

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS MURRAY
COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
February 14, 2023 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person commissioners; Lori Gunnink, Dennis Welgraven, and David Thiner. Also present in person, General Assistant Emily Ackerman, County Administrator Carolyn McDonald. Commissioners Malone and Meier were absent.

The Board Chair asked if there were any additions to the agenda, Auditor Treasurer Heidi Winter added the Electrical Final Pay Request to the agenda.

It was moved by Thiner, seconded by Gunnink to approve the agenda with additions. Motion Passed.

No Conflicts of interest were identified.

It was moved by Thiner, seconded by Gunnink to approve the minutes from the January 24, 2023, meeting without changes. Motion Passed.

COMMISSIONER WARRANTS

It was moved by Gunnink, seconded by Thiner to ratify approval of all claims as presented. These claims were processed as Auditor Warrants on February 7, 2023 due to meeting being postponed. The Chairman was authorized to sign the Audit List dated February 7, 2023 with fund totals as follows and warrants numbered 170343 through 170433:

County Revenue Fund	\$234,266.79
County Road & Bridge Fund	\$154,077.51
EDA	\$1,759.29
Debt Service	\$2,250.00
Self-Insurance	\$214.50
Sunrise Terrace	\$780.22
Total	\$393,348.31

DITCH BILLS

It was moved by Thiner, seconded by Gunnink to approve the report of bills for payment of the Murray County Drainage Authority as follows:

See Next Page for Listing

Cottonwood County Auditor-Treasurer

21-809-6312	JD 5 - 96.30%	99.76	Shared County Ditch Expenses
21-841-6312	JD 18 - 5.00%	237.35	Shared County Ditch Expenses
	Subtotal	337.11	

Redwood County Auditor-Treasurer

21-847-6312	JD 20A - 50.054%	24.21	Shared County Ditch Expenses
21-863-6312	JD 28 - 81%	120.69	Shared County Ditch Expenses
	Subtotal	144.90	

Rinke Noonan

21-868-6260	Admin	200.00	Monthly Retainer
21-659-6260	CD 11	454.00	CD 11/State Hwy 30 - Legal
21-674-6260	CD 22	108.00	CD 22 Improvement/Appeal -
21-651-6260	CD 2	20.50	Redetermination of Benefits-Group
21-653-6260	CD 4	20.50	Redetermination of Benefits-Group
21-657-6260	CD 7	269.50	Redetermination of Benefits-Group
21-661-6260	CD 13	20.50	Redetermination of Benefits-Group
21-663-6260	CD 14	269.50	Redetermination of Benefits-Group
21-669-6260	CD 21	269.50	Redetermination of Benefits-Group
21-681-6260	CD 27	20.50	Redetermination of Benefits-Group
	Subtotal	1,652.50	

Total Ditch Bills 2,134.51

APPROVE ACKNOWLEDGMENT OF SHETEK SPORTSMEN ASSOCIATION FORM LG220

The Shetek Area Sportsmen Association is requesting the Board approve the Local Unit of Government Acknowledgment for an LG220 Application for Exempt Permit for a raffle that will take place on June 10, 2023 in conjunction with the association’s annual fishing derby.

Approval of LG 220 for Lake Shetek Sportsmen Association and waiving requirement for township approval. Motion for consideration:

It was moved by Thiner, seconded by Gunnink to approve the Local Unit of Government Acknowledgment for an LG220 Application for Exempt Permit for the Shetek Area Sportsmen Association for a raffle at Pelican Cove (21 Valhalla Drive) on June 10, 2023, further moving to waive the requirement for Township acknowledgment. Motion Passed.

APPROVAL OF NEW TOBACCO LICENSE

Murray County Tobacco Ordinance No. 98-10-6-01 requires the County Board to approve new tobacco licenses. VBS, LLC (dba Key Largo) has applied for a new license. The \$50 fee has been paid and all paperwork has been received.

It was moved by Gunnink, seconded by Welgraven to approve a new tobacco license pursuant to Murray County Tobacco Ordinance No. 98-10-6-1 as follows:

License Number	Establishment Name	License Period
M016	VBS, LLC (dba Key Largo)	2/14/2023-12/31/2023

PARKS SHOP CONSTRUCTION FINAL PAY REQUEST

Project: Parks Shop - Construction

Vendor: Ankrum Construction

Contract Approved on: March 22, 2022

1. Original Contract	\$ 323,290.00	
2. Change Orders	\$ 672.10	
3. Contract Sum to Date	<u>\$ 323,962.10</u>	
4. Total Completed and Stored to Date	\$ 323,962.10	
5. Retainage - 5%	\$ -	
6. Total earned less retainage	<u>\$ 323,962.10</u>	
7. Previous Pay Applications	\$ 283,926.50	
8. Current Payment Due	\$ 40,035.60	<i>Pay Ap 4 \$24,420 + Retainage \$14,943.50 + Change Order \$672.10</i>
9. Balance to finish, including retainage	\$0.00	(Change Order approved)

All punch list items on the original contract are complete. The door approved with the change order from 1-24-23 (\$672.10) has arrived and is installed. This pay application has been reviewed by Justin Hoffmann with the recommendation to pay out the total original contract, including retainage.

All IC134 Contractor Affidavit documentation is received.

It was moved by Gunnink, seconded by Thiner to approve Pay Request # 4 for \$40,035.60 (\$24,420 pay ap 4 + \$14,943.50 retainage on previous pay requests + \$672.10 change order for door) to Ankrum Cabinets & Construction for the Parks Shop - Construction Contract (account code: 01-110-114-6622). Motion Passed

PARKS SHOP ELECTRICAL PAY REQUEST #2 FINAL

Project: Parks Shop - Electrical

Vendor: Engelkes Electric

Contract Approved on: March 22, 2022

1. Original Contract	\$ 15,500.00	
2. Change Orders	\$ -	
3. Contract Sum to Date	<u>\$ 15,500.00</u>	
4. Total Completed and Stored to Date	\$ 15,500.00	
5. Retainage - 5%	\$ -	
6. Total earned less retainage	<u>\$ 15,500.00</u>	
7. Previous Pay Applications	\$ 14,725.00	
8. Current Payment Due	\$ 775.00	<i>To release retainage</i>

All punch list items are complete. This pay application has been reviewed by Justin Hoffmann with the recommendation for approval.

All IC134 Contractor Affidavit documentation has been received.

It was moved by Thiner, seconded by Gunnink to approve Pay Request # 2 (Final Payment) for \$775.00 to Engelkes Electric, LLC for the Parks Shop - Electrical Contract (account code: 01-110-114-6622). Motion Passed.

SUBORDINATION REQUESTS

Murray County has a septic loan program to improve and upgrade failing septic systems. These loans are paid back as special assessments on the property taxes. A lien is also filed on the property. From time to time a lender will requested that the county subordinate and let their mortgage go ahead of the county lien, typically with a refinance.

Approval of two subordination agreements for septic lien and authorization for Auditor-Treasurer to sign subordination agreement on behalf of the county.

It was moved by Thiner, seconded by Gunnink to approve a subordination agreement for Murray County Tax Parcel ID# 05-026-0021 for a Murray County Septic Lien (Recorded Document #266553), further moving to authorize the Auditor-Treasurer to sign the agreement on behalf of the County. Motion Passed.

RESOLUTION SETTING TERMS AND SALE DATE FOR FOREFEITED LAND SALE

On 11/22/2022 the county board set the sale prices for seven (7) properties that forfeited to the State of Minnesota for non-payment of real estate taxes. Three (3) of the properties were purchased by the City of Slayton. The remaining properties will be sold at a tax forfeiture sale. The next step is for the County Board to pass a resolution setting the date, time, location and terms of the sale.

Commissioner Thiner offered the following resolution for adoption:

RESOLUTION NO. 2023-02-14-01

RESOLUTION OF COUNTY BOARD AUTHORIZING AND FIXING TERMS OF SALE

BE IT HEREBY RESOLVED, That the parcels of land forfeited to the State for nonpayment of taxes, appearing on the list filed with the County Auditor, which have been classified and appraised as provided by Laws 1935, Chapter 386 as amended, shall be offered for sale by the County Auditor, said sale to commence at 10:00 A.M. on Wednesday March 1, 2023 in the Commissioner Room of the Murray County Government Center (2500 28th Street, Slayton MN 56172), and the County Auditor is hereby directed to publish notice of sale as provided by law.

BE IT FURTHER RESOLVED, That the terms of the sale shall be for cash only with applicable state assurance fees (3% of sale price), state deed tax (\$1.65 for first \$3,000 or 0.0033 of net consideration), state deed costs (\$25) and recording fees (\$46) collected at the time of sale.

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote all members of the Board voted favorably for its adoption

HOSPITAL UPDATE

Luke Schryvers Murray County Medical Center CEO presented an update on the Annual Critical Access Hospital Meeting, Center for Optimizing Rural Health, Rural Health Management Academy, Physician Recruitment, developing an internship program, emergency department point of care ultrasound equipment, integrated health centers started virtual visits in January, Dakota Vascular partnership started in January, wound clinic, and financials.

SOIL & WATER ALLOCATION

Shelly Lewis was there to present an update on the Soil and Water Conservation District from October to December, there was a soil health grant received in the total of \$14,175 that they will be using for cover crops, four cost share projects have been completed in the form of a pond, grass water way, water and sediment control basins, and pond repair. Two cost share contracts have been approved grade stabilization water and sediment control basins. New supervisor has been appointed, Craig and Shelly have been attending the One Watershed One Plan meetings. Devin has been working with Waka and surveying projects. Craig has been busy taking tree orders. There will be an Environmental Fair in Marshall for the schools to attend.

It was moved by Thiner, seconded by Gunnink to approve the 3rd quarter allocation request from the Soil and Water Conservation District request for \$49,069.75. Motion Passed.

FLAGPOLE AT MEMORIAL

Brad Pagel from the Slayton American Legion was present to ask the board for approval to put up a new flagpole at the Memorial for the Space Force Branch of the military. Cost has yet to be determined.

It was moved by Thiner, seconded by Welgraven to allow the American Legion to add another flag to the memorial by the Government Center at no cost to the county. Motion Passed.

VIETNAM TRAVELING WALL DISPLAY MURRAY COUNTY FAIR 2023

Brad Pagel from the Slayton American Legion was present to talk to the board about the traveling wall during the fair. The total cost to bring the wall in is \$11,500, the legion has already committed \$6,000 to book the dates of the fair, the biggest expense will be the advertising. It was suggested to have Brad come back closer to the date to see how much more funding is needed so the board can determine at that time how much to donate.

TASK FORCE PER CAPITA FUNDING

Annual Per Capita funding, $\$4.50 \times 8179 = \$36,805.50$

It was moved by Thiner, seconded by Welgraven to approve the 2023 Per Capita Funding for the Buffalo Ridge Drug and Violent Crime Task Force for the budgeted amount of \$36,805.50. Motion Passed.

COMMUNITY DEVELOPMENT BLOCK GRANT

The City of Slayton along with portions of Murray County have been awarded a broadband grant through the Minnesota Department of Employment and Economic Development (DEED) Small Cities Development Program Staff. The amount of the awarded grant is \$2,576,446 less administrative and environmental study fees. Attached is the contract with Woodstock Communications to design, build the fiber network, then serve as the ISP on the new network.

On July 19, 2022 the County Board approved this to go out for bids for a qualified internet service provider. This has been signed by the city of Slayton and approved by the State DEED office.

It was moved by Gunnink, seconded by Welgraven to approve the contract with Woodstock for Community Development Block Grant. Motion Passed.

SET BID OPENING FOR OVERLAY PROJECTS

It was moved by Thiner, seconded by Gunnink to set the bid opening for projects SAP 051-608-020, SAP 051-617-012, SAP 051-622-009, SAP 051-642-020, SAP 051-645-008 and SAP 064-605-034 on March 21, 2023 at 9:00 AM. Motion Passed.

SET BID OPENING FOR STRIPING PROJECT CP 01-23

It was moved by Thiner, seconded by Gunnink to set the bid opening for project CP 01-23 on March 21, 2023 at 9:05 AM. Motion Passed.

APPROVE CONSTRUCTION CONTRACT FOR PROJECT SAP 051-599-104

It was moved by Gunnink, seconded by Welgraven to approve the construction contract with Structural Specialties, Inc. for project SAP 051-599-104. Motion Passed.

PURCHASE REQUEST FOR TRAILER

It was moved by Gunnink, seconded by Thiner to trade unit 601 Towmaster trailer and purchase the Felling lowboy trailer from Truman Welters for the trade price of \$71,445.24. Motion Passed.

EV CHARGING STATION GRANT

The Minnesota Pollution Control Agency (MPCA) has \$664,000 available to install Level 2 EV charging stations in public places, workplaces, and multiunit dwellings. Level 2 charging stations provide power for drivers to charge their electric vehicles. The purpose of the program is to increase the use of electric vehicles in place of gas-powered cars to reduce tailpipe emissions including greenhouse gas emissions in the state.

For stations in public places, proposers are required to provide a 20% cash match of eligible expenses regardless of whether the charging stations are located on property that is government owned or not. The maximum award per application is \$150,000 (\$7,500 for single-port station and \$15,000 per dual-port station installation). There are ARPA funds available and the intent, if approved and awarded the grant, that any match requirement would be paid using ARPA funds.

The Southwest Regional Development Commission (SRDC) has a grant in place to help with writing grants for energy projects such as this, so there would be no cost for their help in writing

the grant. In a preliminary meeting with SRDC, three locations were identified as possible sites for the EV charging stations, and some preliminary dollar amounts have been gathered for estimated costs for equipment and installation.

The grant application deadline is February 28, 2023. Before investing too much time in preparing a grant application, would the Board agree to allow the County to continue working with SRDC to research and draft a grant application for EV Charging Stations. The grant application would be presented to the County Board on February 21, 2023, for final approval before submittal.

It was moved by Gunnink, seconded by Thiner to allow the County to continue working with SRDC to research and draft a grant application for EV Charging Stations. The grant application would be presented to the County Board on February 21, 2023, for final approval before submittal. The motion passed with a roll call vote as follows:

Gunnink – Yes

Thiner – No

Welgraven - Yes

PART TIME LICENSE CENTER CLERK }

Approve hiring Sara Heintz as a regular part-time (24 hours per week) License Center Clerk effective February 15, 2023, at a labor grade 5, step 1 (\$18.94)

It was moved by Gunnink, seconded by Thiner to approve hiring Sara Heintz as a regular part-time (24 hours per week) License Center Clerk effective February 15, 2023. Per the recommendation of the Personnel Committee. Motion Passed.

COUNTY ASSESSOR

It was moved by Gunnink, seconded by Thiner to approve hiring Chad Benda, per the Personnel Committee as the appointed Murray County Assessor effective February 28, 2023. At grade 17, step 4 (\$41.93) with 10 days of vacation deposited into his vacation accrual balance. Motion Passed.

2022 PAY EQUITY

Every three years the Minnesota Pay Equity Management System requires the county to verify our job evaluation system.

It was moved by Welgraven, seconded by Gunnink to approve the 2022 Pay Equity Report for Murray County that was submitted to the Minnesota Management and Budget Department. Motion Passed.

COMMITTEE REPORTS FOR THE PERIOD OF JANUARY 22 – February 4, 2023

Commissioner Gunnink: 2/3 RCRCA Area 2 Meeting.

Commissioner Welgraven: 1/23 Ditch 14, MN Rural Energy Board & Western Mental Health, 1/24 Regular Board Meeting & Senior Officials training, 1/25 Jean & Jason Walker from SRDC & Mutual Aid Meeting, 1/27 Lime Lake Dam Pre-Construction Meeting.

Commissioner Thiner: 1/23 SMOC & Transit, 1/24 Regular Board Meeting, 1W1P and Senior Officials Training, 1/25 RACESB Radio Board, 1/26 ACE.

The meeting adjourned at 9:57 a.m.

ATTEST:

Carolyn McDonald, County Administrator

Molly Malone, Board Chair