

**REGULAR SESSION NOVEMBER 4, 2020**

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Davis, Mr. Whiston and Mr. Castle

Public in attendance: Tim Siegfried, Tim Abraham, Andy Ware (Development) and Aaron Weare (Clemans-Nelson).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Castle, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF  
APPROVAL OF THE MINUTES  
OF REGULAR SESSION OF NOVEMBER 2, 2020: 20-R-813**

Mr. Whiston made a motion to approve the minutes of regular session of November 2, 2020, as recorded in the Commissioners Journal # 48.

Mr. Castle duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle..., "yea"

**IN THE MATTER OF  
APPROVAL OF BILLS FOR PAYMENT: 20-R-814**

Mr. Davis made a motion to approve payment of bills numbered 1 through 113 submitted by the Morrow County Auditor's office.

Mr. Whiston duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle..., "yea"

**IN THE MATTER OF  
PAY-INS: 20-R-815**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

- Pay-in #203210 Payment received from Ketterman customers for sewer fund 5121 \$55.84
- Pay-in #203211 Payment received from Johnsville customers for sewer fund 5100 \$218.00
- Pay-in #203212 Payment received from Chesterville customers for sewer fund 5159 \$305.00
- Pay-in #203213 Payment received from Somoco customers for sewer fund 5110 \$2,070.71
- Pay-in #203230 Payment received from Ketterman customers for sewer fund 5121 \$284.78
- Pay-in #203231 Payment received from Johnsville customers for sewer fund 5100 \$177.00
- Pay-in #203232 Payment received from Chesterville customers for sewer fund 5159 \$321.16
- Pay-in #203233 Payment received from Somoco customers for sewer fund 5110 \$1,138.73
- Pay-in #203235 Payment received from CMH Homes for Chesterville sewer tap 5159-1030-430302 Permit Fees \$250.00 and 5159-1030-430385 Connection Fees \$8,250.00

**IN THE MATTER OF  
TRANSFER OF FUNDS – JOB AND FAMILY SERVICES FUND 2111 PUBLIC  
ASSISTANCE: 20-T-160**

At the request of Sundie Brown, Director, a motion was made by Mr. Castle to approve the following transfer of funds:

**\*\*Reason – move appropriation to cover additional expenses for large document purge project**

From 2111-1044-530355 PA Internet to 2111-1044-530324 PA Shredding/Scanning in the amount of \$880.00

**\*\*Reason – move appropriation to cover additional Children Service advertising expenses**  
From 2111-1051-530335 NET Program Services to 2111-1046-530345 Social Service Legal Advertising in the amount of \$3,000.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle..., "yea"

**IN THE MATTER OF  
TRANSFER OF FUNDS – BOARD OF DD FUND 2010: 20-T-161**

At the request of Lyndsey Keese, Board of DD, a motion was made by Mr. Whiston to approve the following transfer of fund:

**\*\*Reason – for payment of labor and installation of COVID IT equipment:**

From 2010-0500-530400 Grant Match/Social Services to 2010-0500-530319 IT Professional Tech Services in the amount of \$5,000.00

**\*\*Reason – for payment of Early Intervention Outreach education/promotional supplies:**

From 2010-0500-530400 Grant Match/Social Services to 2010-0500-530349 Other-Com./Printing Advertising in the amount of \$6,000.00

**\*\*Reason – for payment of remainder of 2020 estimated cleaning/sanitization supplies**

From 2010-0500-530400 Grant Match/Social Services to 2010-0500-540420 Operating Supplies in the amount of \$5,000.00

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle..., "yea"

**IN THE MATTER OF  
TRANSFER OF FUNDS – FUND 4119 CORONAVIRUS RELIEF FUND – BOARD OF  
DD: 20-T-162**

At the request of Patricia Davies, Morrow County Auditor, a motion was made by Mr. Castle to approve the following transfer of funds:

**\*\*For Board of DD Cares \$ submission**

From 4119-0500-590941 COVID reimbursement to 4119-0500-530360 Contract Services in the amount of \$6,216.93

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle..., "yea"

**IN THE MATTER OF  
TRANSFER OF FUNDS – GENERAL FUND, DEVELOPMENT OFFICE: 20-T-163**

Mr. Castle made a motion to approve the following transfer of funds:

**\*\*Reason – need more appropriations in copier lease**

From 1000-0142-520330 Training and Travel to 1000-0142-530346 Copier Lease in the amount of \$1,000.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle..., "yea"

**IN THE MATTER OF  
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – FUND 4119  
CORONAVIRUS RELIEF FUND – BOARD OF DD: 20-A-145**

At the request of Patricia Davies, Morrow County Auditor, a motion was made by Mr. Whiston to appropriate from the unappropriated certified monies to the following account:

4119-0500-530360	Contract Services	\$9,694.83
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Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “yea”

**IN THE MATTER OF  
PROCLAMATION PROCLAIMING NOVEMBER 2020 AS ADOPTION RECOGNITION &  
RECRUITMENT MONTH: 20-R-816**

Mr. Castle made a motion to approve the following Proclamation proclaiming November 2020 as Adoption Recognition & Recruitment Month:

**PROCLAMATION**

**WHEREAS**, the theme for November 2020 is “National Adoption Month – Engage Youth: Listen and Learn”; and

**WHEREAS**, 32 Morrow County children are currently residing in foster homes or other out-of-placement settings; and

**WHEREAS**, 6 of the children in foster care are waiting to be adopted; and

**WHEREAS**, 4 children have been adopted in 2020; and

**WHEREAS**, those waiting children have been in foster care for an average of 1533 days; and

**WHEREAS**, providing a child with a loving family and a safe place to grow is one of life’s greatest and most generous gifts; and

**WHEREAS**, children can succeed and reach their full potential when they have positive relationships with caring adults and are placed in permanent homes; and

**WHEREAS**, adoption offers a unique experience that positively impacts a child’s life and permanently enriches the lives of the adoptive families who welcome them; and

**WHEREAS**, Morrow County Job and Family Services and other public and private child caring agencies throughout the state work diligently in search of safe, stable and permanent homes for Morrow County’s children in need.

**NOW, THEREFORE, We The Board of Commissioners of the County of Morrow, do hereby proclaim November 2020 as**

**Adoption Recognition & Recruitment Month**

THROUGHOUT Morrow County and urge all citizens to open their hearts and homes to our children in foster care who are waiting to be adopted.

**Signed on this 4<sup>th</sup> day of November, 2020**

s/Tom E. Whiston

s/Burgess W. Castle

s/Warren E. Davis

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “yea”

**IN THE MATTER OF  
RESOLUTION FOR APPROVAL FOR USE OF AN “EMPLOYEE DISHONESTY AND  
FAITHFUL PERFORMANCE OF DUTY POLICY” THROUGH CORSA INSTEAD OF  
INDIVIDUAL SURETY BONDS: 20-R-817**

**WHEREAS**, House Bill 291 was signed into law on December 20, 2018 and became effective March 20, 2019; said law authorizes the use of an “employee dishonesty and faithful performance of duty policy” instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to give bond before entering upon the discharge of duties; and

**WHEREAS**, in accordance with Ohio Revised Code §3.061, the Board of Commissioners must adopt a policy by resolution to allow use of an employee dishonesty and faithful performance of duty coverage document rather than a surety bond to cover loss by fraudulent or dishonest actions of employees and failure of employees to faithfully perform duties; the following shall apply to the policy:

- (1) An officer, employee, or appointee shall be considered qualified to hold the office or employment, without giving bond, on the date the oath of office is taken, certified, and filed as required by law.
- (2) Officer, employee, or appointee shall be entitled to enter upon the duties of the office or employment when the policy is in effect.
- (3) All officers, employees, or appointees who would otherwise be required to file a bond before commencing the discharge of duties shall be covered by and are subject to the employee dishonesty and faithful performance of duty policy instead of a surety bond requirement.
- (4) The coverage amount for an officer, employee, or appointee under an employee dishonesty and faithful performance of duty policy shall be equal to or greater than the maximum amount of the bond otherwise required by law.
- (5) Elected officials, prior to taking the oath of office and holding office, shall obtain approval of the intent to use the county’s CORSA coverage agreement and affirm that the county’s coverage complies with ORC §3.061. Said approval shall be obtained by the Board of Commissioners of Morrow County.

**WHEREAS**, Morrow County’s “employee dishonesty and faithful performance of duty policy” through the CORSA coverage document complies with ORC §3.061; and

**NOW, THEREFORE, BE IT RESOLVED**, Mr. Whiston made a motion that the Board of Commissioners of Morrow County, Ohio hereby authorize the use of the county’s “employee dishonesty and faithful performance of duty policy” instead of individual surety bonds for officers, employees, and appointees who are otherwise required by law to give bond before entering upon the discharge of duties.

The following county officers, employees, and appointees that fall under this approval are as follows:

- County Building Commissioner – ORC 153.24
- County Commissioner – ORC 305.04
- Prosecutor – ORC 309.03
- Sheriff – ORC – 311.02
- Coroner – ORC – 313.03
- Engineer – ORC – 315.03
- Recorder – ORC 317.02
- Auditor – ORC 319.02
- Treasurer – ORC 321.02
- Sheriff’s Furtherance of Justice – ORC 325.071
- Prosecutor Furtherance of Justice – ORC 325.12
- DJFS Director – ORC 329.01
- Dog Warden & Deputy Wardens – ORC 955.12
- Clerk of County Court – ORC 1907.20
- Juvenile Court Judge When Acting as Own Clerk – ORC 2151.12
- Chief Constable of the Common Pleas Court – ORC 2301.12
- Clerk of the Court of Common Pleas – ORC 2303.02
- Superintendent or Administrator of County Home – ORC 5155.04
- County Bridge Commissioner – ORC 5593.05

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “yea”

**IN THE MATTER OF  
 A RESOLUTION AUTHORIZING AND DIRECTING THE BOARD OF COMMISSIONERS  
 TO SUBMIT AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION VIA THE  
 DISTRICT 17 INTEGRATING COMMITTEE FOR FUNDS FOR PROJECTS WITHIN THE  
 COUNTY AND DECLARING AN EMERGENCY: 20-R-818**

Mr. Whiston made a motion to approve the following resolution:

**WHEREAS**, the State of Ohio has established the State Capital Improvement Program and the LTIP Financial Program; and

**WHEREAS**, the County of Morrow is eligible to submit applications for funding needed for Infrastructure Projects; and

**WHEREAS**, the County is in need of funding for various infrastructure repair/improvement projects that will improve the safety conditions within the County for our citizens; and

**WHEREAS**, an application acceptance under the State Capital Improvement Program and LTIP Program has been scheduled for November 6, 2020; and

**WHEREAS**, the submittal of this legislation was authorized by the Board of Commissioners at its regular meeting on November 4, 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MORROW COUNTY COMMISSIONERS THAT:**

- Section 1: The Morrow County Engineer, Bart Dennison, is authorized to submit to District 17 Integrating Committee an application for the projects as follows:
  - A. Bridge No. 20, Westfield Township, C.R. 149
- Section 2: The Chairman of the Board of Morrow County Commissioners, who is the Chief Executive Officer for Morrow County is hereby authorized to execute any and all documents and all contracts necessary for the securing of the SCIP or LTIP Funding.
- Section 3: This Resolution shall take effect and be in full force and effect from and after the earliest period allowed by law.
- Section 4: An emergency is declared to exist in that it is immediately necessary to prepare the application, and that this legislation is a necessary part of the application; therefore, this Resolution shall take effect and be in force from and after its passage and approval by the Board of Commissioners.

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “yea”

I, Cheryl Heacock, hereby certify the aforementioned resolution to be a true and exact copy of the action taken by the Morrow County Board of Commissioners during regular session November 4, 2020, and recorded in Commissioners Journal # 48, pages 784-785

**IN THE MATTER OF APPROVAL TO AWARD BID FOR ROOF REPAIR PROJECT FOR THE MORROW COUNTY AIRPORT “COUNTY HANGAR”: 20-R-819**

**WHEREAS**, the Morrow County Airport Authority received bids for roof repair project “County Hangar” for the Morrow County Airport; and

**WHEREAS**, the following bids were received:

Circle H Construction	\$15,602.00
Rain Main Roofing	\$17,360.62
Mike’s Roofing	\$18,640.00

**WHEREAS**, the recommendation of the Morrow County Airport Authority is to award the bid for the roof repair project to Circle H Construction in the amount of \$15,602.00 to be paid from Airport funding .

**THEREFORE**, Mr. Davis made a motion to award contract to Circle H Construction in the amount of \$15,602.00.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “yea”

**IN THE MATTER OF  
APPROVAL TO RECESS SESSION: 20-R-820**

Mr. Whiston made a motion to recess session at 9:17 a.m.

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “yea”

**Commissioner Castle is no longer in session**

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 20-R-821**

Mr. Davis made a motion to return to regular session at 10:46 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “absent”

**IN THE MATTER OF  
APPROVAL TO ENTER INTO EXECUTIVE SESSION: 20-R-822**

Mr. Davis made a motion to enter into Executive Session at 10:46 a.m. to discuss pending litigation with Prosecutor Howland.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “absent”

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 20-R-823**

Mr. Whiston made a motion to return to regular session at 11:08 a.m.

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “absent”

**IN THE MATTER OF  
APPROVAL TO RECESS SESSION: 20-R-824**

Mr. Davis made a motion to recess session at 11:08 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “absent”

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 20-R-825**

Mr. Davis made a motion to return to regular session at 12:04 p.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “yea”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Whiston and duly seconded by Mr. Davis.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “yea”

We hereby certify the foregoing to be true and correct.

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CHAIRMAN

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CLERK

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ASSISTANT CLERK

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MORROW COUNTY COMMISSIONERS