

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
November 16, 2021 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners; Dennis Welgraven, Lori Gunnink, Molly Malone, and David Thiner. Commissioner James Kluis, via Zoom, with no voting privileges. Also present in person was County Administrator, Thomas Burke, and General Assistant, Samantha McClellan. County Attorney, Travis Smith, via Zoom.

The Chairman asked if there were any additions to the agenda, several were added.

It was moved by Malone, seconded by Gunnink and passed to approve the agenda with additions.

No conflicts of interest were identified.

It was moved by Malone, seconded by Thiner and passed to approve the minutes from the November 02, 2021, meeting.

OPEN FORUM / PUBLIC COMMENT

No one was present for open forum.

COMMISSIONER WARRANTS

It was moved by Gunnink, seconded by Malone and passed that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated November 16, 2021 with fund totals as follows and warrants numbered 166665 through 166726:

County Revenue Fund	84,917.45
County Road & Bridge Fund	48,953.17
EDA	240.59
Ditch	56.82
Self-Insurance	937.94
Sunrise Terrace	932.23
Due to State	15.23
SAWS	159.00
Total	136,212.43

DITCH BILLS

It was moved by Malone, seconded by Gunnink and passed to approve accepting the report of the petitions for payment, having been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs and a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

Bolton & Menk

21-674-6260	CD 22	2,413.50	CD 22 Appeal - Enineering
21-807-6260	JD 3	658.00	JD 3 Improvement - Engineering
21-810-810-6260	JD 6	189.00	JD 6 Improvement - Engineering
21-847-847-6260	JD 20A	189.00	JD 20A Improvement - Engineering
	Subtotal	<u>3,449.50</u>	

Parker & Sons, Inc.

21-853-6290	JD 22	2,597.55	#2021-031 ok'd by T. Radke 11-1-2021	5-Thiner
	Subtotal	<u>2,597.55</u>		

Total Ditch Bills 6,047.05

2022 DRAINAGE LEVIES DISCUSSION

Auditor/Treasurer, Heidi Winter, and Ditch Inspector, Travis Radke, led a discussion regarding the 2022 Drainage Levies. The Board reviewed balances and anticipated needs for each drainage system and arrived at a total preliminary levy amount of \$282,927.34. The levies for each individual drainage system will be published with a notice for a public hearing scheduled for November 30, 2021 at 5:00 p.m. The final ditch levy will be approved at a meeting in December.

PUBLIC HEARING – PUBLIC HEALTH ORDINANCE REVISIONS

9:00 a.m. The Chairman called to order the public hearing for updates to the county public health ordinances, pursuant M.S §375.51 subd 1.

9:01 a.m. The public hearing was opened for comment.

9:02 a.m. The public hearing closed.

It was moved by Malone, seconded by Gunnink and passed to approve accepting the proposed changes for the Administrative Ordinance, Food and Beverage Ordinance, Lodging Ordinance, MHP/RCA Ordinance, Swimming Pool Ordinance, and Youth Camp Ordinance.

These ordinances adopt MN Statute and Rule by reference and meet the minimum requirements of the Southwest Health Human Services Delegation Agreement with the Minnesota Department of Health. The following is a summary of each ordinance. A printed copy of each ordinance is available for inspection by any person during regular office hours at the office of the Murray County Auditor. Copies of each ordinance will also be provided on request by emailing Jason Kloss at Jason.Kloss@swmhhs.com.

- Public Health Administrative Ordinance authorizes Southwest Health and Human Services to perform licensing, inspection and enforcement duties according to the delegation agreement with the MN Department of Health. The ordinance explains the

licensing, inspection and enforcement procedures for the facilities identified in the delegation agreement.

- Public Health Food and Beverage Ordinance authorizes Southwest Health and Human Services to license and inspect food and beverage establishments in Murray County as well as review construction and design of these establishments to meet the minimum requirements of the MN Food Code Chapter 4626.
- Public Health Lodging Facilities Ordinance authorizes Southwest Health and Human Services to license and inspect lodging facilities in Murray County as well as review construction and design of these establishments to meet the minimum requirements of the MN Lodging Code Chapter 4625.
- Public Health Swimming Pool Ordinance authorizes Southwest Health and Human Services to license and inspect public swimming pools in Murray County to meet the minimum requirements of MN Rules Chapter 4717.0150-4717.3970.
- Public Health Manufactured Home Parks and Recreational Camping Area Ordinance authorizes Southwest Health and Human Services to license and inspect manufactured home parks and recreational camping areas in Murray County as well as review construction and design of these establishments to meet the minimum requirements of MN Rules Chapter 4630.
- Public Health Youth Camp Ordinance authorizes Southwest Health and Human Services to license and inspect youth camps in Murray County as well as review construction and design of these establishments to meet the minimum requirements of MN Rules Chapter 4630.2300-4630.4700.

These revised ordinances will replace the current Murray County Public Health Ordinances that were enacted on June 5, 2012. Murray County is required to update these ordinances to meet the requirements of the Minnesota Department of Health's Food, Beverage and Lodging Delegation Agreement with Southwest Health and Human Services.

END O LINE BUILDING MOVING UPDATE

Museum Coordinator, Jakob Etrheim informed the board that the low quote that was approved at the November 2nd board meeting was not going to be able to install the building foundations by the end of the year. He asked that the board consider the higher quote to have the buildings moved this year to avoid spring flooding.

It was moved by Gunnink, seconded by Malone and passed to approve moving forward with Mandersheid Construction, to install the building foundation so the project can move forward this year.

R&G CONSTRUCTION CO. PROJECT CP 86-20 CONTRACT

It was moved by Gunnink, seconded by Malone and passed to approve construction contract with R & G Construction Co. for project CP 86-20.

TOWNE & COUNTRY EXCAVATING PROJECT SAP 051-629-034 CONTRACT

It was moved by Gunnink, seconded by Thiner and passed to approve construction contract with Towne and Country Excavating for project SAP 051-629-034.

FINAL PAYMENT WM D SCEPANIAC INC PROJECT CP 02-21

It was moved by Thiner, seconded by Gunnink and passed to approve final payment to Wm D Scepaniak Inc for gravel crushing project CP 02-21.

PRAHM CONSTRUCTION

It was moved by Gunnink, seconded by Malone and passed to approve construction contract with Prahm Construction Inc. for project SAP 051-598-012.

LEAD MECHANIC

It was moved by Malone, seconded by Thiner and passed to approve hiring Eli Ackerman as a Regular Full-time Lead Mechanic effective November 29, 2021, labor grade 11 step 3. Per the recommendation of the Personnel Committee. Contingent upon satisfactory results of a criminal background check, pre-employment drug test, and pre-employment physical. Commissioner Gunnink abstained due to personal conflict.

PART-TIME RECYCLING CENTER WORKER

It was move by Gunnink, seconded by Malone and passed to approve hiring Leslie Morin as a Part-time Recycling Center Worker effective December 2, 2021, labor grade 3 step 1. Per the recommendation of the Personnel Committee. Contingent upon satisfactory results of a criminal background check, and pre-employment drug test.

DEPUTY ASSESSOR CMA

It was moved by Gunnink, seconded by Malone and passed to approve promoting Selena Lopez Cardenas to a Deputy Assessor CMA at a labor grade 9, step 1 effective November 3, 2021.

LELS UNION CONTRACT MEMORANDUM OF AGREEMENT

It was moved by Malone, seconded by Welgraven and passed to approve and authorize the Board Chair and Vice-Chair sign the Law Enforcement Labor Services (LELS) Memorandum of Agreement for the temporary Sergeant until January 15, 2023. The motion passed with a roll call vote as follows:

Molly Malone: Yes

Lori Gunnink: Yes

David Thiner: No

Dennis Welgraven: Yes

INSURANCE

Human Resources Director, Ronda Radke led a discussion regarding RX Rebate with PreferredOne through the Minnesota Public Sector Collaborative.

COVID-19 VACCINE MANDATE UPDATE

County Administrator, Thomas Burke, led a discussion regarding the COVID-19 Vaccine mandate.

NOVEMBER & DECEMBER BOARD MEETINGS

It was moved by Gunnink, seconded by Malone and passed to approve canceling the December 28, 2021, board meeting, and authorizing the Board Chair and County Administrator to sign off on bills.

SHERIFF'S HVAC REPORT

It was moved by Malone seconded by Gunnink and passed to approve moving forward with Dunham Associates option 1, new RTU with dehumidification control, new ductwork, and new VAV boxes with hot water or electric reheat coils, in the estimated amount of \$924,000.00. The motion passed with a roll call vote as follows:

- Molly Malone: Yes
- Lori Gunnink: Yes
- David Thiner: No
- Dennis Welgraven: Yes

COMMITTEE REPORTS

Molly Malone: 11/2 Regular Board Meeting, 11/8 Economic Development Authority.

Lori Gunnink: 11/2 Regular Board Meeting.

Dennis Welgraven: 11/1 Supporting Hands Nurse Family Partnership, 11/2 Regular Board, American Rescue Plan Act, 11/3 Fairgrounds Advisory Board, 11/8 Economic Development Authority, 11/12 Minnesota Public Sector.

David Thiner: 11/2 Regular Board Meeting, 11/3 Agricultural Society, 11/12 Insurance Committee.

James Kluis: 11/1 Law Library Committee, 11/2 Regular Board Meeting, 11/4 Advocation, Connecting, Educating, Redwood-Cottonwood Rivers Control Area – New Ulm.

It was moved by Gunnink, seconded by Malone and passed to approve Committee Reports for the period of October 31 – November 13, 2021.

It was moved by Gunnink, seconded by Malone to adjourn the meeting.

The meeting adjourned 10:55 a.m.

ATTEST:

Samantha McClellan, General Assistant

Dennis Welgraven, Chairman of the Board