

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA
January 19, 2021 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners Dennis Welgraven, Lori Gunnink, James Kluis, and Molly Malone. Commissioner David Thiner, via Zoom. Also present in person was County Administrator, Thomas Burke, General Assistant, Samantha McClellan. County Attorney, Travis Smith, via Zoom.

The Chairman asked if there were any additions to the agenda. One was added.

It was moved by Gunnink, seconded by Malone and passed to approve the agenda as presented.

No conflicts of interest were identified.

It was moved by Kluis, seconded by Malone and passed to approve the minutes from the January 5, 2021 meeting.

OPEN FORUM / PUBLIC COMMENT

There was no one present for Open Forum.

COMMISSIONER WARRANTS

It was moved by Gunnink, seconded by Kluis and passed that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated January 19, 2021 with fund totals as follows and warrants numbered 164356 through 164397:

County Revenue Fund	65,004.18
County Road & Bridge Fund	4,106.68
Ditch	771.08
Self-Insurance	2,323.91
Sunrise Terrace	782.43
SAWS	159.00
Total	73,147.28

DITCH BILLS

It was moved by Kluis, seconded by Gunnink and passed to approve accepting the report of the petitions for payment, having been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs and a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

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DITCH BILLS CONTINUE ON NEXT PAGE.*

Bolton & Menk

CD 41	18,032.00	CD 41 Improvement - Engineering
JD 6	3,405.00	JD 6 Improvement - Engineering
JD 20A	2,757.50	JD 20A Improvement - Engineering
Subtotal	<u>24,194.50</u>	

Noomen Excavating, LLC

CD 65	832.00	#2019-089	Approved by T. Radke 1-6-2021	1-Jens
CD 65	510.50	#2020-055	Approved by T. Radke 1-6-2021	1-Jens
JD 2N	2,681.88	#2018-100	Approved by T. Radke 1-6-2021	3-Welgraven
JD 3	1,934.80	#2019-039	Approved by T. Radke 1-6-2021	1-Jens
JD20A	546.59	#2020-051	Approved by T. Radke 1-6-2021	1-Jens
JD 21	2,409.68	#2020-038	Approved by T. Radke 1-6-2021	1-Jens
JD 28	572.48	#2018-031	Approved by T. Radke 1-6-2021	1-Jens
Subtotal	<u>9,487.93</u>			

Rinke Noonan

Admin	200.00	Monthly Retainer Fee
Subtotal	<u>200.00</u>	

Total Ditch Bills 33,882.43

2021 EDA APPROPRIATIONS

It was moved by Gunnink, seconded by Malone and passed to approve payment of the 2021 appropriation to the Murray County Economic Development Authority for \$14,500.

LABOR NEGOTIATIONS

County Administrator, Thomas Burke lead a discussion on scheduling Labor Negotiations for February 3, 2021 starting at 9:30 a.m.

IN-SERVICE TRAINING WITH SCOTT ANDERSON

Discussion on scheduling in-service training with Scott Anderson on February 9, 2021.

FLOOD MAPPING UPDATE

Jean Christoffels lead a discussion regarding the Flood Mapping Kick Off Meeting that will be held at 10:30 a.m., on February 23rd.

ASSESSOR TECHNICIAN

It was moved by Malone, seconded by Gunnink and passed to approve hiring Karla Ray as a regular full-time Assessor Technician effective February 1, 2021.

DISPATCHER/JAILER

Ronda Radke, Human Resources Director gave an update on dispatcher/jailer staffing.

COUNTY ADMINISTRATOR JOB DESCRIPTION

It was moved by Gunnink, seconded by Kluis and passed to approve the updated job description for the County Administrator.

SAWS BOARD COMMITTEE APPOINTMENT

It was moved by Gunnink, seconded by Malone and passed to reappoint Greg Grant to the Murray County Shetek Area Water and Sewer Commission.

PARKS BOARD COMMITTEE APPOINTMENT

It was moved by Gunnink, seconded by Malone and passed to reappoint Leslie Speckmier to Murray County parks and Recreation Advisory Committee.

BUILDING/FACILITIES COMMITTEE APPOINTMENT

It was moved by Kluis, seconded by Gunnink and passed to appoint Thomas Burke to Building/Facilities Committee.

HOSPITAL BOARD COMMITTEE APPOINTMENT

It was moved by Kluis, seconded by Malone and passed to appoint Gerald Mccord to the Murray County Medical Center Committee. The motion passed with a roll call vote as follows:

- Molly Malone: Yes
- Jim Kluis: Yes
- David Thiner: Yes
- Lori Gunnink: No
- Dennis Welgraven: Yes

PERSONNEL COMMITTEE

It was moved by Gunnink, seconded by Malone to change the Personnel Committee to be the Murray County Board Chair, and another member of the board. The motion failed with a roll call vote as follows:

- Molly Malone: Yes
- Jim Kluis: No
- David Thiner: No
- Lori Gunnink: Yes
- Dennis Welgraven: No

APPROVE 2021 COMMITTEE APPOINTMENTS

It was moved by Kluis, seconded by Thiner and passed to approve the following citizen and commissioner committee appointments for 2021. The motion passed with a roll call vote as follows:

- Molly Malone: Yes
- Jim Kluis: Yes
- David Thiner: Yes
- Lori Gunnink: No
- Dennis Welgraven: Yes

NAME OF BOARD/COMMITTEE	APPOINTEE	TERM	TERM ENDS
911 Committee	David Thiner	1 year	January 2022
	Dennis Welgraven	1 year	January 2022
Advocating, Connecting, Educating (ACE)	Jim Kluis	1 year	January 2022
	David Thiner *Alternate	1 year	January 2022
Agricultural Society	All Five Commissioners	1 year	January 2022
Airport Commission	Jim Kluis	1 year	January 2022
Appeals Board for Weeds	District 1,2,3,and 5 Commissioners	1 year	January 2022
	Bud Kuehl	1 year	January 2022
	Ag & Solid Waste Administrator	N/A	N/A
	U of MN Extension Educator	N/A	N/A
Aquatic Invasive Species (AIS) Committee	Molly Malone	1 year	January 2022
	David Thiner	1 year	January 2022
Association of Minnesota Counties (AMC)	All Five Commissioners	1 year	January 2022
	County Administrator	1 year	January 2022
	Zoning Administrator	1 year	January 2022
Association of Minnesota Counties (AMC) - Policy Committees			
Environment and Natural Resources	Jim Kluis	1 year	January 2022
General Government	David Thiner	1 year	January 2022
Health and Human Services	Dennis Welgraven	1 year	January 2022
Public Safety	Molly Malone	1 year	January 2022
Transportation & Infrastructure	Lori Gunnink	1 year	January 2022
Audit Committee	Murray County Board Chair	N/A	N/A
	Murray County Board Vice-Chair	N/A	N/A
	County Auditor-Treasurer	N/A	N/A
	SAWS Committee Chair	N/A	N/A
	County Administrator	N/A	N/A
Board of Adjustment	Dan Bierma (Dist. 3)	3 years	January 2021
	Ronald Holinka (Dist. 3)	3 years	January 2022
	Kevin Vickerman (Dist. 1)	3 years	January 2022
	(Planning Commission will appoint)	3 years	January 2023
	(Planning Commission will appoint)	3 years	January 2023
Buffalo Ridge Task Force			

	David Thiner	1 year	January 2022
	Jim Kluis *Alternate	1 year	January 2022
Building/Facilities Committee			
	Dennis Welgraven	1 year	January 2022
	David Thiner	1 year	January 2022
	Jim Kluis *Alternate	1 year	January 2022
	County Administrator	N/A	N/A
Canvas Board			
	Jim Kluis	1 year	January 2022
	Dennis Welgraven	1 year	January 2022
	County Auditor-Treasurer	N/A	N/A
	District Court Administrator	N/A	N/A
	Mayor of Largest City	N/A	N/A
Casey Jones Trail/Regional Trails/Regional Development Commission (RDC) Trails Committee			
	Lori Gunnink	1 year	January 2022
	Molly Malone	1 year	January 2022
	Economic Development Director	N/A	N/A
Coroner - Medical Examiner			
<i>Liaison for questions/concerns</i>	Dr. Kelly Mills	N/A	CONTRACT
	David Thiner	1 year	January 2022
	Brian Christiansen	N/A	N/A
	Paige Freeman	N/A	N/A
	Paul Kenney	N/A	N/A
	Jennifer Kirchner	N/A	N/A
	Josh Malchow	N/A	N/A
	Tom Whitehead	N/A	N/A
County and State Aid Highways			
	Each Commissioner (in respective district)	1 year	January 2022
District 8 Land Use Committee			
	Molly Malone	1 year	January 2022
	Dennis Welgraven *Alternate	1 year	January 2022
Early Childhood Initiative (ECI)			
	Molly Malone	1 year	January 2022
	Jim Kluis *Alternate	1 year	January 2022
Economic Development Authority (EDA)			
	Molly Malone	1 year	January 2022
	Dennis Welgraven	1 year	January 2022
	Marilyn Carlson	6 years	January 2022
	Jason Kirchner	6 years	January 2023
	Darwin Kruse	6 years	January 2027
	Econ. Dev. Director (Ex-Officio/Non-Voting)	N/A	N/A
Explore Southwest Minnesota Tourism			

Extension Committee	Museum Coordinator and/or Staff	1 year	January 2022
	Lori Gunnink	1 year	January 2022
	Dennis Welgraven	1 year	January 2022
	Sara Heintz	3 years	January 2023
	David Herrig	3 years	January 2024
	Dennis Opdahl	3 years	January 2023
	Stacy Posthuma	3 years	January 2022
	Diane Schreier	3 years	January 2022
	Linnea Surprenant	3 years	January 2024
	County Auditor-Treasurer (Ex-Officio)	N/A	N / A
Fair Board			
<i>2 Commissioners are appointed as liaisons to the County Board.</i>	Lori Gunnink	1 year	January 2022
	Dennis Welgraven	1 year	January 2022
<i>The rest of the Fair Board is elected during the annual meeting of the Ag Society each November.</i>	Stan Larson - President (Dist. 2)	3 years	November 2022
	Dave Herrig- Vice President (Dist. 3)	3 years	November 2020
	Kim Konkol - Secretary (Dist. 4)	3 years	November 2021
	Ron Robbins - Treasurer (Dist. 1)	3 years	November 2021
	Steve Salentiny (Dist. 1)	3 years	November 2020
	Bill Post (Dist. 2)	3 years	November 2021
	Jan Kluis (Dist. 3)	3 years	November 2022
	Scott Kleve (Dist. 4)	3 years	November 2022
	Troy Wehking (Dist. 5)	3 years	November 2021
	Steve Magnus (Dist. 5)	3 years	November 2020
	Dean Ackerman (At Large)	3 Years	November 2022
	Dennis Opdahl (At Large)	3 years	November 2020
	Ronald Holinka (At Large)	3 years	November 2022
	Mike Kirchner (At Large)	3 years	November 2020
	Jeff Boerboom (At Large)	3 years	November 2021
	Chris Opdahl (At Large)	3 years	November 2022
Margie Anderson (At Large)	3 years	November 2021	
Fairgrounds Advisory Board			
Lori Gunnink	1 year	January 2022	
Dennis Welgraven	1 year	January 2022	
Stan Larson (Fair Board President)	3 years	January 2022	
Mike Kirchner (Draft Horse Show Rep)	3 years	January 2023	
Stacy Posthuma (4-H Horse & Saddle Rep)	3 years	January 2023	
Sharon Staples (At Large)	3 years	January 2022	
Jim Surprenant (At Large)	3 years	January 2022	
U of MN Extension Educator	N/A	N/A	
Parks & Fairgrounds Director	N/A	N/A	

	Parks Maintenance *Alternate	N/A	N/A
	Deputy Auditor (Ex-Officio/Non-Voting)	N/A	N/A
Heron Lake Watershed District (HLWD) Advisory Committee			
	David Thiner	1 year	January 2022
	Molly Malone *Alternate	1 year	January 2022
Heron Lake Watershed District (HLWD) Board of Managers			
	Cory Reith	3 years	February 2023
Insurance Committee			
	David Thiner	1 year	January 2022
	Dennis Welgraven	1 year	January 2022
	Lori Gunnink *Alternate	1 year	January 2022
Investment Committee			
	Murray County Board Chair	N/A	N/A
	Murray County Board Vice-Chair	N/A	N/A
	County Auditor-Treasurer	N/A	N/A
	County Administrator	N/A	N/A
	County Attorney	N/A	N/A
Labor Negotiation Committee			
	All Five Commissioners	1 year	January 2022
Law Library Committee			
	Jim Kluis	1 year	January 2022
Local Water Management Plan Task Force			
	Molly Malone	1 year	January 2022
	Dennis Welgraven	1 year	January 2022
	Kathy Bill	1 Year	January 2022
	John Busman	1 year	January 2022
	Larry Byers	1 year	January 2022
	Jon Hoyme	1 year	January 2022
	Robert Koehler	1 year	January 2022
	Dave Kremer	1 year	January 2022
	Rick Parker	1 year	January 2022
	Paul Posthuma	1 year	January 2022
	Duane Spartz	1 year	January 2022
	Jay Takle	1 year	January 2022
	Ag & Solid Waste Administrator	N/A	N/A
	County Engineer	N/A	N/A
	Ditch Inspector	N/A	N/A
	Economic Development Director	N/A	N/A
	U of MN Extension Educator	N/A	N/A
	Parks & Fairgrounds Director	N/A	N/A
	SWCD Rep	N/A	N/A
	Zoning Administrator	N/A	N/A

Mid State Computer Cooperative

County Auditor-Treasurer	N/A	N/A
Deputy Auditor	N/A	N/A

Minnesota Counties Intergovernmental Trust (MCIT)

David Thiner	1 year	January 2022
County Administrator	N/A	N/A

Minnesota River Basin (Area II) & Redwood-Cottonwood Rivers Control Area (RCRCA)

Lori Gunnink	1 year	January 2022
Molly Malone *Alternate	1 year	January 2022

Minnesota Rural Counties

Dennis Welgraven	1 year	January 2022
Lori Gunnink *Alternate	1 year	January 2022
Molly Malone *Alternate	1 year	January 2022
Jim Kluis *Alternate	1 year	January 2022
David Thiner *Alternate	1 year	January 2022
County Administrator	N/A	N/A

Missouri Watershed District

Dennis Welgraven	1 year	January 2022
Lori Gunnink *Alternate	1 year	January 2022

Murray County Medical Center

Molly Malone	1 year	January 2022
Jim Kluis	1 year	January 2022
Gerald McCord	3 years	January 2024
William Wassenaar	3 years	January 2023
Lenore Wendorff	3 years	January 2022

Museums Liaison

Lori Gunnink	1 year	January 2022
David Thiner *Alternate	1 year	January 2022

Mutual Aid Committee

Dennis Welgraven	1 year	January 2022
Jim Kluis *Alternate	1 year	January 2022

National Association of Counties (NACO)

All Five Commissioners	1 year	January 2022
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Noise Committee

Molly Malone	1 year	January 2022
Jim Kluis	1 year	January 2022
County Administrator	N/A	N/A
County Attorney	N/A	N/A
Sheriff and/or Chief Deputy	N/A	N/A

Parks & Recreation Advisory Commission

Molly Malone	1 year	January 2022
David Thiner	1 year	January 2022

	Jim Kluis *Alternate	1 year	January 2022
	Doug Stewart (Dist. 1)	3 years	January 2022
	LeRoy Reese (Dist. 2)	3 years	January 2022
	Rae Ann Storm (Dist. 3)	3 years	January 2023
	Tom Kappes (Dist. 4)	3 years	January 2024
	Les Speckmier (Dist. 5)	3 years	January 2024
	Jon Hoyme (Dist. 1)	3 years	January 2023
Personnel			
	Murray County Board Chair	N/A	N/A
	Murray County Board Vice Chair	N/A	N/A
	Molly Malone* Primary Alternate	1 year	January 2022
	Lori Gunnink *Alternate	1 year	January 2022
	Jim Kluis *Alternate	1 year	January 2022
	County Administrator	N/A	N/A
	Human Resources Director (Ex-Officio)	N/A	N/A
Planning Commission			
	David Thiner	1 year	January 2022
	Molly Malone *Alternate	1 year	January 2022
	Kevin Vickerman (Dist. 1)	3 years	January 2022
	Carolyn McDonald (Dist. 2)	3 years	January 2023
	Vernon Carlson (Dist. 2 and Lake)	3 years	January 2024
	Robert Ossefoort (Dist. 2 & Townships)	3 years	January 2023
	Dan Bierma (Dist. 3)	3 years	January 2023
	Ronald Holinka (Dist. 3)	3 years	January 2022
	Marc Hollahan	3 years	January 2024
	(Open)	3 years	January 2023
Plum Creek Library			
	Lori Gunnink	1 year	January 2022
	Jim Kluis *Alternate	1 year	January 2022
Rural Minnesota Energy Board			
	Dennis Welgraven	1 year	January 2022
	Molly Malone *Alternate	1 year	January 2022
Shetek Area Water and Sewer Commission			
Regular Members	Jon Hoyme	4 years	January 2023
	Trevor Humphrey	4 years	January 2022
	Donna Kor	4 years	January 2022
	Jamie Thomazin	4 years	January 2024
	Harley Wahl	4 years	January 2021
Seasonal Members	Greg Grant	4 years	January 2025
	David Maguire	4 years	January 2022
Non-Voting	District 1 Commissioner	1 year	January 2022
	District 2 Commissioner	1 year	January 2022

Southern Minnesota Tourism

Museum Coordinator and/or Staff	1 year	January 2022
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Southern Prairie Community Care

Lori Gunnink	1 year	January 2022
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Molly Malone *Alternate	1 year	January 2022
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Southwest Health and Human Services - JOINT GOVERNING BOARD (Article II of Joint Powers Agreement)

David Thiner	1 year	January 2022
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Dennis Welgraven	1 year	January 2022
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Lori Gunnink *Alternate	1 year	January 2022
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Southwest Health and Human Services Human Services Board (Article III of Joint Powers Agreement)

David Thiner	1 year	January 2022
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Dennis Welgraven	1 year	January 2022
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Lori Gunnink *Alternate	1 year	January 2022
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Jeane Anderson	2 years	July 2020
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Southwest Health and Human Services Public Health Board (Article IV of Joint Powers Agreement)

Dennis Welgraven	1 year	January 2022
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David Thiner *Primary Alternate	1 year	January 2022
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Lori Gunnink *Secondary Alternate	1 year	January 2022
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Southwest Minnesota Opportunity Council (SMOC)

David Thiner	1 year	January 2022
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Jim Kluis *Alternate	1 year	January 2022
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Julie Burchill	Indefinite	N/A
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Kathy Stoel	Indefinite	N/A
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Southwest Minnesota Private Industry Council (PIC) / Chief Elected Officials Board (CEOB)

David Thiner	1 year	January 2022
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Jim Kluis *Alternate	1 year	January 2022
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Southwest Public Sector Collaborative - Insurance

Dennis Welgraven	1 year	January 2022
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David Thiner *Alternate	1 year	January 2022
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Southwest Regional Development Commission (SRDC)

Dennis Welgraven	1 year	January 2022
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Jim Kluis *Alternate	1 year	January 2022
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Southwest Regional Emergency Medical Services

Emergency Mgmt/Safety Director	N/A	N/A
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Dennis Welgraven	1 year	January 2022
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Southwest Regional Radio Board/Public Safety Board

David Thiner	1 year	January 2022
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Dennis Welgraven *Alternate	1 year	January 2022
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Emergency Mgmt/Safety Director	N/A	N/A
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Sheriff and/or Chief Deputy	N/A	N/A
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Southwest Solid Waste Commission

Dennis Welgraven	1 year	January 2022
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	Molly Malone *Alternate	1 year	January 2022
	Ag & Solid Waste Administrator	N/A	N/A
State Revolving Fund/Agricultural Best Management Practices (Ag BMP)			
	Murray County Board Chair	N/A	N/A
	Murray County Board Vice Chair	N/A	N/A
	Ag & Solid Waste Administrator	N/A	N/A
	County Administrator	N/A	N/A
	County Auditor-Treasurer	N/A	N/A
Supporting Hands Nurse Family Partnership			
	Dennis Welgraven	1 year	January 2022
Sunrise Terrace Advisory			
	Jim Kluis	1 year	January 2022
	David Thiner	1 year	January 2022
Transit Committee			
	David Thiner	1 year	January 2022
	Lori Gunnink *Alternate	1 year	January 2022
Western Mental Health Center			
	Dennis Welgraven	1 year	January 2022
	David Thiner *Alternate	1 year	January 2022

BUILDING UPDATES

County Administrator, Thomas Burke lead a discussion regarding building updates and remodeling projects. Creating more office space, and updating the Courts Building restrooms were topics of discussion.

COVID19 UPDATE

County Administrator, Thomas Burke, and Emergency Management/Safety Director, Carl Nyquist led a discussion on Murray County’s response to the COVID-19 Pandemic.

MURRAY COUNTY RELIEF GRANTS

County Administrator, Thomas Burke, and Emergency Management/Safety Director, Carl Nyquist led a discussion on Murray County Relief Grant funds.

CLOSED SESSION LABOR NEGOTIATIONS

10:05 a.m. It was moved by Gunnink, seconded by Malone and passed to approve moving to closed session per Labor Negotiations Strategy Minnesota Statue 13D.03.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners Dennis Welgraven, Lori Gunnink, James Kluis, and Molly Malone. Also present in person was County Administrator, Thomas Burke, Human Resources Director, Ronda Radke, General Assistant, Samantha McClellan. Commissioner David Thiner, and County Labor Attorney, John Edison, via Zoom.

It was moved by Gunnink, seconded by Malone and passed to approve moving back into open session.

COMMITTEE REPORTS

Molly Malone: 1/5 Regular Board Meeting, Ditch 17 Meeting.

Lori Gunnink: 1/5 Regular Board Meeting, Ditch 17 Meeting 1/7 Minnesota River Basin Area II.

James Kluis: 12/30 Hospital Board Meeting, 1/5 Regular Board Meeting, Ditch 17 Meeting.

Dennis Welgraven: 1/4 Minnesota Rural Counties, 1/5 Regular Board Meeting, Ditch 17 Meeting, 1/7 Murray County Relief Grant Committee, 1/7 Personnel Committee.

David Thiner: 1/5 Regular Board Meeting, Ditch 17 Meeting, 1/7 Personnel Committee.

It was moved by Kluis, seconded by Malone and passed to approve the committee reports for December 27, 2020 – January 9, 2021.

The meeting adjourned: 11:02 a.m.

ATTEST:

Samantha McClellan, General Assistant

Dennis Welgraven, Chairman of the Board