

REGULAR SESSION AGENDA NOVEMBER 9, 2020

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Davis, Mr. Whiston and Mr. Castle.

Public in attendance: Dixie Shinaberry (Recorder), Joe Carroll (Airport), Tim Abraham, Mike Goff (Treasurer) and Andy Ware (Development).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Castle, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF NOVEMBER 4, 2020: 20-R-826**

Mr. Whiston made a motion to approve the minutes of regular session of November 4, 2020, as recorded in the Commissioners Journal # 48.

Mr. Davis duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle..., "yea"

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 20-R-827**

Mr. Davis made a motion to approve payment of bills numbered 1 through 83 submitted by the Morrow County Auditor's office.

Mr. Whiston duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle..., "yea"

**IN THE MATTER OF
PAY-INS: 20-R-828**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

- Pay-in #203253 Payment received from Johnsville customers for sewer fund 5100 \$177.00
- Pay-in #203254 Payment received from Chesterville customers for sewer fund 5159 \$60.00
- Pay-in #203255 Payment received from Somoco customers for sewer fund 5110 \$43.56
- Pay-in #203270 Payment received from Chesterville customers for sewer fund 5159 \$715.00
- Pay-in #203271 Payment received from Johnsville customers for sewer fund 5100 \$296.90
- Pay-in #203272 Payment received from Somoco customers for sewer fund 5110 \$500.00
- Pay-in #203280 Payment received from Johnsville customers for sewer fund 5100 \$118.00
- Pay-in #203281 Payment received from Chesterville customers for sewer fund 5159 \$240.00
- Pay-in #203283 Payment received from Anacaona LLC for records request postage reimbursement 1000-1020-420250 \$9.20

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – GENERAL FUND,
RECORDER: 20-A-146**

At the request of Dixie Shinaberry, Morrow County Recorder, a motion was made by Mr. Whiston to appropriate from the unappropriated certified monies to the following account due to being short in employees' salary account:

1000-4220-510210	Employee Wages	\$1,269.00
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Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle..., "yea"

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – FUND 5110 SOMOCO
SEWER: 20-A-152**

Mr. Castle made a motion to appropriate from the unappropriated certified monies to the following account to pay cost allocation for 2021:

5110-5101-530302 Somoco Admin \$1,246.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – FUND 5159
CHESTERVILLE SEWER: 20-A-153**

Mr. Castle made a motion to appropriate from the unappropriated certified monies to the following account to pay cost allocation for 2021:

5159-5101-530302 Chesterville Admin \$141.53

Mr. Whiston duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, DEVELOPMENT: 20-T-164**

Mr. Davis made a motion to approve the following transfer of funds:

**Reason – transfer \$ for Development Director’s salary for remainder of 2020

From 1000-0142-510120 Employee Wages to 1000-0142-510127 Administration (Development) in the amount of \$500.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – FUND 4119 CORONAVIRUS RELIEF FUND –
RECORDER: 20-T-165**

At the request of Dixie Shinaberry, Morrow County Recorder, a motion was made by Mr. Castle to approve the following transfer of funds:

From 4119-4220-530360 Contract Services to 4119-4220-550740 Equipment/Computer/Furniture in the amount of \$359.98

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, COMMISSIONERS: 20-T-166**

At the request of Paula Mackey, Assistant Clerk, a motion was made by Mr. Whiston to approve the following transfer of funds:

**Reason – to pay remainder of 2020 copier lease invoices for Commissioner’s office. Funds budgeted in this account have been exhausted.

From 1000-0101-520330 Training & Travel to 1000-0101-530346 Copier Lease/Payments in the amount of \$500.00

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “yea”

**IN THE MATTER OF
APPROVAL OF PREMIUM DIFFERENTIAL FOR HEALTH INSURANCE IN 2022 BASED
ON COMPLETION/NON-COMPLETION OF THE 2021 WELLNESS PROGRAM: 20-R-829**

WHEREAS, the 2020 wellness program has come to an end; and

WHEREAS, the Morrow County Commissioners need to make a determination on what wellness incentive plan will be offered for 2021; and

THEREFORE, Mr. Whiston made a motion to approve Morrow County again doing a premium differential in 2022 based on the completion/non-completion of the 2021 wellness program as follows:

- a. based on a cost-neutral formula
- b. annual differential will be \$600 (\$50 per month) across all plan tiers
- c. it is required only for the employee to complete the program but may require spouses to do this in the future
- d. new hires will not be given the discounted rate, but will be encouraged upon hire to begin working toward the wellness rate for the upcoming year. All employees must complete the program before they can get the discounted rate.
- e. all the present time, all employees have an opportunity to participate in the wellness program including collective bargaining offices, should this change, an amendment will be done to this resolution.

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “yea”

**IN THE MATTER OF
APPROVAL OF MAINTENANCE PLAN FOR CARRIER AIR-COOLED CHILLER 30RAP
AT THE COMMUNITY SERVICES BUILDING: 20-R-830**

Mr. Castle made a motion to approve the following maintenance plan for the Carrier air-cooled chiller at the Community Services Building:

Service Plan Level: Carrier Core
 Agreement Term: January 1, 2021 – December 31, 2025
 Location address: 619 W. Marion Rd., Mount Gilead, OH 43338-1097

General Services Included:

Operating Inspection
 Annual Preventive Maintenance (PM)
 Seasonal Start-Up
 Coil Cleaning
 Fluid Analysis (Oil, Refrigerant)

Additional Benefits:
 5% to 10% discount on all repair work & new equipment
 \$15.00 reduction in hourly base rate
 priority service being a service agreement customer
 currently 3 Carrier technicians live within 30 minutes of this location

Frequency of services

	Year 1	Year 2	Year 3	Year 4	Year 5
Operating Inspection	2	2	2	2	2
Annual PM	1	1	1	1	1
Seasonal Startup	1	1	1	1	1
Condenser Coil Cleaning	1	1	1	1	1
Oil Test/Analysis	1	1	1	1	1

This Agreement shall become effective upon **1/1/2021** and shall continue for a **Five (5) year** term. The Agreement shall automatically renew at each contract anniversary (see Agreement Renewal). Either party may terminate this agreement as outlined in the Terms and Conditions. Total agreement price: **\$18,000.00**

This contract will become binding upon signature by Customer and signature by a Carrier representative. The undersigned acknowledges and agrees by its signature that the Scope of Service, and any amendment or addenda prepared by Carrier with respect thereto, constitutes the entire Agreement.

s/Commissioner Chairman or Vice-Chairman

s/Carrier

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “yea”

**IN THE MATTER OF
APPROVAL TO JOURNALIZE REPORT FROM THE MORROW COUNTY TREASURER
FOR GAP SHEET AS OF THE CLOSE OF BUSINESS OCTOBER 30, 2020: 20-R-831**

Mr. Whiston made a motion to journalize receipt of the Gap sheet 10.30.2020 report from the Morrow County Treasurer, Michael Goff and acknowledged and signed by the Morrow County Auditor, Pat Davies and the Board of County Commissioners as presented:

Receipts/Disbursements balance close of business			
Recon. Items	\$0.00		
Vault	\$3,000.00		
Checking Account	\$2,016,049.24		
Sweep ICS	\$4,907,367.05		
Star Ohio	\$143,347.65		
Star Ohio Plus	\$393,608.56		
CDARS 1	\$511,116.33		
CDARS 2	\$512,520.79		
CDARS 3	\$1,025,586.58		
Wire	\$8,212.85		
Fifth Third	\$13,410,128.18		
Engineer Note	\$436,580.11		
Commissioners	\$208,000.00		
Adjustment	\$0.00		
Point N Pay	\$3,656.23		
Warrant	\$0.00		
Balance	\$23,579,173.57		
Monthly Investments Balance		Interest pd in	
Star Ohio	\$143,347.65	\$18.50	11.03.2020
Fifth Third	\$13,410,128.18	\$41,218.32	10.05.2020
Star Ohio Plus	\$393,608.56	\$66.85	10.05.2020
CDARS 1	\$511,116.33	\$43.39	10.05.2020
CDARS 2	\$512,520.79	\$988.87	10.05.2020
CDARS 3	\$1,025,586.58	\$2,021.27	10.05.2020
Balance Engineer Note	\$436,580.11	\$1,313.92	10.07.2020
Commissioners Note	\$208,000.00		
Daily Investments Balance			
Rounding	\$0.00		
Checking Account	\$2,016,049.24	Bank Balance	
Vault	\$3,000.00		
Wire Acct	\$8,212.85		
FKNB Sweep ICS	\$4,907,367.05	\$128.52	

Warrant	\$0.00		
Point N Pay	\$3,656.23		
	\$23,579,173.57	Funds and Banks VIP	

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 20-R-832**

Mr. Davis made a motion to recess session at 9:19 a.m.

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

Commissioner Castle no longer in session

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 20-R-833**

Mr. Davis made a motion to return to regular session at 2:08 p.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT #2: 20-R-834**

Mr. Davis made a motion to approve payment of bills #2 numbered 1 through 71 submitted by the Morrow County Auditor’s office.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, DEVELOPMENT: 20-T-167**

Mr. Whiston made a motion to approve the following transfer of funds:

**Reason – new computer for Development Director

From 1000-0142-510120 Employee Wages to 1000-0142-550740 Equipment/Computer/Furniture in the amount of \$1,372.23.

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, BOARD OF ELECTIONS: 20-T-168**

Mr. Whiston made a motion to approve the following transfer of funds:

**Reason – to pay for advertising for November General Election

From 1000-0016-530315 Poll Workers to 1000-0016-530345 Legal Advertising in the amount of \$721.89

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “absent”

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – GENERAL
FUND – LEGAL FEES: 20-A-154**

Mr. Whiston made a motion to appropriate from the unappropriated certified monies to the following account:

1000-0134-530310	Professional Services (legal)	\$17,900.15
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Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “absent”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND TO INFORMATION TECHNOLOGY:
20-T-169**

Mr. Davis made a motion to approve the following transfer of funds:

**Reason – to fund the WiFi project

From 1000-0120-590910 Transfer Out (Debt) to 1000-7007-590910 IT Transfer Out in the amount of \$16,895.75

From 1000-7007-590910 IT Transfer Out (cash) to 4777-1090-490931 Information Technology Transfer In in the amount of \$16,895.75

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “absent”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Whiston and duly seconded by Mr. Davis.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “absent”

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS