

GEORGIA C. ENGLAND
MOULTRIE COUNTY CLERK & RECORDER
10 S. MAIN ST., STE. 6
SULLIVAN, IL 61951

PH: 217-728-4389

georgia.england@co.moultrie.il.us

FAX: 217-728-8178

RECORDING FEES
EFFECTIVE: JANUARY 1, 2020
(as amended 10-10-2019 by Ordinance 19-04)

NOTE: Only original documents are accepted for recording with exception of those documents presented as eRecording. Incomplete documents will be returned for correction before recording.

Breakdown of \$67.00 recording fee: General Recording \$18, GIS \$25, RHSP \$10**,
Restoration \$9, Restoration II-Storage \$5 = \$67.00

STANDARDIZATION ACT: (UCC's and Plats are exempt under this Act.) Documents that do not comply with the Standardization Act are DOUBLE recording fee, but would not include any additional GIS, RHSP, Restoration, Restoration II-Storage fees	\$ 85.00
Deeds, Mortgages, Releases, etc.	\$ 67.00
Assignment of Mortgages	\$ 67.00
Oil, Gas & Mineral Assignments	\$ 67.00
Plats of Subdivisions (maximum 30 x 36) (Submit 1 original and 1 exact true legible copy)	\$100.00
Surveys (no more than 2 lots: 8 ½ x 14) (Exception to Standard Size Rule)	\$ 67.00
Veterans Discharge	No Charge
Certified Copies of Recorded Documents	\$ 18.00

****RENTAL HOUSING SUPPORT PROGRAM (RHSP) SURCHARGE OF \$10.00 DOES NOT APPLY TO THE FOLLOWING TYPES OF DOCUMENTS:**

- PUBLIC UTILITY EASEMENTS
- ARTICLES OF INCORPORATION & RELATED DOCUMENTS
- BIRTH RECORDS, DEATH CERTIFICATES, MARRIAGE RECORDS
- JUDGMENTS, MEMOS OF JUDGMENT, ETC
- NOTICE OF PROBATE
- POWER OF ATTORNEY FOR PROPERTY
- TRANSCRIPT (INVOLVING A WILL, DEATH CERTIFICATE, ETC.)
- UCC'S & WILLS

NOTE: *This surcharge does not apply to any documents recorded for a state agency, unit of local government, federal government or school district.*

ALL DEEDS TO BE RECORDED MUST INCLUDE:

1. Statement of Exemption, and/or accompanied by Transfer Tax Declaration Sheet PTAX 203
2. Complete legal description.
3. Parcel Identification Number (PIN)
4. Notary – date, signature and seal.
5. To whom and where future tax statements are to be mailed.
6. Preparer's name and address.
7. Must comply with the Standardization Act of the State of Illinois: 8 ½ x 11 size with a 3 x 5 space in upper right hand corner for recording purposes.

SUBDIVIDED LAND must include: exact lot, block and subdivision
(Ex: Being a part of Lot 1 in Block 1 of John Smith's Subdivision)

UN-PLATTED LAND must include: exact Quarter Section, Section, Township and Range
(Ex: Being a part of SW ¼ of Section 1, Township 19 North, Range 12 East)

P-TAX 203 FORM – figured at \$.75 per \$500. or \$1.50 per \$1,000. All pertinent information needs to be completed, together with the required 3 signatures on the back: Buyer, Seller and preparer, together with their addresses and telephone numbers; and where taxes are to be mailed. **(NOTE: A separate check is required for P-TAX Revenue Stamps)**

UCC RECORDINGS

UCC – Financing Statement (non-ag related):

UCC-1	Financing Statements	\$ 50.00
UCC-3	Continuation, Amendment, Assignment, Partial Release	\$ 50.00
	Termination	\$ 6.00

AG – Related UCC Forms – which have to be filed with the Secretary of State:

UCC Filing with County	\$ 10.00
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Additional Filing Fees

Non-Standard Form	No Additional Charge
Additional Debtor Name(s)	No Additional Charge
Assignee on UCC-1	No Additional Charge
Attachments	No Additional Charge

Cross Record in Real Estate

Additional Recording Fee	\$ 67.00
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Search Fees

UCC-11 search request (Per Debtor Name/Address)	\$ 10.00
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UCC copies per page

\$ 1.00
