

**COUNTY BOARD MINUTES – MOULTRIE COUNTY, ILLINOIS  
JANUARY 12, 2023**

STATE OF ILLINOIS        )  
  )  
COUNTY OF MOULTRIE    )

The Moultrie County Board met on Thursday, January 12, 2023, in the Board Room, Second Floor, Moultrie County Courthouse. Vice-Chair Marsha Kirby called the meeting to order at 7:00 p.m.

Opening prayer given by Board Member Aaron Wilhelm, followed by the Pledge of Allegiance recited by all in attendance.

Roll Call was taken, with the following Board members present Marsha Kirby, Tyler Graven, John Vander Burgh, Travis Phelps, Scott Buxton, Aaron Wilhelm, Kenny Graven, and Joshua Roe

Bill Voyles absent

There were 20 people in attendance which included eight board members and County Clerk Linda Qualls.

Mission Statement was read by Tyler Graven.

Minutes: Mr. Buxton moved to approve the December 15, 2022, meeting minutes. The motion was seconded by Mr. Tyler Graven, which passed by roll call vote. (8 yes, 0 no)

Guest Speaker: None

Unfinished Business: Vice-Chair Kirby presented a plaque to Rick Matthews to thank him for his 17 years of dedication to the County.

Appointments by Chair: Vice-Chair Kirby moved to appoint Linda Qualls as authorized agent for the Illinois Municipal Retirement Fund (IMRF). The motion was seconded by Mr. Kenny Graven, which passed by roll call vote. (8 yes, 0 no)

**NEW BUSINESS:**

Vice-Chair Kirby moved to approve Resolution Opposing Illinois General Assembly HB 5855 and SB 2226 “Protect Illinois Communities” Act, and/or any similar bill(s). The motion was seconded by Mr. Tyler Graven, which passed by roll call vote. (8 yes, 0 no)

**STANDING COMMITTEES**

**BUDGET AND FINANCE COMMITTEE (Chair: Vander Burgh)**

Meeting held January 9, 2023.

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Mr. Vander Burgh moved to approve the December 2022 Treasurer's Report. The motion was seconded by Mr. Roe which passed by roll call vote. (8 yes, 0 no)

Mr. Vander Burgh moved to approve all claims as presented. The motion was seconded by Mr. Tyler Graven. Mr. Buxton asked some questions concerning re-numbering check numbers on claims, Ms. Wittkowski, chief deputy county clerk, explained to Mr. Buxton why the renumbering can occur. The Treasurer explained the checks were a void/reissue. Mr. Buxton then mentioned on claim that was not completed. Ms. Qualls stated it will be completed.

The motion to approve all claims as presented passed by roll call vote. (8 yes, 0 no)

Mr. Vander Burgh moved to approve the six-month reports from the County Clerk, Circuit Clerk and Sheriff's offices. The motion was seconded by Mr. Roe which passed by roll call vote. (8 yes, 0 no)

Mr. Vander Burgh recommended and moved to approve final payment for the roof project from the Capital Outlay account #00101251290. The motion was seconded by Mr. Buxton, which passed by roll call vote. (8 yes, 0 no)

Mr. Vander Burgh explained the committee has sent out an RFP (Requests for Proposals) for audit services for the County and have had a significant lack of commitment by responses. So, we will be expanding that to a larger radius around the county to see if we can come up with a firm for the county financial audit.

**BUILDING AND PROPERTY (Chair: Graven)**

Meeting held January 4, 2023.

Mr. Tyler Graven stated the committee did meet but has no motions.

**ROAD AND BRIDGE (Chair: Voyles)**

Meeting held January 2, 2023.

With Mr. Voyles absent, Ms. Kirby moved to accept Depew and Owen as low bidder for Section 04-03128-00-BR bridge project in the amount of \$366,288.00. The motion was seconded by Mr. Tyler Graven, which passed by roll call vote. (8 yes, 0 no)

Ms. Kirby moved to approve the 2023 MFT General Maintenance Program Resolution in the amount of \$800,000.00. The motion was seconded by Mr. Kenny Graven, which passed by roll call vote. (8 yes, 0 no)

Ms. Kirby moved to approve the 2023 Bridge Petition list. The motion was seconded by Mr. Buxton, which passed by roll call vote. (8 yes, 0 no)

Ms. Kirby moved to approve the Renewal of Easement for US Army Corp of Engineers for Section 94-02114-00-BR. The motion was seconded by Mr. Wilhelm, which passed by roll call vote. (8 yes, 0 no)

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**PLANNING, ZONING and LAND USE (Chair: Phelps)**

Meeting held January 6, 2023.

Mr. Phelps stated they did meet and have no motions at this time.

**PUBLIC HEALTH, SAFETY, AND WELFARE (Chair: Phelps)**

Meeting held January 4, 2023

Mr. Phelps stated they did meet and have no motions at this time.

**AS NEEDED COMMITTEES**

**LEGISLATIVE COMMITTEE (Chair: Kirby)**

Committee did not meet.

Ms. Kirby moved to appoint the following Drainage Commissioners, terms to expire September 2025:

Scott Anthony Brown to Lovington, Lowe, and Jonathan Creek Special Drainage District.

Kenny Ruff to Hostetler Drainage District of the Township of Lovington

Scott Anthony Brown to Hostetler Drainage District of the Township of Lovington.

Mr. Buxton seconded the motion which passed by roll call vote. (8 yes, 0 no).

**INSURANCE COMMITTEE (Chair: Roe)**

Committee did not meet.

**PERSONNEL (Chair: Kirby)**

Meeting held January 5, 2023.

Ms. Kirby moved to approve the hiring of an employee in the Assessment office with a starting salary of \$24,000.00. The motion was seconded by Mr. Roe.

Mr. Wilhelm asked a question concerning the pay rate, Assessor, Lori Barringer explained her position. Ms. Wittkowski, chief deputy county clerk, explained some of the prior year salary ranges.

The motion then passed by roll call vote. (8 yes, 0 no)

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Ms. Kirby moved to approve the Resolution of the County Board for Moultrie county, Illinois for Setting the Salary of the Moultrie Circuit Clerk for Fiscal Year 2023. The motion was seconded by Mr. Wilhelm which passed by roll call vote. (8 yes, 0 no)

**AD HOC COMMITTEES**

**AMERICAN RESCUE PLAN ACT (ARPA) (Chair: Stephanie Helmuth)**

Ms. Helmuth stated the committee has not met and may only need to meet one or two more times. The funds have been, for all central purposes, allocated; there are still some funds being distributed for such things as animal control otherwise, Ms. Helmuth believes all has gone to where it is supposed to.

Concerning the questions about childcare funds granted. The funds have been deposited into an account at First Community Bank for Sullivan Economic Chamber and Development so the Chamber will be doing the checks for the contract with the consultant. The Chamber has put together a childcare finance committee who will meet for the distribution of the funds.

**COUNTY EMPLOYEE HANDBOOK**

Committee did not meet.

**DIVE TEAM (Chair: T. Graven)**

Committee did not meet.

Mr. T. Graven stated they have nothing at this time.

**WIND ENERGY CONVERSION SYSTEM (WECS) (Chair: Voyles)**

Committee did not meet.

**OTHER BUSINESS**

None.

**EXECUTIVE SESSION 5 ILCS 120/2(e)**

No executive session held.

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**COMMENTS**

**BOARD**

Mr. Wilhelm gave an update on the ARPA funds for the Childcare Investment Crisis Plan. Mr. Wilhelm read information which recapped some of the information Ms. Helmuth shared and information recapping the childcare crisis plan. The Chamber has deposited the funds at First Community Bank, has issued a check to the Andrews Group in December to begin work. All grand distributions will be written by the Sullivan Chamber once approved by their finance committee. Once all funds have been distributed the account at First Community Bank will be closed.

As for a timeline, so far there is a tentative schedule for the finance committee to meet late January or early February regarding the awarding of funds. Currently their steering committee is working on an event for current providers to say thank you and to let them know what is available and what the requirements are to apply.

**OFFICE HOLDERS/DEPARTMENT HEADS**

No comments.

**PUBLIC**

None.

Meeting adjourned at 7:20 p.m.

Linda S. Qualls,  
Moultrie County Clerk