

**SHETEK AREA
WATER
&
SEWER
COMMISSION**

2500 28th Street, PO Box 57
Slayton, MN 56172-0057

MEMBERS:

Jamie Thomazin
30 South Shore Drive
Slayton, MN 56172
(507) 828-3516
fishnshetek@hotmail.com

Donna Kor
82 South Shore Drive
Slayton, MN 56172
(507) 760-0304
shetekor@frontiernet.net

Jon Hoyme
50 South Shore Drive
Slayton, MN 56172
(507) 763-1568
hoymejon@gmail.com

Trevor Humphrey
76 Pleasant View Road
Slayton, MN 56172
(507) 829-7009
Humphreytj@gmail.com

Harley Wahl
120 Pleasant View Road
Slayton, MN 56172
(507) 763-3149

David Maguire
56 Keeley Island Dr
Slayton, MN 56172
(507) 430-2951
david.maguire@unitedcapmn.org

Greg Grant
PO Box 66
Russell, MN 56169
(507) 823-4746

MAINTENANCE:

Dave Brown
(507) 760-0071

Website:
murraycountymn.com/saws

Shetek Area Water and Sewer Commission Agenda

Meeting Date: April 11, 2022
Time: 4:00 p.m.
Location: Meeting Room B
Murray County Gov. Bldg.
Slayton, MN 56172

You may attend in person, listen to the meeting by calling 612-895-1948 (Conference ID: 942437403#), or view the meeting live via Teams. The Teams link can be found on the Murray County home page <https://murraycountymn.com/>.

Agenda:

- A. Call Meeting To Order
- B. Roll Call
- C. Identify any Conflicts of Interest
- D. Approval of Minutes
 - a. March 14, 2022 SAWS Meeting
- E. Treasurer's Report/Cash Flow
 - a. Approval of Invoices
 - b. Approval of Recurring Invoices
- F. Engineer's Report
- G. Other
 - a. Independent Contractor's Agreement
- H. Set Next Meeting Date
 - a. May 9, 2022 at 4:00 pm
- I. Adjourn

Thank you for your time, interest, and participation.

Regular Meeting of the Shetek Area Water and Sewer Commission March 14, 2022

Members present: Dave Maguire, Greg Grant, Jon Hoyme, Harley Wahl, Donna Kor

Members absent: Jamie Thomazin, Trevor Humphrey

Others: Dave Brown, Jean Christoffels, Sarah Soderholm, Lori Gunnink,

Others present via teleconference: Molly Malone

The meeting was called to order at 4:07 p.m. by Vice Chair Donna Kor.

No conflicts of interest were identified.

Minutes:

- **Motion (03/14/22a)** Moved by Greg Grant, seconded by Harley Wahl to approve the minutes from the previous meeting. Motion carried unanimously.

Treasurers report:

- **Motion (03/14/22b)** Moved by Dave Maguire, seconded by Greg Grant to approve payment of the invoices totaling \$100,818.45. Motion carried unanimously.
- **Motion (03/14/22c)** Moved by Jon Hoyme, seconded by Dave Maguire to approve payment of the recurring invoices totaling \$14,805.39. Motion carried unanimously.

Engineers report:

1. Other than some freeze ups, things have been going pretty well.
2. Dave Brown gave an update on repair and replacement of the pumps at the lift stations. The pump removed from Lift Station #2 needs the impeller replaced, which was not included in the original quote. Dave also proposed rebuilding the Lift Station #3 pump. Then, when all work is completed, there will be a spare for each type of lift station pump. There were some questions on the bills. Dave will check on this and into the warranty for rebuilt pumps.

- **Motion (03/14/22d)** Moved by Dave Maguire, seconded by Harley Wahl to approve the additional repair costs for the pump from Lift Station #2 and rebuild the pump for Lift Station #3. Motion carried unanimously.

Other:

1. The Board discussed the easement from their attorney. Dave Brown and Jean Christoffels will visit with current owner about an easement for 1734 186th Street.
2. Donna Kor discussed the subcommittee's recommendation for no changes to the Ordinance regarding the seasonal camper permits. Jean Christoffels explained the zoning regulations regarding the seasonal campers and Jon Hoyme brought up the prior installation of optional

camper hook-ups on some existing grinder stations.

3. Sarah Soderholm updated the Board on the one delayed hook-up with an expiring Certificate of Compliance and the one required sewer connection due to property transfer.
 - **Motion (03/14/22e)** Moved by Jon Hoyme, seconded by Greg Grant to approve and send letters, as drafted, to the property owners. Motion carried unanimously.
4. The Board discussed whether to set a subcommittee to review the Independent Contractor's Agreement.
 - **Motion (03/14/22f)** Moved by Harley Wahl, seconded by Dave Maguire to form a subcommittee of Jamie Thomazin and Jon Hoyme to meet with Dave Brown to review and amend the agreement and associated job duties. Motion carried unanimously.

Next meeting: April 11, 2022 at 4:00 PM

Adjourn:

- **Motion (03/14/22g)** Moved by Harley Wahl, seconded by Dave Maguire to adjourn. Motion carried unanimously.

Respectfully Submitted,

Jon Hoyme
Shetek Area Water & Sewer Commission Secretary

Shetek Area Water and Sewer Commission
2500 28th Street, PO Box 57
Slayton, MN 56172

Expenses:
April 11, 2022

Date	Payee	For	Invoice #	Approve/ Deny	Amount
3/28/2022	Minnesota Pump Works	6 E/one grinder pumps	17547		\$14,880.00
		Sum of Invoices			\$14,880.00

I declare under the penalties of law that this account, claim, or demand is just and correct and that no part of it has been paid.

Approved by: _____
SAWSC Treasurer

Date: _____

Audited and Approved by: _____
County Auditor

Date: _____



INVOICE

Minnesota Pump Works
 1 Cannon St W
 Dundas, MN 55019

Billing Date 3/28/2022
 Billing Number 00017547
 Billing Due Date 4/27/2022
 Billing Terms NET 30
 Customer PO Number SS 03.18.22
 Sales Rep Scott Swenson

Bill To:

Shetek Area Water & Sewer District
 Mary Ellen Moline
 2500 28th St
 PO Box 57
 Slayton, MN 56172-0057

Ship To:

Shetek Area Water & Sewer District
 2401 20th St
 Slayton, MN 56172

Product Code	Product	Comment	Quantity	Unit Price	Total
UD206A01A01AA	E/ONE UPDATE UD206A01A01AA EXTREME D-Series Update Core, Extreme, 240V, 12' Core Cable, Candy Cane Discharge, Wired Level Controls	DH779762 DH779770 DH779781 DH779765 DH779767 DH779769	6.00	\$2430.00	\$14580.00
U1217	E/ONE TEMP ADAPTER KIT, EXTREME CORE TO 2000 CABLE, 1 FT (1217)(Update)		6.00	\$00.00	\$00.00
	SHIPPING & HANDLING - N		1.00	\$300.00	\$300.00

Subtotal \$14,880.00
Total \$14,880.00
 Amount Paid \$0.00
Amount Due \$14,880.00

PLEASE REMIT TO: Minnesota Pump Works, PO Box 945, Ankeny, IA 50021

Online payment accepted at www.MinnesotaPumpWorks.com – PAY NOW

3% charge for Credit Card and \$2.25 charge for e-Check

PAST DUE INVOICES ARE SUBJECT TO 1.5% PER MONTH FINANCE CHARGE

Thank you for your business.

Toll Free: 877-645-8004 Email: info@minnesotapumpworks.com Website: <http://www.minnesotapumpworks.com>

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 2500 28th Street, PO Box 57
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Expenses:
 April 11, 2022

Recurring Invoices

Pay Date	Payee	For	Warrant #	Amount
3/2/2022	First National Bank	2/2022 direct deposit fee	71044	\$15.00
3/1/2022	Brown Excavating	3/2022 operation & maintenance	167566	\$9,071.25
3/1/2022	Murray County Treasurer	2/2022 postage expense	167571	\$308.16
3/1/2022	Murray County Treasurer	2/2022 billing costs	167571	\$722.88
3/4/2022	Gopher State One Call Inc	2/31 Gopher State One Call	167580	\$5.40
3/15/2022	Counties Providing Technology	3/2022 sewer billing	167611	\$159.00
3/17/2022	AT&T Mobility II	1/26/22 - 2/25/22 service	167672	\$33.67
3/17/2022	Frontier Communications	2/05/22-3/4/22 phone service	167674	\$289.67
3/17/2022	Nobles Cooperative Electric	2/2022 electrical service	167678	\$1,089.03
3/24/2022	American Solutions for Buisness	3/15 sewer billing cards	167694	\$772.44
		Sum of Recurring Invoices		\$12,466.50

I declare under the penalties of law that this account, claim, or demand is just and correct and that has been paid per Resolution 2021-03-08d.

Approved by: _____
 SAWSC Treasurer