

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS  
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA  
December 27, 2022, 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners; Molly Malone, Lori Gunnink, Jim Kluis, Dennis Welgraven, and David Thiner. Also present in person, General Assistant Emily Ackerman, County Administrator Carolyn McDonald, County Attorney Travis Smith, via Zoom.

The Board Chair asked if there were any additions to the agenda, County Administrator Carolyn McDonald stated that Larry Filippi with Contegrity group would not be arriving until 10:00-10:30.

It was moved by Gunnink, seconded by Kluis to approve the agenda with additions. Motion Passed.

No conflicts of interest were identified.

It was moved by Welgraven, seconded by Gunnink to approve the minutes from the December 20, 2022 meeting without changes. Motion Passed.

#### DESIGNATION OF ASSESSOR DUTIES

Request Board to designate Amber Hanson to fulfill the duties of the County Assessor per Minnesota Statute 273.061. subd. 2, (b) *In the event of a vacancy in the office of county assessor, through death, resignation or other reasons, the deputy shall perform the functions of the office. Such person shall perform the duties of the office for a period not exceeding 90 days during which the county board must appoint a county assessor. Such 90-day period may, however, be extended by written approval of the commissioner of revenue.*

The County shall pay Amber Hanson the base rate of pay grade 17 at \$38.12 per hour starting on December 27th. This rate of pay will continue for the duration of her designation to fill the duties of the County Assessor.

It was moved by Gunnink, and seconded by Kluis to designate Deputy Assessor Amber Hanson to fill the duties of the County Assessor for up to 90 days. Motion Passed.

#### DELEGATE AUTHORITY – YEAR END WARRANT BATCH APPROVAL

It was moved by Welgraven, seconded by Gunnink to delegate authority to Heidi E. Winter, Auditor-Treasurer to approve any remaining eligible 2022 claims to be paid in an Auditor's warrant batch. Motion Passed.

DELEGATE AUTHORITY TO DESIGNATE DEPOSITORIES AND MAKE INVESTMENTS  
M.S. §118A.02 requires designation or delegation of authority to designate depositories of funds and make investment on behalf of the governing body.

Commissioner Gunnink presented the following resolution and moved for its adoption.

RESOLUTION NO. 2022-12-27-01  
A Resolution Delegating Authority to  
Designate Depositories and Make Investments in 2023

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners delegates authority pursuant to M.S. §118A.02 to Heidi E. Winter, or successors, to designate depositories and make investments of funds under M.S. §118A.01 to 118A.06 or other applicable law during 2023.

The foregoing resolution was duly seconded by Commissioner Malone and thereupon being put to a vote all members voted for its adoption.

DELEGATE EFT AUTHORITY (M.S. §471.38)  
M.S. § 471.38, subd. 3a requires a governing body to annually delegate authority for electronic fund transfers.

Commissioner Welgraven presented the following resolution and moved for its adoption.

RESOLUTION NO. 2022-12-27-02  
Resolution to Delegate Authority  
For Electronic Fund Transfers in 2023

WHEREAS, Minnesota Statute §471.38 allows for the use of electronic fund transfer as means of making various payments; and

WHEREAS, Electronic funds transfer is the process of value exchange via mechanical means without the use of checks, drafts, or similar negotiable instruments; and

WHEREAS, a local government may make an electronic funds transfer for the following:

- For a claim for a payment from an imprest payroll bank account or investment of excess money;
- For a payment of tax or aid anticipation certificates;
- For a payment of contributions to pension or retirement fund;
- For vendor payments; and
- For payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

WHEREAS, the County Board shall annually delegate the authority to make electronic funds transfers to the County's chief financial officer and their designee.

NOW THEREFORE, BE IT RESOLVED, that the Murray County Board delegates the authority to make electronic funds transfers in 2023 to Heidi E. Winter, Murray County Auditor-Treasurer and her designees.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Auditor-Treasurer will:

- Provide a copy of this resolution to the disbursing bank;
- Provide a list of all transactions made by electronic fund transfer to the county board at its next regularly scheduled meeting.

The foregoing resolution was duly seconded by Commissioner Kluis and thereupon being put to a vote all members voted for its adoption.

2023 POCKET GOPHER FEE

This is an annual motion passed by the Board for county reimbursement to townships for pocket gopher bounty.

Commissioner Gunnink presented the following resolution and moved for its adoption.

RESOLUTION NO. 2022-12-27-03  
A Resolution Setting the 2023 Pocket Gopher Bounty

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners set the 2023 Pocket Gopher Bounty at \$2.00 (**2022 Amount \$2.00**).

The foregoing resolution was duly seconded by Commissioner Welgraven and thereupon being put to a vote all members voted for its adoption.

2023 BEAVER CONTROL FEE

- This is an annual resolution passed by the Board for beaver control fees.
- Fee increased from \$60 to \$75 in 2020 (first increase since 1998)
- These funds are paid directly to trappers through the claims process if nuisance beaver affecting a park or drainage ditch are trapped.
- These claims are subject to approval by the ditch authority (drainage systems), highway engineer (roads and road ditches) or commissioners (parks).
- A Request for Inspection and Maintenance Repair form must be filed to trap beaver in county or judicial drainage ditches.

Commissioner Thiner presented the following resolution and moved for its adoption.

RESOLUTION NO. 2022-12-27-04  
A Resolution setting the Murray County  
Beaver Control Fee for 2023

WHEREAS, certain types of public property including, drainage ditches, and parks can be adversely affected by nuisance beaver, and

WHEREAS, Murray County occasionally needs to purchase services to have nuisance beaver removed and to provide the necessary financial incentives that service providers require, and

NOW THEREFORE BE IT RESOLVED, that the Murray County Beaver Control Fee for 2023 is set at \$75.00 (**\$75 in 2022**) per nuisance beaver that are adversely affecting any county road, drainage system or park.

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote all members voted for its adoption.

2023 SOLID WASTE ASSESSMENT

This is an annual resolution passed by the Board to set a solid waste special assessment to collect the next year.

**Solid Waste Assessment Summary (01-391-398)**

1/1/2022 Balance	\$ 385,964.67
2022 Special Assessments Received	\$ 128,804.39 as of 11/30/2022
2022 Expenses Paid	<u>\$ (60,906.33)</u> as of 12/21/2022
2022 Ending Balance (est)	<u>\$ 453,862.73</u>
2023 Special Assessments (estimated)	\$ 125,000.00
2023 Budgeted Expenses	<u>\$ (79,000.00)</u>
2023 Ending Balance (est)	<u><b>\$ 499,862.73</b></u>

Commissioner Gunnink presented the following resolution and moved for its adoption.

RESOLUTION NO. 2022-12-27-05

A Resolution Setting the Solid Waste Assessment for 2023

WHEREAS, Resolution No. 2019-12-17-07 reestablished the Solid Waste Assessment for a maximum of \$50 per improved parcel (parcel with a structure), and

WHEREAS, said Resolution states that the assessment amount may be adjusted to collect a percentage of the maximum amount based on circumstances existing in the levy year.

NOW THEREFORE BE IT RESOLVED, That the Solid Waste Assessment for 2023 be set at \$24 for all improved parcels (parcels with a structure), 48% of the \$50 maximum established in Resolution No. 2019-12-17.

The foregoing resolution was duly seconded by Commissioner Welgraven and thereupon being put to a vote all members voted for its adoption.

**2023 911 SIGN ASSESSMENT**

This is an annual resolution passed by the Board to set the E911 sign assessment for the subsequent year. This special assessment goes on all non-exempt rural parcels and funds the E911 sign program, including the replacement of intersection signs.

Recommendation to leave assessment at 2023 amount of \$3.00 per parcel. See below for estimated balance with this recommendation:

**911 Sign Assessment Summary (01-283-287)**

1/1/2022 Balance	\$ 151,832.10
2022 Special Assessments Received	\$ 18,703.65 (through 11/30/2022)
2022 Expenses Paid	<u>\$ (23,647.03)</u> (through 12/21/2022)
2022 Ending Balance (est)	<u>\$ 146,888.72</u>
2023 Projected Special Assessments (estimated)	\$ 18,500.00
2023 Budgeted Expenses	<u>\$ (18,500.00)</u>
2023 Ending Balance (est)	<u><b>\$ 146,888.72</b></u>

Commissioner Thiner presented the following resolution and moved for its adoption.

RESOLUTION NO. 2022-12-27-06

A Resolution Setting the E911 Assessment for 2023

WHEREAS, M.S. §429.021, subd. 1(18) authorizes counties to levy special assessments to purchase, install and maintain signs, posts and other markers for addressing related to the operation of enhanced 911 telephone service.

NOW THEREFORE BE IT RESOLVED, that the E911 Rural Sign Assessment be set at \$3.00 and extended for assessments payable in 2023 for all non-exempt parcels in Murray County. **(\$3.00 in 2022)**

BE IT FURTHER RESOLVED, That unspent funds from these assessments be committed as fund balance.

The foregoing resolution was duly seconded by Commissioner Welgraven and thereupon being put to a vote all members voted for its adoption.

2023 DITCH LEVIES

Commissioner Thiner presented the following resolution and moved for its adoption.

RESOLUTION NO. 2022-12-27-07

A Resolution Setting the 2023 Levies for County and Judicial Drainage Systems in Murray County

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners, acting as the Drainage Authority in Murray County set levies to be collected as special assessments in 2023 for County and Judicial Drainage Systems located within Murray County as follows:

2023 Proposed County Drainage Levies – Murray County, MN

County Ditch 2	5,879.00	County Ditch 66	1,094.40
County Ditch 4	2,394.29	County Ditch 67	3,176.72
County Ditch 6	1,468.20	County Ditch 68	2,276.60
County Ditch 7	4,513.00	County Ditch 72	2,364.20
County Ditch 11	18,673.8	County Ditch 73	1,389.80
County Ditch 13	2,728.60	County Ditch 74	1,163.20
County Ditch 14	2,313.80	County Ditch 75	1,954.13
County Ditch 19	4,558.60	County Ditch 76 A	2,316.40
County Ditch 20	32,392.6	County Ditch 76 A 18	3,448.20
County Ditch 21	1,326.00	County Ditch 77	3,291.80
County Ditch 22	3,252.60	County Ditch 79	3,171.80
County Ditch 23	10,057.4	County Ditch 80	1,046.20
County Ditch 24	2,215.80	County Ditch 81	1,193.80
County Ditch 26	2,020.58	County Ditch 82	2,770.20
County Ditch 27	3,329.00	County Ditch 86	2,198.60
County Ditch 28	1,064.40	County Ditch 87	2,134.80
County Ditch 29	2,897.40	County Ditch 89	1,097.20
County Ditch 30	1,447.80	Judicial Ditch 2 S	2,543.60

County Ditch 32	1,154.80	Judicial Ditch 2 N	3,753.40
County Ditch 34	2,810.60	Judicial Ditch 3	4,779.40
County Ditch 35	2,012.20	Judicial Ditch 5	2,257.20
County Ditch 37	1,449.40	Judicial Ditch 6	285.80
County Ditch 38	1,176.00	Judicial Ditch 7	4,287.00
County Ditch 40	1,695.21	Judicial Ditch 8	423.00
County Ditch 41	1,376.40	Judicial Ditch 9	3,264.40
County Ditch 42	1,468.20	Judicial Ditch 9 A	2,398.00
County Ditch 43 M	2,321.80	Judicial Ditch 10	4,965.50
County Ditch 43 A	1,998.00	Judicial Ditch 11	981.00
County Ditch 43 B	1,342.40	Judicial Ditch 12	6,077.40
County Ditch 44	1,434.30	Judicial Ditch 13	1,844.20
County Ditch 45	1,167.60	Judicial Ditch 14	4,600.30
County Ditch 46	2,248.30	Judicial Ditch 15	1,003.60
County Ditch 47	1,083.60	Judicial Ditch 16	4,163.40
County Ditch 48	519.10	Judicial Ditch 17	8,430.20
County Ditch 49	1,208.80	Judicial Ditch 17 A	1,233.20
County Ditch 50	1,241.80	Judicial Ditch 18	1,271.60
County Ditch 51	1,288.40	Judicial Ditch 18 A	1,982.20
County Ditch 52	1,138.80	Judicial Ditch 19	3,256.60
County Ditch 53	2,284.80	Judicial Ditch 20	1,097.40
County Ditch 54	1,170.60	Judicial Ditch 20A	2,451.40
County Ditch 55	2,068.80	Judicial Ditch 21	1,425.00
County Ditch 56	1,334.00	Judicial Ditch 22	694.40
County Ditch 57	1,307.60	Judicial Ditch 23	1,463.40
County Ditch 58	1,199.80	Judicial Ditch 24	1,085.00
County Ditch 59	1,061.60	Judicial Ditch 26	3,086.40
County Ditch 60	1,043.40	Judicial Ditch 27	1,097.00
County Ditch 61	3,722.20	Judicial Ditch 28	1,349.60
County Ditch 62	1,112.20	Judicial Ditch 38 A	<u>1,142.40</u>
County Ditch 63	1,525.28		
County Ditch 64	1,000.00	<b>TOTAL</b>	<b>268,980.92</b>
County Ditch 65	2,701.00		

The foregoing resolution was duly seconded by Commissioner Welgraven and thereupon being put to a vote all members voted for its adoption.

#### 2023 EMPLOYMENT STAFFING LEVELS

It was discussed that the staffing levels need to be brought to the board during the discussion of budgets in May/June 2023.

#### NON-UNION WAGE INCREASE

It was moved by Kluis, seconded by Welgraven to approve a 2.5% COLA and step increase for non-union county employees who have been in their current position for on year and have a satisfactory performance evaluation and a 2.5% COLA for employees who have been in their current position for less than one year, effective January 1, 2023. Motion Passed.

It was discussed that the non union wage increase's need to be brought to the board during the discussion of budgets in May/June 2023.

#### 60-DAY RULE EXTENSION

The original public hearing for Autumn Blaze Estates First Addition Preliminary Plat was scheduled for December 15, 2022, which was postponed to December 22, 2022, and now again postponed to January 5, 2023 at 7:00 pm in the County Commissioner's Meeting Room, Murray County Government Center, Slayton, MN. The reason for the postponements and the 60-Day Rule Extension is due to inclement weather that prohibited safe travels to the public hearing on the specified dates.

In issuing this 60-day Extension, Murray County is allowing the time necessary for the Planning Commission to properly conduct a public hearing for the preliminary plat and to submit a recommendation to the Murray County Board of Commissioners within the time limitations set forth in Minnesota Statutes 15.99.

It was moved by Welgraven, seconded by Gunnink to issue a 60-day Extension to Ted & Sharon Haugen and Randy & Lora Pankonen for their request for a preliminary plat to replat an outlot in the Residential and Shoreland Overlay Districts on Lake Shetek, a General Development Lake. The preliminary plat is titled Autumn Blaze Estates First Addition, legally described as Outlot A, Block 3, Autumn Blaze Estates, in Section 35, Lake Sarah Township, Murray County. Motion Passed.

#### LIME LAKE OUTLET MODIFICATION BID TABULATION AND AWARD

On December 20, 2022, nine bids were opened during the County Board Meeting for the Lime Lake Outlet Modification Project. Houston Engineering Inc. reviewed and tabulated all nine bids and will submit a letter of recommendation for awarding the bid.

It was moved by Gunnink, and seconded by Welgraven to accept and award the Lime Lake Outlet Modification Project to Henning Construction for the bid price of \$ 219,250.00. Motion Passed.

The meeting Recessed at 9:28 a.m.

The meeting came back into session at 9:35 a.m.

#### SURPLUS VEHICLE

It was moved by Thiner, seconded by Welgraven to declare Unit #149 as surplus property and authorize its sale on GovDeals. Motion Passed.

#### RESOLUTION SETTING 2023 AUDITOR/TREASURER SALARY

Commissioner Gunnink presented the following resolution and moved for its adoption:

RESOLUTION NO. 2022-12-27-08  
2023 COUNTY AUDITOR/TREASURER SALARY

NOW THEREFORE BE IT RESOLVED, that the 2023 annual salary for the County Auditor/Treasurer pursuant to M.S. § 384.151/385.373 is \$98,698.95

The foregoing resolution was duly seconded by Commissioner Malone and thereupon being put to a vote all members of the Board voted for its adoption.

**RESOLUTION SETTING 2023 COUNTY RECORDER SALARY**

Commissioner Welgraven presented the following resolution and moved for its adoption:

**RESOLUTION NO. 2022-12-27-09  
2023 COUNTY RECORDER SALARY**

NOW THEREFORE BE IT RESOLVED, that the 2023 annual salary for the County Recorder pursuant to M.S. § 386.015 is \$72,003.75.

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote all members of the Board voted for its adoption.

**RESOLUTION SETTING 2023 COUNTY SHERIFF SALARY**

Commissioner Kluis presented the following resolution and moved for its adoption:

**RESOLUTION NO. 2022-12-27-10  
2023 COUNTY SHERIFF SALARY**

NOW THEREFORE BE IT RESOLVED, that the 2023 annual salary for the County Sheriff pursuant to M.S. § 387.20 is \$100,000.00.

The foregoing resolution was duly seconded by Commissioner Thiner and thereupon being put to a vote all members of the Board voted for its adoption.

**RESOLUTION SETTING 2023 COUNTY ATTORNEY**

Commissioner Gunnink presented the following resolution and moved for its adoption:

**RESOLUTION NO. 2022-12-27-11  
2023 COUNTY ATTORNEY SALARY**

NOW THEREFORE BE IT RESOLVED, that the 2023 annual salary for the County Attorney pursuant to M.S. § 387.20 is \$94,158.75.

The foregoing resolution was duly seconded by Commissioner Thiner and thereupon being put to a vote all members of the Board voted for its adoption.

**RESOLUTION SETTING 2023 COUNTY COMMISSIONER SALARY**

Commissioner Kluis presented the following resolution and moved for its adoption:

RESOLUTION NO. 2022-12-27-12  
2023 COUNTY COMMISSIONER SALARY

NOW THEREFORE BE IT RESOLVED, that the annual salary for 2023 for Murray County Commissioner be set at \$22,050.00.

The foregoing resolution was duly seconded by Commissioner Malone and thereupon being put to a vote all members of the Board voted for its adoption.

RESOLUTION SETTING THE 2023 COUNTY COMMISSIONER PER DIEMS

Commissioner Thiner presented the following resolution and moved for its adoption:

RESOLUTION NO. 2022-12-27-13  
2023 COUNTY COMMISSIONER PER DIEMS

NOW THEREFORE BE IT RESOLVED that the following Schedule of Per Diem of \$100.00 is hereby established for 2023 for the following boards, committees or commissions of county government, including but not limited to Committees of the Board as follows:

<b>NAME OF BOARD/COMMITTEE</b>
911
Advocating, Connecting, Educating (ACE)
Agricultural Society
Airport Commission
Aquatic Invasive Species Committee (AIS)
Association of Minnesota Counties (AMC)
Audit Committee
Board of Adjustment/Appeals Board for Weeds
Buffalo Ridge Task Force
Building/Facilities Committee
Canvas Board
Casey Jones Trail/Regional Trails/RDC Trails Committee
Coroner – Medical Examiner
Cottonwood-Middle Minnesota Watershed – New as of 12/8/2022
County and State Aid Highways
Des Moines River Joint Powers Board – Name Change Effective 12/8/2022
District 8 Land Use
Early Childhood initiative (ECI)
Economic Development Authority (EDA)
Extension
Fair Board
Fairground Advisory
Heron Lake Watershed District Advisory Committee
Insurance Committee

Investment Committee
Labor Negotiation Committee
Law Library Committee
Local Water Management Plan Task Force
Minnesota Counties Intergovernmental Trust (MCIT)
Minnesota River Basin (Area II) & Redwood-Cottonwood Rivers Control Area (RCRCA)
Minnesota Rural Broadband Coalition
Missouri Watershed District
Murray County Medical Center
Museums Liaison
Mutual Aid Committee
National Association of Counties (NACO)
Noise Committee
Parks Recreation Advisory Commission
Personnel
Planning Commission
Plum Creek Library
Policy Committee – New as of 12/27/2022
Rural Minnesota Energy Board
Shetek Area Water and Sewer Commission (SAWS)
Southern Prairie Community Care
Southwest Health and Human Services – Human Services Board
Southwest Health and Human Services – Joint Governing Board
Southwest Health and Human Services – Public Health Board
Southwest Minnesota Opportunity Council (SMOC)
Southwest Minnesota Private Industry Council (PIC)/Chief Elected Officials Board (CEOB)
Southwest Public Sector Collaborative - Insurance
Southwest Regional Development Commission (SRDC)
Southwest Regional Emergency Medical Services
Southwest Regional Radio Board/Public Safety Board
Southwest Solid Waste Commission
State Revolving Fund (Ag BMP)
Sunrise Terrace Advisory
Supporting Hands Nurse Family Partnership
Transit Committee
Western Mental Health Center

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote all members of the Board voted for its adoption.

SET 2023 FINAL BUDGET

The County Board held the 2023 budget hearing on November 29, 2022 at 6:00 p.m. (M.S. § 275.065, subd 3(c)). The final budget of the county needs to be adopted prior to December 31 of each year. Upon adoption budget must be published in newspaper of record M.S. § 375.169.

Commissioner Choose an item. presented the following resolution and moved for its adoption.

**RESOLUTION NO. 2022-12-27-14**  
**A Resolution Setting the 2023 Budget**

NOW THEREFORE BE IT RESOLVED that the Murray County Board of Commissioners set the Final 2023 Budget with fund totals as follows and based on a Budget Document kept on file in the Murray County Auditor-Treasurer’s Office.

2023 Budgeted Governmental Funds	Revenue	R&Br	Human Services	Economic Development	Debt Service	Totals
<b>Revenues</b>						
Taxes	6,104,993	1,689,985	1,401,429			9,196,407
Special Assessments	278,850		89,412			368,262
License and Permits	41,810	8,000				49,810
Intergovernmental	2,210,619	9,709,091				11,919,710
Charges for Services	421,794	25,000				446,794
Investment Earnings	100,750			19,710		120,460
Gifts and Contributions	3,300					3,300
Miscellaneous	263,299	65,700		145,732		474,731
Other Sources						0
<b>Total Revenues</b>	<b>9,425,415</b>	<b>11,497,776</b>	<b>1,490,841</b>	<b>165,442</b>	<b>0</b>	<b>22,579,474</b>
<b>Expenditures</b>						
General Government	3,864,582					3,864,582
Public Safety	2,921,919					2,921,919
Highways and Streets		10,979,921				10,979,921
Human Services			1,490,841			1,490,841
Sanitation	369,462					369,462
Health						0
Culture and Recreation	835,603					835,603
Conservation of Natural Resources	1,027,755					1,027,755
Economic Development	2,445			377,321		379,766
General Obligation Debt Services						0
Intergovernmental (Public Health & Library)	187,101					0
Capital Outlay	33,500					33,500
General Debt Service Charges					1,375	1,375
<b>Total Expenditures</b>	<b>9,242,367</b>	<b>10,979,921</b>	<b>1,490,841</b>	<b>377,321</b>	<b>1,375</b>	<b>21,904,724</b>
<b>Excess of Revenues Over (Under)</b>						
<b>Expenditures</b>	<b>183,048</b>	<b>517,855</b>	<b>0</b>	<b>(211,879)</b>	<b>(1,375)</b>	<b>674,750</b>
<b>Other Sources (Uses)</b>						
Transfers In	50,000			108,208		158,208
Transfers Out	(150,708)					(150,708)
Loans Issued						0
Decrease Reserve for Inventories						0
Sale of Capital Asset		500				500
<b>Total Other Sources (Uses)</b>	<b>(100,708)</b>	<b>500</b>	<b>0</b>	<b>108,208</b>	<b>0</b>	<b>8,000</b>
<b>Planned Changes to Fund Balance</b>	<b>82,340</b>	<b>518,355</b>	<b>0</b>	<b>(103,671)</b>	<b>(1,375)</b>	<b>495,649</b>

The foregoing resolution was duly seconded by Commissioner Choose an item. and thereupon being put to a vote all members voted for its adoption.

## HIGHWAY BUILDING

Bids for the Murray County Highway Maintenance Facility were opened publicly on December 8th @ 2:00 pm CST. A total of (92) bids were received throughout 26 different categories of work. A copy of the Bid Tabulation is provided.

All low bids were reviewed for completeness and were deemed responsive with exceptions as noted below.

**Category 1 - Earthwork/Utilities** - The low bid received did not Acknowledge receipt of any of the three addendums issued for the project and thus cannot be considered given the extent of work outlined in the addendums that would impact this scope of work.

**Category 1 - Earthwork/Utilities** - The second lowest bid received identified a gross error in their bid as relates to the granular embankment material and requested their bid be withdrawn.

### **Category 17 - Bridge Crane - No Bids Were Received**

A Project Budget was established (Copy provided) after consultation with the Building Committee, Public Works Department, Architect and Construction Manager. No Alternates are being considered or recommended at this time.

It was moved by Gunnink, seconded by Welgraven to approve base bids without the inclusion of any alternates and to award contracts for the following Categories:

Category 1 - Earthwork - Voss	Category 14 - Acoustical Treatments - St Cloud Acoustic
Category 2 - Exterior Improvements - Duinink inc.	Category 15 - Flooring - Arnquist
Category 3 - Concrete - Voss	Category 18 - Fire Protection - Nova Fire
Category 4 - Polished Concrete - Polished Conc Plus	Category 19 - Mech/Plmbg - Bisbee
Category 5 - Precast - Wells	Category 20 - HVAC - GAG Sheetmetal
Category 6 - Masonry - Matt Rausch Masonry	Category 21 - Controls - NAC
Category 7 - Steel Erection - Sparky's	Category 22 - Test/Adj/Balance - Premier T&B
Category 9 - Woodwork/Case - Northern Woodwork	Category 23 - Electrical - L&S Electric
Category 10 - Roofing - GAG Sheetmetal	Category 24 - Steep Supply - Marshall Machine
Category 11 - Overhead Door - OH Door Co. Sioux Falls	Category 25 - Drs/Frames/Hdwr - Kendall Doors
Category 13 - Gypsum Board - R&H Drywall	Category 26 - Specialties - Building Mat. Supply

And to reject the following categories of work and authorization to re-bid and/or solicit quotes for the following items as required;

Category 8 - Carpentry	Category 16 - Painting
Category 12 - Aluminum Storefront	

And to execute subsequent change orders to the awarded categories identified above for the inclusion of prevailing wages which were determined to be required post bid. In all contracts being awarded, the contract amount plus the cost of the prevailing wage does not exceed the dollar amount of the second bidder.

The board further approves the budget as whole and directs the Building Committee, County Administration, Architect and Construction Manager to proceed forward on the construction administration phase of the project.

It was moved by Gunnink, seconded by Welgraven to accept the new quotes for Categories 8, 12 and 16 with the prevailing wages included in the bid amount.

The meeting adjourned at 10:11 a.m.

ATTEST:

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Carolyn McDonald, County Administrator

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Molly Malone, Board Chair