

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
September 6, 2022, 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners, Molly Malone, Lori Gunnink, Jim Kluis, Dennis Welgraven, and David Thiner. Also present in person, General Assistant Emily Ackerman, County Attorney, Travis Smith, via Zoom.

The Chairman asked if there were any additions to the agenda, County Administrator Carolyn McDonald added moving the board Meeting in December due to scheduling conflicts with AMC Annual Meeting, County Auditor-Treasurer Heidi Winter added discussion in the Redetermination of Benefits Group 1 Ditches for the Viewers Meeting on September 22, 2022. Commissioner Thiner added that the Commissioners and the County Administrator will be touring the ACE Building after today’s meeting.

It was moved by Thiner, seconded by Welgraven and passed to approve the agenda with additions.

No conflicts of interest were identified.

It was moved by Kluis, seconded by Welgraven and passed to approve the minutes from the August 23, 2022, meeting.

COMMISSIONER WARRANTS

It was moved by Gunnink, seconded by Kluis and passed that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated September 6, 2022, with fund totals as follows and warrants numbered 169014 through 169080.

| | |
|---------------------------|-----------|
| County Revenue Fund | 67,866.92 |
| County Road & Bridge Fund | 24,018.51 |
| Self-Insurance | 1,733.96 |
| SAWS | 159.00 |
| | |
| Total | 93,778.39 |

DITCH BILLS

It was moved by Welgraven , seconded by Gunnink and passed to approve the report of bills for payment of the Murray County Drainage Authority as follows:

Hodgman Drainage Company, Inc.

21-823-6290 JD 12 572.00 2022-029 Ok'd by T. Radke on 8/30/2022

Subtotal 572.00

Total Ditch Bills 572.00

HAVA GRANT 2ND ROUND APPLICATION

It was moved by Gunnink, seconded by Malone, and passed to authorize applying for the maximum amount available in the 2nd round of the 2022 Help America Vote Act (HAVA) Grant for election security (receipt code: 01-064-5403).

APPROVAL TO PURCHASE LOCKS/CARD READERS

It was moved by Welgraven, seconded by Kluis, and passed to authorize an expenditure of \$14,309.21 to Safe-N-Secure for electronic locks, card readers and equipment for three doors in the Government Center (expense code: 01-064-6650).

DISCUSSION ON THE REDETERMINATION OF BENEFITS WITH THE H2O OVERVIEWERS

County Auditor -Treasurer Heidi Winter Presented the packet for the redetermination of benefits for the H2O Over viewers for the September 22, 2022 Meeting.

DITCH INSPECTION REPORT

A motion was made by Gunnink, seconded by Welgraven, and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota.

- Petition 2022-032 (CD 11, Leeds Twp. Sec.14, District 2–Gunnink)

2022 DITCH SPRAYING

A motion was made by Thiner, seconded by Gunnink, and passed to approve the B&W Control Spraying ditches for 2022.

PARKS MAINTENANCE SHOP CONCRETE

It was moved by Gunnink, seconded by Welgraven, and passed to approve the concrete increase from Ankrum Construction in the amount of \$1,550.00, due to the extreme circumstances. The motion was denied with a roll call vote as follows:

Malone: No

Gunnink: Yes

Kluis: No

Welgraven: Yes

Thiner: No

HOSPITAL UPDATE

Luke Schryvers, Murray County Medical Center Chief Executive Officer, gave an update on the Annual Risk Assessment coming up in September, Staffing, and financials. Jennifer Kirchner, Murray County Ambulance Director, presented the funding for the ambulance with an increase starting in 2024 and into 2025 for a gradual increase of \$5 for the cities and townships. Discussion was also had on how to handle the townships that have not been paying the contracted fees. Discussion was had on taxing the district to make the cities & townships that

are not paying pay. It was discussed that Jennifer will come back in November- December to discuss a rate change for the 2024 – 2025 year.

CONDITIONAL USE PERMIT

It was moved by Thiner, seconded by Gunnink, and passed to approve Conditional Use Permit #1404 for Cary & Karen Radisewitz to use an alternative elevation method to elevate a structure in the Flood Fringe District of Lake Shetek for Owanka Coded Lot 54, in Section 29, Shetek Township with the findings and two (2) special conditions recommended by the Planning Commission.

AIS BILLBOARD CONTRACT

It was moved by Welgraven, seconded by Gunnink, and passed to approve the contract with Lamar for \$9,100.00 for Aquatic Invasive Species (AIS) advertising on both the north and south billboards adjacent to US Highway 59, viewable by southbound traffic and northbound traffic, respectively. And to authorize the County Administrator Carolyn McDonald to sign the contract on behalf of the County.

FY2023 STATE OF MINNESOTA BOARD OF WATER & SOIL RESOURCES MPCA SSTS GRANT

It was moved by Gunnink, seconded by Malone, and passed to Approve and Authorize County Administrator Carolyn McDonald to sign the FY2023 State of Minnesota Board of Water & Soil Resources MPCA SSTS Program Grant Agreement.

The Meeting Recessed at 9:28 a.m.

The meeting came back into session at 9:34 a.m.

STORAGE SERVER DRIVE EXPANSION

It was moved by Gunnink, seconded by Malone, and passed to purchase the extra drives for the storage server from The Computer Man, utilizing the Buffer Enforcement Fund.

PRINTER/COPIER REPLACEMENTS

It was moved by Welgraven, seconded by Kluis, and passed to purchase the two Canon MFP devices from Loffler utilizing the Machines Room Budget for the purchase.

FULDA AREA TRAILS COMMITTEE REQUEST FOR FUNDING

Discussion was had on how to obtain funds for the Fulda Area Lakes and Trails Committee to get a portion of the ARPA committee funds that are set aside for grant writing. It was the recommendation of the board to go to ARPA committee to get approval for the use of the funds to get this project started.

GOVERNMENT CENTER BUILDING IMPROVEMENT

It was moved by Thiner, and seconded by Welgraven, to accept the quote for the government center project including solar panel removal and replacement, below ground tank decommission, sump hole fill in government center mechanical room with the work not to exceed \$60,000.

EXTENSION COUNTY SUPPORT STAFF

Discussion was had on how to handle the position of the Extension County Support Staff. Discussion was had on bringing in another Educator instead of replacing the extension support staff position. Discussion was had about combining the title of the Extension support staff position and a stem coordination position together.

It was moved by Thiner, Seconded by Welgraven, and passed to approve keeping the Extension County Support staff position to working 32 to 40 hours the county will pay with benefits included.

DECEMBER 6TH MEETING

It was moved by Gunnink, seconded by Kluis, and passed to approve cancelling the December 6, 2022, Regular Board Meeting and authorizing Auditor-Treasurer Heidi Winter and County Administrator Carolyn McDonald to sign off on the payment of the first set of commissioner warrants for the month of December.

It was moved by Gunnink, seconded by Malone, to offer the newly elected Commissioner of District 5 the option to attend the AMC Annual Conference in December.

There will be 3 commissioners in attendance at the AMC Fall Policy meeting in September.

The commissioners will be adjourning the meeting to go tour the Ace of SWMN Building.

BUFFALO RIDGE TASK FORCE UPDATE

Discussion was had regarding the Buffalo Ridge Task Force. Discussion was had on why Worthington Police Department and Nobles County Sheriff's Department resigned from the task force. Discussion was had about the cost of the annual contribution of the members of the task force, without County Board approval. It was discussed to notify the County Board when the next JPA agreement is needing to be signed.

It was moved by Thiner, seconded by Gunnink, with appropriations per capita of \$4.50 for the year of 2023 with the understanding that it will be brought back to the board for future years.

COMMITTEE REPORTS FOR THE PERIOD OF August 21 – September 3, 2022

Commissioner Malone: 8/23 Regular Board Meeting & Personnel, 8/24 Hospital Board, 8/25 Casey Jones.

Commissioner Gunnink: 8/21 Fair Cleanup, 8/23 Regular Board Meeting, 8/30 Medical Center Assessment (via zoom, no per diem), 8/31 Plum Creek Library, 9/1 RCRCA.

Commissioner Kluis: 8/23 Regular Board Meeting, 8/24 Hospital Board, 8/25 ACE Joint Powers.

Commissioner Welgraven: 8/21 Fair Cleanup, 8/22 Western Mental Health, 8/23 Regular Board meeting & Personnel Committee, 8/24 Insurance Meeting, 9/1 Building Committee.

Commissioner Thiner: 8/23 Regular Board Meeting, 8/24 Insurance Meeting, 9/1 Building Committee.

PERFORMANCE EVALUATION

11:26 a.m. It was moved by Welgraven, seconded by Gunnink and passed to go into closed session for County Administrator Carolyn McDonald's performance evaluation pursuant to Minnesota Statute 13D.05, subd. 3.

CLOSED SESSION

Commissioners, Molly Malone, Lori Gunnink Jim Kluis, Dennis Welgraven, and David Thiner. Also present in person, County Administrator, Carolyn McDonald, General Assistant Emily Ackerman.

11:36 p.m. It was moved by Thiner, seconded by Gunnink and passed to come out of closed session.

The Board Chair Summarized County Administrator McDonalds's performance evaluation as "Meets Expectations."

The meeting adjourned 11:37 a.m.

ATTEST:

Carolyn McDonald, County Administrator

Molly Malone, Chairman of the Board