

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
March 22, 2022, 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners; Lori Gunnink, David Thiner and Dennis Welgraven. Commissioner, Molly Malone via Zoom. Commissioner, James Kluis via Zoom with no voting privileges. Also present in person was General Assistant, Samantha McClellan, and Human Resources Director, Ronda Radke. County Attorney, Travis Smith, via Zoom.

The Chairman asked if there were any additions to the agenda, several were added.

It was moved by Gunnink, seconded by Thiner and passed to approve the agenda with additions.

No conflicts of interest were identified.

It was moved by Gunnink, seconded by Thiner and passed to approve the minutes from the March 15, 2022, meeting with the changes discussed.

OPEN FORUM / PUBLIC COMMENT

There was no one present for open forum.

DITCH BILLS

It was moved by Thiner, seconded by Gunnink and passed to approve the report of bills for payment of the Murray County Drainage Authority as follows:

Bolton & Menk

21-674-6260	CD 22	7,335.50	CD 22 Improvement - Enineering
21-706-6260	CD 41	6,755.00	CD 41 Improvement - Engineering
21-807-6260	JD 3	2,863.50	JD 3 Improvement - Engineering
21-810-810-6260	JD 6	2,568.00	JD 6 Improvement - Engineering
21-847-847-6260	JD 20A	<u>2,524.50</u>	JD 20A Improvement - Engineering
	Subtotal	<u>22,046.50</u>	

Rinke Noonan

21-674-6260	CD 22	1,593.50	CD 22 Improvement/Appeal - Legal
21-868-6260	Admin	<u>200.00</u>	Monthly Retainer - Legal
	Subtotal	<u>1,793.50</u>	

Total Ditch Bills 23,840.00

COURTS BUILDING BATHROOM – PAY REQUEST 2

It was moved by Thiner, seconded by Gunnink and passed to approve the Courts Bathroom Project Pay Request No. 2 to Doom and Cuypers for \$18,453.75.

DITCH INSPECTION REPORT

A motion was made by Gunnink, seconded by Thiner and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner’s meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota

- Petition 2022-001 (JD14, Leeds Twp. Sec.4, District 2–Gunnink)
- Petition 2022-002 (JD14, Chanarambie Twp. Sec.23, District 2 –Gunnink)
- Petition 2022-003 (CD11, Leeds Twp. Sec.1, District 2–Gunnink)

NORTHERN WIND DEVELOPMENT AND ROAD USE AGREEMENT

It was moved by Gunnink, seconded by Thiner and passed to approve the Northern Wind Redevelopment Project Development Agreement and the Road Use and Repair Agreement and authorize Vice Chairman Welgraven to sign the agreements.

WIND PRODUCTION TAX

The Board discussed the 2022 decrease in Wind Production Tax, which was due to imposed curtailment by the Midcontinent Independent System Operator (MISO). Said curtailment happened in 2020 and 2021 and is expected to occur in 2022. This is an issue for not just the County, but also townships with wind turbines, and neighboring counties. Welgraven will bring this topic for discussion to the RMEB Meeting on March 28th.

It was moved by Welgraven, seconded by Thiner and passed to approve the e-filing of the drafted letter to the Minnesota Department of Commerce, regarding the reduction of the 2022 Wind Production Tax and the curtailment of turbines in Murray County, with revisions suggested from Commissioner Malone.

BID OPENING – PARKS MAINTENANCE SHOP

At 9 a.m., the Board Chair called for the bid opening for the Parks Maintenance Shop.

Contractor – Concrete/Construction	Total Bid
Ankrum Cabinets and Construction	\$323,290.00
Doom and Cuypers	\$388,674.00
Contractor - Plumbing	Total Bid
Slayton Plumbing & Heating	\$32,300.00
Heartland Mechanical	\$39,220.00
Contractor - Electrical	Total Bid
G & R Electrical	\$16,889.00
Engelkes Electric	\$15,500.00
Ron’s Electric	\$18,867.00

Parks Director, Justin Hoffmann, and Auditor Treasurer, Heid Winter left the meeting to tabulate the bids for accuracy.

FINAL PAYMENT SAP 051-599-109, SAP 051-599-110 & SAP 051-601-016.

It was moved by Thiner, seconded by Gunnink and passed to approve the final payment to R & G Construction Co. for projects SAP 051-599-109, SAP 051-599-110 and SAP 051-601-016.

DINEHART HOUSE RETAINAGE PAYMENT

It was moved by Gunnink, seconded by Malone and passed to approve Pay Application No. 2 to A&M Construction, Inc. for \$8,888.30 towards the Dinehart Holt House Restoration Grant Project (Grant #: G-MHCG-2005-24672).

LEAVE OF ABSENCE

It was moved by Thiner, seconded by Gunnink and passed to approve an unpaid medical leave of absence for Don Engesser, re-evaluating the length of time at the board meeting on April 19, 2022.

SITE COORDINATOR END-O-LINE

It was moved by Gunnink, seconded by Welgraven and passed to approve hiring Nicholas Demuth as a regular part-time Site Coordinator End-O-Line Museums effective April 5, 2022, per the recommendation of the Personnel Committee. Contingent upon satisfactory results of a criminal background check, and pre-employment drug test.

DISPATCHER/JAILER

It was moved by Thiner, seconded by Gunnink and passed to approve hiring Jason Ross as a regular full-time Dispatcher/Jailer effective April 4, 2022, Per the recommendation of the Personnel Committee. Contingent upon satisfactory results of a criminal background check, and pre-employment drug test.

SEASONAL PARKS MAINTENANCE

It was moved by Thiner, seconded by Gunnink and passed to approve hiring Howard Konkol as a Seasonal Parks Maintenance Worker, effective April 4, 2022, grade 1S, step 4 from the seasonal grade scale. Per the recommendation of the Personnel Committee. Contingent upon satisfactory results of a criminal background check and pre-employment drug test.

#726 LEAVE BENEFITS – NURSING MOTHERS POLICY

It was moved by Gunnink, seconded by Malone and passed to approve updating policy number 726 Leave Benefits – Nursing Mothers Policy, effective 03/22/22.

PERSONNEL COMMITTEE UPDATE

Human Resources Director, Ronda Radke gave a personnel committee update. She reported on the following:

- One of the Sunrise Terrace Meal Servers has started, the other new hire will start on Friday.
- All four of the Seasonal Park Maintenance employees we hired last year have expressed interest in returning.
- Two of the Seasonal Museum Assistants would like to return this year. We still have two more openings to fill and are advertising for those positions.

- Applications have been reviewed for the Surveying Technician position; interviews will take place next week.
- The first review of applications for the Sunrise Terrace Director position will be March 29, 2022.
- Interviews for the Extension County Support Staff position will take place today.
- The County Administrator position is currently being advertised in multiple locations; one application has been received.

Discussion was held regarding the Human Resources Director needing to sit in on the Commissioner Meetings during the absence of a County Administrator. The board felt it was not necessary and gave consensus for Ronda Radke to listen to the meeting from her office via Zoom.

BID OPENING – PARKS MAINTENANCE SHOP

It was moved by Thiner, seconded by Gunnink and passed to award contracts for the 2022-2023 Parks Maintenance Shop as follows:

- Concrete/Construction- Ankrum Cabinets & Construction for the bid price of \$323,290
- Plumbing – Slayton Plumbing & Heating, Inc. for the bid price of \$32,300
- Electrical – Engelkes Electric, LLC for the bid price of \$15,500

BROADBAND GRANT POLICIES

Josh Malchow, Slayton City Administrator, updated the County Board on the Community Development Block Grant Coronavirus (CDBG-CV) (CARE-21-0016-0-FY21) from the Minnesota Department of Employment & Economic Development, that the City of Slayton has received. He informed the Board that certain plans and documents are required to be adopted by the grant program. The documents that are seeking approval to be adopted have been reviewed by County Attorney, Travis Smith.

It was moved by Thiner, seconded by Gunnink and passed to approve adopting the following policies and authorize Vice Chairman Welgraven to sign the documents:

- Certification for a Drug-Free Workplace
- Excessive Force Policy
- Residential Anti-Displacement & Relocation Assistance Plan

COMMITTEE REPORTS

Lori Gunnink – 3/7 Minnesota River Basin (Area II) & Redwood-Cottonwood Rivers Control Area, CSAH 13 Public Hearing, Personnel Committee, 3/12 Historical Society Fundraiser - Trivia Night (no per diem), 3/14 Shetek Area Water and Sewer Commission, 3/15 Regular Board Meeting, 3/16 Murray County Extension Committee, 3/17 Casey Jones Trail/Regional Trails/Regional Development Commission Trails Committee.

David Thiner- 3/7 Planning and Zoning Hearing, 3/8 Bondin Township Meeting, 3/15 Regular Board Meeting, 3/16 Southwest Health and Human Services, 3/17 Planning Commission, Parks & Recreation Advisory Commission, Des Moines River Watershed.

Dennis Welgraven – 3/7 Personnel Committee, 3/8 Personnel Committee, Township Meetings, 3/10 Southwest Regional Development Commission, 3/14 Missouri Watershed District, 3/15 Regular Board Meeting, Personnel Committee, Economic Development Authority, 3/16 Southwest Health and Human Services, Extension Committee.

Molly Malone – 3/9 Casey Jones Trail/Regional Trails/Regional Development Commission Trails Committee, 3/14 Shetek Area Water and Sewer Commission, 3/15 Regular Board Meeting.

James Kluis - 3/7 Advocating, Connecting, Educating, 3/15 Regular Board Meeting.

It was moved by Gunnink, seconded by Thiner and passed to approve committee reports for March 6-19, 2022.

SHERIFF’S HVAC

Commissioner Gunnink inquired about the Sheriff’s HVAC project. An email was sent to Mike Dolejs on Wednesday, March 16, 2022. A response to that email has not been received. Commissioner Thiner stated that he will reach out to Mike Dolejs, with edi-dolejs consulting engineers.

The meeting adjourned 9:56 a.m.

ATTEST:

Samantha McClellan, General Assistant

Molly Malone, Chairman of the Board