

MOULTRIE COUNTY HIGHWAY DEPARTMENT

BID LETTING INSTRUCTIONS

REQUIREMENTS

- ALL BIDDERS MUST FILL OUT THE AUTHORIZATION FORM TO BE AUTHORIZED TO BID.
- The AUTHORIZATION FORM must be emailed to angie.westjohn@moultriecountyil.gov.
- A current copy of your IDOT CERTIFICATE OF ELIGIBILITY is also required unless you are a material supplier.

Failure to submit the completed Authorization to Bid Form prior to the bid opening will result in the bid not being accepted.

Contractors may verify we have received their AUTHORIZATION FORM BY CHECKING THE Plan Holders List.

If an email address is provided, a Notice of Addenda will be sent when updates become available.