

**COUNTY BOARD MINUTES - MOULTRIE COUNTY, ILLINOIS
MARCH 20, 2020**

STATE OF ILLINOIS)
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COUNTY OF MOULTRIE)

The Moultrie County Board met for an **Emergency meeting** on Friday March 20, 2020 in Courtroom A of the Moultrie County Courthouse. Chairman McCabe called the meeting to order at 3:00 p.m.

Opening Prayer by Dave McCabe.

The Pledge of Allegiance was said.

Roll Call was taken, with the following Board members present Dave McCabe, Kevin McReynolds, Neil Bryan, Arlene Aschermann, Billy Voyles, Elizabeth Houser, Todd Maxedon, Tyler Graven. Absent: Mike Barringer

There were 24 people in attendance, which included 8 Board members and County Clerk Georgia England.

The purpose of the Emergency meeting was to discuss and take action on relative matters with regard to the worldwide spread of the Coronavirus.

McCabe stated that each department in the courthouse varies with activities, and all have essential duties to perform, so it is hard to develop one standard that would fit all departments. He stated that he felt it necessary to close the Courthouse to the public. Each office holder needs to develop a policy within their department of how they want to proceed working. This may include remotely working from home, which may be a slight cost to the County to set up, working different hours, or schedules could also be alternated or rotated. Judge Richey stated that the Court system would need to be open a few hours each day for emergencies but would support closing the Courthouse, whether it would be half days or quarter days or limited hours.

Angie Hogan asked if closing the Courthouse would mean staff would report to work, or would they stay at home with paid time using their earned sick or vacation pay. She also suggested guidelines be set between the departments so there would be consistency. McCabe stated he envisioned that the Courthouse would be closed to the public, that every office would remain open and that each office could determine how many from their staff would be present during those hours. McCabe stated that the County would pay everybody their full-time wage, and that part-time wage would be pro-rated if COVID hours were to be used. The rules and laws change daily and just today COVID-19 FMLA has been enacted. He further stated that nobody should be penalized or pay reduced because of the Coronavirus. If a person is sick, which is not related to the virus then the employee would use their sick pay.

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Bryan moved that the Courthouse would have operating hours of 8:30 a.m. to 4:30 p.m. but would be closed to the public with limited access for essential business, or for parties involved in approved court action cases. This is effective Monday March 23 until further notice. Houser seconded said motion, which passed by roll call vote. (8 yes, 0 no)

McCabe stated that the State's Attorney had drawn up an Emergency Declaration; however, he did not feel that action should be taken at this time as to avoid further panic within the County. If Moultrie County was to have a confirmed case of the virus then the Board would need to decide to pass the Declaration. The Emergency Declaration would make it possible for the County to be reimbursed for expenses related to COVID-19. That would even include tracking payroll hours to distinguish what hours are COVID hours. McCabe could declare an Emergency Declaration upon hearing from the Health Department that Moultrie had a COVID-19 case. The chairman's declaring an emergency would only last seven days and the Board would have to hold an emergency meeting to fully execute the Emergency Declaration.

McCabe stated that the County would cover 100% of employee testing for the Coronavirus. The County also has a service called Teladoc, in which when an employee or one of their family members becomes ill, they call this service for medical assistance, and possibly even a prescription. All full-time employees are eligible for the Teladoc service at \$2.50 a month, per employee, at no cost to the employee. The County can also put part-time employees on the service at the \$2.50 cost, per employee, with a flat \$100 set-up fee. Aschermann moved to add Teledoc service to part-time employees at no cost to the employee. Bryan seconded the motion, which passed by roll call vote. (8 yes, 0 no)

Bryan moved to postpone all April Committee meetings and the April Board meetings to the regular May schedule. Aschermann seconded the motion, which passed by roll call vote. (8 yes, 0 no)

With no further business, Houser moved to adjourn the meeting. Graven seconded said motion, which passed by voice vote. Meeting adjourned at 4:16 p.m.

Georgia C. England
Moultrie County Clerk