

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS  
MURRAY COUNTY GOVERNMENT CENTER – SLAYTON, MINNESOTA  
December 15, 2020 8:30 a.m.

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners Dennis Welgraven, Lori Gunnink, James Jens, James Kluis, and David Thiner. Also present in person was County Administrator, Thomas Burke, General Assistant, Samantha McClellan. County Attorney, Travis Smith, via phone.

The Chairman asked if there were any additions to the agenda. One addition was added.

No conflicts of interest were identified.

It was moved by Thiner, seconded by Gunnink and passed to approve the agenda with additions.

It was moved by Kluis, seconded by Jens and passed to approve the minutes from the December 1, 2020 meeting with the minor change.

OPEN FORUM / PUBLIC COMMENT

There was no one present for Open Forum.

COMMISSIONER WARRANTS

It was moved by Jens, seconded by Kluis and passed that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated 12/15/2020 with fund totals as follows and warrants numbered 163995 through 164072:

County Revenue Fund	82,182.23
County Road & Bridge Fund	65,849.14
Self-Insurance	501.23
Sunrise Terrace	2,764.17
SAWS	166.38
Total	151,463.15

DITCH BILLS

It was moved by Gunnink, seconded by Jens and passed to approve accepting the report of the petitions for payment, having been inspected for determining what repairs, if any, are necessary, the extent and nature of such repairs and a list of bills presented for payment that will enable said ditches to answer their purposes and to pay all bills contained within the report.

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DITCH BILLS CONTINUE ON NEXT PAGE.*

**H&F Precision Drainage, LLC**

JD 5    4,729.74    #2020-027    Approved by T. Radke 12-8-2020    1-Jens  
**Subtotal    4,729.74**

**Rinke Noonan**

Admin    200.00    Monthly Retainer  
**Subtotal    200.00**

**Roto-Rooter**

JD 13    2,765.00    #2020-062    Approved by T. Radke 11-30-2020    5-Thiner  
**Subtotal    2,765.00**

**Total Ditch Bills    7,694.74**

**DITCH INSPECTION REPORT**

A motion was made by Gunnink, seconded by Jens and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner’s meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota

- Petition 2020-063 (CD20, Lowville 15 Twp. Sec.15, District 2–Gunnink)
- Petition 2020-064 (CD 26, Skandia Twp. Sec.17, District 2–Gunnink)
- Petition 2020-065 (CD65, Murray Twp. Sec.1, District 1–Jens)
- Petition 2020-066 (JD03, Dovray Twp. Sec.3, District 1–Jens)

**HIGHWAY MAINTENANCE WORKER**

It was moved by Thiner, seconded by Kluis and passed to approve hiring Michael Reith as a regular full-time Highway Maintenance Worker effective December 29, 2020. Per the recommendation of the Personnel Committee. Contingent upon satisfactory results of a criminal background check, pre-employment drug test and pre-employment physical.

**LICENSE CENTER SUPERVISOR**

It was moved by Thiner, seconded by Jens and passed to approve promoting Dawn Butler to a License Center Supervisor at a labor grade 7 step 4, effective December 14, 2020. Per the recommendation of the Personnel Committee.

**2021 AQUATIC INVASIVE SPECIES (AIS) PLAN UPDATE**

It was moved by Thiner, seconded by Gunnink and passed to approve the proposed amendments to the Murray County Aquatic Invasive Species (AIS) Plan, including the 2021 AIS Budget.

#### MICROSOFT OFFICE RENEWAL

It was moved by Thiner, seconded by Gunnink and passed to authorize the renewal of the Microsoft licensing and VMware Licensing.

#### GIS DEPARTMENT

It was moved by Gunnink, seconded by Jens and passed to authorize the purchase of a new workstation for the GIS Department.

#### LIME LAKE DAM PROJECT SCOPE/CONTRACT APPROVAL

It was moved by Jens, seconded by Thiner and passed to approve Houston Engineering Inc. project scope and budget proposal for task one, in the amount of \$37,490.

#### DISASTER ABATEMENT (M.S. §273.1233)

It was moved by Gunnink, seconded by Welgraven and passed to grant an abatement of real estate taxes under M.S. §273.1233 for parcel # 07-028-0030 (Donald & Sandra VanEck) as follows:

- 2018 payable 2019: \$12 (1 month)
- 2019 payable 2020: \$139 (8 months)

#### COVID19 UPDATE

County Administrator, Thomas Burke, and Emergency Management/Safety Director, Carl Nyquist led a discussion on Murray County's response to the COVID-19 Pandemic.

#### CARES ACT

County Administrator, Thomas Burke, Emergency Management/Safety Director, Carl Nyquist led a discussion on CARES Act Funds.

#### MEDICAL EXAMINER CONTRACT

It was moved by Thiner, seconded by Gunnink and passed to approve the Medical Examiner Contract Agreement between the County of Murray, and River Valley Forensic Services.

#### PAY APPLICATION FOR END O LINE PARK PAVERS PROJECT

It was moved by Gunnink, seconded by Jens to authorize an expenditure in the amount of \$22,500 to VIP Landscaping for paver installation at End O Line RR Park.

#### PUBLIC HEARING: SET 2021 DITCH LEVIES

Commissioner Thiner presented the following resolution and moved for its adoption.

#### *RESOLUTION 2020-12-15-01*

#### A Resolution Setting the 2021 Levies for County and Judicial Drainage Systems in Murray County

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners, acting as the Drainage Authority in Murray County set levies to be collected as special assessments in 2021 for County and Judicial Drainage Systems located within Murray County as follows:

<b>2021 County Drainage Levies</b>			
County Ditch 2	1,881.16	County Ditch 66	1,094.92
County Ditch 4	2,145.69	County Ditch 67	3,177.88
County Ditch 6	3,470.56	County Ditch 68	4,277.92
County Ditch 7	2,514.32	County Ditch 72	2,365.40
County Ditch 11	18,675.20	County Ditch 73	1,390.96
County Ditch 13	2,229.80	County Ditch 74	1,163.80
County Ditch 14	1,314.40	County Ditch 75	1,955.41
County Ditch 19	1,560.52	County Ditch 76 A	2,317.52
County Ditch 20	14,424.69	County Ditch 76 A 18	3,189.36
County Ditch 21	1,327.60	County Ditch 77	3,292.68
County Ditch 22	3,255.92	County Ditch 79	3,172.44
County Ditch 23	1,057.72	County Ditch 80	1,046.44
County Ditch 24	13,216.84	County Ditch 81	1,194.64
County Ditch 26	2,024.14	County Ditch 82	2,772.32
County Ditch 27	2,335.08	County Ditch 86	2,199.56
County Ditch 28	1,064.68	County Ditch 87	2,135.36
County Ditch 29	6,901.64	County Ditch 89	1,097.56
County Ditch 30	1,450.36	Judicial Ditch 2 S	14,545.88
County Ditch 32	1,155.28	Judicial Ditch 2 N	3,254.64
County Ditch 34	2,817.48	Judicial Ditch 3	5,785.56
County Ditch 35	2,014.72	Judicial Ditch 5	2,258.12
County Ditch 37	1,451.68	Judicial Ditch 7	7,791.28
County Ditch 38	1,177.24	Judicial Ditch 8	1,424.20
County Ditch 40	1,698.33	Judicial Ditch 9	266.04
County Ditch 41	1,378.60	Judicial Ditch 9 A	1,400.44
County Ditch 42	1,470.88	Judicial Ditch 10	5,975.18
County Ditch 43 M	2,325.16	Judicial Ditch 11	1,481.32
County Ditch 43 A	6,000.80	Judicial Ditch 12	5,797.72
County Ditch 43 B	1,343.44	Judicial Ditch 13	1,848.96
County Ditch 44	1,435.42	Judicial Ditch 14	9,114.62
County Ditch 45	1,168.72	Judicial Ditch 15	1,504.96
County Ditch 46	3,249.30	Judicial Ditch 16	1,164.16
County Ditch 47	1,084.12	Judicial Ditch 17	7,140.52
County Ditch 48	519.26	Judicial Ditch 17 A	1,022.20
County Ditch 49	1,209.76	Judicial Ditch 18	2,772.40
County Ditch 50	1,243.00	Judicial Ditch 18 A	1,646.76
County Ditch 51	1,289.56	Judicial Ditch 19	3,262.00
County Ditch 52	1,139.56	Judicial Ditch 20	1,598.92
County Ditch 53	1,286.44	Judicial Ditch 20A	1,962.48
County Ditch 54	1,171.36	Judicial Ditch 21	2,425.88

County Ditch 55	2,069.12	Judicial Ditch 22	695.00
County Ditch 56	1,335.16	Judicial Ditch 23	1,464.40
County Ditch 57	12,810.24	Judicial Ditch 24	1,085.32
County Ditch 58	2,201.00	Judicial Ditch 26	3,337.08
County Ditch 59	1,061.80	Judicial Ditch 27	1,097.32
County Ditch 60	1,043.92	Judicial Ditch 28	3,350.64
County Ditch 61	2,724.44	Judicial Ditch 38 A	1,142.56
County Ditch 62	1,112.80		
County Ditch 63	1,526.00	TOTAL	283,529.60
County Ditch 65	3,703.96		

The foregoing resolution was duly seconded by Kluis and thereupon being put to a vote all members voted for its adoption.

**SET 2021 FINAL LEVY**

Commissioner Thiner presented the following resolution and moved for its adoption:

*Resolution 2020-12-15-02*  
A Resolution Setting the 2021 Final Levy

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners set the 2021 Final Levy with a 1.94% increase as follows:

	<b>County</b>		
	<b>Gross Levy for 2021</b>	<b>Program Aid for 2021</b>	<b>Net Levy for 2021</b>
<b>County Revenue</b>	5,338,918	(363,364)	4,975,554
<b>Road &amp; Bridge</b>	1,614,666	(109,893)	1,504,773
<b>Debt Service</b>	237,353		237,353
<b>Human Services</b>	1,365,353	(92,925)	1,272,428
<b>TOTAL LEVY</b>	<b>8,556,290</b>	<b>(566,183)</b>	<b>7,990,107</b>

The foregoing resolution was duly seconded by Jens and thereupon being put to a vote all members voted for its adoption.

**SET 2021 FINAL BUDGET**

Commissioner Gunnink presented the following resolution and moved for its adoption:

*RESOLUTION 2020-12-15-03*  
A Resolution Setting the 2021 Budget

NOW THEREFORE BE IT RESOLVED, that the Murray County Board of Commissioners set the Final 2021 Budget with fund totals as follows and based on a Budget Document kept on file in the Murray County Auditor-Treasurer's Office.

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*RESOLUTION 2020-12-15-03 CONTINUES ON NEXT PAGE.*

2021 Budgeted Governmental Funds	Revenue	R&Br	Human Services	Economic Development	Debt Service	Capital Projects	Totals
<b>Revenues</b>							
Taxes	6,108,454	1,613,773	1,272,202		237,353		9,231,782
Special Assessments	289,080						289,080
License and Permits	31,890	8,000					39,890
Intergovernmental	2,037,817	4,951,767	93,151				7,082,735
Charges for Services	377,322	23,050					400,372
Investment Earnings	100,750			13,827			114,577
Gifts and Contributions	3,300						3,300
Miscellaneous	237,969	68,100		58,529			364,598
Other Sources							0
<b>Total Revenues</b>	<b>9,186,582</b>	<b>6,664,690</b>	<b>1,365,353</b>	<b>72,356</b>	<b>237,353</b>	<b>0</b>	<b>17,526,334</b>
<b>Expenditures</b>							
General Government	3,654,282						3,654,282
Public Safety	2,794,884						2,794,884
Highways and Streets		17,686,791					17,686,791
Human Services			1,365,353				1,365,353
Sanitation	333,976						333,976
Health							0
Culture and Recreation	737,367						737,367
Conservation of Natural Resources	953,834						953,834
Economic Development	2,445			176,243			178,688
General Obligation Debt Services					224,936		224,936
Community Health	124,331						124,331
Water Quality Loan Program	4,596						4,596
<b>Total Expenditures</b>	<b>8,605,715</b>	<b>17,686,791</b>	<b>1,365,353</b>	<b>176,243</b>	<b>224,936</b>	<b>0</b>	<b>28,059,038</b>
<b>Excess of Revenues Over (Under) Expenditures</b>	<b>580,867</b>	<b>(11,022,101)</b>	<b>0</b>	<b>(103,887)</b>	<b>12,417</b>	<b>0</b>	<b>(10,532,704)</b>
<b>Other Sources (Uses)</b>							
Transfers In	50,000			134,051		250,000	434,051
Transfers Out	(424,051)						(424,051)
Loans Issued							0
Decrease Reserve for Inventories							0
Sale of Capital Asset		1,000					1,000
<b>Total Other Sources (Uses)</b>	<b>(374,051)</b>	<b>1,000</b>	<b>0</b>	<b>134,051</b>	<b>0</b>	<b>250,000</b>	<b>11,000</b>
<b>Planned Changes to Fund Balance</b>	<b>206,816</b>	<b>(11,021,101)</b>	<b>0</b>	<b>30,164</b>	<b>12,417</b>	<b>250,000</b>	<b>(10,521,704)</b>
<b>Planned Uses of Fund Balance</b>							
(2017 & 2018) Assigned for Sheriff Squad Cars	51,107						
State Aid Bond for Highway Department (sold in 2020)		11,200,984					

The foregoing resolution was duly seconded by Commissioner Kluis and thereupon being put to a vote all members voted for its adoption.

#### WORKSESSION

It was moved by Thiner, seconded by Gunnink and passed to approve scheduling a workshop for the third Tuesday of each month.

COMMITTEE REPORTS

James Jens: 11/30 Des Moines River Watershed - One Watershed One Plan, 12/1 Regular Board Meeting, 12/3 Highway Department Building Committee Meeting, 12/7 Association of Minnesota Counties, 12/9. Lime Creek Subordination Service District Meeting.

Lori Gunnink: 12/1 Regular Board Meeting, 12/3 Minnesota River Basin (Area II) & Redwood-Cottonwood Rivers Control Area, 12/7 Association of Minnesota Counties, 12/10 Murray County Solar Stakeholder Meeting.

Jim Kluis: 12/1 Regular Board Meeting, 12/7 Association of Minnesota Counties.

Dennis Welgraven: 12/1 Regular Board Meeting, 12/2 Personnel Committee, 12/3 Southwest Regional Development Commission Directors, 12/7 Association of Minnesota Counties, 12/8 Personnel Committee, 12/9 Southwest Health and Human Services – Health Board, 12/10 Exit Audit, Southwest Regional Development Commission.

Dave Thiner: 11/30 Des Moines River Watershed - One Watershed One Plan, 12/1 Regular Board Meeting, 12/3 HVAC Building Meeting, Highway Department Building Committee Meeting, 12/7 Association of Minnesota Counties.

The meeting adjourned at 10:50 a.m.

ATTEST:

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Samantha McClellan, General Assistant

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Dennis Welgraven, Chairman of the Board