier to approve the purchase of a Decked Truck Bed drawer system for Unit #173. Total purchase price of \$1,349.99. Motion Passed.

RADAR UNIT FOR # 173

I have been ordering MPH Radars for the last few years, due to the higher cost of the Stalker Radar unit. Stalker Radar now offers a similar unit for \$111.00 more than the MPH Unit. I would prefer to go with the Stalker radar unit.

It was moved by Thiner, seconded by Gunnink to approve the purchase of a Stalker Radar unit for Unit #173. Total purchase price of \$2,350.00. Motion Passed.

2023 STATE OF MINNESOTA BOAT AND WATER GRANT

It was moved by Gunnink, seconded by Welgraven to approve the 2023 State of Minnesota Boat and Water Safety grant, for the amount of \$2,815, and authorize Sheriff Landsman to sign the agreement on behalf of Murray County. Motion Passed.

The meeting recessed at 9:32 a.m.

The meeting came back into session at 9:38 a.m.

HOSPICE CAR SHOW

Hospice of Murray County would like to host a car show at the fairgrounds on July 29th and serve beer.

A motion was made by Gunnink and seconded by Meier to allow Hospice of Murray County to host a car show at the fairgrounds on July 29th and serve beer. Motion Passed.

CAMP SUMMIT CONDITIONAL USE PERMIT

The Public Hearing was held by the Murray County Planning Commission April 20,2023 for this conditional use permit application.

Approval of Planning Commission's recommendation on the following Conditional Use Permit Application:

Camp Summit

A Parcel in Lot 1 of Government Lot 1, Section 11, Leeds Township, City of Hadley
CUP #1408

To expand an existing campground on a Natural Environment Lake (NE) in the Shoreland Overlay District in the City of Hadley.

It was moved by Gunnink, seconded by Welgraven to approve Conditional Use Permit #1408 for Camp Summit to expand an existing campground on a Natural Environment Lake Q,{E) in the Shoreland Overlay District in the City of Hadley for a Parcel in Lot I of Government Lot I , Section I1, Leeds Township, City of Hadley with the findings and three (3) special conditions recommended by the Planning Commission. Motion Passed.

AARON AND BRIDGIT KLUIS CONDITIONAL USE PERMIT

The Public Hearing was held by the Murray County Planning Commission April 20,2023 for this conditional use permit application.

Approval of Planning Commission's recommendation on the following Conditional Use Permit Application:

Aaron & Bridget Kluis

N1/2 NE1/4, Section 32, Fenton Township
CUP #1407

To construct and operate a new feedlot for 720 animal units (AU) in the Agriculture District

It was moved by Welgraven, seconded by Gunnink to approve Conditional Use Permit #1407 for Aaron & Bridget Kluis to construct and operate a new feedlot for 720 animal units (AU) in the Agriculture District in the N1/2 NE1/4, Section 32, Fenton Township with the findings and six (6) special conditions recommended by the Planning Commission. Motion Passed.

LAKE WILSON SOLAR

There will be a meeting on May 10th, 2023 regarding the Lake Wilson Solar meeting. Due to the meeting being a public meeting no motion was needed for the commissioners to attend if they want.

SHOP EQUIPMENT

It was determined that due to the cost this request can go through the County Administrator and does not need to be brought to the board.

APPROVE CONSTRUCTION CONTRACT WITH SIR LINES-A-LOT FOR HSIP STRIPING PROJECT SP 051-070-005

It was moved by Welgraven, seconded by Thiner to approve the construction contract with Sir Lines-A-Lot for HSIP striping project SP 051-070-005. Motion Passed.

HIGHWAY MAINTNANCE WORKER

Approve hiring Jeffrey Swanson as a regular full-time Highway Maintenance Worker effective May 8, 2023, at a labor grade 8, step 1 (\$22.56).

It was moved by Meier, seconded by Gunnink to approve hiring Jeffrey Swanson as a regular full-time Highway Maintenance Worker effective May 8, 2023, contingent upon satisfactory results of a criminal background check and a pre-employment drug test. Motion Passed.

AMC NATIONAL ASSOCIATION OF COUNTIES LETTER

County Administrator Carolyn McDonald presented a letter from AMC to counties that received funds from the Local Assistance and Tribal Consistency Fund. AMC and NACO want to establish the National Center for Public Lands Counties to create an enhanced opportunity to demonstrate how prosperous public lands counties create a prosperous America. The board has until mid-May to determine if they would like to participate.

DRUG COURT GRADUATION

It was discussed about the Commissioners attending the drug court graduation ceremony on Wednesday May 2, 2023 showing support for the program. No motion was made.

COMMITTEE REPORTS FOR A PERIOD OF APRIL 16 – APRIL 29

Malone: 4/18 Commissioner meeting, 4/21 Personnel Committee, 4/24 MCMC Finance & Personnel, 4/25 Commissioner Meeting, 4/26 MCMC, 4/27 EDA.

Gunnink: 4/18 Commissioner Meeting, Plum Creek Library Governing Board meeting, 4/21 Budget Personnel Discussion, 4/25 Commissioner Meeting, 4/28 Southern Prairie Close Out.

Meier: 4/18 Commissioner Meeting & Sunrise Terrace meeting, 4/19 SWHHS meeting and new commissioner orientation, 4/20 Park Meeting & Policy review meeting, 4/24 SWHHS Opioid Settlement Meeting, 4/25 Commissioner Meeting, 4/26 Hospital board meeting.

Welgraven: 4/18 Commissioner Meeting, 4/19 SWHHS, 4/20 SRDC Budget and personnel, 4/24 SWHHS Opioid Settlement Meeting, 4/25 Commissioner Meeting, 4/27 EDA & Building Committee.

Thiner: 4/17 SMOC, 4/18 Commissioner Meeting & Sunrise Board meeting, 4/19 Heron Lake Watershed & EMS, 4/20 Policy Committee, 1W1P, Planning & Zoning & SMOC, 4/25 Commissioner Meeting, 4/27 Building Preconstruction & Sunrise Terrace.

The meeting adjourned at 9:57 a.m.

ATTEST:

Carolyn McDonald, County Administrator

Molly Malone, Board Chair