

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
August 3, 2021 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners, Dennis Welgraven, Lori Gunnink, James Kluis, and David Thiner. Commissioner Molly Malone, via zoom with voting privileges per §13D.02. Also present in person was County Administrator, Thomas Burke, and General Assistant, Samantha McClellan. County Attorney, Travis Smith, via Zoom.

The Chairman asked if there were any additions to the agenda, several were added.

It was moved by Gunnink, seconded by Kluis and passed to approve the agenda with additions. The motion passed with a roll call vote as follows:

Lori Gunnink: Yes
Jim Kluis: Yes
Molly Malone: Yes
David Thiner: Yes
Dennis Welgraven: Yes

No conflicts of interest were identified.

It was moved by Kluis, seconded by Thiner and passed to approve the minutes from the July 27, 2021, meeting. The motion passed with a roll call vote as follows:

Lori Gunnink: Yes
Jim Kluis: Yes
Molly Malone: Yes
David Thiner: Yes
Dennis Welgraven: Yes

OPEN FORUM / PUBLIC COMMENT

There was no one present for Open Forum.

COMMISSIONER WARRANTS

It was moved by Gunnink, seconded by Thiner and passed that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated August 3, 2021 with fund totals as follows and warrants numbered 165862 through 165892:

County Revenue Fund	10,570.61
County Road & Bridge Fund	14,236.04
EDA	34.77
Sunrise Terrace	60.47
Total	24,901.89

The motion passed with a roll call vote as follows:

Lori Gunnink: Yes

Jim Kluis: Yes
Molly Malone: Yes
David Thiner: Yes
Dennis Welgraven: Yes

DITCH BILLS

It was moved by Gunnink, seconded by Kluis and passed to approve accepting the report of the petitions for payment, having been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs and a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report. The motion passed with a roll call vote as follows:

Lori Gunnink: Yes
Jim Kluis: Yes
Molly Malone: Yes
David Thiner: Yes
Dennis Welgraven: Yes

Cottonwood County

21-805-6312	JD 3	1,043.63	Murray County Share of ditch expenses in Cottonwood	64.50%
21-841-6312	JD 18	534.93	Murray County Share of ditch expenses in Cottonwood	5.00%
21-857-6312	JD 24	33.73	Murray County Share of ditch expenses in Cottonwood	91.65%
21-865-6312	JD 38	51.52	Murray County Share of ditch expenses in Cottonwood	16.00%
Subtotal		<u>1,663.81</u>		

Johnson Ditching, Inc.

21-719-6290	CD 46	687.50	#2021-017	ok'd T. Radke 7-22-2021	2-Gunnink
21-829-6290	JD 14	1,234.75	#2021-022	ok'd T. Radke 7-22-2021	2-Gunnink
21-829-6290	JD 14	14,052.30	#2021-050	ok'd T. Radke 7-22-2021	2-Gunnink
Subtotal		<u>15,974.55</u>			

Total Ditch Bills **17,638.36**

HOSPITAL UPDATE

Luke Schryvers, Murray County Medical Center Chief Executive Officer, gave an update on COVID-19, and the hospital finances.

HIGHWAY MAINTENANCE WORKER

It was moved by Thiner, seconded by Gunnink and passed to approve hiring Ryan Kleve as a regular full-time Highway Maintenance Worker effective August 16, 2021, Grade 8, Step 1, Per the recommendation of the Personnel Committee. Contingent upon satisfactory results of a criminal background check. The motion passed with a roll call vote as follows:

Lori Gunnink: Yes
Jim Kluis: Yes
Molly Malone: Yes
David Thiner: Yes

Dennis Welgraven: Yes

BUDGET MEETING

It was moved by Thiner, seconded by Gunnink and passed to approve scheduling a budget meeting for August 31st, at 8:30 a.m. The motion passed with a roll call vote as follows:

Lori Gunnink: Yes

Jim Kluis: Yes

Molly Malone: Yes

David Thiner: Yes

Dennis Welgraven: Yes

BID OPENING – FAIRGROUNDS TILE PROJECT

At 9 a.m., the Board Chair called for the bid opening for the fairgrounds tile project. Parks Director, Justin Hoffmann, stated that there were not any bids received. After conversation with the County Attorney, it was determined that Justin Hoffmann could reach out to the contractors to reconsider the project. It was also determined that funds can carry over to next year if the project deadline is an issue.

PATROL SERGEANT

It was moved by Gunnink to table the Patrol Sergeant position until something earth shattering occurs and is brought back to the board. The motion failed due to lack of second.

It was moved by Thiner, seconded by Malone to create a Patrol Sergeant Position. The motion failed with a roll call vote as follows:

Lori Gunnink: No

Jim Kluis: Yes

Molly Malone: No

David Thiner: No

Dennis Welgraven: Yes

GOLF CART ORDINANCE DISCUSSION

It was moved by Gunnink, seconded by Kluis and passed to approve moving forward with a Public Hearing for the amendments to the golf cart ordinance. The motion passed with a roll call vote as follows:

Lori Gunnink: Yes

Jim Kluis: Yes

Molly Malone: Yes

David Thiner: Yes

Dennis Welgraven: Yes

It was moved by Gunnink, seconded by Malone and passed to set a public hearing for August 24, 2021, at 9:00 a.m to take public comment on amendments to the Motorized Golf Cart Ordinance. That motion passed with a roll call vote as follows:

Lori Gunnink: Yes
Jim Kluis: Yes
Molly Malone: Yes
David Thiner: Yes
Dennis Welgraven: Yes

SHERIFF HVAC UPDATE

County Administrator, Thomas Burke led a conversation regarding the Sheriff's Office HVAC System.

CONDITIONAL USE PERMIT – VIRGIL RYLAARSDAM

It was moved by Gunnink, seconded by Kluis and passed to approve Conditional Use Permit #1389 for Virgil Rylaarsdam to construct and expand an existing feedlot from 467 animal unites (AU) to 558 AU in the Agriculture District, to include an earthen storage basin and a second barn in the SW1/4, Section 4, Moulton Township, with the findings and three (3) special conditions recommended by the Planning Commission. The motion passed with a roll call vote as follows:

Lori Gunnink: Yes
Jim Kluis: Yes
Molly Malone: Yes
David Thiner: Yes
Dennis Welgraven: Yes

CONDITIONAL USE PERMIT – SHETEK FARMS, LLP

It was moved by Thiner, seconded by Gunnink and passed to approve Conditional Use Permit #1390 for Shetek Farms, LLP to expand an existing feedlot from 2,126.4 animal unites (AU) to 3,124.4 AU in the Agriculture District in the SE1/4 SE1/4, Section 27, Holly Township, with the findings and four (4) special conditions recommended by the Planning Commission. The motion passed with a roll call vote as follows:

Lori Gunnink: Yes
Jim Kluis: Yes
Molly Malone: Yes
David Thiner: Yes
Dennis Welgraven: Yes

REZONING – LAKE FARMS PROPERTIES, LLC

It was moved by Gunnink, seconded by Kluis and passed to approve Rezoning Application #336 for Lake Farm Properties, LLC to rezone a tract of land in the Residential and Shoreland Overlay Districts to Agricultural and Shoreland Overlay in the NE1/4 NE1/4, Section 14, Lake Sarah Township, with the findings recommended by the Planning Commission. The motion passed with a roll call vote as follows:

Lori Gunnink: Yes
Jim Kluis: Yes
Molly Malone: Yes
David Thiner: Yes
Dennis Welgraven: Yes

KUEHL POINT ON SHETEK COUNTY PARK

Commissioner Thiner presented the following resolution and moved for its adoption:

RESOLUTION 2021-08-03-01
A Resolution Returning Land Donation to Marion Kuehl

WHEREAS, Quit Claim Deed - Document #221434, is the official document by which Marion and Dorance Kuehl deeded land in Government Lot 6 of Section 1 Mason Township to Murray County for public purposes; and

WHEREAS, the Murray County Board of Commissioners adopted Resolution No. 2004-11-30-01 on November 30, 2004, accepting said land donation; and

WHEREAS, said conveyance is subject to a reversionary interest retained by the Grantors; and

WHEREAS, the Murray County Parks Advisory Commission have identified this land as inaccessible via land or water due to its location and its steep shoreline; and

WHEREAS, the Murray County Parks Advisory Commission passed a motion recommending that the Murray County Board of Commissioners return the gifted land to the Grantors; and

WHEREAS, the land is not currently being used for public purposes and does not appear to be suitable for use for public purposes in the foreseeable future and should be returned to the surviving Grantor(s) at this time.

NOW THEREFORE BE IT RESOLVED, that the property described in Document #221434 be returned to Marion Kuehl based on the reversionary interest retained by her as the surviving Grantor.

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote, all members of the Board voted for its adoption.

Lori Gunnink: Yes

Jim Kluis: No

Molly Malone: Yes

David Thiner: Yes

Dennis Welgraven: Yes

GRAVEL CRUSHING CONSTRUCTION CONTRACT, PROJECT CP02-21

It was moved by Thiner, seconded by Gunnink and passed to authorize the board chair to sign the Gravel and Reclaimed Asphalt Crushing & Stockpiling CP 02-21 contract, with William Scepaniak Inc.

The motion passed with a roll call vote as follows:

Lori Gunnink: Yes

Jim Kluis: Yes

Molly Malone: Yes

David Thiner: Yes

Dennis Welgraven: Yes

HIGHWAY DEPARTMENT PROJECT AND BIDS DISCUSSION

It was moved by Thiner, seconded by Kluis and passed to rescind all Highway Department Awards approved on June 22, 2021. The motion passed with a roll call vote as follows:

Lori Gunnink: Yes

Jim Kluis: Yes

Molly Malone: Yes

David Thiner: Yes

Dennis Welgraven: Yes

2022 SALARIES

County Administrator, Thomas Burke, led a discussion regarding 2022 salaries.

FAMILY HOMELESS PREVENTION AND ASSISTANCE PROGRAM RESOLUTION

Commissioner Thiner presented the following resolution and moved for its adoption:

RESOLUTION 2021-08-03-02

Family Homeless Prevention and Assistance Program Resolution

WHEREAS, the Minnesota Housing Finance Agency has made available Family Homeless Prevention and Assistance Program grant monies to encourage and support innovation at the local level to help prevent homelessness, reduce the length of homeless episodes, and reduce repeated episodes of homelessness, and

WHEREAS, Area service providers who administer programs that address families crisis needs have identified gaps within the service delivery system, and

WHEREAS, Area service providers who administer programs that address families crisis needs have identified strategies to address the identified service gaps,

WHEREAS, Area service providers wish to continue to work together to coordinate their services and improve the service delivery system,

WHEREAS, United Community Action Partnership desires to make an application on behalf of the area service providers for funds to address these identified problems,

NOW THEREFORE BE IT RESOLVED that the County of Murray agrees to support United Community Action Partnership in its application and implementation of the proposed Family Homeless Prevention and Assistance Program for the period of October 1, 2021-September 30, 2023.

The foregoing resolution was duly seconded by Commissioner Gunnink and thereupon being put to a vote, all members of the Board voted for its adoption.

Lori Gunnink: Yes

Jim Kluis: No

Molly Malone: Yes

David Thiner: Yes

Dennis Welgraven: Yes

FAIR BOARD APPROPRIATION

On July 27, 2021, the Board approved a second half appropriation to the Fair Board. The board only included \$17,000.00 in the budget for 2021. The \$17,000.00 budgeted was approved to disburse as a one-time payment at the January 5, 2021, meeting. After discussion the board decided to table the decision of approving the second half appropriation.

BUILDING UPDATES

County Administrator, Thomas Burke led a discussion regarding the Courts HVAC system.

COVID-19 UPDATE

It was moved by Gunnink seconded Malone and passed to approve authorizing County Administrator, Thomas Burke, to work with Public Health, Murray County Emergency Management, and state officials to make decisions regarding COVID-19 between now and the next meeting on August 24, 2021. The motion passed with a roll call vote as follows:

Lori Gunnink: Yes

Jim Kluis: Yes

Molly Malone: Yes

David Thiner: Yes

Dennis Welgraven: Yes

ASSOCIATION OF MINNESOTA COUNTIES FALL CONFERENCE

County Administrator, Thomas Burke, led a discussion on interest in attending the Association of Minnesota Counties Fall Policy Conference being held September 16 - 17, 2021.

WORK SESSION – SAFETY PLAN

It was moved by Kluis, seconded by Thiner and passed to approve the Murray County Safety Program/Policies. The motion passed with a roll call vote as follows:

Lori Gunnink: Yes

Jim Kluis: Yes

Molly Malone: Yes

David Thiner: Yes

Dennis Welgraven: Yes

The meeting adjourned 11:06 a.m.

ATTEST:

Samantha McClellan, General Assistant

Dennis Welgraven, Chairman of the Board