

Agenda

Murray County Board of Commissioners July 1, 2025

THE MURRAY COUNTY GOVERNMENT CENTER IS OPEN TO THE PUBLIC

You may listen to the meeting by calling 312-626-6799 (Passcode: 649546) Meeting ID: 869 5867 1178 or view the meeting live via zoom. The zoom link can be found on the Murray County home page <https://murraycountymn.com/>

8:30 a.m.

1. Opening

- 1.1 Pledge of Allegiance

2. Approve Agenda

- 2.1.1 Agenda Additions
- 2.1.2 Identify Any Conflict of Interest

3. Consent Agenda

- 3.1.1 Approve Consent Agenda
- 3.1.2 Approve Minutes from 06/17/2025
- 3.1.3 Commissioner Warrants

4. Regular Agenda

4.1 Heidi Winter

8:35 a.m. - Murray-Cottonwood JD5, JD22, JD23, and JD24

9:00 a.m. - Murray Nobles for JD7, JD20, and CD30

9:30 a.m. - Murray-Lyon-Redwood JD28

- 4.1.1 Ditch Bills

4.2 Travis Radke

- 4.2.1 Ditch Inspection Report

4.3 Luke Schryvers

- 4.3.1 Hospital Update

4.4 Heath Landsman

- 4.4.1 Portable Radio Purchase

4.5 Justin Hoffmann

- 4.5.1 Equipment Exchange Agreement
- 4.5.2 Park and Fairgrounds Trees
- 4.5.3 Sundquist Park on West Lake Sarah Picnic Shelter

4.6 Nathan Wurpts

- 4.6.1 Sunrise Terrace - Patio Expansion

4.7 Nick Demuth

- 4.7.1 Grant Application Approval

4.8 Carolyn McDonald

- 4.8.1 Deputy Hire

5. Committee Reports

6. Adjournment

7. Work Session

Next Meetings:

- July 15, 2025 Regular Board Meeting 8:30 a.m.
- July 22, 2025 Regular Board Meeting 8:30 a.m.
- July 29, 2025 Board and Staff Retreat 8:30 a.m.
- July 30, 2025 Board and Staff Retreat 8:30 a.m.
- August 5, 2025 Regular Board Meeting 8:30 a.m.

DRAFT

PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS MURRAY COUNTY GOVERNMENT CENTER - SLAYTON, MINNESOTA

June 17, 2025, 8:30 AM

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners; Loy Woelber, Jackie Meier, Mark Carlson, Dennis Welgraven and Roger Zins. Also Present in person were County Administrator Carolyn McDonald and County Attorney Travis Smith Via Zoom.

The Board Chair asked if there were any additions to the agenda, none were added.

The Board Chair asked if there were any conflicts of interest, none were identified.

3. - CONSENT AGENDA

1. Approve June 3, 2027, Meeting minutes without changes.
2. Approve June 11, 2025, Meeting minutes without changes.
3. Commissioner Warrants dated 06/17/2025 for the amount of \$81,728.95 numbered 177409 through 177473.

It was moved by Commissioner Meier, second by Roger Zins, to approve the consent agenda. Motion passed.

4.1.1- 8:35 A.M. DUCKS UNLIMITED AND MN DNR PRESENTATION

Ducks Unlimited and MN DNR have purchased property in the JD 27 watershed. They petitioned for a partial abandonment and reroute and gave a presentation of their plans to the Joint Board before moving forward with the proposed petitions.

4.1.2- DITCH INSPECTION REPORT

It was moved by Roger Zins, seconded by Mark Carlson, that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota. Motion Passed.

- Petition 2025-014 (JD 14, Chanarambie Twp. Sec 11, District - Carlson)
- Petition 2025-015 (JD 03, Dovray Twp. Sec 1, District 1 - Woelber)
- Petition 2025-016 (JD 14, Leeds Twp. Sec 2, District 2 - Carlson)
- Petition 2025-017 (JD 18, Leeds Twp. Sec 17, District 2 – Carlson)

4.2.1- 9:00 A.M. PUBLIC HEARING FOR DANGEROUS DOG ORDINANCE

It was moved by Commissioner Carlson, seconded by Commissioner Meier, to approve Ordinance No. 2025-01 Regulating Dangerous, At-Large, and Nuisance Animals in Murray County as presented with changes. Motion passed.

4.2.2- CITY OF FULDA EMERGENCY ON-CALL CONTRACT

It was moved by Roger Zins, seconded by Loy Woelber, to approve the emergency on-call contract with the City of Fulda. Motion Passed.

4.3.1- DITCH BILLS

It was moved by Mark Carlson, seconded by Roger Zins, to approve the report of bills for payment of the Murray County Drainage Authority as follows:

<u>Johnson Ditching, Inc</u>				
21-811-6290	JD 7	952.63	#2025-008	ok'd T. Radke on 6/9/2025
	Subtotal	952.63		
<u>Lyon County Auditor-Treasurer (Cross County Ditch Expense)</u>				
21-847-6312	JD 20A	2,370.81	2024 Shared Ditch Expenses	59.14%
21-861-6312	JD 27	198.12	2024 Shared Ditch Expenses	77.50%
	Subtotal	2,568.93		
<u>Murray County Highway Department</u> (permit to work in right-of-way)				
21-815-6286	JD 9	50.00	#2024-062	ok'd T. Radke on 6/9/2025
	Subtotal	50.00		
	Total Ditch Bills	3,571.56		

4.4.1- JOINT POWERS AGREEMENTS FOR CANNABIS ENFORCEMENT AND REGULATIONS

On December 17, 2024, Article 27 Cannabis Regulations, along with joint powers agreements with 4 cities and 10 townships, were adopted and approved by the Murray County Board of Commissioners. Since that date, we have received signed joint powers agreements from the following cities and townships that need to be accepted and signed:

Townships: Bondin, Cameron, Iona, Lake Sarah, Leeds, Lowville, Mason, Shetek, Skandia, and Slayton.

Cities: Currie, Dovray, and Hadley.

It was moved by Loy Woelber, seconded by Mark Carlson, to the accept and approve the joint powers agreements with the additional 10 Townships and 3 Cities for the enforcement and regulation of Cannabis, and to authorize Board Chair Welgraven and County Administrator McDonald to sign on behalf of the County. And to further approve the update to APPENDIX - ARTICLE 27 to add the new townships and cities to Sections 2702.2A and Section 2702.2B. Motion Passed.

4.4.2- RETAIL CANNABIS AND HEMP BUSINESS REGISTRATION APPLICATION AND FEE SCHEDULE

Per Minnesota Statutes, Section 342.14, Subd. 7 and Minnesota Statutes, Section 342.22, Murray County may adopt a fee schedule for Cannabis Retail Registrations, not to exceed the

statutory limits. Prior to receiving any requests for registrations, an application form needs to be approved, along with a fee schedule for the varying registration types.

It was moved by Mark Carlson, seconded by Roger Zins, to accept and approve the Retail Cannabis and Hemp Business Registration Application, including the Fee Schedule for Cannabis Registrations in Murray County. Motion Passed.

4.5.1- HORSE BARN STALL RENT

At the May 30th fairgrounds advisory committee meeting, discussion was held regarding renting out stalls in the horse barn for people that may be coming through the area and need a place to put their horses. In the past couple of months, Justin has been asked about renting out stalls, but there was no policy or fee set, so he was unable to allow this. The fairground advisory committee's recommendation is to charge \$45 per stall per day, which would include 2 bags of wood shavings if county staff needs to clean out the stalls. If staff did not have to clean out the stalls, the charge is \$35 per stall per day with 2 bags of wood shavings. Any extra wood shavings needed would cost \$10 per bag.

It was moved by Loy Woelber, seconded by Mark Carlson, to charge \$45 per night per stall with 2 bags of wood shavings if the county staff must clean them out. If the renters want to clean out their own stalls, the fee would be \$35 per stall per night with 2 bags of wood shavings. All health and Coggins papers must be provided prior to any stall rentals. Any extra bags of wood shaving will be \$10 per bag. Motion Passed

4.6.1- PLUM CREEK LIBRARY ANNUAL REPORT

Elizabeth Hoffman, Plum Creek Library Director, presented the Plum Cree Library System Annual Report to Commissioners.

4.6.2- EXTENSION COMMITTEE VACANCY

Three applications were submitted for the vacancy on the Extension Committee.

- Sharon Staples
- Regan Mouw
- Lisa Ackerman

It was moved by Jackie Meier, seconded by Loy Woelber, to appoint Sharon Staples to the Extension Committee to finish a 3-year term ending January 2027. Motion Passed.

4.6.3- BOARD RECOMMENDATION TO HIRE MARCUS FEIT AS DEPUTY

Marcus Feit graduated from Minnesota West Community and Technical College for Law Enforcement, completed a satisfactory criminal background investigation, and completed the Psychological Evaluation per the conditions of the conditional job offer presented to him on April 21, 2025. In order to submit the application for the POST Licensure, a Board-approved intent to hire statement must be included in the POST Licensure application. The Board is asked to approve their intent to hire Marcus Fiet as Deputy Sheriff, with a start date of employment on or around June 23, 2025.

It was moved by Loy Woelber, seconded by Roger Zins, to approve the intent to hire Marcus

Feit as Deputy Sheriff with a start date yet to be determined. Motion Passed.

4.7.1- PHASE TWO - SALT/FUEL/COLD/GEN FOR HIGHWAY BUILDING SITE

Larry Filippi from ContegriyGroup Construction Management presented Phase 2 of the Highway Construction Project. Included in the presentation were estimated costs and timeline. The project would still go through the traditional phases of design; Schematic Design; Design Development and Construction Documents. The project would have a revised and updated estimate after the Schematic and Design Development Phases. Once quotes are received from the architect, at that time quotes will be brought to the Board to enter into a contract. The plan would be to bid in late fall and award bids sometime in December for a Spring 2026 start.

It was moved by Jackie Meier, seconded by Mark Carlson, to move forward with Phase 2 of the Highway Maintenance Facility as presented, and to secure a contract with the construction management company, Contegriy Group, Inc. Motion Passed.

It was moved by Jackie Meier, seconded by Mark Carlson, to authorize the building committee to solicit and secure the services of an Architect/Engineer with guidance/input from the County Administrator, County Engineer, and Construction Manager. Motion Passed.

5. - COMMITTEE REPORTS FOR THE PERIOD OF MAY5- JUNE 7, 2025

Woelber

5/27/25 Commissioner Meeting

6/3/25 Commissioner Meeting

Meier

5/27/25 Commissioner and Personnel

5/28/25 Hospital Board

5/29/25 Fair Board and Personnel

5/30/25 Fair Grounds Advisory

6/2/25 Law Library

6/3/25 Commissioner Meeting

6/5/25 EDA

Carlson

5/27/25 Commissioner Meeting

6/3/25 Commissioner Meeting

6/4/25 Building Meeting

Welgraven

5/27/25 Commissioner and Personnel

5/28/25 Hospital Board

5/29/25 Personnel Meeting

6/2/25 Solid Waste, MN Rural Energy Board

6/3/25 Commissioner Meeting

6/4/25 Building Committee

6/5/25 EDA

Zins

5/27/25 Commissioner Meeting

5/29/25 Fair Board

5/30/25 Fairgrounds Advisory Board

6/3/25 Commissioner Meeting

6. - ADJOURNMENT

The meeting adjourned at 10:52 a.m.

7. - WORK SESSION

ATTEST:

Carolyn McDonald, County Administrator

Dennis Welgraven, Board Chair

MURRAY COUNTY

REQUEST TO BE ON THE BOARD AGENDA (RBA)

Requested Board Date: 7/1/2025	Item: Commissioner Warrants
Originating Department: Auditor/Treasurer	Presenter: Heidi Winter
Requested Agenda Placement: Consent Agenda	Amount of Time Needed: 5 minutes
If requesting to expend funds, is the expenditure budgeted?	Attending Meeting: In Person

Board Action Requested

It was moved by __, seconded by __ and passed that all claims as presented were approved for payment. The Chairman was authorized to sign the Audit List dated July 1, 2025 with fund totals as follows and warrants numbered through :

General Revenue Fund	62,936.77
Road & Bridge	18,569.01
Ditch	303.50
Sunrise Terrace	1,304.29
SAWS	<u>880.00</u>
Total	83,993.57

Supporting Documents

1. 2025-07-01 Commissioner Warrants

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

**** Murray County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
20	DEPT			LAW LIBRARY			
13952	MINNESOTA CONTINUING LEGAL EDUCAT						
	01-020-000-0000-6452		219.00	6/4 DEBTOR/CREDITOR HB W/EFORM	INV1379372	REFERENCE BOOKS, MATERIALS & S	N
13952	MINNESOTA CONTINUING LEGAL EDUCAT		219.00	1 Transactions			
20	DEPT Total:		219.00	LAW LIBRARY	1 Vendors	1 Transactions	
43	DEPT			ACCOUNTING AND AUDITING			
713	STATE OF MINNESOTA						
	01-043-000-0000-6267		27,395.00	1/29-6/3 2023 AUDIT SERVICES	72633	AUDIT AND AUDITORS	N
	01-043-000-0000-6267		1,421.40	3/26-6/3 2024 AUDIT SERVICES	72634	AUDIT AND AUDITORS	N
	01-043-000-0000-6267		1,049.00	11/20-6/3 2023 NON-AUDIT SRVS	72635	AUDIT AND AUDITORS	N
713	STATE OF MINNESOTA		29,865.40	3 Transactions			
43	DEPT Total:		29,865.40	ACCOUNTING AND AUDITING	1 Vendors	3 Transactions	
61	DEPT			DATA PROCESSING & COMPUTER NETW			
13705	LOFFLER COMPANIES INC						
	01-061-061-0000-6480		3,599.48	6/6 CANON COPIER-LIC CNTR	5045773	SMALL EQUIPMENT PURCHASES	N
	01-061-061-0000-6480		250.00	6/6 REMOVE/MOVE COPIERS	5045781	SMALL EQUIPMENT PURCHASES	N
13705	LOFFLER COMPANIES INC		3,849.48	2 Transactions			
2261	STATE OF MN-MNIT						
	01-061-061-0000-6452		687.00	4TH QTR 2024 CRWD STRK ANTIVIR	24120567	REFERENCE BOOKS, MATERIALS & S	N
	01-061-061-0000-6452		726.00	1st QTR 2025 CRWD STRK ANTIVIR	25030563	REFERENCE BOOKS, MATERIALS & S	N
	01-061-061-0000-6452		458.31	04/25 CRWD STRK ANTIVIRUS	25040586	REFERENCE BOOKS, MATERIALS & S	N
	01-061-061-0000-6452		298.83	05/25 CRWD STRK ANTIVIRUS	25050570	REFERENCE BOOKS, MATERIALS & S	N
	01-061-061-0000-6264		829.96	05/25 COLLABORATION	DV25050382	DATA PROCESSING SERVICES	N
2261	STATE OF MN-MNIT		3,000.10	5 Transactions			
61	DEPT Total:		6,849.58	DATA PROCESSING & COMPUTER NETW	2 Vendors	7 Transactions	
62	DEPT			MACHINES ROOM			
11431	INNOVATIVE OFFICE SOLUTIONS LLC						
	01-062-000-0000-6401		43.97	6/6 6X9 ENV/PENS/CRRC TAPE/STP	IN4855298	OFFICE SUPPLIES	3
11431	INNOVATIVE OFFICE SOLUTIONS LLC		43.97	1 Transactions			

**** Murray County ****



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
62	DEPT Total:		43.97	MACHINES ROOM	1 Vendors	1 Transactions
80	DEPT		COUNTY ADMINISTRATOR			
11017	MURRAY COUNTY MEDICAL CENTER					
	01-080-000-0000-6186		200.00	5/31 WELLNESS INITIATIVE	738-0118	WELLNESS INITIATIVE N
	01-080-000-0000-6186		200.00	6/30 WELLNESS INITIATIVE	738-0118	WELLNESS INITIATIVE N
11017	MURRAY COUNTY MEDICAL CENTER		400.00		2 Transactions	
80	DEPT Total:		400.00	COUNTY ADMINISTRATOR	1 Vendors	2 Transactions
101	DEPT		RECORDER			
9683	FIDLAR TECHNOLOGIES INC					
	01-101-102-0000-6260		2,156.00	05/25 LAREDO USAGE	0240136-IN	PROFESSIONAL & TECHNICAL FEES N
	01-101-102-0000-6260		433.48	05/25 TAPESTRY CREDIT	0338645-IN	PROFESSIONAL & TECHNICAL FEES N
9683	FIDLAR TECHNOLOGIES INC		1,722.52		2 Transactions	
13705	LOFFLER COMPANIES INC					
	01-101-102-0000-6480		3,599.48	6/6 CANON COPIER-C3926I/CBNT/S	5045778	SMALL EQUIPMENT & FURNITURE PU N
13705	LOFFLER COMPANIES INC		3,599.48		1 Transactions	
101	DEPT Total:		5,322.00	RECORDER	2 Vendors	3 Transactions
110	DEPT		BUILDINGS AND PLANT			
13092	AMAZON CAPITAL SERVICES INC					
	01-110-113-0000-6478		56.12	6/16 MERV 11 AIR FILTERS	1NV4-VTRP-RNXV	OTHER OPERATING SUPPLIES N
13092	AMAZON CAPITAL SERVICES INC		56.12		1 Transactions	
11165	BOMGAARS SUPPLY INC					
	01-110-114-0000-6302		17.97	5/22 (3) CYPRS MULCH-VET MEMRL	47852575	GROUNDS & GROUNDS IMPROVEME N
	01-110-111-0000-6478		24.79	5/23 CHAINSAW CHAIN	47853085	OTHER OPERATING SUPPLIES N
	01-110-111-0000-6561		34.99	5/23 MOTOMIX CHAINSAW OIL	47853085	OIL-GREASE-ANTIFREEZE-WINDSHIE N
	01-110-401-0000-6478		15.99	6/5 AA BATTERIES	47857513	OTHER OPERATING SUPPLIES N
11165	BOMGAARS SUPPLY INC		93.74		4 Transactions	
13028	COLE PAPERS INC					
	01-110-111-0000-6412		205.64	6/10 (4) BFLD Z PREM TWLS/FRGT	10587228	CUSTODIAL/CLEANING SUPPLIES N
	01-110-111-0000-6412		40.76	6/10 GLASS/SURFACE CLEANER	10587228	CUSTODIAL/CLEANING SUPPLIES N
	01-110-111-0000-6412		60.02	6/10 (2) MFLD TOWELS	10587228	CUSTODIAL/CLEANING SUPPLIES N

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		01-110-111-0000-6412			70.54	6/10 2-PLY BATH TISSUE		10587228		CUSTODIAL/CLEANING SUPPLIES		N
		01-110-111-0000-6412			81.70	6/10 (2) MFLD TOWELS		10587228		CUSTODIAL/CLEANING SUPPLIES		N
		01-110-111-0000-6412			37.82	6/10 2-PLY KITCHEN ROLL TOWEL		10587228		CUSTODIAL/CLEANING SUPPLIES		N
		01-110-111-0000-6412			85.08	6/10 (2) 24X33 CAN LINERS		10587228		CUSTODIAL/CLEANING SUPPLIES		N
		01-110-111-0000-6412			65.94	6/10 (2) 33X40 CAN LINERS		10587228		CUSTODIAL/CLEANING SUPPLIES		N
13028	COLE PAPERS INC				647.50		8 Transactions					
2433	MURRAY COUNTY LANDFILL											
		01-110-114-0000-6252			15.00	6/5 DEMO MICROWAVE-BRK RM		841615		GARBAGE COLLECTION		N
2433	MURRAY COUNTY LANDFILL				15.00		1 Transactions					
14100	SCHWICKERT'S TECTA AMERICA LLC											
		01-110-115-0000-6260			1,020.00	5/31 GAS SYST EVAL 4-H BLDG		S510141333		PROFESSIONAL & TECHNICAL FEES		N
14100	SCHWICKERT'S TECTA AMERICA LLC				1,020.00		1 Transactions					
110	DEPT Total:				1,832.36	BUILDINGS AND PLANT		5 Vendors		15 Transactions		
121	DEPT					VETERANS SERVICE OFFICER						
	12622	CENTEC CAST METAL PRODUCTS										
		01-121-134-0000-6478			2,697.55	6/24 (63) BRONZE MARKERS/STAKE		58666		OTHER OPERATING SUPPLIES		N
12622	CENTEC CAST METAL PRODUCTS				2,697.55		1 Transactions					
121	DEPT Total:				2,697.55	VETERANS SERVICE OFFICER		1 Vendors		1 Transactions		
149	DEPT					OTHER GENERAL GOVERNMENT						
	1935	MN COUNTIES INTERGOVERNMENTAL TR										
		01-149-085-0000-6351			474.00	6/6 UPDATE EDP BLANKET COV/VAL		14337		INSURANCE & SURETY BONDS		N
1935	MN COUNTIES INTERGOVERNMENTAL TR				474.00		1 Transactions					
149	DEPT Total:				474.00	OTHER GENERAL GOVERNMENT		1 Vendors		1 Transactions		
201	DEPT					SHERIFF						
	13092	AMAZON CAPITAL SERVICES INC										
		01-201-000-0000-6301			99.95	6/16 SPOTLIGHT HNDL ASBLY #173		1X7P-L1RK-KNK9		LICENSED VEHICLE REPAIRS & PART		N
		01-201-000-0000-6401			55.64	6/13 (2) 100-PK INDEX CARDS		1YXF-HYYL-TL49		OFFICE SUPPLIES		N
13092	AMAZON CAPITAL SERVICES INC				155.59		2 Transactions					
14495	AVERA MEDICAL GROUP											

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Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14495	14495 AVERA MEDICAL GROUP			650.00 650.00	6/5 PSYCH EVAL-M.F. 1 Transactions		MEDICAL DOCTORS & DENTISTS	6
11165	11165 BOMGAARS SUPPLY INC			30.99 17.98 48.97	5/27 SLING FOR FIREARMS TRNG 6/2 (2) WIPER BLADES-UNIT 159 2 Transactions	47854920 47856823	LAW ENFORCEMENT SUPPLIES AUTO & EQUIPMENT REPAIRS & SUP	N N
14426	14426 DSC COMMUNICATIONS			820.00 820.00	6/20 FCC LICENSE/COORDINATION 1 Transactions	2506315	PERMITS & LICENSE FEES	N
11543	11543 GALLS			661.82 653.16 1,314.98	6/13 PNT/BLT/HST/CFFS/GLV-H.H. 6/17 PNT/BSE SHRT/TRSR/FLC-H.H. 2 Transactions	031630880 031663322	LAW ENFORCEMENT SUPPLIES LAW ENFORCEMENT SUPPLIES	N N
630	630 LANDSMAN/HEATH			302.40 302.40	6/1-6/4 SHERIFF'S CONF-CRAGUNS 1 Transactions	432 MI/.70	TRAVEL EXPENSES	3
799	799 LARSON/JARROD			110.75 110.75	6/10-6/13 MEALS-FLD TRNG OFFCR 1 Transactions	ANOKA	TRAVEL EXPENSES	3
905	905 SLINGER/DALTON M			126.27 126.27	6/10-6/13 MEALS-FLD TRNG OFFCR 1 Transactions	ANOKA	TRAVEL EXPENSES	Y
201	DEPT Total:			3,528.96	SHERIFF	8 Vendors	11 Transactions	
202	DEPT				BOAT & WATER SAFETY			
11794	11794 BUFFALO RIDGE CONCRETE INC			250.00 250.00	6/6 (25) ANCHOR BLOCKS 1 Transactions	66787	OTHER OPERATING SUPPLIES	N
202	DEPT Total:			250.00	BOAT & WATER SAFETY	1 Vendors	1 Transactions	

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204	DEPT					JAIL SERVICES						
11534	LYON COUNTY JAIL											
		01-204-000-0000-6356			2,015.00	5/1-5/31 L WOLFSWINKEL		MAY		BOARDING OF PRISONERS		N
		01-204-000-0000-6356			1,755.00	5/1-5/27 A PEREZ		MAY		BOARDING OF PRISONERS		N
		01-204-000-0000-6356			130.00	5/11-5/12 M PEREZ		MAY		BOARDING OF PRISONERS		N
		01-204-000-0000-6356			130.00	5/16-5/17 D LODGE		MAY		BOARDING OF PRISONERS		N
		01-204-000-0000-6356			130.00	5/23-5/24 L PEGRAM		MAY		BOARDING OF PRISONERS		N
11534	LYON COUNTY JAIL				4,160.00				5 Transactions			
11017	MURRAY COUNTY MEDICAL CENTER											
		01-204-000-0000-6382			120.00	5/31 INMATE MEALS		738-0120		INTERDEPARTMENTAL - FOOD SERV		N
11017	MURRAY COUNTY MEDICAL CENTER				120.00				1 Transactions			
204	DEPT Total:				4,280.00	JAIL SERVICES			2 Vendors		6 Transactions	
283	DEPT					E-911 SYSTEM						
2261	STATE OF MN-MNIT											
		01-283-283-0000-6201			103.46	05/25 INTERNET		DV25050382		TELEPHONE & TELEGRAPH		N
2261	STATE OF MN-MNIT				103.46				1 Transactions			
283	DEPT Total:				103.46	E-911 SYSTEM			1 Vendors		1 Transactions	
290	DEPT					OTHER PUBLIC SAFETY						
13248	MURRAY COUNTY ANIMAL IMPOUND											
		01-290-219-0000-6260			3,000.00	01/25-03/25 IMPOUND AGREEMENT		296		PROFESSIONAL & TECHNICAL FEES		Y
13248	MURRAY COUNTY ANIMAL IMPOUND				3,000.00				1 Transactions			
290	DEPT Total:				3,000.00	OTHER PUBLIC SAFETY			1 Vendors		1 Transactions	
395	DEPT					RECYCLING						
13003	CINTAS CORPORATION NO 2											
		01-395-395-0000-6359			50.00	06/16 LAUNDRY SERVICE		4233774313		LAUNDRY SERVICE		N
		01-395-395-0000-6359			50.00	6/23 LAUNDRY SERVICE		4234498986		LAUNDRY SERVICE		N
13003	CINTAS CORPORATION NO 2				100.00				2 Transactions			
13648	EILEN & SONS TRUCKING											
		01-395-395-0000-6203			877.25	6/13 MIXED GLASS		33544		FREIGHT, UPS & TRUCKING CHARGE		N

**** Murray County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 GENERAL

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
13648	EILEN & SONS TRUCKING		877.25	1 Transactions		
1034	FULDA FREE PRESS					
	01-395-397-0000-6241		153.00	5/14 MURRAY CO VISITOR'S GUIDE	12177	ADVERTISING & LEGAL NOTICES 3
1034	FULDA FREE PRESS		153.00	1 Transactions		
395	DEPT Total:		1,130.25	RECYCLING	3 Vendors	4 Transactions
503	DEPT			HISTORICAL SOCIETY		
11165	BOMGAARS SUPPLY INC					
	01-503-560-0000-6478		27.97	6/4 (2) SPRY PAINT/FROG TAPE	47857312	OTHER OPERATING SUPPLIES N
	01-503-560-0000-6480		169.99	6/4 CORDLESS VACUUM	47857312	SMALL EQUIPMENT PURCHASES N
	01-503-560-0000-6302		283.68	6/6 FLWRS/PERENNIALS/HNG BSKTS	47857949	GROUNDS & GROUNDS IMPROVEME N
	01-503-560-0000-6568		27.96	6/6 CFL & LED BULBS	47857949	BULBS & ELECTRICAL PARTS N
	01-503-560-0000-6302		44.90	6/13 (10) BAGS RED MULCH	47860034	GROUNDS & GROUNDS IMPROVEME N
11165	BOMGAARS SUPPLY INC		554.50	5 Transactions		
11077	BUELTEL-MOSENG LAND SURVEYING INC					
	01-503-560-0000-6260		350.00	6/11 SET ELEVATION HUB AT EOL	25-6851	PROFESSIONAL & TECHNICAL FEES N
11077	BUELTEL-MOSENG LAND SURVEYING INC		350.00	1 Transactions		
14494	FADNESS/ARLEY K					
	01-503-560-0000-6803		300.00	6/14 EOL OPEN HOUSE PRESENTOR		MISCELLANEOUS EXPENSE Y
14494	FADNESS/ARLEY K		300.00	1 Transactions		
11431	INNOVATIVE OFFICE SOLUTIONS LLC					
	01-503-503-0000-6401		51.72	6/6 (12) 1" WHITE BINDERS	IN4855298	OFFICE SUPPLIES 3
	01-503-503-0000-6401		63.60	6/12 (12) 1.5" WHITE BINDERS	IN4859656	OFFICE SUPPLIES 3
11431	INNOVATIVE OFFICE SOLUTIONS LLC		115.32	2 Transactions		
14493	K2 TROPHIES AND AWARDS LLC					
	01-503-560-0000-6402		199.98	6/13 8X10 LASER ENGRVD PLAQUE	K2A269339	PLAQUES N
14493	K2 TROPHIES AND AWARDS LLC		199.98	1 Transactions		
9866	PIPESTONE PUBLISHING CO					
	01-503-560-0000-6241		354.95	5/26 SUMMER ENT GUIDE-COLOR AD	P0508034/035	ADVERTISING & LEGAL NOTICES N
9866	PIPESTONE PUBLISHING CO		354.95	1 Transactions		

**** Murray County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
503	DEPT Total:				1,874.75	HISTORICAL SOCIETY		6 Vendors		11 Transactions		
521	DEPT					PARKS						
	11165	BOMGAARS SUPPLY INC										
		01-521-521-0000-6478			19.99	5/21 CHAINSAW BLADE		47852356		OTHER OPERATING SUPPLIES		N
	11165	BOMGAARS SUPPLY INC			19.99		1 Transactions					
	1034	FULDA FREE PRESS										
		01-521-521-0000-6241			89.00	5/14 MURRAY CO VISITORS GUIDE		4453		ADVERTISING & LEGAL NOTICES		3
	1034	FULDA FREE PRESS			89.00		1 Transactions					
	1109	M-R SIGN COMPANY INC										
		01-521-524-0000-6478			362.00	6/9 (9) FRISBEE DISC CRS SIGNS		228104		OTHER OPERATING SUPPLIES		N
	1109	M-R SIGN COMPANY INC			362.00		1 Transactions					
	11996	MILLER SELLNER SLAYTON LLC										
		01-521-521-0000-6561			89.25	5/15 OIL/FILTER-SKID LOADER		10040L		OIL-GREASE-ANTIFREEZE-WINDSHIE		3
	11996	MILLER SELLNER SLAYTON LLC			89.25		1 Transactions					
521	DEPT Total:				560.24	PARKS		4 Vendors		4 Transactions		
629	DEPT					AQUATIC INVASIVE SPECIES PREVENTI						
	1034	FULDA FREE PRESS										
		01-629-000-0000-6241			269.00	5/14 MURRAY CO VISITOR'S GUIDE		12163		ADVERTISING & LEGAL NOTICES		3
		01-629-000-0000-6241			236.25	5/29 AIS AD-ADVANTAGE		12163		ADVERTISING & LEGAL NOTICES		3
	1034	FULDA FREE PRESS			505.25		2 Transactions					
629	DEPT Total:				505.25	AQUATIC INVASIVE SPECIES PREVENTI		1 Vendors		2 Transactions		
1	Fund Total:				62,936.77	GENERAL				75 Transactions		

**** Murray County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
310	DEPT			HIGHWAY ADMINISTRATION			
	713 STATE OF MINNESOTA						
	10-310-000-0000-6267		355.00	7/17/24-6/3/25 2023 AUDIT SRVS	72636	AUDIT AND AUDITORS	N
	713 STATE OF MINNESOTA		355.00	1 Transactions			
310	DEPT Total:		355.00	HIGHWAY ADMINISTRATION	1 Vendors	1 Transactions	
320	DEPT			HIGHWAY MAINTENANCE			
	11736 AMERICAN WELDING & GAS INC						
	10-320-000-0000-6518		78.00	6/13 (6 PR) WORK GLOVES	0010922282	SAFETY SUPPLIES/CLOTHING	N
	11736 AMERICAN WELDING & GAS INC		78.00	1 Transactions			
	11165 BOMGAARS SUPPLY INC						
	10-320-000-0000-6518		59.97	6/4 (3 PR) WORK GLOVES	47857375	SAFETY SUPPLIES/CLOTHING	N
	11165 BOMGAARS SUPPLY INC		59.97	1 Transactions			
	1935 MN COUNTIES INTERGOVERNMENTAL TR						
	10-320-000-0000-6351		184.00	6/10 ADD 2025 CASE IH MAXUM145	14344	INSURANCE & SURETY BONDS	N
	1935 MN COUNTIES INTERGOVERNMENTAL TR		184.00	1 Transactions			
	11017 MURRAY COUNTY MEDICAL CENTER						
	10-320-000-0000-6369		130.00	9/26/24 PRE-EMPLOY PHYS	H ANDERSON	OTHER MISCELLANEOUS CHARGES	N
	11017 MURRAY COUNTY MEDICAL CENTER		130.00	1 Transactions			
320	DEPT Total:		451.97	HIGHWAY MAINTENANCE	4 Vendors	4 Transactions	
330	DEPT			HIGHWAY ENGINEERING			
	9456 FRONTIER PRECISION INC						
	10-330-000-0000-6306		291.17	6/18 ROVER ROD/SCALE #492	INV328119	EQUIPMENT REPAIRS & PARTS	N
	10-330-000-0000-6501		173.76	6/18 (24) PINK ROAD PAINT	INV328119	ENGINEERING & SURVEYING SUPPLI	N
	9456 FRONTIER PRECISION INC		464.93	2 Transactions			
	12681 HOUSTON ENGINEERING INC						
	10-330-000-0000-6265		12,402.50	6/7 ENGINEERING 051-613-009	76698	CONSULTING ENGINEERS	N
	12681 HOUSTON ENGINEERING INC		12,402.50	1 Transactions			
330	DEPT Total:		12,867.43	HIGHWAY ENGINEERING	2 Vendors	3 Transactions	

**** Murray County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
340	DEPT		HIGHWAY MAINTENANCE-SHOP & BLDG			
11736	AMERICAN WELDING & GAS INC					
	10-340-000-0000-6341		129.60	5/31 ACET/HELIUM/OXY CYL RENT	0010901557	MACHINERY & EQUIPMENT RENTALS N
	10-340-000-0000-6562		301.50	6/13 OXY/ACET REGULTRS REPLACE	0010922282	AUTO & EQUIPMENT REPAIRS & SUP N
11736	AMERICAN WELDING & GAS INC		431.10	2 Transactions		
11165	BOMGAARS SUPPLY INC					
	10-340-000-0000-6557		37.97	5/19 POWER STRIP/2 EXT CORDS	47851712	SHOP MATERIALS N
	10-340-000-0000-6562		17.49	5/28 BATTERY #56	47854970	AUTO & EQUIPMENT REPAIRS & SUP N
	10-340-000-0000-6557		15.99	5/28 DECK SCREWS	47854975	SHOP MATERIALS N
	10-340-000-0000-6562		39.99	6/4 SPRAYER #65	47857325	AUTO & EQUIPMENT REPAIRS & SUP N
	10-340-000-0000-6480		349.99	5/29 WEED TRIMMER-FUEL	478855299	SMALL EQUIPMENT PURCHASES N
	10-340-000-0000-6562		24.99	5/29 TRIMMER LINE	478855299	AUTO & EQUIPMENT REPAIRS & SUP N
11165	BOMGAARS SUPPLY INC		486.42	6 Transactions		
13028	COLE PAPERS INC					
	10-340-000-0000-6412		99.32	6/10 (2) BFLD Z PREM TWLS	10587228	CUSTODIAL/CLEANING SUPPLIES N
13028	COLE PAPERS INC		99.32	1 Transactions		
10580	FASTENAL					
	10-340-000-0000-6562		30.46	6/13 CHROME MOUNT #50	MNWOR190139	AUTO & EQUIPMENT REPAIRS & SUP N
	10-340-000-0000-6562		23.39	6/13 MOIST TOWELS #653	MNWOR190139	AUTO & EQUIPMENT REPAIRS & SUP N
10580	FASTENAL		53.85	2 Transactions		
12735	HADLEY STEEL INC					
	10-340-000-0000-6557		86.75	6/5 WELDER WIRE	100007	SHOP MATERIALS N
12735	HADLEY STEEL INC		86.75	1 Transactions		
11693	LAKES GAS CO					
	10-340-000-0000-6561		24.33	6/11 33# CYLINDER REFILL #191	4214089	OIL-GREASE-ANTIFREEZE-WINDSHIE N
11693	LAKES GAS CO		24.33	1 Transactions		
11415	LAWSON PRODUCTS INC					
	10-340-000-0000-6562		1,029.19	6/11 TY-RAP/SCREWS/PAINT/PINS	9312553081	AUTO & EQUIPMENT REPAIRS & SUP N
11415	LAWSON PRODUCTS INC		1,029.19	1 Transactions		
13238	MCDYER TOOLS LLC					
	10-340-000-0000-6555		478.95	6/12 AIR HAMMER W/CHUCK	06122541348	TOOLS N
	10-340-000-0000-6555		56.50	6/12 STRAIT PUNCH-18" LONG	06122541348	TOOLS N

**** Murray County ****



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
13238	MCDYER TOOLS LLC		6/12 8" DRIFT PUNCH	06122541348	TOOLS	N
			74.25			
			609.70	3 Transactions		
11996	MILLER SELLNER SLAYTON LLC					
	10-340-000-0000-6562		122.77	5/13 (2) FILTERS #99	10016L	AUTO & EQUIPMENT REPAIRS & SUP Y
	10-340-000-0000-6562		27.44	5/20 RETURNED FILTER	10107L	AUTO & EQUIPMENT REPAIRS & SUP Y
	10-340-000-0000-6562		44.46	5/22 SNAP RINGS/O'RINGS #302	10159L	AUTO & EQUIPMENT REPAIRS & SUP Y
	10-340-000-0000-6562		847.64	6/13 BELT/WASHER/HITCH #302	10537L	AUTO & EQUIPMENT REPAIRS & SUP Y
	10-340-000-0000-6562		567.76	6/13 QUITCH HITCH #301	10538L	AUTO & EQUIPMENT REPAIRS & SUP Y
	10-340-000-0000-6562		79.85	6/18 PULLEY #79	10614L	AUTO & EQUIPMENT REPAIRS & SUP Y
	10-340-000-0000-6562		129.55	6/21 SHOCK ABSORBER #79	10674L	AUTO & EQUIPMENT REPAIRS & SUP Y
	10-340-000-0000-6562		815.10	3/5 RETURNED OLD PARTS	8113L	AUTO & EQUIPMENT REPAIRS & SUP Y
	10-340-000-0000-6562		85.58	3/29 RETURNED COUPLER	8777L	AUTO & EQUIPMENT REPAIRS & SUP Y
	10-340-000-0000-6562		78.26	3/29 COUPLER	8778L	AUTO & EQUIPMENT REPAIRS & SUP Y
11996	MILLER SELLNER SLAYTON LLC		942.17	10 Transactions		
14308	TOWMASTER					
	10-340-000-0000-6562		281.78	6/16 LIGHT/BRACKET/MIRROR #68	90000101	AUTO & EQUIPMENT REPAIRS & SUP Y
14308	TOWMASTER		281.78	1 Transactions		
11080	VIP FLORAL INC					
	10-340-000-0000-6302		850.00	6/19 LANDSCAPING-FRONT SIGN	23182	GROUNDS & GROUNDS IMPROVEME N
11080	VIP FLORAL INC		850.00	1 Transactions		
340	DEPT Total:		4,894.61	HIGHWAY MAINTENANCE-SHOP & BLDG	11 Vendors	29 Transactions
10	Fund Total:		18,569.01	ROAD AND BRIDGE		37 Transactions

**** **Murray County** ****



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

21 DITCH

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
868	DEPT			DITCH ADMINISTRATION ACCOUNT			
	713 STATE OF MINNESOTA						
	21-868-000-0000-6267		303.50	9/11/24-6/3/25 2023 AUDIT SRVS	72637	AUDIT AND AUDITORS	N
	713 STATE OF MINNESOTA		303.50	1 Transactions			
868	DEPT Total:		303.50	DITCH ADMINISTRATION ACCOUNT	1 Vendors	1 Transactions	
21	Fund Total:		303.50	DITCH		1 Transactions	

**** Murray County ****



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

55 SUNRISE TERRACE HOUS

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099		
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name		
890	DEPT		CONGREGATE HOUSING FACILITY					
	11017		MURRAY COUNTY MEDICAL CENTER					
			55-890-000-0000-6306	651.23	5/31 BEARING ASBLY BOILER PMP	738-0134	EQUIPMENT REPAIRS & PARTS	N
			55-890-000-0000-6383	446.16	5/31 MAINTENANCE SERVICES	738-0134	INTERDEPARTMENTAL - HOSP HOUS	N
			55-890-000-0000-6478	76.93	5/7 & 5/29 SMALL BOWLS	738-0134	OTHER OPERATING SUPPLIES	N
			55-890-000-0000-6478	74.77	5/31 SQUAT BOWLS/SQUAD LIDS	738-0134	OTHER OPERATING SUPPLIES	N
			55-890-000-0000-6805	5.29	SALES TAX	738-0134	SALES TAX EXPENSE	N
			55-890-000-0000-6805	5.14	SALES TAX	738-0134	SALES TAX EXPENSE	N
			55-890-000-0000-6805	44.77	SALES TAX	738-0134	SALES TAX EXPENSE	N
	11017		MURRAY COUNTY MEDICAL CENTER	1,304.29				
					7 Transactions			
890	DEPT Total:		1,304.29	CONGREGATE HOUSING FACILITY	1 Vendors		7 Transactions	
55	Fund Total:		1,304.29	SUNRISE TERRACE HOUSING			7 Transactions	

**** Murray County ****



92 SAWS (NEW)

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
392	DEPT			SAWS-OPERATIONS			
	713 STATE OF MINNESOTA						
	92-392-000-0000-6267		880.00	11/20/24-6/3/25 2023 AUDIT SRV	72638	AUDIT AND AUDITORS	N
	713 STATE OF MINNESOTA		880.00	1 Transactions			
392	DEPT Total:		880.00	SAWS-OPERATIONS	1 Vendors	1 Transactions	
92	Fund Total:		880.00	SAWS (NEW)		1 Transactions	
	Final Total:		83,993.57	63 Vendors	121 Transactions		

**** Murray County ****

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	62,936.77	GENERAL
10	18,569.01	ROAD AND BRIDGE
21	303.50	DITCH
55	1,304.29	SUNRISE TERRACE HOUSING
92	880.00	SAWS (NEW)
All Funds	83,993.57	Total

Approved by,
.....
.....

MURRAY COUNTY

REQUEST TO BE ON THE BOARD AGENDA (RBA)

Requested Board Date: 7/1/2025	Item: 8:35 a.m. - Murray-Cottonwood JD5, JD22, JD23, and JD24
Originating Department: Auditor/Treasurer	Presenter: Heidi Winter, Travis Radke
Requested Agenda Placement: Regular Agenda	Amount of Time Needed: 10 minutes
If requesting to expend funds, is the expenditure budgeted?	Attending Meeting: In Person Remotely

The Murray County Board ordered a redetermination of benefits on Judicial Ditch 5, Judicial Ditch 22, Judicial Ditch 23 and Judicial Ditch 24. It was determined in the viewing process that property in Cottonwood County also benefited from the drainage and needed to be brought into the system. This requires the Murray and Cottonwood boards to establish a Joint Drainage Board, appoint members and ratify action taken by the Murray County Board in ordering the Redetermination of Benefits.

Board Action Requested

File separate Orders for the following (see enclosed sample):

1. Establish Joint Drainage Board for JD 5, JD 22, JD 23 and JD 24
2. Appoint members
3. Ratify action taken by Murray County board in ordering a predetermination of benefits on JD 5, JD 22, JD 23 and JD 24

Supporting Documents

1. Notice of Meeting-7-1-25 (Murray-Cottonwood)
2. Order Establishing Joint Drainage Authority and Ratifying Actions (JD 5) 1
3. Order Establishing Joint Drainage Authority and Ratifying Actions (JD 22) 1
4. Order Establishing Joint Drainage Authority and Ratifying Actions (JD 23) 1
5. Order Establishing Joint Drainage Authority and Ratifying Actions (JD 24) 1

STATE OF MINNESOTA
MURRAY COUNTY BOARD OF COMMISSIONERS
COTTONWOOD COUNTY BOARD OF COMMISSIONERS
SEATED JOINTLY PURSUANT TO MINNESOTA STATUTES SECTION 103E.235 FOR
THE PURPOSE OF ESTABLISHING A JOINT DRAINAGE AUTHORITY FOR
MURRAY COUNTY JUDICIAL DITCH 5, JUDICIAL DITCH 22, JUDICIAL DITCH 23
AND JUDICIAL DITCH 24

NOTICE OF SPECIAL MEETING

Please take notice of the following meeting of the Murray County Board of Commissioners, and Cottonwood County Board of Commissioners seated jointly pursuant to Minnesota Statutes Section 103E.235 for the purpose of Establishing a Joint Drainage Authority Board for Murray County Judicial Ditch 5, Judicial Ditch 22, Judicial Ditch 23 and Judicial Ditch 24.

Date: Tuesday, July 1, 2025

Time: 8:35 a.m.

Location: Interactive video teleconference from the following locations:

- Murray County Commissioner Room, Murray County Government Center (2500 28th Street, Slayton MN 56172)
- Cottonwood County Commissioner Room, Cottonwood County Government Center (900 3rd Avenue, Windom, MN 56101)

Purpose: To establish a Joint Drainage Authority for Murray County Judicial Ditch 5 (JD 5), Judicial Ditch 22 (JD 22), Judicial Ditch 23 (JD 23) and Judicial Ditch 24 (JD 24) and to ratify certain actions of the Murray County Board initiating a redetermination of benefits for JD 5, JD 22, JD 23 and JD 24 and appointing viewers.

Agenda:

1. Welcome and Introductions
2. Presentation
3. Board Discussion
4. Consider Order establishing Joint Drainage Authority, ratifying action and directing further proceedings for:
 - i. Judicial Ditch 5
 - ii. Judicial Ditch 22
 - iii. Judicial Ditch 23
 - iv. Judicial Ditch 24
5. Adjourn

STATE OF MINNESOTA
MURRAY COUNTY BOARD OF COMMISSIONERS
COTTONWOOD COUNTY BOARD OF COMMISSIONERS
SEATED JOINTLY PURSUANT TO MINNESOTA STATUTES SECTION 103E.235 FOR THE PURPOSE
OF ESTABLISHING A JOINT DRAINAGE AUTHORITY FOR MURRAY COUNTY JUDICIAL DITCH 5

The matter of the Redetermination of Benefits
for Murray County Judicial Ditch 5

**Order establishing Joint Drainage
Authority, ratifying actions, and
directing further proceedings**

The County Boards of Commissioners of Murray and Cottonwood Counties, upon proper notice, met jointly on _____, 2025, for the purpose of considering the establishment of a Joint Drainage Authority for Murray County Judicial Ditch (JD) 5 and to ratify certain actions of the Murray County Board initiating a redetermination of benefits for JD 5 and appointing viewers. After a presentation and discussion of the matters herein, Commissioner _____ (_____ County) made a motion to adopt the following Findings and Order:

WHEREAS, the Murray County Board of Commissioners, Drainage Authority for Murray County Judicial Ditch (JD) 5, investigated whether conditions exist to warrant the redetermination of benefits of JD 5; and

WHEREAS, upon investigation, the Board determined the following:

1. Benefits for JD 5 were last determined prior to the enactment of various laws, regulations and programs protecting wetlands.
2. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the ability of landowners to convert wetlands for agricultural purposes.
3. Additionally, since the most recent determination of benefits and damages, land uses and drainage practices have evolved, changing the nature and value of benefits accruing to lands from the drainage systems' construction.
4. Since the most recent determination of benefits and damages, additional lands not previously determined to be benefitted have improved drainage to take advantage of JD 5 as an outlet for drainage.
5. Since the most recent determination of benefits and damages, land values have changed within the benefitted area of JD 5.

WHEREAS, based upon its determinations, the Murray County Board of Commissioners found that the conditions required for the initiation of a redetermination of benefits for JD 5 existed, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed; and

WHEREAS, the Murray County Board of Commissioners ordered a redetermination of Benefits for JD 5, appointed viewers Bryan Murphy, Aaron Goemann, Larry Murphy, Robert Conely and Kenneth DeGier of H2Over Viewers, LLC to redetermine and report the benefits and damages for JD 5; and

WHEREAS, the Murray County Auditor-Treasurer ordered the viewers to confirm their qualification and execute oaths as required by statute; and

WHEREAS, Bryan Murphy later disqualified himself as a viewer in the proceedings; and

WHEREAS, Aaron Goemann's employment with the viewing services provider, H2Over Viewers, LLC, ended and the Murray County Board of Commissioners rescinded Mr. Goemann's appointment as a viewer on September 3, 2024; and

WHEREAS, upon review, it was determined that Scott Henderson is a disinterested resident of Minnesota qualified to assess benefits and damages and meets the qualifications and the requirements of Minnesota Statutes, section 103E.305 to serve as viewer for the redetermination of benefits and damages of Murray County Judicial Ditch 5; and

WHEREAS, during their initial viewing the viewers discovered property in Cottonwood County that is potentially benefitted by JD 5. Upon this discovery, the Murray County Board recessed the proceedings in order to establish a Joint Drainage Authority for the Redetermination of Benefits; and

THEREFORE, based on the foregoing, the Boards of Commissioners of Murray and Cottonwood Counties, seated jointly, adopt the following:

ORDER

1. The Boards hereby establish a Joint Drainage Authority pursuant to Minnesota Statutes Section 103E.235 for Murray County Judicial Ditch 5.
2. The Joint Drainage Authority shall consist of the following initial members:

Woelber	(Murray County, District 1)
Welgraven	(Murray County, District 3)
Zins	(Murray County, District 5)
Anderson	(Cottonwood County, District 1)

3. Future vacancies on the Joint Drainage Authority shall be filled by the successor Commissioner from the district indicated.
4. Murray County is designated as the "majority" county for the Joint Drainage System resulting from the redetermination of benefits. The Murray County Auditor-Treasurer and appropriate staff shall coordinate with the Cottonwood County Auditor and proceed with future management and administration of the resulting Joint System according to Minnesota Statutes Chapter 103E.
5. Except for the original appointment of Bryan Murphy and Aaron Goemann as viewers in the proceedings, the Boards hereby ratify and readopt the findings, determinations, and orders of the Murray County Drainage Authority Board initiating the redetermination of benefits and appointing viewers and any amendments; ratify and accept the Auditor's Orders and Viewers' Oaths; and direct continued work on the redetermination.
6. The Joint Drainage Authority appoints Scott Henderson as a replacement viewer in the proceedings and directs the Murray County Auditor-Treasurer to obtain viewer qualification and oaths as required by statute.
7. The Joint Drainage Authority established herein shall be perpetual until either dissolved or modified by future action of the Murray and Cottonwood County Boards of Commissioners, seated jointly.

The motion was seconded by Commissioner _____ (_____ County), and after discussion, the motion **Passed** and the Findings and Order were **Adopted** by a majority of Commissioners from each County.

Dated this ____ day of _____, 2025

MURRAY COUNTY BOARD OF COMMISSIONERS

By _____
Chairperson

Dated this ____ day of _____, 2025

COTTONWOOD COUNTY BOARD OF COMMISSIONERS

By _____
Chairperson

STATE OF MINNESOTA
MURRAY COUNTY BOARD OF COMMISSIONERS
COTTONWOOD COUNTY BOARD OF COMMISSIONERS
SEATED JOINTLY PURSUANT TO MINNESOTA STATUTES SECTION 103E.235 FOR THE PURPOSE
OF ESTABLISHING A JOINT DRAINAGE AUTHORITY FOR MURRAY COUNTY JUDICIAL DITCH 22

The matter of the Redetermination of Benefits
for Murray County Judicial Ditch 22

**Order establishing Joint Drainage
Authority, ratifying actions, and
directing further proceedings**

The County Boards of Commissioners of Murray and Cottonwood Counties, upon proper notice, met jointly on _____, 2025, for the purpose of considering the establishment of a Joint Drainage Authority for Murray County Judicial Ditch (JD) 22 and to ratify certain actions of the Murray County Board initiating a redetermination of benefits for JD 22 and appointing viewers. After a presentation and discussion of the matters herein, Commissioner _____ (_____ County) made a motion to adopt the following Findings and Order:

WHEREAS, the Murray County Board of Commissioners, Drainage Authority for Murray County Judicial Ditch (JD) 22, investigated whether conditions exist to warrant the redetermination of benefits of JD 22; and

WHEREAS, upon investigation, the Board determined the following:

1. Benefits for JD 22 were last determined prior to the enactment of various laws, regulations and programs protecting wetlands.
2. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the ability of landowners to convert wetlands for agricultural purposes.
3. Additionally, since the most recent determination of benefits and damages, land uses and drainage practices have evolved, changing the nature and value of benefits accruing to lands from the drainage systems' construction.
4. Since the most recent determination of benefits and damages, additional lands not previously determined to be benefitted have improved drainage to take advantage of JD 22 as an outlet for drainage.
5. Since the most recent determination of benefits and damages, land values have changed within the benefitted area of JD 22.

WHEREAS, based upon its determinations, the Murray County Board of Commissioners found that the conditions required for the initiation of a redetermination of benefits for JD 22 existed, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed; and

WHEREAS, the Murray County Board of Commissioners ordered a redetermination of Benefits for JD 22, appointed viewers Bryan Murphy, Aaron Goemann, Larry Murphy, Robert Conely and Kenneth DeGier of H2Over Viewers, LLC to redetermine and report the benefits and damages for JD 22; and

WHEREAS, the Murray County Auditor-Treasurer ordered the viewers to confirm their qualification and execute oaths as required by statute; and

WHEREAS, Bryan Murphy later disqualified himself as a viewer in the proceedings; and

WHEREAS, Aaron Goemann's employment with the viewing services provider, H2Over Viewers, LLC, ended and the Murray County Board of Commissioners rescinded Mr. Goemann's appointment as a viewer on September 3, 2024; and

WHEREAS, upon review, it was determined that Scott Henderson is a disinterested resident of Minnesota qualified to assess benefits and damages and meets the qualifications and the requirements of Minnesota Statutes, section 103E.305 to serve as viewer for the redetermination of benefits and damages of Murray County Judicial Ditch 22; and

WHEREAS, during their initial viewing the viewers discovered property in Cottonwood County that is potentially benefitted by JD 22. Upon this discovery, the Murray County Board recessed the proceedings in order to establish a Joint Drainage Authority for the Redetermination of Benefits; and

THEREFORE, based on the foregoing, the Boards of Commissioners of Murray and Cottonwood Counties, seated jointly, adopt the following:

ORDER

1. The Boards hereby establish a Joint Drainage Authority pursuant to Minnesota Statutes Section 103E.235 for Murray County Judicial Ditch 22.
2. The Joint Drainage Authority shall consist of the following initial members:

Woelber	(Murray County, District 1)
Welgraven	(Murray County, District 3)
Zins	(Murray County, District 5)
Anderson	(Cottonwood County, District 1)

3. Future vacancies on the Joint Drainage Authority shall be filled by the successor Commissioner from the district indicated.
4. Murray County is designated as the "majority" county for the Joint Drainage System resulting from the redetermination of benefits. The Murray County Auditor-Treasurer and appropriate staff shall coordinate with the Cottonwood County Auditor and proceed with future management and administration of the resulting Joint System according to Minnesota Statutes Chapter 103E.
5. Except for the original appointment of Bryan Murphy and Aaron Goemann as viewers in the proceedings, the Boards hereby ratify and readopt the findings, determinations, and orders of the Murray County Drainage Authority Board initiating the redetermination of benefits and appointing viewers and any amendments; ratify and accept the Auditor's Orders and Viewers' Oaths; and direct continued work on the redetermination.
6. The Joint Drainage Authority appoints Scott Henderson as a replacement viewer in the proceedings and directs the Murray County Auditor-Treasurer to obtain viewer qualification and oaths as required by statute.
7. The Joint Drainage Authority established herein shall be perpetual until either dissolved or modified by future action of the Murray and Cottonwood County Boards of Commissioners, seated jointly.

The motion was seconded by Commissioner _____ (_____ County), and after discussion, the motion **Passed** and the Findings and Order were **Adopted** by a majority of Commissioners from each County.

Dated this ____ day of _____, 2025

MURRAY COUNTY BOARD OF COMMISSIONERS

By _____
Chairperson

Dated this ____ day of _____, 2025

COTTONWOOD COUNTY BOARD OF COMMISSIONERS

By _____
Chairperson

STATE OF MINNESOTA
MURRAY COUNTY BOARD OF COMMISSIONERS
COTTONWOOD COUNTY BOARD OF COMMISSIONERS
SEATED JOINTLY PURSUANT TO MINNESOTA STATUTES SECTION 103E.235 FOR THE PURPOSE
OF ESTABLISHING A JOINT DRAINAGE AUTHORITY FOR MURRAY COUNTY JUDICIAL DITCH 23

The matter of the Redetermination of Benefits
for Murray County Judicial Ditch 23

**Order establishing Joint Drainage
Authority, ratifying actions, and
directing further proceedings**

The County Boards of Commissioners of Murray and Cottonwood Counties, upon proper notice, met jointly on _____, 2025, for the purpose of considering the establishment of a Joint Drainage Authority for Murray County Judicial Ditch (JD) 23 and to ratify certain actions of the Murray County Board initiating a redetermination of benefits for JD 23 and appointing viewers. After a presentation and discussion of the matters herein, Commissioner _____ (_____ County) made a motion to adopt the following Findings and Order:

WHEREAS, the Murray County Board of Commissioners, Drainage Authority for Murray County Judicial Ditch (JD) 23, investigated whether conditions exist to warrant the redetermination of benefits of JD 23; and

WHEREAS, upon investigation, the Board determined the following:

1. Benefits for JD 23 were last determined prior to the enactment of various laws, regulations and programs protecting wetlands.
2. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the ability of landowners to convert wetlands for agricultural purposes.
3. Additionally, since the most recent determination of benefits and damages, land uses and drainage practices have evolved, changing the nature and value of benefits accruing to lands from the drainage systems' construction.
4. Since the most recent determination of benefits and damages, additional lands not previously determined to be benefitted have improved drainage to take advantage of JD 23 as an outlet for drainage.
5. Since the most recent determination of benefits and damages, land values have changed within the benefitted area of JD 23.

WHEREAS, based upon its determinations, the Murray County Board of Commissioners found that the conditions required for the initiation of a redetermination of benefits for JD 23 existed, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed; and

WHEREAS, the Murray County Board of Commissioners ordered a redetermination of Benefits for JD 23, appointed viewers Bryan Murphy, Aaron Goemann, Larry Murphy, Robert Conely and Kenneth DeGier of H2Over Viewers, LLC to redetermine and report the benefits and damages for JD 23; and

WHEREAS, the Murray County Auditor-Treasurer ordered the viewers to confirm their qualification and execute oaths as required by statute; and

WHEREAS, Bryan Murphy later disqualified himself as a viewer in the proceedings; and

WHEREAS, Aaron Goemann's employment with the viewing services provider, H2Over Viewers, LLC, ended and the Murray County Board of Commissioners rescinded Mr. Goemann's appointment as a viewer on September 3, 2024; and

WHEREAS, upon review, it was determined that Scott Henderson is a disinterested resident of Minnesota qualified to assess benefits and damages and meets the qualifications and the requirements of Minnesota Statutes, section 103E.305 to serve as viewer for the redetermination of benefits and damages of Murray County Judicial Ditch 23; and

WHEREAS, during their initial viewing the viewers discovered property in Cottonwood County that is potentially benefitted by JD 23. Upon this discovery, the Murray County Board recessed the proceedings in order to establish a Joint Drainage Authority for the Redetermination of Benefits; and

THEREFORE, based on the foregoing, the Boards of Commissioners of Murray and Cottonwood Counties, seated jointly, adopt the following:

ORDER

1. The Boards hereby establish a Joint Drainage Authority pursuant to Minnesota Statutes Section 103E.235 for Murray County Judicial Ditch 23.
2. The Joint Drainage Authority shall consist of the following initial members:

Woelber	(Murray County, District 1)
Welgraven	(Murray County, District 3)
Zins	(Murray County, District 5)
Anderson	(Cottonwood County, District 1)

3. Future vacancies on the Joint Drainage Authority shall be filled by the successor Commissioner from the district indicated.
4. Murray County is designated as the "majority" county for the Joint Drainage System resulting from the redetermination of benefits. The Murray County Auditor-Treasurer and appropriate staff shall coordinate with the Cottonwood County Auditor and proceed with future management and administration of the resulting Joint System according to Minnesota Statutes Chapter 103E.
5. Except for the original appointment of Bryan Murphy and Aaron Goemann as viewers in the proceedings, the Boards hereby ratify and readopt the findings, determinations, and orders of the Murray County Drainage Authority Board initiating the redetermination of benefits and appointing viewers and any amendments; ratify and accept the Auditor's Orders and Viewers' Oaths; and direct continued work on the redetermination.
6. The Joint Drainage Authority appoints Scott Henderson as a replacement viewer in the proceedings and directs the Murray County Auditor-Treasurer to obtain viewer qualification and oaths as required by statute.
7. The Joint Drainage Authority established herein shall be perpetual until either dissolved or modified by future action of the Murray and Cottonwood County Boards of Commissioners, seated jointly.

The motion was seconded by Commissioner _____ (_____ County), and after discussion, the motion **Passed** and the Findings and Order were **Adopted** by a majority of Commissioners from each County.

Dated this ____ day of _____, 2025

MURRAY COUNTY BOARD OF COMMISSIONERS

By _____
Chairperson

Dated this ____ day of _____, 2025

COTTONWOOD COUNTY BOARD OF COMMISSIONERS

By _____
Chairperson

STATE OF MINNESOTA
MURRAY COUNTY BOARD OF COMMISSIONERS
COTTONWOOD COUNTY BOARD OF COMMISSIONERS
SEATED JOINTLY PURSUANT TO MINNESOTA STATUTES SECTION 103E.235 FOR THE PURPOSE
OF ESTABLISHING A JOINT DRAINAGE AUTHORITY FOR MURRAY COUNTY JUDICIAL DITCH 24

The matter of the Redetermination of Benefits
for Murray County Judicial Ditch 24

**Order establishing Joint Drainage
Authority, ratifying actions, and
directing further proceedings**

The County Boards of Commissioners of Murray and Cottonwood Counties, upon proper notice, met jointly on _____, 2025, for the purpose of considering the establishment of a Joint Drainage Authority for Murray County Judicial Ditch (JD) 24 and to ratify certain actions of the Murray County Board initiating a redetermination of benefits for JD 24 and appointing viewers. After a presentation and discussion of the matters herein, Commissioner _____ (_____ County) made a motion to adopt the following Findings and Order:

WHEREAS, the Murray County Board of Commissioners, Drainage Authority for Murray County Judicial Ditch (JD) 24, investigated whether conditions exist to warrant the redetermination of benefits of JD 24; and

WHEREAS, upon investigation, the Board determined the following:

1. Benefits for JD 24 were last determined prior to the enactment of various laws, regulations and programs protecting wetlands.
2. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the ability of landowners to convert wetlands for agricultural purposes.
3. Additionally, since the most recent determination of benefits and damages, land uses and drainage practices have evolved, changing the nature and value of benefits accruing to lands from the drainage systems' construction.
4. Since the most recent determination of benefits and damages, additional lands not previously determined to be benefitted have improved drainage to take advantage of JD 24 as an outlet for drainage.
5. Since the most recent determination of benefits and damages, land values have changed within the benefitted area of JD 24.

WHEREAS, based upon its determinations, the Murray County Board of Commissioners found that the conditions required for the initiation of a redetermination of benefits for JD 24 existed, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed; and

WHEREAS, the Murray County Board of Commissioners ordered a redetermination of Benefits for JD 24, appointed viewers Bryan Murphy, Aaron Goemann, Larry Murphy, Robert Conely and Kenneth DeGier of H2Over Viewers, LLC to redetermine and report the benefits and damages for JD 24; and

WHEREAS, the Murray County Auditor-Treasurer ordered the viewers to confirm their qualification and execute oaths as required by statute; and

WHEREAS, Bryan Murphy later disqualified himself as a viewer in the proceedings; and

WHEREAS, Aaron Goemann's employment with the viewing services provider, H2Over Viewers, LLC, ended and the Murray County Board of Commissioners rescinded Mr. Goemann's appointment as a viewer on September 3, 2024; and

WHEREAS, upon review, it was determined that Scott Henderson is a disinterested resident of Minnesota qualified to assess benefits and damages and meets the qualifications and the requirements of Minnesota Statutes, section 103E.305 to serve as viewer for the redetermination of benefits and damages of Murray County Judicial Ditch 24; and

WHEREAS, during their initial viewing the viewers discovered property in Cottonwood County that is potentially benefitted by JD 24. Upon this discovery, the Murray County Board recessed the proceedings in order to establish a Joint Drainage Authority for the Redetermination of Benefits; and

THEREFORE, based on the foregoing, the Boards of Commissioners of Murray and Cottonwood Counties, seated jointly, adopt the following:

ORDER

1. The Boards hereby establish a Joint Drainage Authority pursuant to Minnesota Statutes Section 103E.235 for Murray County Judicial Ditch 24.
2. The Joint Drainage Authority shall consist of the following initial members:

Woelber	(Murray County, District 1)
Welgraven	(Murray County, District 3)
Zins	(Murray County, District 5)
Anderson	(Cottonwood County, District 1)

- 3. Future vacancies on the Joint Drainage Authority shall be filled by the successor Commissioner from the district indicated.
- 4. Murray County is designated as the "majority" county for the Joint Drainage System resulting from the redetermination of benefits. The Murray County Auditor-Treasurer and appropriate staff shall coordinate with the Cottonwood County Auditor and proceed with future management and administration of the resulting Joint System according to Minnesota Statutes Chapter 103E.
- 5. Except for the original appointment of Bryan Murphy and Aaron Goemann as viewers in the proceedings, the Boards hereby ratify and readopt the findings, determinations, and orders of the Murray County Drainage Authority Board initiating the redetermination of benefits and appointing viewers and any amendments; ratify and accept the Auditor's Orders and Viewers' Oaths; and direct continued work on the redetermination.
- 6. The Joint Drainage Authority appoints Scott Henderson as a replacement viewer in the proceedings and directs the Murray County Auditor-Treasurer to obtain viewer qualification and oaths as required by statute.
- 7. The Joint Drainage Authority established herein shall be perpetual until either dissolved or modified by future action of the Murray and Cottonwood County Boards of Commissioners, seated jointly.

The motion was seconded by Commissioner _____ (_____ County), and after discussion, the motion **Passed** and the Findings and Order were **Adopted** by a majority of Commissioners from each County.

Dated this ____ day of _____, 2025

MURRAY COUNTY BOARD OF COMMISSIONERS

By _____
Chairperson

Dated this ____ day of _____, 2025

COTTONWOOD COUNTY BOARD OF COMMISSIONERS

By _____
Chairperson

MURRAY COUNTY

REQUEST TO BE ON THE BOARD AGENDA (RBA)

Requested Board Date: 7/1/2025	Item: 9:00 a.m. - Murray Nobles for JD7, JD20, and CD30
Originating Department: Auditor/Treasurer	Presenter: Heidi Winter, Travis Radke
Requested Agenda Placement: Regular Agenda	Amount of Time Needed: 10 minutes
If requesting to expend funds, is the expenditure budgeted?	Attending Meeting: In Person Remotely

The Murray County Board ordered a redetermination of benefits on Judicial Ditch 7, Judicial Ditch 20 and County Ditch 30. It was determined in the viewing process that property in Nobles County also benefited from the drainage and needed to be brought into the system. This requires the Murray-Nobles Joint Drainage Board to ratify action taken by the Murray County Board in ordering the Redetermination of Benefits. There are established Murray-Nobles County Joint Drainage Boards for all of these drainage systems:

Judicial Ditch 7: Woelber, Welgraven, Zins (Murray); Ahlers, Metz (Nobles)

Judicial Ditch 20: Woelber, Welgraven, Zins (Murray); Ahlers, Metz (Nobles)

Judicial Ditch 20: Woelber, Carlson, Welgraven, Zins (Murray); Ahlers (Nobles)

Board Action Requested

File separate Orders for the following (see enclosed sample):

1. Establish Joint Drainage Board for JD 7, JD 20 and CD 30
2. Appoint members
3. Ratify action taken by Murray County board in ordering a predetermination of benefits on JD 7, JD 20 and CD 30

Supporting Documents

1. Notice of Meeting-7-1-25 (Murray-Nobles)
2. Resolution Amending Viewer Appointment (JD 7) 1
3. Resolution Amending Viewer Appointment (JD 20) 1
4. Murray Nobles JDA Resolution (Ratifying Actions) CD 30 1

STATE OF MINNESOTA
JOINT DRAINAGE AUTHORITY BOARD OF MURRAY AND NOBLES COUNTIES
SEATED JOINTLY PURSUANT TO MINNESOTA STATUTES SECTION 103E FOR THE
PURPOSE OF RATIFY ACTION FOR MURRAY COUNTY JUDICIAL DITCH 7, JUDICIAL
DITCH 20 AND COUNTY DITCH 30

NOTICE OF SPECIAL MEETING

Please take notice of the Murray/Nobles Joint Drainage Authority Board seated jointly pursuant to Minnesota Statutes Section 103E for the purpose of ratifying certain actions the Murray County Board in the Redetermination of Benefits of for Judicial Ditch 7, Judicial Ditch 20 and County Ditch 30.

Date: Tuesday, July 1, 2025

Time: 9:00 a.m.

Location: Interactive video teleconference from the following locations:

- Murray County Commissioner Room, Murray County Government Center (2500 28th Street, Slayton MN 56172)
- Nobles County Commissioner Room, Nobles County Government Center (315 10th Street, Worthington, MN 56187)

Purpose: To establish a Joint Drainage Authority for Murray County Judicial Ditch 7 (JD 7), Judicial Ditch 20 (JD 20) and County Ditch 30 (CD 30) and to ratify certain actions of the Murray County Board initiating a redetermination of benefits for JD 7, JD 20 and CD 30 and appointing viewers.

Agenda:

1. Welcome and Introductions
2. Presentation
3. Board Discussion
4. Consider Order ratifying action and directing further proceedings in the Redetermination of Benefits for:
 - i. Judicial Ditch 7
 - ii. Judicial Ditch 20
 - iii. County Ditch 30
5. Adjourn

STATE OF MINNESOTA
JOINT DRAINAGE AUTHORITY OF MURRAY AND NOBLES COUNTIES
SEATED AS DRAINAGE AUTHORITY UNDER STATUTES CHAPTER 103E
FOR THE REDETERMINATION OF BENEFITS OF MURRAY AND NOBLES COUNTIES
JUDICIAL DITCH 7

In the Matter of the Redetermination of
Benefits and Damages for Murray and Nobles
Counties Judicial Ditch 7

**RESOLUTION AMENDING VIEWER
APPOINTMENT**

At a duly noticed and public meeting on _____, 2025, the Joint Drainage Authority Board of Commissioners of Murray and Nobles Counties, sitting as Drainage Authority for the redetermination of benefits for Murray and Nobles Counties Judicial Ditch 7 met to conduct business related to the public drainage system under the Board’s authority. After discussion of the matter herein, Commissioner _____ moved, seconded by Commissioner _____ to adopt the following Resolution:

WHEREAS, the Joint Drainage Authority of Murray and Nobles Counties (“Drainage Authority”) initiated redetermination of benefits proceedings for Murray and Nobles Counties Judicial Ditch 7 on May 18, 2021; and

WHEREAS, the 2021 Order appointed Bryan Murphy, Larry Murphy, Shantel Hecht, Robert Conely (alternate), and Ken DeGier (alternate) of H2Over Viewers, LLC as viewers to redetermine and report the benefits and damages and the benefited and damaged areas to the Drainage Authority; and

WHEREAS, Shantel Hecht ended her employment with H2Over Viewers, LLC and became unavailable to fulfill her duties as an appointed viewer; and

WHEREAS, Bryan Murphy has disqualified himself as a viewer in these proceedings; and

WHEREAS, it is recommended that Larry Murphy and Ken DeGier remain appointed as viewers in this matter and that Scott Henderson be appointed as an additional viewer in these proceedings; and

WHEREAS, upon review, it appears that Scott Henderson is a disinterested resident of Minnesota qualified to assess benefits and damages and does meet the Drainage Authority qualifications and the requirements of Minnesota Statutes, section 103E.305 to serve as viewer for the redetermination of benefits of Murray and Nobles Counties Judicial Ditch 7; and

WHEREAS, upon review of the proceedings of the Drainage Authority described herein, the Drainage Authority resolves as follows:

NOW, THEREFORE, BE IT RESOLVED by the Joint Drainage Authority of Murray and Nobles Counties for Judicial Ditch 7, based on the foregoing, as follows:

1. The appointments of Shantel Hecht and Bryan Murphy as viewers in these proceedings are rescinded and their obligations as viewers are discharged.
2. Viewer Scott Henderson is appointed as viewer to replace Shantel Hecht and Bryan Murphy and to serve along with Larry Murphy and Ken DeGier as viewers to redetermine and report the benefits and damages for Murray and Nobles Counties Judicial Ditch 7.
3. That the Murray County Auditor-Treasurer, as auditor of the majority county, is directed to issue an order directing the viewers to qualify or requalify and execute viewers' oaths in the proceedings.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing Resolution and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WOELBER (MURRAY CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WELGRAVEN (MURRAY CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ZINS (MURRAY CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AHLERS (NOBLES CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
METZ (NOBLES CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Resolution adopted.

 Chairperson, Board of Commissioners
 Joint Drainage Authority of Murray and Nobles Counties

Dated: _____

* * * * *

I, Heidi Winter, Murray County Auditor-Treasurer, do hereby certify that I have compared the above motion and Resolution with the original thereof as the same appears of record and on file with the Joint Drainage Authority and find the same to be a true and correct transcript thereof. The above order was filed with me, Auditor-Treasurer of the majority county, Murray County, on _____.

IN TESTIMONY WHEREOF, I hereunto set my hand this ____ day of _____, 2025.

Heidi Winter, Auditor-Treasurer
Murray County, Minnesota

DRAFT

STATE OF MINNESOTA
JOINT DRAINAGE AUTHORITY OF MURRAY AND NOBLES COUNTIES
SEATED AS DRAINAGE AUTHORITY UNDER STATUTES CHAPTER 103E
FOR THE REDETERMINATION OF BENEFITS OF MURRAY AND NOBLES COUNTIES
JUDICIAL DITCH 20

In the Matter of the Redetermination of
Benefits and Damages for Murray and Nobles
Counties Judicial Ditch 20

**RESOLUTION AMENDING VIEWER
APPOINTMENT**

At a duly noticed and public meeting on _____, 2025, the Joint Drainage Authority Board of Commissioners of Murray and Nobles Counties, sitting as Drainage Authority for the redetermination of benefits for Murray and Nobles Counties Judicial Ditch 20 met to conduct business related to the public drainage system under the Board’s authority. After discussion of the matter herein, Commissioner _____ moved, seconded by Commissioner _____ to adopt the following Resolution:

WHEREAS, the Joint Drainage Authority of Murray and Nobles Counties (“Drainage Authority”) initiated redetermination of benefits proceedings for Murray and Nobles Counties Judicial Ditch 20 on May 18, 2021; and

WHEREAS, the 2021 Order appointed Bryan Murphy, Larry Murphy, Shantel Hecht, Robert Conely (alternate), and Ken DeGier (alternate) of H2Over Viewers, LLC as viewers to redetermine and report the benefits and damages and the benefited and damaged areas to the Drainage Authority; and

WHEREAS, Shantel Hecht ended her employment with H2Over Viewers, LLC and became unavailable to fulfill her duties as an appointed viewer; and

WHEREAS, Bryan Murphy has disqualified himself as a viewer in these proceedings; and

WHEREAS, it is recommended that Larry Murphy and Ken DeGier remain appointed as viewers in this matter and that Scott Henderson be appointed as an additional viewer in these proceedings; and

WHEREAS, upon review, it appears that Scott Henderson is a disinterested resident of Minnesota qualified to assess benefits and damages and does meet the Drainage Authority qualifications and the requirements of Minnesota Statutes, section 103E.305 to serve as viewer for the redetermination of benefits of Murray and Nobles Counties Judicial Ditch 20; and

WHEREAS, upon review of the proceedings of the Drainage Authority described herein, the Drainage Authority resolves as follows:

NOW, THEREFORE, BE IT RESOLVED by the Joint Drainage Authority of Murray and Nobles Counties for Judicial Ditch 20, based on the foregoing, as follows:

1. The appointments of Shantel Hecht and Bryan Murphy as viewers in these proceedings are rescinded and their obligations as viewers are discharged.
2. Viewer Scott Henderson is appointed as viewer to replace Shantel Hecht and Bryan Murphy and to serve along with Larry Murphy and Ken DeGier as viewers to redetermine and report the benefits and damages for Murray and Nobles Counties Judicial Ditch 20.
3. That the Murray County Auditor-Treasurer, as auditor of the majority county, is directed to issue an order directing the viewers to qualify or requalify and execute viewers' oaths in the proceedings.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing Resolution and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WOELBER (MURRAY CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WELGRAVEN (MURRAY CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ZINS (MURRAY CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AHLERS (NOBLES CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
METZ (NOBLES CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Resolution adopted.

Chairperson, Board of Commissioners
Joint Drainage Authority of Murray and Nobles Counties

Dated: _____

* * * * *

I, Heidi Winter, Murray County Auditor-Treasurer, do hereby certify that I have compared the above motion and Resolution with the original thereof as the same appears of record and on file with the Joint Drainage Authority and find the same to be a true and correct transcript thereof. The above order was filed with me, Auditor-Treasurer of the majority county, Murray County, on _____.

IN TESTIMONY WHEREOF, I hereunto set my hand this ____ day of _____, 2025.

Heidi Winter, Auditor-Treasurer
Murray County, Minnesota

DRAFT

STATE OF MINNESOTA
JOINT DRAINAGE AUTHORITY OF MURRAY AND NOBLES COUNTIES
SEATED AS DRAINAGE AUTHORITY UNDER STATUTES CHAPTER 103E
FOR THE REDETERMINATION OF BENEFITS FOR MURRAY COUNTY DITCH 30

In the Matter of the Redetermination of
Benefits for Murray County Ditch 30

**RESOLUTION RATIFYING ACTIONS AND
DIRECTING FURTHER PROCEEDINGS**

At a duly noticed and public meeting, the Joint Drainage Authority Board of Commissioners of Murray and Nobles Counties, Drainage Authority for Murray County Ditch 30 (“CD 30”), met for the purposes of reviewing the actions of the Murray County Board of Commissioners in its capacity as the public drainage authority for the redetermination of benefits for Murray County Ditch 30. After a presentation and discussion of the matters herein, Commissioner _____ moved, seconded by Commissioner _____ to adopt the following Resolution:

WHEREAS, on July 27, 2021, the Murray County Board of Commissioners met at a duly noticed and public meeting to discuss and adopt Findings of Fact and Order Concerning Redetermination of Benefits, pursuant to Minnesota Statutes 103E.351 (“2021 Order”) which included findings that the benefits of record for Murray County Ditch 30 do not reflect reasonable present-day land values and that the benefited or damaged areas may have changed; and

WHEREAS, the 2021 Order appointed Bryan Murphy, Aaron Goemann, Larry Murphy, Robert Conely and Kenneth DeGier of H2Over Viewers, LLC as viewers to redetermine and report the benefits and damages and the benefited and damaged areas to the Murray County Board of Commissioners; and

WHEREAS, the Murray County Auditor-Treasurer ordered the appointed viewers to verify their qualification and execute oaths as required by statute; and

WHEREAS, during their initial viewing, the viewers discovered property in Nobles County that is potentially benefited by Murray County Ditch 30 and upon this discovery, the Murray County Board of Commissioners recessed the proceedings in order to convene the joint county drainage authority for the redetermination of benefits and damages; and

WHEREAS, the Murray County Board of Commissioners and the Nobles County Board of Commissioners previously formed a Joint County Drainage Authority Board pursuant to Minnesota Statutes, section 103E.325; and

WHEREAS, current members of the Joint Drainage Authority Board are as follows:

Loy Woelber, District 1, Murray County
Mark Carlson, District 2, Murray County
Dennis Welgraven, District 3, Murray County
Roger Zins, District 5, Murray County
Justin Ahlers, District 1, Nobles County

WHEREAS, future vacancies on the Joint Drainage Authority Board shall be filled by the successor Commissioner from the District indicated herein; and

WHEREAS, Bryan Murphy disqualified himself as a viewer in these proceedings and recommended that Scott Henderson from H2Over Viewers fill his spot as a viewer; and

WHEREAS, Aaron Goemann's employment with the viewing services provider, H2Over Viewers, LLC, ended and the Murray County Board of Commissioners rescinded Mr. Goemann's appointment as a viewer on September 3, 2024; and

WHEREAS, upon review, it appears that Scott Henderson is a disinterested resident of Minnesota qualified to assess benefits and damages and does meet the qualifications and the requirements of Minnesota Statutes, section 103E.305 to serve as viewer for the redetermination of benefits and damages of Murray County Ditch 30 – appointed viewers in the proceedings are now Scott Henderson, Larry Murphy, Kenneth DeGier, and Robert Conely; and

WHEREAS, upon review of the proceedings of the Murray County drainage authority described herein and upon its own investigation, the Murray and Nobles Joint County Drainage Authority determines the following:

1. The current benefits roll for Murray County Ditch 30 reflects the benefited properties, benefited areas, and benefit values as determined by viewers based on assumptions regarding the ability of landowners to convert wetlands for agricultural purposes and prior to the enactment of various laws, regulations, and programs protecting wetlands.
2. Since the most recent determination of benefits and damages, land uses and drainage practices have changed to accelerate and increase the flow of water to the drainage system, changing the nature and value of benefits accruing to lands from construction of Murray County Ditch 30.
3. Since the most recent determination of benefits and damages, additional lands not previously determined to be benefited have improved drainage to take advantage of Murray County Ditch 30 as an outlet for drainage.
4. Since the most recent determination of benefits and damages, land values have changed within the benefited area of Murray County Ditch 30 such that the benefits or damages of record determined in prior drainage proceedings do not reflect reasonable present-day land values.

- 5. Since the most recent determination of benefits and damages, the benefited or damaged areas of Murray County Ditch 30 have changed.

NOW, THEREFORE, BE IT RESOLVED by the Murray and Nobles Joint County Drainage Authority for Murray County Ditch 30, based on the forgoing, as follows:

- A. Except for the appointment of Bryan Murphy and Aaron Goemann, the Murray and Nobles Joint County Drainage Authority hereby ratifies and readopts the findings, determinations, and order of the Murray County Board of Commissioners, seated in its capacity as the public drainage authority for Murray County Ditch 30, dated July 27, 2021, initiating the redetermination of benefits and damages and appointing viewers; ratifies and readopts the Amendment to Findings and Order Appointing Viewers dated September 3, 2024; ratifies and accepts the Auditor’s Orders and Viewers’ Oaths; and directs continued work on the redetermination of benefits and damages with viewers Scott Henderson, Larry Murphy, Kenneth DeGier, and Robert Conely.
- B. The Murray County Auditor-Treasurer is directed to obtain verification of qualification and oaths from viewers not previously obtained in the proceedings.

After discussion, Murray and Nobles Joint County Drainage Authority Board of Commissioners Chair called the question. The question was on the adoption of the foregoing Resolution and there were _____ yeas, _____ nays, _____ absent, and _____ abstentions as follows:

	Yea	Nay	Absent	Abstain
WOELBER (MURRAY CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CARLSON (MURRAY CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
WELGRAVEN (MURRAY CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ZINS (MURRAY CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
AHLERS (NOBLES CO.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Resolution adopted.

 Chairperson, Board of Commissioners
 Murray and Nobles Joint County Drainage Authority

Dated: _____

* * * * *

I, Heidi Winter, County Auditor-Treasurer, do hereby certify that I have compared the above motion and Resolution with the original thereof as the same appears of record and on file with the Murray and Nobles Joint County Drainage Authority and find the same to be a true and correct transcript thereof. The above order was filed with me, Auditor-Treasurer of the majority county, Murray County, on _____.

IN TESTIMONY WHEREOF, I hereunto set my hand this ____ day of _____, 2025.

Heidi Winter, Auditor-Treasurer
Murray County, Minnesota

DRAFT

MURRAY COUNTY

REQUEST TO BE ON THE BOARD AGENDA (RBA)

Requested Board Date: 7/1/2025	Item: 9:30 a.m. - Murray-Lyon-Redwood JD28
Originating Department: Auditor/Treasurer	Presenter: Heidi Winter, Travis Radke
Requested Agenda Placement: Regular Agenda	Amount of Time Needed: 10 minutes
If requesting to expend funds, is the expenditure budgeted?	Attending Meeting: In Person Remotely

The Murray County Board ordered a redetermination of benefits on Judicial Ditch 28. It was determined in the viewing process that property in Lyon and Redwood Counties also benefited from the drainage and needed to be brought into the system. This requires the Murray, Lyon and Redwood county boards to establish a Joint Drainage Board, appoint members and ratify action taken by the Murray County Board in ordering the Redetermination of Benefits.

Board Action Requested

File separate Orders for the following (see enclosed sample):

1. Establish Joint Drainage Board for JD 28
2. Appoint members
3. Ratify action taken by Murray County board in ordering a predetermination of benefits on JD 28

Supporting Documents

1. Notice of Meeting-establishing joint board (Murray-Lyon-Redwood)
2. Order Establishing Joint Drainage Authority and Ratifying Actions (JD 28)(Alt 1 (Lyon)) Clean 1

STATE OF MINNESOTA
MURRAY COUNTY BOARD OF COMMISSIONERS
LYON COUNTY BOARD OF COMMISSIONERS
REDWOOD COUNTY BOARD OF COMMISSIONERS
SEATED JOINTLY PURSUANT TO MINNESOTA STATUTES SECTION 103E.235 FOR
THE PURPOSE OF ESTABLISHING A JOINT DRAINAGE AUTHORITY FOR MURRAY
COUNTY JUDICIAL DITCH 28

NOTICE OF SPECIAL MEETING

Please take notice of the following meeting of the Murray County Board of Commissioners, Lyon County Board of Commissioners and Redwood County Board of Commissioners seated jointly pursuant to Minnesota Statutes Section 103E.235 for the purpose of Establishing a Joint Drainage Authority Board for Murray County Judicial Ditch 28.

Date: Tuesday, July 1, 2025

Time: 9:30 a.m.

Location: Interactive video teleconference from the following locations:

- Murray County Commissioner Room, Murray County Government Center (2500 28th Street, Slayton MN 56172)
- Lyon County Commissioner Room, Lyon County Government Center (607 W. Main St, Marshall MN 56258)
- Redwood County Commissioner Room, Redwood County Government Center (403 South Mill Street, Redwood Falls, MN 56283)

Purpose: To establish a Joint Drainage Authority for Murray County Judicial Ditch 28 (JD28) and to ratify certain actions of the Murray County Board initiating a redetermination of benefits for JD 28 and appointing viewers.

Agenda:

1. Welcome and Introductions
2. Presentation
3. Board Discussion
4. Consider Order establishing Joint Drainage Authority, ratifying action and directing further proceedings.
5. Adjourn

STATE OF MINNESOTA
MURRAY COUNTY BOARD OF COMMISSIONERS
REDWOOD COUNTY BOARD OF COMMISSIONERS
LYON COUNTY BOARD OF COMMISSIONERS
SEATED JOINTLY PURSUANT TO MINNESOTA STATUTES SECTION 103E.235 FOR THE PURPOSE
OF ESTABLISHING A JOINT DRAINAGE AUTHORITY FOR MURRAY COUNTY JUDICIAL DITCH 28

<p>The matter of the Redetermination of Benefits for Murray County Judicial Ditch 28</p>	<p>Order establishing Joint Drainage Authority, ratifying actions, and directing further proceedings</p>
--	---

The County Boards of Commissioners of Murray, Redwood and Lyon Counties, upon proper notice, met jointly on _____, 2025, for the purpose of considering the establishment of a Joint Drainage Authority for Murray County Judicial Ditch (JD) 28 and to ratify certain actions of the Murray County Board initiating a redetermination of benefits for JD 28 and appointing viewers. After a presentation and discussion of the matters herein, Commissioner _____ (_____ County) made a motion to adopt the following Findings and Order:

WHEREAS, the Murray County Board of Commissioners, Drainage Authority for Murray County Judicial Ditch (JD) 28, investigated whether conditions exist to warrant the redetermination of benefits of JD 28; and

WHEREAS, upon investigation, the Board determined the following:

1. Benefits for JD 28 were last determined prior to the enactment of various laws, regulations and programs protecting wetlands.
2. The current benefits roll reflects the benefitted properties, benefitted areas, and benefit values as determined by viewers based on assumptions regarding the ability of landowners to convert wetlands for agricultural purposes.
3. Additionally, since the most recent determination of benefits and damages, land uses and drainage practices have evolved, changing the nature and value of benefits accruing to lands from the drainage systems' construction.
4. Since the most recent determination of benefits and damages, additional lands not previously determined to be benefitted have improved drainage to take advantage of JD 28 as an outlet for drainage.
5. Since the most recent determination of benefits and damages, land values have changed within the benefitted area of JD 28.

WHEREAS, based upon its determinations, the Murray County Board of Commissioners found that the conditions required for the initiation of a redetermination of benefits for JD 28 existed, that the original benefits and damages do not reflect reasonable present day land values, and the benefitted areas have changed; and

WHEREAS, the Murray County Board of Commissioners ordered a redetermination of Benefits for JD 28, appointed viewers Bryan Murphy, Aaron Goemann, Larry Murphy, Robert Conely and Kenneth DeGier of H2Over Viewers, LLC to redetermine and report the benefits and damages for JD 28; and

WHEREAS, the Murray County Auditor-Treasurer ordered the viewers to confirm their qualification and execute oaths as required by statute; and

WHEREAS, Bryan Murphy later disqualified himself as a viewer in the proceedings; and

WHEREAS, Aaron Goemann's employment with the viewing services provider, H2Over Viewers, LLC, ended and the Murray County Board of Commissioners rescinded Mr. Goemann's appointment as a viewer on September 3, 2024; and

WHEREAS, upon review, it was determined that Scott Henderson is a disinterested resident of Minnesota qualified to assess benefits and damages and meets the qualifications and the requirements of Minnesota Statutes, section 103E.305 to serve as viewer for the redetermination of benefits and damages of Murray County Judicial Ditch 28; and

WHEREAS, during their initial viewing the viewers discovered property in Redwood and Lyon Counties that is potentially benefitted by JD 28. Upon this discovery, the Murray County Board recessed the proceedings in order to establish a Joint Drainage Authority for the Redetermination of Benefits; and

THEREFORE, based on the foregoing, the Boards of Commissioners of Murray, Redwood and Lyon Counties, seated jointly, adopt the following:

ORDER

1. The Boards hereby establish a Joint Drainage Authority pursuant to Minnesota Statutes Section 103E.235 for Murray County Judicial Ditch 28.
2. The Joint Drainage Authority shall consist of the following initial members:

Woelber	(Murray County, District 1)
Carlson	(Murray County, District 2)
Zins	(Murray County, District 5)

_____ (Redwood County, District ___)
_____ (Lyon County, District ___)

3. Future vacancies on the Joint Drainage Authority shall be filled by the successor Commissioner from the district indicated.
4. Murray County is designated as the “majority” county for the Joint Drainage System resulting from the redetermination of benefits. The Murray County Auditor-Treasurer and appropriate staff shall coordinate with the Redwood County Auditor and Lyon County Auditor and proceed with future management and administration of the resulting Joint System according to Minnesota Statutes Chapter 103E.
5. Except for the original appointment of Bryan Murphy and Aaron Goemann as viewers in the proceedings, the Boards hereby ratify and readopt the findings, determinations, and orders of the Murray County Drainage Authority Board initiating the redetermination of benefits and appointing viewers and any amendments; ratify and accept the Auditor’s Orders and Viewers’ Oaths; and direct continued work on the redetermination.
6. The Joint Drainage Authority appoints Scott Henderson as a replacement viewer in the proceedings and directs the Murray County Auditor-Treasurer to obtain viewer qualification and oaths as required by statute.
7. The Joint Drainage Authority established herein shall be perpetual until either dissolved or modified by future action of the Murray, Redwood and Lyon County Boards of Commissioners, seated jointly.

The motion was seconded by Commissioner _____ (_____ County), and after discussion, the motion **Passed** and the Findings and Order were **Adopted** by a majority of Commissioners from each County.

Dated this ___ day of _____, 2025

MURRAY COUNTY BOARD OF COMMISSIONERS

By _____
Chairperson

Dated this ___ day of _____, 2025

REDWOOD COUNTY BOARD OF COMMISSIONERS

By _____
Chairperson

Dated this ____ day of _____, 2025

LYON COUNTY BOARD OF COMMISSIONERS

By _____
Chairperson

MURRAY COUNTY

REQUEST TO BE ON THE BOARD AGENDA (RBA)

Requested Board Date: 7/1/2025	Item: Ditch Bills
Originating Department: Auditor/Treasurer	Presenter: Heidi Winter
Requested Agenda Placement: Regular Agenda	Amount of Time Needed: 5 minutes
If requesting to expend funds, is the expenditure budgeted?	Attending Meeting: In Person

Review of ditch bills and authorization for payment.

Board Action Requested

It was moved by _____ seconded by _____ and passed to approve the report of bills for payment of the Murray County Drainage Authority as follows:

Prairie View Farms LLC

21-709-6290	CD 43M	36,993.00	#2022-041 *	Ok'd by T. Radke	6/20/2025
			*Petition 2022-041 100% complete		
21-711-6290	CD 43A	1,216.10	#2025-011	Ok'd by T. Radke	6/12/2025
	Subtotal	38,209.10			

Rinke Noonan

21-861-6260	JD 27	793.00	(M-L) Redetermination of Benefits-Group 4		
21-863-6260	JD 28	650.50	(M-L-R) Redetermination of Benefits-Group 4		
21-809-6260	JD 5	893.00	(M-C) Redetermination of Benefits-Group 4		
21-853-6260	JD 22	444.00	(M-C) Redetermination of Benefits-Group 4		
21-855-6260	JD 23	562.00	(M-C) Redetermination of Benefits-Group 4		
21-857-6260	JD 24	893.00	(M-N) Redetermination of Benefits-Group 4		
21-689-6260	CD 30	827.50	(M-N) Redetermination of Benefits-Group 4		
21-811-6260	JD 7	703.00	(M-N) Redetermination of Benefits-Group 4		
21-845-6260	JD 20	940.50	(M-N) Redetermination of Benefits-Group 4		
21-659-6260	CD 11	1,186.30	CD 11/State Hwy 30 - Legal		
21-868-6260	Admin	200.00	04/2025 Monthly Retainer		
	Subtotal	8,092.80			

TE Underground, LLC

21-717-6290	CD 45	1,050.50	#2025-013	Ok'd by T. Radke	6/20/2025
	Subtotal	1,050.50			

Total Ditch Bills 47,352.40

Copy of invoices will be available at the meeting

MURRAY COUNTY

REQUEST TO BE ON THE BOARD AGENDA (RBA)

Requested Board Date: 7/1/2025	Item: Ditch Inspection Report
Originating Department: Ditches	Presenter: Travis Radke
Requested Agenda Placement: Regular Agenda	Amount of Time Needed: < 5 min.
If requesting to expend funds, is the expenditure budgeted?	Attending Meeting: In Person

Board Action Requested

A motion was made by _____, seconded by _____ and carried that the Commissioners in conjunction with the appointed ditch inspector in and for the County of Murray, have examined and inspected that portion of the foregoing described County and Judicial Ditches, lying within the County of Murray, for the purpose of determining what repairs are necessary and ordered said repairs to be made, by this report given thereon at a Murray County Board of Commissioner's meeting, held in the Commissioners Room of the Murray County Government Center, Slayton, Minnesota

Supporting Documents

1. Petition 2025-018

REQUEST FOR INSPECTION AND MAINTENANCE REPAIR



RE: COUNTY / JUDICIAL DITCH NUMBER: CD 75

PETITION NO: 2025-018

COMMISSIONER DISTRICT: 2 (Carlson)
Name of Commissioner

STATE OF MINNESOTA

COUNTY OF MURRAY

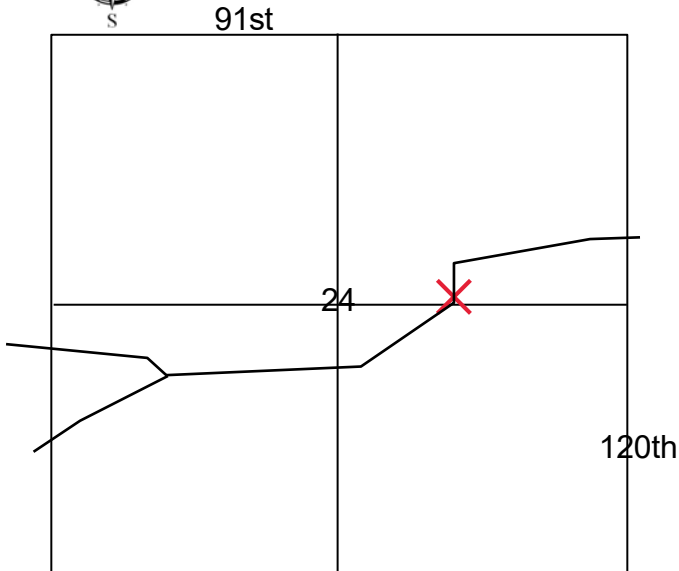
TO: MURRAY COUNTY BOARD OF COMMISSIONERS

TRAVIS RADKE, MURRAY COUNTY DITCH INSPECTOR

Your undersigned petitioner states as follows: That she/he is interested in and affected by that certain drainage system designated as **County / Judicial Ditch No.** CD 75 of Murray County, Minnesota.

Section: 24 Township: Leeds

Draw on the section map where the issue exists.



Requested Repair

Repair plugged tile.

Ditch Inspector Findings

Tile intake sitting full of water, trees and brush near tile. Water sitting above ground.

Recommended Action

Repair tile as needed, spot repair or approx. 500' of the tile if a larger repair is necessary. Landowner is removing trees.

I have verified this repair request.

Reported by: Kevin Nelson (Circle One: Owner Farm Operator Other: _____)

Telephone #: 507-227-4932 Email: _____

Contractor Requested: Johnson Ditching

WHEREFORE, Your landowner on the aforementioned ditch system requests that a drainage inspection be made to examine said ditch and make a report of the necessary repairs and that thereafter such further proceedings be taken as shall be necessary to restore said ditch to the same condition as when originally constructed.

Date: 6/23/2025 Petitioner: Kevin Nelson via phone

. Approved by County Board on _____



CD 75

Leeds 24

Kevin Nelson

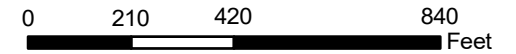


Petition # 2025-018

Legend

- Tile -
- Open Ditches -
- Intake -
- Blowout -
- Tree Roots -

Map Scale





People

- Clinic Manager – The position remains open at this time and we continue to recruit. Brooklyne has been able to provide support as available. The clinic staff have really done a great job and have stepped up to take on the additional duties.
- Open Positions – Continue to recruit for hospital RN's, LPN's, and the Clinic Manager position. We did have 1 new hire and 3 terminations in May. We have a number of staff starting in June.

Growth

- Orthopedic Services – Dr Koenig will be onsite for a facility visit on Tuesday, June 24th. We are excited to introduce her to the other staff and show her all the services of the facility. We continue to work through the credentialing and privileging pieces with an anticipated start date in September.
- General Surgery – We are excited that Dr Kamlitz, General Surgeon from Windom Area Health, will start to outreach here in the coming months. We are hoping this will reduce the wait times for some procedures and will give us the opportunity to offer additional services as well.

Quality

- Mock Survey - Sanford team members completed the second portion of the mock survey onsite June 4th. They were able to provide guidance and suggestions during their tours. They were very complimentary of the facility and staff interactions throughout the visit. A final report and recommendations will be made with the facility implementing an improvement plan in areas identified.
- Hello World/Tech Bridge – Starting June 26th in collaboration with Sanford we will be rolling out improvements to the online registration system for appointments. Goals of the changes will allow patients to register and complete pre-paperwork online prior to their visit.

Financials

- Master Planning – We are set to complete our master plan in June and plan to present to the board in July. There will be a number of recommendations for facility improvements over the next 10-15 years to maintain the facility structures and also add additional services to the community.
- Generic Drugs Price Fixing Litigation – We signed onto a lawsuit back in 2022. We were notified recently the case has been settled and we should be receiving funds back in the coming months.
- Legislative Update – Special session was held June 9th to pass the State's two-year budget and spending plan. With support from the MN Hospital Association, there was a number of key wins for nonprofit hospitals and health systems this session.

Misc.

- Foundation Golf Tournament - The annual tournament will be held Friday, July 18th.

Statistics

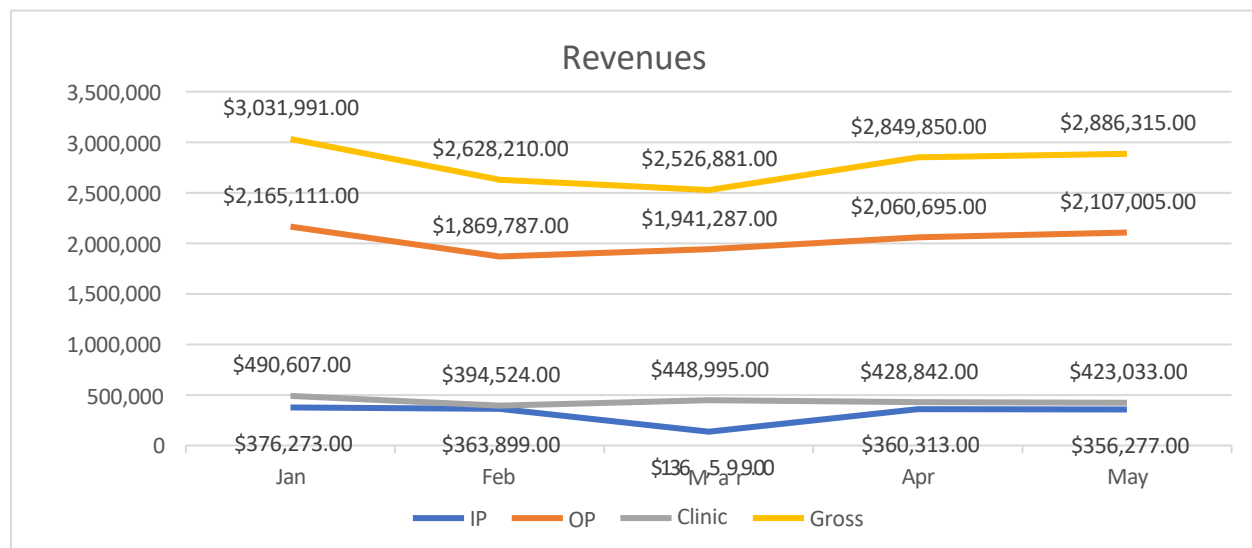
- Acute - 16 admissions for 51 total patient days. That improves our YTD numbers but is still 4 less admissions and 26 days less compared to 2024 YTD.
- Swing bed had 3 admits for 64 total patient days. YTD, we have had 7 more admissions for 34 days more than the prior year.
- Observation stays were at 10 patients compared to 8 last year. YTD we are +11 patients
- Surgery procedures were at 48 for the month compared to 37 the previous year. YTD we are at 183 total procedures or 44 more than the prior year
- ER visits were 122, which was 24 less than last May. YTD, we have had 632 visits which is down 51 YTD.
- Clinic visits were at 725. That is 11 less than the previous year. YTD we are +316 visits.

Balance Sheet

- Our overall cash position decreased by **\$414,128**. We currently have a total cash available of **\$10,293,489**.
- We saw an increase in patient receivables of **\$318,042** and total receivables is at **\$6378,789**
 - Net Patient Receivables (Amount we expect to collect) = **\$3,351,488 or 52.5%**
 - AR Days increased 3.3 days and currently sits at **67.5** days. Goal is to be under **50** days

Income Statement

- Gross revenue was \$2,886,315 & above budget by \$75,216
 - Hospital IP revenue below budget by **\$8,395**
 - Hospital OP revenue above budget by **\$97,812**
 - Clinic revenue below budget by **\$14,201**
- Contractual adjustments lower than budget by **\$9,292**. YTD remain 2.2% higher than 2024
- Expenses higher than budget by **\$111,342**
- EBIDA (Earnings before interest, depreciation, and amortization) = **\$61,806**
- For the month we had a net income equal to **\$4,275**. YTD net income equals **\$29,135**



MURRAY COUNTY

REQUEST TO BE ON THE BOARD AGENDA (RBA)

Requested Board Date: 7/1/2025	Item: Portable Radio Purchase
Originating Department: Sheriff	Presenter: Heath Landsman
Requested Agenda Placement: Regular Agenda	Amount of Time Needed: 5 min
If requesting to expend funds, is the expenditure budgeted? 01-201-000-0000-6480 01-283-283-0000-6480	Attending Meeting: In Person

Board Action Requested

Motion by: _____ Seconded by:
_____ to approve the purchase of 3 new APX 6000 portable radios from DSC Communications for a total purchase price of \$16,568.94.

Supporting Documents

1. 2025 Portable Radio Quote

MURRAY COUNTY

REQUEST TO BE ON THE BOARD AGENDA (RBA)

Requested Board Date: 7/1/2025	Item: Equipment Exchange Agreement
Originating Department: Parks	Presenter: Justin Hoffmann
Requested Agenda Placement: Regular Agenda	Amount of Time Needed: 5 min.
If requesting to expend funds, is the expenditure budgeted?	Attending Meeting: In Person

During the Murray County Fair we are in need of a stage on a yearly basis for entertainment. Rock County needs bleachers for extra seating during their fair, so we would like to trade equipment to help each of the county fairs out and keep expenses down for renting these items.

Board Action Requested

It was moved by _____, second by _____ and passed to enter into an agreement with Rock county to trade the Murray County Bleachers for the Rock County stage for use in their county fairs.

Supporting Documents

1. Optimized_Equipment_Exchange_Agreement_Rock_Murray_2025 (003)

EQUIPMENT EXCHANGE AGREEMENT

Between

Rock County Fair Board

And

Murray County Fair Board

This Equipment Exchange Agreement ("Agreement") is made and entered into by and between the Rock County Fair Board ("Rock County") and the Murray County Fair Board ("Murray County") as of the effective date set forth below.

1. PURPOSE

The purpose of this Agreement is to establish the terms and conditions under which Rock County and Murray County will exchange the following equipment:

- Rock County will provide its portable stage to Murray County.
- Murray County will provide its portable bleachers to Rock County.

2. TERM

This exchange shall commence in the year 2025 and shall continue until further notice, unless terminated earlier in accordance with Section 6 of this Agreement.

3. CONDITION & MAINTENANCE

- a. Each party agrees to deliver the exchanged equipment in safe and operable condition.
- b. Each party agrees to take reasonable care of the borrowed equipment while in its possession and return it in similar condition, normal wear and tear excepted.
- c. Each party is responsible for routine maintenance and minor repairs while the equipment is in their custody.

4. USE OF EQUIPMENT

The exchanged equipment shall be used exclusively for county fair-related events and purposes and shall not be rented, loaned, or transferred to any third party without prior written consent of the other party.

5. OWNERSHIP

This Agreement does not transfer ownership of the equipment. Each party retains ownership of the equipment it has loaned.

6. TERMINATION

Either party may terminate this Agreement at any time with 60 days' written notice to the other party. Upon termination, each party agrees to promptly return the borrowed equipment in good condition.

7. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding between the parties and supersedes all prior oral or written agreements related to this exchange.

8. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date(s) written below.

Rock County Fair Board

By: _____

Name:

Title:

Date: _____

Murray County Fair Board

By: _____

Name:

Title:

Date: _____

MURRAY COUNTY

REQUEST TO BE ON THE BOARD AGENDA (RBA)

Requested Board Date: 7/1/2025	Item: Park and Fairgrounds Trees
Originating Department: Parks	Presenter:
Requested Agenda Placement: Regular Agenda	Amount of Time Needed: 5 Min.
If requesting to expend funds, is the expenditure budgeted? 01-110-115-0000-6610, 01-521-522-000-6302, 01-521-523-0000-6302	Attending Meeting: In Person

With the emerald ash borer now in Murray County, we are trying to be proactive and start replacing trees at the fairgrounds and county parks. At the fairgrounds, I'm looking at starting with the trees that surround the north end of the racetrack. We would replace those trees with greenspire linden trees and fall fiesta maples and alternate them around the track. At Sundquist Park, I'm looking to add shade to the new campsites that were built last year, so I will be planting a variety of trees at those campsites. Swenson Park just needs one tree to replace a dead one and East Lake Sarah park will need two trees to replace ones that were removed last year as part of the new picnic shelter project. Since these trees would be going to multiple places, the funds would come from different account codes.

<u>Fairgrounds</u>		Budgeted Amount
01-110-115-0000-6610	\$ 3,000.00	
	\$ 6,170.00	Estimate
	\$ (3,170.00)	Difference

<u>East Sarah</u>		
01-521-522-0000-6302	\$ 700.00	Budgeted Amount
	\$ 500.00	Estimate
	\$ 200.00	Difference

<u>Sundquist</u>		
01-521-523-0000-6302	\$ 1,400.00	Budgeted Amount
	\$ 1,845.00	Estimate
	\$ (445.00)	Difference

<u>Swenson</u>		
01-521-524-		Budgeted Amount
	\$ 250.00	Estimate
	\$ (250.00)	Difference

Board Action Requested

It was moved by _____, seconded by _____ and passed to approve the purchase of trees from Greenwood nursery for the amount of \$7,888.50.

MURRAY COUNTY

REQUEST TO BE ON THE BOARD AGENDA (RBA)

Requested Board Date: 7/1/2025	Item: Sundquist Park on West Lake Sarah Picnic Shelter
Originating Department: Parks	Presenter: Justin Hoffmann
Requested Agenda Placement: Regular Agenda	Amount of Time Needed: 10 Min
If requesting to expend funds, is the expenditure budgeted?	Attending Meeting: In Person

It was recommended by the parks board to add a picnic shelter near the beach at Sundquist Park. This shelter will be similar to the ones we have done at 7 Mile Park in past years. Our goal is to build it this fall so it doesn't disturb too many park visitors, and then it will be ready for use next spring. There was a shelter in this area several years ago that was removed because it was rotten and unsafe. This would be a replacement for that shelter.

Board Action Requested

It was moved by _____, seconded by _____ and passed to go out for bids on a new picnic shelter and sidewalk at Sundquist Park.

Supporting Documents

1. Picnic Shelter Spec Sheet
2. Sundquist West Lake Sarah 2025 Picnic Shelter
3. shelter main

MURRAY COUNTY
Bid Specifications
Sundquist Park on West Lake Sarah Picnic Shelter

Project Location: Sundquist Park
1410 211th Street
Garvin, MN 56132

Project Scope: Murray County is seeking a general contractor to complete the construction of a picnic shelter at Sundquist Park. Justin Hoffmann (Murray County Parks & Fairground Director) will be the project manager for this building project. Questions can be directed to Justin at 507-227-3925.

Bond Requirements: Performance Bond will be required. No Payment Bond required but lien wavers must be filed with pay applications.

Project Specifications:

- All work shall comply with Minnesota State Electrical and Minnesota Building Code requirements.
- The contractor will be responsible for site prep.
- Bid for labor, materials and equipment for the following: Bid must be submitted on the form provided.

○ **Concrete & Construction**

▪ **Footings:**

- 18” Post holes to be dug 4 ft. in depth and spaced according to plan.
 - An 8” footing to be poured at the base with 3500# concrete.

▪ **Floor:**

- A 5” concrete floor (4000# mix with granite rock) with a broom finish and expansion joint around posts.
- 1/2” grade-40 re-rod every two feet (2’) on center in both directions, over 6” of compacted gravel.
- Concrete to be saw cut every 10-foot square. The saw cuts should be 1 1/4” deep.

▪ **Roof/Rafters:**

- 24’0” vaulted roof trusses, 8’ on center with a one-foot overhang on eaves and one foot over hangs on gable ends. Install 2x4 ceiling purlins 4’OC with joist hangers, 2x6 Roof purlins 2’ OC with purlin hangers. White colored steel roofing 29-gauge G60. White vented soffit, fascia trim rake & corner and 14” vented ridge cap.
 - 2 X 6 Sub fascia on overhangs
 - Rafter bracing done according to rafter specs.
- Flat gable end rafters to be covered with white steel on both sides.
- Cover inside ceiling with 29-gauge G60 white steel.

▪ **Posts:**

- 6x6 .60 FDN treated support post left unfinished. Spaced according to plan.

**MURRAY COUNTY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL
BIDS**

MURRAY COUNTY
Bid Specifications
Sundquist Park on West Lake Sarah Picnic Shelter

- A 2x6 .60 FDN treated uplift block to be nailed on either side of the column at the base of the post just above the footing.
- *****ALL STEEL MUST BE 5/8" RIBS 9" O.C. WITH A 40 YEAR PAINT WARRANTY****
- **Sidewalks:**
 - Pour a new 5'x72' (approximately) sidewalk from existing sidewalk to picnic shelter according to plan.
 - Sidewalks poured over 6" of compacted gravel.
 - Install ½" grade 40 re-rod every 2' square
 - All sidewalks must meet ADA slope 1:20
- **Electrical:**
 - Install 100amp 20 space Square D RB Panel with 1 outlet on the NW corner post of the shelter.
- Work shall commence on or after **September 8th, 2025**, with a required completion date of **November 3rd, 2025** to avoid penalty of \$250.00 per day. All extension requests are subject to approval by the County Board. All changes to specifications and plans are subject to approval by Murray County.
- **Compliance with M.S. §270C.66:** Contractor who is awarded bid must provide an approved Minnesota Department of Revenue Form IC-134 prior to Murray County issuing final payment. Information from the Department of Revenue is included with this packet.
- Contractor, who is awarded bid, must provide liability insurance set forth in "Appendix A" with Murray County named as additional insured (including Builder's Risk).
- Sealed Bids must be submitted on the specified form and returned in a **sealed** envelope marked "Sundquist Park Picnic Shelter" by mail (P.O. Box 57, Slayton, MN 56172) or in person (2500 28th Street, Slayton) to Heidi E. Winter in the Murray County Auditor's Office by **August 5, 2025, at 9:00 a.m.**
- Questions on these specifications can be directed to: Murray County Parks & Fairgrounds Director: Justin Hoffmann at 507-227-3925.
- The Murray County Board of Commissioners will open and consider bids returned by the deadline on **August 5, 2025, at 9:00 a.m.** in the commissioner's room.

MURRAY COUNTY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS

MURRAY COUNTY
Bid Specifications
Sundquist Park on West Lake Sarah Picnic Shelter

Notice to Contractors: *Bids must be submitted on this form as follows:*

Company Name: _____

Primary Contact: _____

Address: _____ **City:** _____ **State:** ____ **Zip:** _____

Phone: _____ **Fax:** _____

Cell Phone: _____

Bid Price to include all costs for the project (labor, equipment, materials and insurance)

Concrete/Construction/Electrical: \$ _____

I will provide proof of insurance with Murray County named as additional insured (including Builder's Risk)

I certify that this bid was prepared by me or under my direct supervision and that I am a certified contractor under the laws of the State of Minnesota.

Signature

Date

Printed Name

Contractor's License Number

MURRAY COUNTY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS

MURRAY COUNTY
Bid Specifications
Sundquist Park on West Lake Sarah Picnic Shelter

APPENDIX "A"

**MURRAY COUNTY CHECKLIST OF COVERAGE REQUIREMENT
FOR
INDEPENDENT CONTRACTORS**

The contractor's insurance shall be primary for all claims related to their contractual obligations.

Certificate of Insurance:

- ◆ Contractor shall furnish an original Certificate of Insurance as evidence of required coverage to Murray County before work commences, signed by a person authorized by the insurer to bind coverage.
- ◆ The Certificate shall include a minimum 60-day written notice of intent to cancel, suspend or reduce coverage.
- ◆ The Certificate shall identify Murray County as an Additional Insured for relevant coverages, except workers' compensation.
- ◆ Insurance shall be placed with insurers with a current A.M. Best rating of no less than A:VII.

Commercial General Liability Coverage:

The minimum limits of liability should be:

- \$3,000,000 Aggregate
- \$3,000,000 Products and Completed Operations Aggregate
- \$1,500,000 Each Occurrence
 - ◆ The policy should be written on an occurrence basis, not a claims-made basis.
 - ◆ Murray County shall be listed as an Additional Insured.

Auto Liability Coverage:

The minimum limits of liability should be:

Combined Single Limit: \$1,500,000 per occurrence

- ◆ Auto coverage should include: Any Auto, including Hired and Non-Owned
- ◆ Murray County shall be listed as an Additional Insured.

Umbrella Liability Coverage:

- ◆ An umbrella liability policy may be used in conjunction with primary coverage limits to meet the minimum limit requirements for each coverage.
- ◆ Murray County shall be listed as an Additional Insured.

Workers' Compensation and Employer's Liability Coverage:

- ◆ Workers' Compensation limits are to be statutory per applicable state and federal laws.
- ◆ Employer's Liability Coverage:
 - ◆ Minimum Limits of:
 - Bodily Injury by Accident: \$500,000 each accident
 - Bodily Injury by Disease: \$500,000 each employee
 - Bodily Injury by Disease: \$500,000 policy limit

Builder's Risk:

- ◆ Contractor shall be responsible for Builder's Risk covering labor, materials (where applicable) and equipment to be used for completion of the work performed under the contract against all risks of direct physical loss for an amount equal to the full amount of the contract improvements.

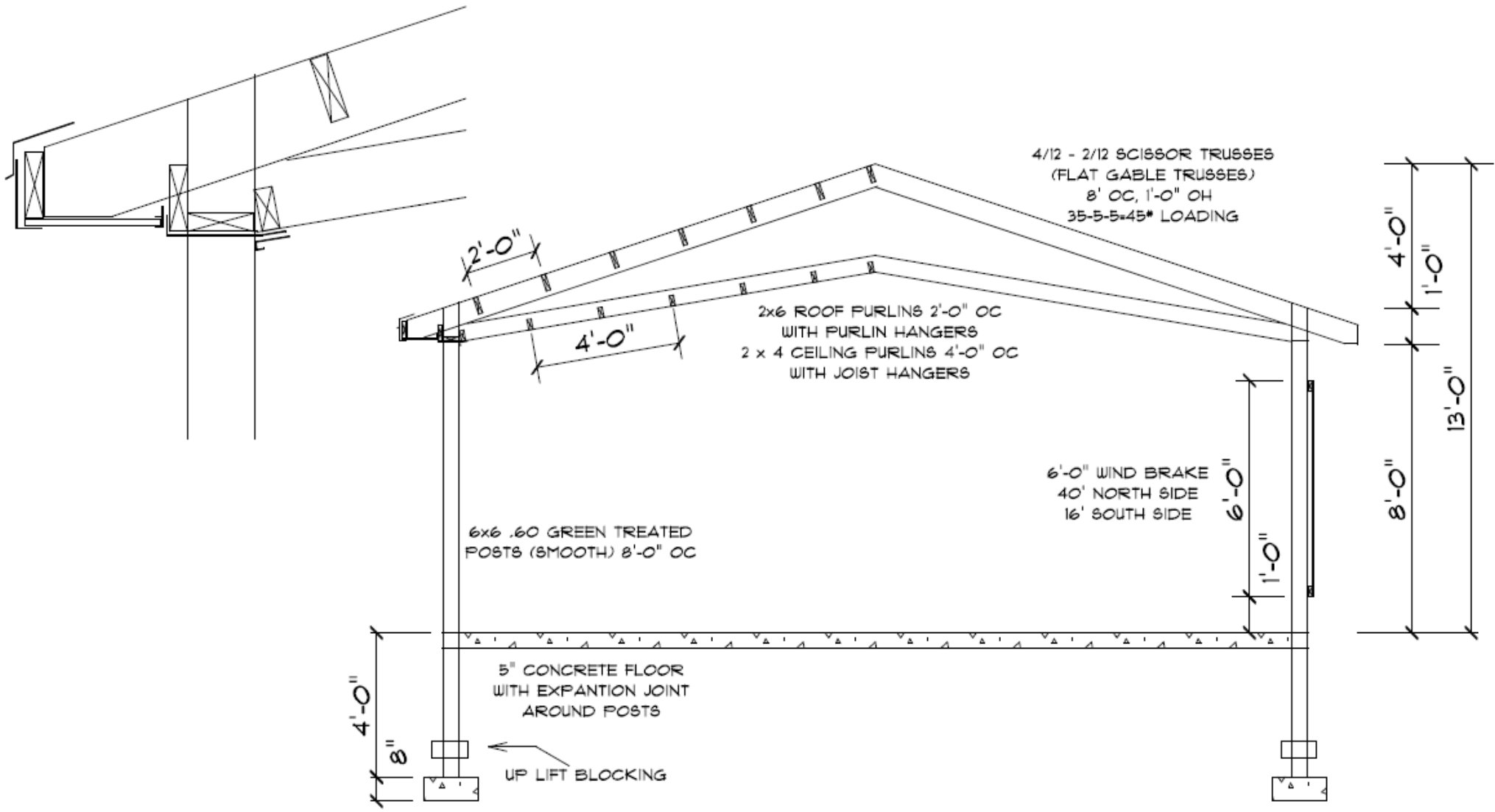
**MURRAY COUNTY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL
BIDS**

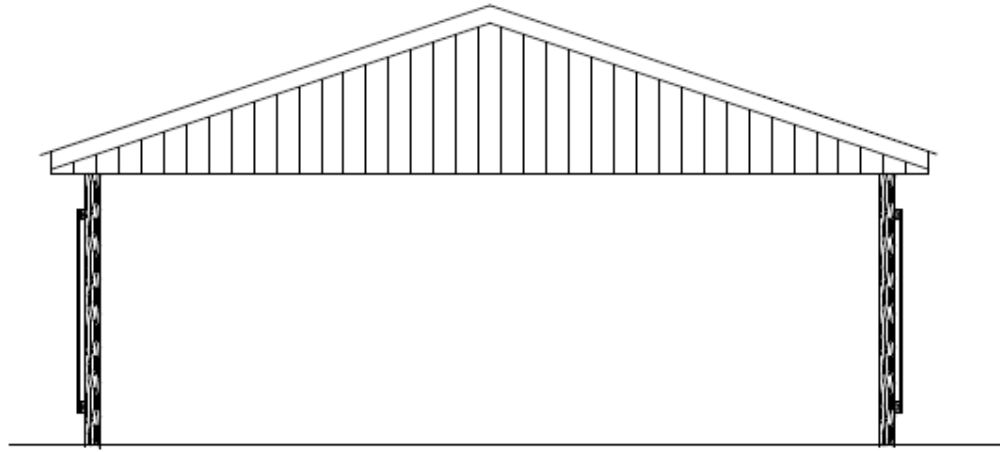
**Murray County Parks
Sunquist on West Lake Sarah
PIN #11.016.004.0
1410 211th Street
S1/2 SW1/4 Section 11, Lake Sarah Township**



Source: Murray Co. GIS Data
Prepared By: Murray Co. Environmental Office
Displayed Using: Murray Co. Coordinate System







MURRAY COUNTY

REQUEST TO BE ON THE BOARD AGENDA (RBA)

Requested Board Date: 7/1/2025	Item: Sunrise Terrace - Patio Expansion
Originating Department: Maintenance	Presenter: Nathan Wurpts
Requested Agenda Placement: Regular Agenda	Amount of Time Needed: 5 Min.
If requesting to expend funds, is the expenditure budgeted? 55-890-6640	Attending Meeting: In Person

To improve resident quality of life and accessibility, we propose expanding and connecting the two existing patio areas. This will provide more outdoor space for gatherings and improve access to the building from multiple directions. Once the concrete expansion is complete, we will explore options for adding a sunshade or awning to improve comfort and usability during summer months.

Estimates Received:

- Lindberg Construction: \$13,025
- Hegstad Concrete Construction: \$6,750

This project was included in the 2025 building improvements budget.

Budget Summary for:	<i>55-890-6640</i>
Budgeted in 2025:	40,000.00
2025 YTD Expenditures:	0.00
Balance Available:	40,000.00
Quoted Price	6,750.00
2025 Budget Balance (if Approved)	33,250.00

Board Action Requested

It was moved by _____, and seconded by _____, to approve Hegstad Concrete Construction's bid of \$6,750 and authorize the project to proceed as planned..

Supporting Documents

1. Sunrise Terrace - Patio Expansion Lindberg Estimate
2. Sunrise Terrace - Patio Expansion Hegstad Estimate
3. Sunrise Terrace - Patio Expansion

Lindberg Construction LLC

Residential and Light Building Construction

2266 151st Street, Currie, MN 56123

Bradley Lindberg

CELL: (605) 610-5463

QUOTE

Sunrise Terrace Apartments
Slayton, MN 56172

09/07/2024

Remove shrubs, landscaping, excavate, pour and finish 18x25 concrete patio and 5x25 sidewalk

Labor and Materials 13025

Thank you for the opportunity to quote,
Brad Lindberg

Hegstad Concrete Construction, LLC

Mitchell Hegstad

(507) 227-1464

ESTIMATE

Date: 06/19/2025

To:

Sunrise Terrace

2121 Ironwood Ave

Attn: Nathan Wurpts

Project Description:

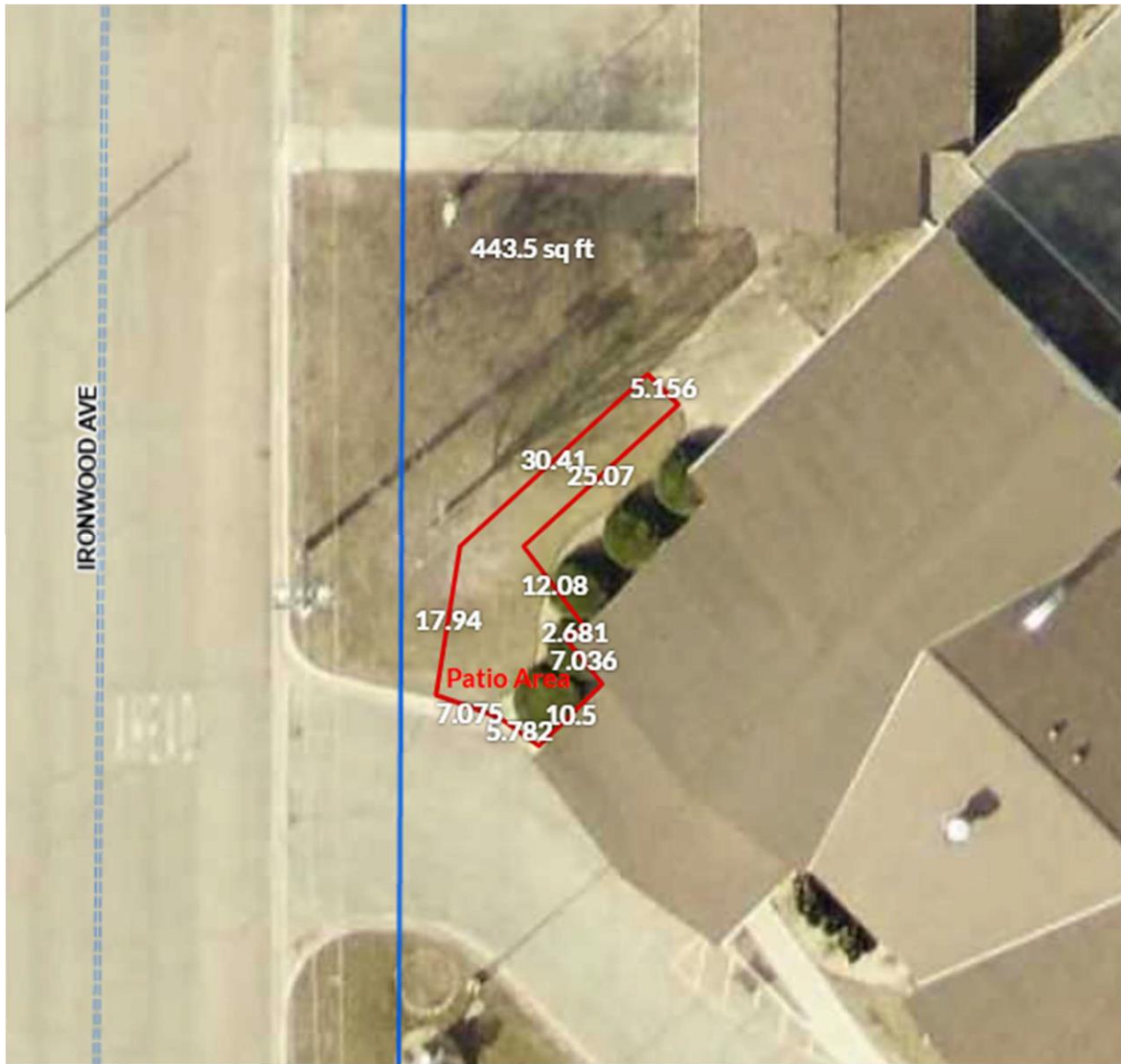
Expansion of existing patio areas at Sunrise Terrace.

Scope of Work Includes:

- Site preparation and excavation
- Concrete formwork and reinforcement
- Pouring and finishing of new concrete patio areas
- Cleanup and disposal of debris

Estimated Total Cost:

\$6,750.00



MURRAY COUNTY

REQUEST TO BE ON THE BOARD AGENDA (RBA)

Requested Board Date: 7/1/2025	Item: Grant Application Approval
Originating Department: Museum	Presenter: Nicholas Demuth
Requested Agenda Placement: Regular Agenda	Amount of Time Needed: 10 Minutes
If requesting to expend funds, is the expenditure budgeted?	Attending Meeting: In Person

There are three grant opportunities approaching in July that museum staff would like permission to apply for.

The first one is for around \$175,000 to rehab the windows on the Dinehart Holt House. This work is continuing from the recommendations of the Historic Structure Report that was completed in 2018. This grant opportunity is provided by the Minnesota Historical Society Cultural Heritage grant program. We would apply through their large grant program for projects over \$10,000. The pre-application deadline is July 18th and the final application deadline is September 12th.

The second is also through the Minnesota Historical Society Cultural Heritage grant program. We would apply for funds to upgrade End O Line's collection management software. We currently use PastPerfect, which was originally introduced in 1998 and last updated in 2010. We would like to upgrade to a cloud-based system. The grant would cover the cost of migrating the data to the new system as well as staff training on the new system.

The third grant I would like to apply for is through the National Park Service. They are administering the Emergency Supplemental Historic Preservation Fund (ESHPF), which is a program that supports recovery, and related expenses, for historic and cultural resources in areas impacted by natural disasters that have received a major disaster declaration in 2023/24. Last year's floods count for that declaration. This program is primarily to help restore or rehab listings on the National Register of Historic Places that have been affected by natural disasters. The project I would like to apply for is to fix up the turntable at EoL and replace the wood and re-stack the stone pit structure. This is all work that was recommended in the 2020 Conditions Assessment Report that was completed on the turntable. As of 6/24 I am still waiting for a cost estimate, but it will be between \$75,000 and \$150,000.

Board Action Requested

Motion made by _____ and seconded by _____ to allow Museum Director Nick Demuth to apply for a grant through the Minnesota Historical Society Cultural Heritage grant program for \$175,000 to rehab the windows on the Dinehart Holt House.

Motion made by _____ and seconded by _____ to allow Museum Director Nick Demuth to apply for a grant through the Minnesota Historical Society Cultural Heritage grant program to upgrade End O Line's collection management software.

Motion made by _____ and seconded by _____ to allow Museum Director Nick Demuth to apply a grant through the National Parks Service to fix the turntable at EoL and replace the wood and re-stack the stone pit structure.

Supporting Documents

1. Collections Management Software RFP
2. NPS Grant Opportunity
3. Turntable Condition Assessment Work to be Done
4. DHH Windows Cost Estimate
5. DHH WIndows Scope of Work

Request for Proposal (RFP)
Collections Management Software
End O Line Railroad Park and Museum (EoL)
Date: June 18, 2025

1. Introduction

The End O Line Railroad Park and Museum is seeking proposals from qualified vendors to provide a comprehensive collections management software solution. This software will be used to catalog, manage, and preserve our diverse collections, which include artifacts, documents, photographs, and more.

2. Background

Founded in 1975, EoL is dedicated to preserving and sharing the rich railroad history of Currie, and the Currie Branch Line. Our collections encompass a wide range of materials, and we require a robust software system to manage these assets efficiently.

3. Objectives

The primary objectives of the new collections management software are:

- **Cataloging and Inventory:** To create a centralized database for managing detailed records of each item in our collection.
- **Accessibility:** To ensure that records are easily searchable and accessible to authorized staff and researchers.
- **Preservation:** To track the condition of items and manage preservation efforts.
- **Access:** To make our collections available online to improve access to them.
- **Reporting:** To generate reports on collection statistics, item condition, and usage.

4. Scope of Work

4.1. Functional Requirements

- **Cataloging:** Ability to enter and edit detailed item records including descriptions, provenance, condition, and associated images.
- **Search and Retrieval:** Advanced search capabilities, including keyword search, filtering, and sorting.
- **Condition Reporting:** Tools for tracking and reporting the condition of items.
- **Digital Asset Management:** Support for managing digital files, such as photographs and documents.
- **User Access Control:** Role-based access control to ensure appropriate access to sensitive data.
- **Accessibility:** Capabilities for providing access to the public via an on-line catalog.
- **Reporting:** Customizable reporting features for generating detailed and summary reports.

4.2. Technical Requirements

- **Cloud-Based vs. On-Premise:** Provide options for both cloud-based and on-premise solutions.
- **Data Migration:** Support for migrating existing data into the new system.
 - **Existing CMS**
 - PastPerfect version 5
 - 2890 images
 - About 3,500 records
- **User Interface:** Intuitive and user-friendly interface.
- **Support and Maintenance:** Ongoing support and maintenance options.

4.3. Implementation

- **Project Plan:** Detailed project plan with timelines for implementation, training, and go-live.
- **Training:** Comprehensive training for staff on the new system.

- **Testing:** Adequate testing phases to ensure the system meets our needs before full deployment.

5. Proposal Submission Guidelines

5.1. Proposal Format

- **Company Information:** Background information on your company, including experience and qualifications.
- **Technical Proposal:** Detailed description of how your software meets our requirements, including screenshots or demonstrations if possible.
- **Cost Proposal:** Detailed breakdown of costs, including licensing fees, implementation costs, training, and ongoing support.
- **References:** At least three references from similar projects or organizations.

5.2. Submission Deadline

All proposals must be received by July 9th, 2025. Proposals should be submitted electronically to endoline@co.murray.mn.us

Subject Line: CMS Proposal

6. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- **Functionality and Features:** How well the software meets our functional and technical requirements.
- **Cost:** Total cost of ownership, including implementation, training, and support.
- **Vendor Experience:** Experience and qualifications of the vendor in providing similar solutions.
- **References:** Feedback from provided references.

7. Contact Information

For any questions or clarifications regarding this RFP, please contact:

Nicholas Demuth
Museums Director
Murray County Historical Society
endoline@co.murray.mn.us

National Park Service

Notice of Funding Opportunity

FY2025 -Emergency Supplemental Historic Preservation Fund (ESHPPF) -Preservation

Funding Opportunity Number

P25AS00489

BASIC INFORMATION

Announcement Type: Initial

Funding Opportunity Number: P25AS00489

Assistance Listing Number(s): 15.957

Estimated Total Program Funding: \$48,000,000

Expected Number of Awards: 30

Award Ceiling: \$15,000,000

Award Floor: \$75,000

Applicants are encouraged to apply for the funding that they need, but should take into account that \$48 million is available for approximately 200 eligible major disaster declarations eligible.

Cost Sharing Required?

No

Closing Date Explanation

Electronically submitted applications must be submitted no later than 11:59 PM, ET, on the listed application due date.

Applicants are held responsible for their proposals being submitted to the National Park Service. Applications must be received by the date above. Applicants are encouraged to submit the application well before the deadline.

Application preparation time may take several weeks. Start the application process as soon as possible. Applications received after the deadline will not be reviewed or considered for award. If it is determined that a proposal was not considered due to lateness, the applicant will be notified after the selection process.

U.S. states and local governments may be required under [Executive Order 12372](#), [Intergovernmental Review of Federal Programs](#) to submit their application to their State Single Point of Contact (SPOC) for review. For more information, see the [Intergovernmental Review SPOC List](#).

Have Questions?

All questions can be sent to STLPG@nps.gov

Executive Summary

The Emergency Supplemental Historic Preservation Fund (ESHPPF) program supports recovery, and related expenses, for historic and cultural resources in areas impacted by natural disasters

that have received a major disaster declaration pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act). Pursuant to FY2025 Public Law 118-158, \$48,000,000 will be awarded under the ESHPF grant program for necessary expenses related to the consequences of natural disasters occurring in calendar years 2023 and/or 2024. Grants are awarded through a competitive process and do not require non-Federal match.

There are separate funding announcements for capacity and survey grants to State and Tribal Historic Preservation Offices and physical preservation projects. Funding announcement P25AS00257 is for capacity needed by State and Tribal Historic Preservation Offices to complete compliance activities and for in-house, non-construction projects (i.e. survey, planning) in areas with major disaster declarations within their jurisdictions only; P25AS00489 is for States, Tribes, local governments, and nonprofits for defined projects (including reconstruction) with documented damage from major disaster declarations within their jurisdictions. Please ensure you apply under the correct opportunity number for your project.

ELIGIBILITY

Eligible Applicants

State governments

County governments

City or township governments

Special district governments

Independent school districts

Public and State controlled institutions of higher education

Native American tribal governments (Federally recognized)

Native American tribal organizations (other than Federally recognized tribal governments)

Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education

Nonprofits without 501(c)(3) status with the IRS, other than institutions of higher education

Private institutions of higher education

Others (see text field entitled "Additional Information on Eligibility" for clarification)

Additional Information on Eligibility

Eligible applicants are State governments, local governments, nonprofits, educational institutions, and Federally Recognized Indian Tribes, Alaskan Natives, and Native Hawaiian Organizations as defined by 54 USC 300300.

Grants are not available for sites or collections that are owned or leased by the federal government, or in which the federal government holds a property interest.

Important note

- Resources must be listed in or determined eligible by the applicable State Historic Preservation Office (SHPO) or Tribal Historic Preservation Office (THPO) for listing in

the National Register of Historic Places, equivalent Tribal register, or designated a National Historic Landmark, either individually or as contributing to a district.

- Unlisted resources must be listed in the National Register or equivalent Tribal register by the conclusion of the grant.
- Eligible resources must have incurred damage by a natural disaster with a major disaster declaration in calendar years 2023 and/or 2024. Applicants can interact with [this map](#) to verify the resource(s) location within a declared disaster area. A list of major disaster declarations can also be found on the [Federal Emergency Management Agency \(FEMA\) website](#).
- Applicants intending to work on multiple sites (i.e. multiple buildings in a historic district; multiple sites across the state, etc.) are encouraged to submit one application with supporting documentation for each site.

Restrictions and Requirements for Non-U.S. Entities or Projects

- We do not fund [countries supporting terrorism subject to U.S. sanctions](#).
- We do not fund [countries under U.S. Treasury sanctions without licenses](#).
- You must get all required approvals for work outside the U.S. We are not responsible for your compliance with local rules.
- For projects over \$500,000, you may need to comply with [2 CFR 175.105\(b\)](#) before we make an award.

Cost Sharing Requirement

none

PROGRAM OVERVIEW

Program Goals

- To provide grants for the recovery of historic and cultural resources in areas impacted by natural disasters that have received a major disaster declaration pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) in calendar years 2023 and/or 2024.

Program Description

The Emergency Supplemental Historic Preservation Fund (ESHPF) program supports recovery, and related expenses, for historic and cultural resources in areas impacted by natural disasters that have received a major disaster declaration pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act). Pursuant to Public Law 118-158, \$48,000,000 will be awarded under the ESHPF grant program for necessary expenses related to the consequences of natural disasters occurring in calendar years 2023 and/or 2024. Grants are awarded through a competitive process and do not require non-Federal match.

Eligible Activities

Eligible activities include program areas as defined by the National Historic Preservation Act focusing on physical preservation, administration, National Register, planning, survey and inventory, and review and compliance activities that meet the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation for needs associated with

major disaster declarations in calendar years 2023 and/or 2024.

Pre-preservation Projects:

- Pre-preservation projects may include the development of resource-specific architectural plans and specifications, historic structure reports, studies, and related surveys. Archaeological and architectural surveys that seek only to identify sites are not eligible under this Notice of Funding Opportunity.
- Grants for pre-preservation projects should not exceed 20% of the estimated construction cost. Non-Federal match is not required.

Preservation Projects:

- Preservation projects fund physical preservation of a historic site to include historic districts, buildings, sites, structures, and objects. Projects must comply with all applicable laws such as Section 106, Section 110, and NEPA, and execute a preservation agreement.
- Pre-preservation costs such as preparation of architectural/engineering plans and specifications not to exceed 20% of the total preservation project cost for **each site**.
- The repair and rehabilitation of historic properties must be conducted according to the Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation.
- Reconstruction of properties is eligible if:
 - Determined that another of the Secretary of the Interior's Treatment Standards (Preservation, Restoration, Rehabilitation) are not appropriate.
 - The project meets the Secretary of the Interior's Standards for Reconstruction and has sufficient historical documentation, surviving portions, and/or relevant historic district planning documents to ensure an accurate reconstruction.
 - Damage to/destruction is attributable to an eligible declared disaster.

Projects must substantially mitigate the threat and include steps to mitigate future risk.

Resources must be listed in or determined eligible by the applicable SHPO or THPO for listing in the National Register of Historic Places, equivalent Tribal register, or designated a National Historic Landmark, either individually or as contributing to a historic district. Projects not yet listed must prepare a nomination as part of the grant project. Activities related to nominating or amending National Register nominations for the subject resource(s) are eligible costs.

Legislative Authority

- 54 U.S.C. 3001 et seq. (National Historic Preservation Act)
- American Relief Act, P.L. 118-158
- Full-Year Continuing Appropriations and Extensions Act, 2025 enacted as Public Law 119-4

Type of Award

Projects will be funded through G (Grant).

PREPARE YOUR APPLICATION

Application Content and Format

Forms/Assurances/Certifications	Submission Requirement
SF-424, Application for Federal Assistance Note: For applicants requesting more than \$100,000 in Federal funds, the Authorized Representative’s signature (or electronic equivalent) on the Application for Federal Assistance form also represents their certification of the statements in Appendix A to 43 CFR 18-Certification Regarding Lobbying	Required from all applicants
SF-424A, Budget Information – Non-Construction Programs	Required for all projects
SF-424C: Budget Information – Construction Programs	Required for construction projects
SF-LLL, Disclosure of Lobbying Activities	Required if requesting more than \$100,000 in Federal funds <u>and</u> the applicant has used or plans to use funds other than Federal appropriated funds for lobbying related to the proposed project.
Project Abstract Summary (OMB 4040-0019). Must include, in plain language: <ul style="list-style-type: none"> • Award purpose, • Activities to be performed, • Expected deliverables or outcomes, • Intended beneficiaries, Subrecipient activities (if known or specified at time of award)	Required from all applicants

Project Narrative

- Project descriptions must address each of the evaluation criteria and applications will be reviewed against this rubric as part of the merit evaluation process.
- NPS will evaluate and consider only those applications that separately address each of the criteria listed under “Application Review Information.”
- Each criterion is limited to 6,000 characters including spaces, and a project timeline is limited to 6,000 characters including spaces. No additional sections will be reviewed.
- A Project Description Worksheet format is included under the “Related Documents” tab on grants.gov which includes all character limits. Do NOT flatten your PDF file, doing so will stop reviewers from being able to scroll to see the full character limit.

Budget Narrative

Applicants must describe and justify items and costs listed in their budget. The budget narrative must identify the following cost items: total estimated costs, non-Federal cost share, third-party

contributions, and any pre-award costs. Total project cost is the sum of all allowable costs, including required and voluntary cost share and third-party contributions.

Budget items must be:

- Reasonable, allowable, allocable, and necessary
- Compliant with [2 CFR §200 Subpart E](#) cost principles

Indirect Costs: Applicants must indicate in their budget narrative how they will charge indirect costs, including the rate to be applied:

- De Minimis Rate: If eligible, state if your organization is opting to use the de minimis rate of up to 15% of total modified direct costs. Entities that do not have a current Federal negotiated indirect cost rate (including provisional rate) may propose to use the de minimis rate. For more information, refer to [2 CFR 200.414\(f\)](#).
- Negotiated Rate: State if you will negotiate with your cognizant agency. If your organization has previously negotiated a rate, attach a copy of the most recently negotiated rate agreement (active or expired).

This program has a mandated cap on indirect costs or approved rate deviation.

Administration costs necessary to complete and administer the program cannot exceed 25% of total cost (primary and subgrants combined).

This limitation for the Historic Preservation Fund is by statute, 54 U.S.C. 302902.

Administrative costs are: Allowable, reasonable, and allocable costs related to the overall management of activities directly related to finance (accounting, auditing, budgeting, contracting), general administrative salaries and wages (grant administration, personnel, property management, equal opportunity) and other “overhead” functions (general legal services, general liability insurance, depreciation on buildings and equipment, etc.) not directly attributable to specific program areas identified in the grant agreement.

- All costs listed in the SF-424A must correspond to the activities in the Project Description and must be outlined in the Budget Justification Worksheet. However, do not include your cost breakdown as part of the narrative Project Description.
- Costs must be broken out into Federal and matching funds by cost center such as personnel, fringe benefits, travel, administrative costs, etc.
- If matching share is included in your budget, list the sources of non-Federal match as well as if the match is secured or unsecured.
- The following questions must be answered in your budget justification:
 - Do you have policies and procedures in place that meet the financial management standards in 2 CFR 200.302? NPS may ask for copies of policies if selected for funding.
 - Do you have a single audit and was it submitted to the Federal Audit Clearinghouse? If no, do you have another type of audit or other annual financial statement?
 - Can you certify that there is no overlap in Federal Funding?
 - a. All applicants must provide a statement to identify whether or not any overlap exists between the proposed project and any other active or

anticipated project(s) in terms of activities, costs, or time commitment of key personnel, including any application that was submitted for funding consideration to any other potential funding source (Federal or non-Federal).

- b. The statement and the description of overlap or duplication should be provided as a separate attachment to the application.
 - c. If no overlap or duplication exists, a sample statement to satisfy this requirement might be: “[Insert Applicant Name] affirms that no overlap or duplication exists between the proposed project in this application and any other active or anticipated project in terms of activities, costs, or time commitment of key personnel, including any application that was submitted for funding consideration to any other potential funding source (Federal or non-Federal).”
 - d. If any overlap or duplication does exist, applicants must provide a description of the overlap including when the overlapping or duplicative proposal(s) were submitted, to whom (entity and program), and when funding decisions are expected to be announced.
 - e. If at any time a proposal is awarded funds that would be overlapping or duplicative of the funding requested from NPS, the applicant must immediately notify the NPS point of contact. Any overlap or duplication of funding between the proposed project and other active or anticipated projects may impact selection and/or funding amount.
- Attach a complete set of financial statements including:
 - Balance sheet/Statement of Financial Position
 - Statement of Revenue and Expense/Statement of Activities
 - Statement of Cash Flow

Conflict of Interest and Unresolved Matters Disclosures:

If any actual or potential conflict of interest exists related to this project at the time of application, the applicant must provide sufficient information to support a program determination of significance per [2 CFR 1402.112](#). Refer to [2 CFR 200.112](#) Conflict of Interest and [2 CFR 200.113](#).

Overlap or Duplication of Effort Statement:

Applicants must state in their application if the activities, costs, or time commitment of key personnel proposed in this application overlap with those in any other Federal proposal or award or not. If no overlap exists, include a statement to that effect. If any overlap exists, provide:

- Activities: Description any overlapping activities.
- Costs: Description of any overlapping costs.
- Time: Description of any overlapping key personnel time.
- A copy of any overlapping or duplicative proposal submitted to any other potential funding entity.
- Details on when any overlapping proposal was submitted, to whom, and the expected date of the funding decision.

Other Required Information

All application information is available on [grants.gov](https://www.grants.gov).

A full application consists of:

Documents 1 through 8 are available within the “Manage Workspace” Page

1. SF-424 (Application for Financial Assistance)
2. SF-424A (Budget Information for Non-Construction Programs)
3. SF-424B (Assurance for Non-Construction Programs)

***Note: ALL applicants must fill out the SF-424A and SF-424B, they are mandatory for all grant applications. If an SF-424a is not completely filled out, the application will be considered incomplete and will not be reviewed.**

4. SF-424C (Budget Information for Construction Programs)
5. SF-424D (Assurance for Construction Programs)
6. SF-LLL (Disclosure of Lobbying Activities), if anticipated award is over \$100,000. If your organization does not participate in any lobbying, simply put "N/A" in the appropriate sections.
7. Project Abstract Summary
8. Attachments Form

Documents 9 through 12 can be found on the “Related Documents” tab within the Grants.gov opportunity.

9. Project Description Worksheet
10. Budget Justification Worksheet
11. Project Images Worksheet
12. National Register Eligibility Worksheet
13. Indirect Cost Statement (See information on the statutory indirect cost cap above)
14. Letter of Owner Consent (Submit if applicable, see below)
15. Letters of Support (Submit if applicable, see below)

There is no required sequence or naming convention for attaching items to the Attachments Form.

Project Images Worksheet

- Photos must document the damage from an eligible disaster(s) including:
 - Photos depicting the condition of the resource(s) before and after the disaster. Before photos should be as recent as possible.
 - Historic photographs may be submitted in addition to before/after photographs that are contemporaneous to the disaster, particularly if proposing reconstruction.
 - NPS is open to alternative documentation of damages in addition to photographs, where photographs may be limited. For example, an affidavit attesting to the genesis of the damage as being from an eligible disaster. Also consider unconventional sources for photos of the resource prior to the disaster (i.e. news articles, social media posts, Google Earth images, etc.)
- Provide photos of the potential affected context/sites/districts
- Photos should show **current** conditions, damage, and immediate threat
- May also be elevations, plans, or other images

- Color or black and white photos are both accepted
- Photographs should clearly describe the community/context and the entire historic site involved in the project (outbuildings, district, landscape features, etc.)
- For physical preservation projects, please ensure you include one current photo of each side of the property(ies) as well as one current overall photo at a minimum
- A suggested Project Images Worksheet format is included under the “Related Documents” tab on grants.gov which allows for 19 images to be uploaded in one document

National Register Eligibility Worksheet

- If your project is doing preservation or pre-preservation work, your application must respond to the questions and provide information on the current or potential National Register nomination.
- Suggested format is available on grants.gov under the “Related Documents” tab.
- All questions found in the suggested format must be answered.

Proof of Non-Profit Status, if applicable

- If your organization is a non-profit, please submit proof of your current non-profit status as part of your application.

Letter of Owner Consent, if applicable

- If your project is doing work to a property or multiple resources and the owner(s) is different than the applicant, then the applicant **must** include written permission from the owner(s) to complete the project **and** any applicable easements or covenants, and National Register nominations with the application.
- The Letter of Owner Consent must be submitted with the application, signed no earlier than 60 days before the application due date, and pertain to and be included with this application.
- Previous letters of owner consent will **not** be accepted.

Letters of Support, if applicable

- Letters of support should only be submitted if defining specific partner involvement, support, or matching funds. All letters **must** be addressed to: Megan Brown, Chief of State, Tribal, Local, Plans & Grants Division, NPS.
- These letters **must be** submitted with your application via grants.gov as part of the attachments form. **DO NOT** mail/send separately. Letters received in any other manner may not be considered. This applies to Congressional letters of support, a copy must be included with your application.

If being considered or selected for award, NPS reserves the right to request additional or clarifying information for any reason deemed necessary, including, but not limited to:

- (a) Other budget information
- (b) Financial capability
- (c) Evaluation of risk
- (d) Name and phone number of the Designated Responsible Employee for complying with national policies prohibiting discrimination (See 43 C.F.R. § 17)

SUBMISSION REQUIREMENTS AND DEADLINES

Address to Request Application Package

All applications must be submitted via grants.gov

Submission Dates and Times

Closing Date for Applications: 07/15/2025

Closing Date Explanation

Electronically submitted applications must be submitted no later than 11:59 PM, ET, on the listed application due date.

Applicants are held responsible for their proposals being submitted to the National Park Service. Applications must be received by the date above. Applicants are encouraged to submit the application well before the deadline.

Application preparation time may take several weeks. Start the application process as soon as possible. Applications received after the deadline will not be reviewed or considered for award. If it is determined that a proposal was not considered due to lateness, the applicant will be notified after the selection process.

Awards. These factors are the best way for the NPS to estimate recovery needs within

Other Information

Program Requirements

- Applications for renewal or supplementation of existing projects are not eligible. Each application must be for a separate phase if it is a part of a multi-phase project, and significant progress must be demonstrated on prior phases to warrant additional funding. Applicants may be excluded if progress has not been demonstrated.
- Projects funded under this program constitute “undertakings” as defined by Section 106 of the National Historic Preservation Act (NHPA) (54 USC 306108). Grantees must work with NPS to ensure that project work does not harm or impair the historic character of any historic resources. The Section 106 review must include all work taking place as part of the project, even if it is not funded by Federal or matching share.
- For projects involving resources that have been designated National Historic Landmarks, additional National Historic Preservation Act requirements (Section 110) (54 USC 306101) will also apply.
- All projects must be reviewed for effects under the National Environmental Policy Act (NEPA) to make sure that project work does not damage the natural or cultural environment.
- All work must be reviewed to ensure it meets the *Secretary of the Interior’s Standards and Guidelines for Archeology and Historic Preservation*.
- If you are applying for a grant to do work on or to complete a National Register of Historic Places nomination for a resource(s) you do not own, you must obtain written permission from the owner to both complete grant-assisted work and execute a preservation easement or covenant. The letter of owner consent must be submitted with the application and signed no earlier than 60 days before the application due date and pertain to and be included with this specific application. You cannot re-use previous letters of owner consent.

- For archaeological surveys, provide plans for curating any artifacts recovered incidentally, including any strategies for outreach and the sharing of survey reports, research, results, etc. These will also require NEPA and NPS review prior to surveying.
- Administration costs plus indirect costs necessary to complete and administer the program cannot exceed 25% of total cost (Federal and matching share combined). This limitation for the Historic Preservation Fund is by statute, 54 USC 302902. Equipment and other capital asset expenditures, such as acquisition, renovation or alteration, are unallowable as indirect costs per 2 CFR 200.439.b.7. Capital assets are defined under 2 CFR 200.1.
- Preparation of architectural/engineering plans and specifications not to exceed 20% of the total preservation project cost for each site.
- All projects from application through close out must follow all requirements set out in 2 CFR 200 including procurement requirements.
- Within 1 year from award, projects must show substantial progress or NPS may consider recapture and reappropriation of funds.
- Extensions of performance period beyond the initial 3-year obligation period may be approved by NPS if there has been substantial progress on the project. If no substantial progress has been made, NPS may consider recapture and reappropriation of funds.
- Section 54 USC 302902 of the National Historic Preservation Act requires Historic Preservation Fund (HPF) grantees agree to assume, after the completion of the project, the total cost of continued maintenance, repair, and administration of the grant-assisted property in a manner satisfactory to the Secretary of the Interior. Accordingly, recipients awarded funds for the physical preservation of a historic site shall sign a preservation agreement/covenant/easement (easement) with the State or Tribal Historic Preservation Officer in which the site is located or with a preservation organization acceptable to the NPS.
- A draft copy of the easement template must be submitted to the NPS within one year of grant agreement execution for review and comment. All preservation easements must be executed by registering with the deed of the property. The preservation easement must document the grant-assisted condition of the resource and the historic character defining features as part of the document registered with the deed.

Amount of Federal Assistance Awarded	Easement Term Requirement
\$1-\$50,000	5-year minimum preservation agreement; an easement or easement amending the deed is not required
\$50,001 - \$250,000	10-year minimum preservation easement
\$250,001 - \$500,000	15-year minimum preservation easement
\$500,001- \$750,000	20-year minimum preservation easement
\$750,001+	25-year minimum preservation easement

- If the historic property is not currently protected by a preservation easement or the easement does not meet the minimum federal requirements, a preservation easement or amendment must be executed that meets the minimum requirements and duration.
- If the historic property is currently subject to a preservation easement that was NOT created as a requirement of a previous HPF grant but meets federal requirements, an

amendment shall be executed for an additional duration to meet the requirements of the funding awarded. For example, if a property had 10 years remaining on a previous 20-year easement and receives \$300,000 in HPF funding, an amendment to add 5 years would be required to meet the 15-year duration requirement.

- If the historic property is currently subject to an easement that was created as a requirement of a previous HPF grant, an amendment must be executed for the full additional duration required by the new funding awarded. For example, if a property had 10 years remaining on a previous HPF grant induced easement and receives \$300,000 in HPF funding, an amendment to add 15 years would be required. The resulting property will then be protected by an easement for a total of 25 years from the effective date of the easement.
- If a property receives multiple HPF grants, the minimum required duration of the easement for each grant will be added together for a cumulative duration requirement. For example, if a property receives three HPF grants in successive years, each for \$500,000, the minimum required easement duration would be 45 years.
- If the historic property is currently protected by a perpetual or other non-HPF induced preservation easement that meets or exceeds federal requirements as determined by the NPS, no additional duration or amendments are necessary.
- Applicants who plan to apply for multiple HPF grants for a single property may execute a perpetual easement to satisfy the requirement and reduce the administrative costs of amendments.

Eligible Costs

Eligible costs under this award are as described in this Notice, 2 CFR 200, and the Historic Preservation Fund Grants Manual (HPF Manual). For this program they also include:

- Administrative costs necessary to complete and administer the grant requirements
- Repair of properties:
 - Eligible properties include historic districts, buildings, sites, structures and objects listed in the National Register of Historic Places or as a National Historic Landmark either individually or as contributing to a historic district that were damaged by a disaster with a major disaster declaration in 2023 and/or 2024.
 - All work must meet the *Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation* (SOI Standards).
 - All projects receiving repair assistance must enter into a preservation agreement/covenant/easement.
- Reconstruction of properties is eligible if:
 - Determined that another of the Secretary of the Interior's Treatment Standards (Preservation, Restoration, Rehabilitation) are not appropriate.
 - The project meets the Secretary of the Interior's Standards for Reconstruction and has sufficient historical documentation, surviving portions, and/or relevant historic district planning documents to ensure an accurate reconstruction.
 - Damage to/destruction is attributable to an eligible declared disaster.
- ADA/ABA accessibility improvements, as needed for Americans with Disabilities Act (ADA) or Architectural Barriers Act (ABA) access of the historic resource(s), are allowable if meeting the SOI Standards (e.g. ramps, elevators, bathrooms)
- Site security improvements, as needed for protection of the historic resource(s), are

- allowable if meeting the SOI Standards (e.g. protection against vandalism, arson, theft)
- Fire safety improvement, as needed for protection of the historic resource(s), are allowable if meeting the SOI Standards (e.g. sprinklers, fire alarms)
- Cost for establishing/administering an easement/covenant for the property not held by a government preservation office
- Cost for any required audits or financial requests
- Cost for the production of a project sign
- Costs for public notice of grant opportunity
- Costs associated with required training or reporting
- Any other costs as determined eligible by the NPS in accordance with the OMB circulars, NPS policies, and the Historic Preservation Fund Grants Manual

What Is Not Funded

- Construction of new buildings that are not approved reconstruction projects
- Cash reserves, endowments, revolving funds, or fund-raising costs
- Lobbying or advocacy activities
- Work to federally-owned properties
- Local Government Certification
- Preservation Tax Incentives
- Moving historic properties or work on moved historic properties that are no longer eligible for listing in the NRHP.
- Work performed prior to announcement of award, except for work associated with damage that occurred within the FEMA-declared disaster period.
- Cost related to Native American Graves Protection and Repatriation Act (NAGPRA) activities. Funds for NAGPRA activities are available through the NPS National NAGPRA Program.
- Acquisition of collections or historic sites
- Conservation of collections
- Long-term maintenance or work outside the grant period.
- Grants will not be available to sites or collections owned or leased by the NPS, or in which the NPS holds a property interest
- Administrative costs to manage the grant may not exceed 25% of the total project budget per statute
- Miscellaneous costs, **contingencies**, reserves, and overhead
- Costs for work already completed or funded through other federal programs.
- Costs reimbursed by FEMA or insurance are not eligible.

NPS Oversight

The NPS will provide oversight of this grant project through the following NPS reviews:

- Review and approval of interim and final reporting to include compliance with 2 CFR 200.
- Review and approval for compliance with the *Secretary of the Interior's Standards and Guidelines for Archeology and Historic Preservation*.
- Review and approval for compliance with Sections 106 (54 U.S.C. § 306108) and 110f (54 U.S.C. § 306107) of the National Historic Preservation Act in coordination with the appropriate State Historic Preservation Office.

- A Nationwide Programmatic Agreement (PA) regarding cultural resources grants and financial assistance programs has been developed to streamline the review of undertakings described in grant proposals ([Nationwide Programmatic Agreement signed on July 12, 2024](#)). Review will be carried out in accordance with the Nationwide PA, as applicable.
- Review and approval for compliance with the National Environmental Policy Act (NEPA).
- Any other reviews as determined by the NPS based on program needs or financial/programmatic risk factors (i.e. draft National Register nomination if required, etc.).

OPINION OF PROBABLE COST

The following is an opinion of probable cost to undertake the recommendations discussed in the report and is intended to give the general order of magnitude of the work. Each line item demonstrates a scope of work that can be undertaken individually or as part of a larger project. Recommendations that are assumed to be completed by staff or volunteers have not been included. The dollar amounts shown are for 2020 and not adjusted for inflation in subsequent years.

HIGH PRIORITY (1-3 YEARS)

Install active drain system with backflow preventer		ea	\$25,000	\$25,000
Provide ADA striping at parking lot	500	sf	\$7	\$3,500
Replaced disintegrated stones at retaining wall. Repair concrete cap as required	80	sf	\$90	\$7,200
Field dress stones where coming in contact with turntable	10	sf	\$175	\$1,750

High Priority Construction Total: \$37,450

Design Fees (10% of construction budget)	\$3,745
Mobilization (7% of construction budget)	\$2,622
General Conditions (10% of construction budget)	\$3,745
Contingencies (10% of construction budget)	\$3,745

High Priority Total: \$51,307

MEDIUM PRIORITY (3-5 years)

rebuild guardrails to meet current code	140	lf	\$65	\$9,100
Provide additional tie-downs along the length of bridge	6	ea	\$200	\$1,200
Concrete repairs at bulkheads	80	sf	\$60	\$4,800

Medium Priority Construction Total: \$15,100

Design Fees (10% of construction budget)	\$1,510
Mobilization (7% of construction budget)	\$1,057
General Conditions (10% of construction budget)	\$1,510
Contingencies (10% of construction budget)	\$1,510

Medium Priority Total: \$20,687

LOW PRIORITY (5-10 Years)

Replace wood planking at walking surface	980	sf	\$18	\$17,640
Clean prep and pain steel turntable structure	800	sf	\$55	\$44,000

Low Priority Construction Total: \$61,640

Design Fees (10% of construction budget)	\$6,164
Mobilization (7% of construction budget)	\$4,315
General Conditions (10% of construction budget)	\$6,164
Contingencies (10% of construction budget)	\$6,164

Low Priority Total: \$84,447

Construction Total: \$114,190

Design Fees (10% of construction budget)	\$11,419
Mobilization (7% of construction budget)	\$7,993
General Conditions (10% of construction budget)	\$11,419
Contingencies (10% of construction budget)	\$11,419

Grand Total: \$156,440

Dinehart-Holt Phase 2 Improvements Cost Estimate
5/21/2024

QTY UNIT COST per Unit Subtotal

Scope Item 3

Rehab historic windows	52	ea	\$1,800.00	\$93,600.00
Rehab/replace storm windows	52	ea	\$800.00	\$41,600.00

Scope Item 4

Install permanent support at stairs	1	ea	\$4,400.00	\$4,400.00
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Construction Total \$139,600.00

Construction Administration	\$6,895.00
Mobilization (5% of construction budget)	\$6,980.00
General Conditions (8% of construction budget)	\$11,168.00
Contingencies (8% of construction budget)	\$11,168.00

Grand Total \$175,811.00

Scope of Work Form

MNHS Grants Office

FOR OFFICE USE ONLY
Grantee: _____
Grant No.: _____
Attachment: _____

PROPERTY NAME: Dinehart-Holt House
PROPERTY ADDRESS: 2812 Linden Ave, Slayton, MN 56172

DATE: 5/21/2024
NRHP LISTING NO.: 82000562

ITEM NO: 1	FEATURE: Windows and Doors CONST. DATE: 1891, 1900, 1913	FUNDING SOURCE(S): <input type="checkbox"/> GRANT <input type="checkbox"/> OTHER	BUDGET ITEM No.: 1
<p>DESCRIBE EXISTING FEATURE AND ITS CONDITION</p> <p>The condition of windows and storm windows vary from good to unacceptable. A mix of wood and aluminum storm windows is present. There are several stained glass (SG) windows present. SG windows are generally in good condition.</p> <p>DESCRIBE WORK AND IMPACT ON EXISTING FEATURE</p> <p>Existing windows shall be rendered operable, missing hardware shall be replaced. Weather stripping shall be replaced or added. Mtl weather stripping to be used. Repairs shall be performed; either w/ epoxy, dutchman, or component replacement, as req'd by location. New wd shall match species, texture, and profile of exist. wd. Alum. storms shall be replaced with wd storms to match exist. SG windows shall be painted and prepped in place. SG panes to be protected during work.</p> <p>PHOTOS: A2.02/1-17 DRAWING SHEET NO.: A8.01 ADD'L DOCUMENTATION:</p>			
UPDATES AFTER PROJECT IS COMPLETED			

ITEM NO: 2	FEATURE: Foyer Stair CONST. DATE: 1891, 1913	FUNDING SOURCE(S): <input type="checkbox"/> GRANT <input type="checkbox"/> OTHER	BUDGET ITEM No.: 2
<p>DESCRIBE EXISTING FEATURE AND ITS CONDITION</p> <p>Main stair at vestibule is sagging. Originally, a closet wall supported the stair. This is visible in early photos and plans. It is believed that this was removed around 1913, within the period of significance.</p> <p>DESCRIBE WORK AND IMPACT ON EXISTING FEATURE</p> <p>Install a new support column for the stair. Column shall be compatible with historic features, matching in wood species and finish, but shall be distinguishable upon close inspection as a new feature. Details influenced by historic features are described further on A8.03. The existing column at basement to remain. Reaffix cross bracing removed for installation.</p> <p>PHOTOS: A2.02/18-19 DRAWING SHEET NO.: 1/A1.01, A8.03 ADD'L DOCUMENTATION:</p>			
UPDATES AFTER PROJECT IS COMPLETED			

ITEM NO:	FEATURE: CONST. DATE:	FUNDING SOURCE(S): <input type="checkbox"/> GRANT <input type="checkbox"/> OTHER	BUDGET ITEM No.:
<p>DESCRIBE EXISTING FEATURE AND ITS CONDITION</p> <p>DESCRIBE WORK AND IMPACT ON EXISTING FEATURE</p> <p>PHOTOS: DRAWING SHEET NO.: ADD'L DOCUMENTATION:</p>			
UPDATES AFTER PROJECT IS COMPLETED			

MURRAY COUNTY

REQUEST TO BE ON THE BOARD AGENDA (RBA)

Requested Board Date: 7/1/2025	Item: Deputy Hire
Originating Department: Administration	Presenter: Carolyn McDonald
Requested Agenda Placement: Regular Agenda	Amount of Time Needed:
If requesting to expend funds, is the expenditure budgeted?	Attending Meeting: In Person

Hku Hku graduated from Minnesota West Community and Technical College for Law Enforcement, completed a satisfactory criminal background investigation, and completed the Psychological Evaluation per the conditions of the conditional job offer presented to him on April 21, 2025. In order to submit the application for the POST Licensure, a Board-approved intent to hire statement must be included in the POST Licensure application. The Board is asked to approve their intent to hire Hku Hku as Deputy Sheriff, with a start date of employment today, July 1, 2025.

Board Action Requested

Motion made by _____, and seconded by _____, to approve the hire of Hku Hku as Deputy Sheriff with a start date today, July 1, 2025.