

**COUNTY BOARD MINUTES – MOULTRIE COUNTY, ILLINOIS
JANUARY 11, 2024**

STATE OF ILLINOIS)
)
COUNTY OF MOULTRIE)

The Moultrie County Board met on Thursday, January 11, 2024, in the County Board Room, Second Floor, Moultrie County Courthouse. Chair Billy Voyles called the meeting to order at 7:00 p.m.

The opening prayer was given by board member Aaron Wilhelm, followed by the Pledge of Allegiance recited by all in attendance.

Roll Call was taken, with the following members present Billy Voyles, Tyler Graven, Travis Phelps, Scott Buxton, Aaron Wilhelm, and Josh Roe. Absent - Marsha Kirby, John Vander Burgh, and Kenny Graven. A quorum was present.

There were 9 people in attendance, six board members, and County Clerk Qualls.

Mission Statement – Read by Travis Phelps.

Correspondence: There was no correspondence.

Minutes: Mr. Voyles asked for a motion to approve the December 14, 2023, board minutes. Mr. T. Graven moved to approve said minutes. Mr. Buxton seconded the motion. With no discussion, roll call vote was taken; the motion carried 6 yes, 0 no.

Guest Speaker: None.

Unfinished Business: None

Appointments by Chair: Mr. Voyles gave the first reading to appoint DAVID BOWERS as Trustee of the Lovington Fire Protection District for a term to begin retroactive to May 1, 2023, upon the filing of the Bond of Trustee at the office of the County Clerk, and to expire on April 1, 2026.

Mr. Voyles moved to appoint the following as Drainage District Commissioners for the following Drainage Districts all to expire on the first Tuesday of September 2026.

TONY SAGER	Asa Creek Drainage District, Sullivan Township
KEITH KRAPP	Drainage District #3, Lovington
TONY BROWN	Drainage District #6, Lovington
LUCILLE CRAWFORD	Drainage District #6 of Sullivan, Sullivan Township
KURT ROBSON	Jonathan Creek Drainage District #4, Jonathon Creek Township
DENNIS COSLOW	Lovington Sections 22, 23, 26, 27, & 34 Drainage District, Lovington
ALLEN G. KAUFFMAN	Lowe Drainage District #2, Lowe Township

**COUNTY BOARD MINUTES – MOULTRIE COUNTY, ILLINOIS
JANUARY 11, 2024**

KYLE YODER	Lowe Drainage District #4, Lowe Township
JOE A. SCHROCK	Lowe Drainage District #5, Lowe Township
LARRY HERSCHBERGER	Low Special Drainage District, Lowe Township
ERIC CRAWFORD	Sullivan Drainage District #2, Sullivan
JOHN STINSON	Union #1 By User Drainage District, Lovington & Dora Townships
WILLARD SCHLABACH and	
AARON BONTRAGER	Union Drainage District #1; Sullivan, Jonathan Creek, Lowe, and Lovington Townships
WILLIAM MCLLWAIN	Whitley Drainage District #1, Whitley Township

Mr. Roe seconded the motion. With no discussion, roll call was taken; the motion carried 6 yes, 0 no.

NEW BUSINESS

STANDING COMMITTEES

BUDGET AND FINANCE COMMITTEE (Chair: Vander Burgh)

Meeting: January 8, 2024.

Mr. Phelps moved to approve the December 2023 Treasurer's report. Mr. Wilhelm seconded the motion. There being no discussion, roll call vote was taken; the motion carried 6 yes, 0 no.

Mr. Phelps moved to approve all claims as presented. The motion was seconded by Mr. T. Graven. There being no discussion, roll call vote was taken; the motion carried 6 yes, 0 no.

BUILDING AND PROPERTY (Chair: T. Graven)

Meeting: January 3, 2024.

No motions.

ROAD AND BRIDGE (Chair: Voyles)

Meeting: January 4, 2024.

No motions.

PLANNING, ZONING and LAND USE (Chair: Phelps)

Meeting: January 5, 2024.

**COUNTY BOARD MINUTES – MOULTRIE COUNTY, ILLINOIS
JANUARY 11, 2024**

Mr. Phelps moved to approve the Amendment to Zoning Ordinance 77-1 of Moultrie County Article 2, Section 2.1, Clause 52 and Article 5, Section, 5.3, Clause 25. Mr. Roe seconded the motion. Mr. Phelps looked to Kristi Hart, Planning & Zoning Director, who informed the board this is the amendment for the manufactured homes. Mr. Phelps mentioned this is to clarify stipulations for manufactured homes. Mr. Graven explained there are six criteria to meet to allow a manufactured home to be placed on real estate without a special use permit. Ms. Hart stated the definition of manufactured home was added to the ordinance which is the same definition as the assessment office and if all six criteria are not met, it will still require a special use permit. If all six criteria are met, the special use permit hearing will be waived.

Ms. Hart cited the six criteria as: 1) The manufactured home must be on a parcel of five (5) acres or larger in an ag district. 2) It must be purchased new from an authorized dealer and be manufactured in the last three model years. 3) It must not be moved from a previous site including a mobile home park. 4) It must be 725 square feet or larger and a minimum of ten feet wide. (This is in line with our single-family dwelling minimum square footage which is already in the ordinance.) 5) It must be placed on a permanent foundation and skirting cannot be used. 6) It must have a minimum of 2 ½ and 12 pitch on the roof (no flat roofs).

There was discussion regarding the verbiage of a manufactured home and Mr. Phelps stating the Zoning Board of Appeals voted 5-0 on approving the changing the ordinance. With no further discussion, roll call vote was taken; the motion carried 6 yes, 0 no.

PUBLIC HEALTH, SAFETY, AND WELFARE (Chair: Phelps)

Meeting: January 3, 2024.

No motions. Mr. Phelps stated they are still monitoring the Safe-T Act and its affects on the court system and the jail population.

AS NEEDED COMMITTEES

INSURANCE COMMITTEE

(Chair: Roe)

Meeting: None

Mr. Roe discussed the quarter three, 2023, analysis completed by Pharmacist Cindi Reed. The analysis stated there were some discrepancies with one of the preferred pharmacies, there were amounts overpaid which will be paid back to the County. For reference, the contracts with the preferred pharmacies included dispensing fees of \$15.55 which is in line with Illinois Medicaid Critical Access pharmacies.

**COUNTY BOARD MINUTES – MOULTRIE COUNTY, ILLINOIS
JANUARY 11, 2024**

There are major changes coming to the insulin market, some items being discontinued, and others are expected to have a 70% reduction in wholesale price. Cindi recommends keeping watch on the fees paid.

In addition, be aware, there are many generics entering the market which do the same thing and save the County money.

AD HOC COMMITTEES

EMPLOYEE HANDBOOK COMMITTEE (Chair: Michelle Liddiard)

Ms. Liddiard stated the committee met two times over the last month to update the handbook to comply with laws that went into effect January 1, 2024. We added a Blood and Organ Donor Leave Policy, the Extended Child Bereavement Leave Policy, updated the Victims' Economic Security and Safety Act (VESSA) Policy, updated the Personal Leave section to be in align with the law that went into effect January 1, 2024, wherein part-time employees can earn one hour of paid time off for every 40 hours they work. We also added a form to request paid time off.

Mr. Phelps moved to approve changes to Chapter 6 of the Moultrie County Employee Handbook Section 6.2 paragraphs B, C, and D; inserting Extended Child Bereavement Leave Policy as Section 6.4; inserting Blood and Organ Donation Leave Policy as Section 6.12; Section 6.13 Victims' Economic Security and Safety Act (VESSA) Policy (to become Section 6.15) adding paragraphs 2 and 4; and adding to the appendix a Paid Time Off Request Form to be effective retroactive to January 1, 2024. The motion was seconded by Mr. Roe. There being no discussion, roll call was taken; the motion carried, 6 yes, 0 no.

OTHER BUSINESS

Mr. Wilhelm gave an update on the childcare initiative. The group made a disbursement to the preschool and will have another one to an existing in-home provider who has gone through the state training to get certified. The group will be giving a distribution to Proto-Kids the Agri-Fab daycare soon.

Mr. Voyles stated he would like to mention under New Business, if you remember, we agreed to a plan agreement with the neighbor of the County farm and approved no more than \$20,000.00 (for tiling up to the County farm). The invoice has been received in the amount of \$19,812.80 and that project is completed.

EXECUTIVE SESSION 5 ILCS 120/2

No executive session.

**COUNTY BOARD MINUTES – MOULTRIE COUNTY, ILLINOIS
JANUARY 11, 2024**

COMMENTS

BOARD

Mr. Graven mentioned the Building and Grounds Steering Committee are going to try to get the architect to come to the next meeting to discuss what future plans might look like for expansion or satellite offices.

Mr. Phelps stated there have been inquiries about using storage containers throughout the county for which we refer to Section 5.113 of our County Code. The storage containers are not permitted at this time. They are only allowed during construction and are required to be removed within 14 calendar days from the completion of construction.

ELECTED OFFICIALS

None.

DEPARTMENT HEADS

Assessor Lori Barringer informed the board she has made some changes to the procedures for Certificates of Error and further explained details. The updates for requirements for Certificates of Error are on her website and posted in her office.

PUBLIC

None.

ADJOURN: Mr. Voyles asked for a motion to adjourn. Mr. Wilhelm moved to adjourn. The motion was seconded by Mr. Roe. Via voice vote, the meeting was adjourned at 7:27 p.m.

Linda S. Qualls

Linda S. Qualls,
Moultrie County Clerk