

**REGULAR SESSION JULY 8, 2020**

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Davis and Mr. Whiston.

Public in attendance: Andy Ware (Development) and Alberta Stojkovic (Sentinel).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Davis, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF  
APPROVAL OF THE MINUTES  
OF REGULAR SESSION OF JULY 6, 2020: 20-R-528**

Mr. Whiston made a motion to approve the minutes of regular session of July 6, 2020, as recorded in the Commissioners Journal # 48.

Mr. Davis duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "absent"

**IN THE MATTER OF  
APPROVAL OF BILLS FOR PAYMENT: 20-R-529**

Mr. Davis made a motion to approve payment of bills numbered 1 through 99 submitted by the Morrow County Auditor's office.

Mr. Whiston duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "absent"

**IN THE MATTER OF  
PAY-INS: 20-R-530**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

- Pay-in #201959 Payment received from Johnsville customers for sewer fund 5100 \$175.00
- Pay-in #201960 Payment received from Chesterville customers for sewer fund 5159 \$4,465.27
- Pay-in #201961 Payment received from SoMoCo customers for sewer fund 5110 \$43.46

Commission Castle is now in attendance via phone

**IN THE MATTER OF  
TRANSFER OF FUNDS – GENERAL FUND, AUDITOR: 20-T-058**

At the request of Patricia Davies, Morrow County Auditor, a motion was made by Mr. Davis to approve the following transfer of funds:

- From 1000-7002-510120 Employee Wages to 1000-7007-510130 IT Employee Wages in the amount of \$16,472.60
- From 1000-7002-510120 OPERS to 1000-7007-510130 IT Employee Wages in the amount of \$2,423.34
- From 1000-7002-510213 Medicare to 1000-7007 510130 IT Employee Wages in the amount of \$342.17
- From 1000-7002-510230 Workers Comp to 1000-7007-510130 IT Employee Wages in the amount of \$2,858.00
- From 1000-7002-520340 Conference Dues and Fees to 1000-7007-510130 IT Employee Wages in the amount of \$1,234.49
- From 1000-7002-520340 Conference Dues and Fees to 1000-7007-510211 OPERS in the amount of \$2,423.34
- From 1000-7002-520340 Conference Dues and Fees to 1000-7007-510213 Medicare in the amount of \$342.17

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “yea”

**IN THE MATTER OF  
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – RETIREMENT FUND  
3777: 20-A-067**

Mr. Davis made a motion to appropriate from the unappropriated certified monies to the following accounts for the payment of Rob Chalfant’s retirement:

3777-9019-510120	Employee Wages	\$11,718.95
3777-9019-510213	Medicare	\$169.93

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “yea”

**IN THE MATTER OF  
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – SHERIFF OUTSIDE  
HOUSING FUND 2966: 20-A-068**

At the request of Lori Epling, a motion was by Mr. Whiston to appropriate from the unappropriated certified monies to the following account for payment of medical bills:

2966-9666-530318	Health/Wellness Services	\$5,000.00
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Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “yea”

**IN THE MATTER OF  
APPROVAL OF 2<sup>ND</sup> QUARTER 2020 INVESTMENT REPORT: 20-R-531**

Mr. Davis made a motion to approve the 2<sup>nd</sup> Quarter 2020 Investment Report as submitted by Michael Goff, Morrow County Treasurer:

**INVESTMENT ADVISORY REPORT  
2020 2<sup>ND</sup> QUARTER STATUS – JUNE 30, 2020**

ACCOUNT	BALANCE 3/31/20	BALANCE 6/30/20	+/-
Fifth Third	\$13,277,762	\$13,327,354	\$49,592
First Knox Sweep	\$3,731,504	\$12,255,708	\$8,524,204
First Knox General	\$15,015	\$165,446	\$150,431
Star Plus	\$392,852	\$393,278	\$426
Star Ohio	\$142,946	\$143,212	\$266
CD #491	\$505,609	\$508,422	\$2,813
CD #505	\$505,733	\$508,608	\$2,875
CD # 513	\$1,011,714	\$1,017,590	\$5,876
<b>Total</b>	<b>\$19,583,135</b>	<b>\$28,319,618</b>	<b>\$8,736,483</b>

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “yea”

**IN THE MATTER OF  
APPROVAL TO JOURNALIZE REPORT FROM THE MORROW COUNTY TREASURER  
FOR GAP SHEET AS OF THE CLOSE OF BUSINESS ON JUNE 30, 2020: 20-R-532**

Mr. Davis made a motion to journalize receipt of the Gap sheet 6.30.2020 report from the Morrow County Treasurer, Michael Goff and acknowledged and signed by the Morrow County Auditor, Pat Davies and the Board of County Commissioners as presented:

Receipts/Disbursements balance close of business			
Recon. Items	(\$19,173.79)		

Vault	\$3,000.00		
Checking Account	\$165,445.67		
Sweep ICS	\$12,255,707.63		
Star Ohio	\$143,211.50		
Star Ohio Plus	\$393,277.66		
CDARS 1	\$508,421.80		
CDARS 2	\$508,608.39		
CDARS 3	\$1,017,590.03		
Wire	\$76,223.17		
Fifth Third	\$13,334,807.50		
Engineer Note	\$491,961.60		
Commissioners	\$208,000.00		
Adjustment	(\$ .01)		
Point N Pay	\$21,932.67		
Warrant	(\$102.13)		
Balance	\$29,108,911.69		
Monthly Investments Balance		Interest pd in	6/30/20
Star Ohio	\$143,211.50	\$71.12	
Fifth Third	\$13,334,807.50	\$28,583.75	6/4/20
Star Ohio Plus	\$393,277.66	\$112.03	
CDARS 1	\$508,421.80	\$928.97	
CDARS 2	\$508,608.39	\$949.70	
CDARS 3	\$1,017,590.03	\$1,940.92	
Balance Engineer Note	\$491,961.60	\$1,474.98	
Commissioners Note	\$208,000.00		
Daily Investments Balance			
Rounding	(\$ .01)		
Checking Account	\$165,445.67	Bank Balance	
Vault	\$3,000.00		
Wire Acct	\$76,223.17		
FKNB Sweep ICS	\$12,255,707.63	\$475.27	
Warrant	(\$102.13)		
Point N Pay	21,932.67		
Reconciling Items	(\$19,173.79)		
	\$29,108,911.69	Funds and Banks VIP	

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF  
APPROVAL TO MOVE SARINA ATWELL, DOG WARDEN FROM PAY RANGE 6 TO PAY RANGE 7, STEP 8: 20-R-533**

**WHEREAS**, Sarina Atwell is currently being paid according to the pay-step chart Pay Range 6, Step 9; and

**WHEREAS**, there are no more steps for pay advancement in Pay Range 6; and

**WHEREAS**, it is the recommendation of the Morrow County Commissioners to move Sarina Atwell, Dog Warden to Pay Range 7, Step 8 \$18.93 effective July 7, 2020 which is her anniversary/review date.

**THEREFORE**, Mr. Davis made a motion to move Sarina Atwell, Dog Warden to Pay Range 7, Step 8 effective July 7, 2020.

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF  
APPROVAL FOR COMMISSIONER WARREN DAVIS TO SIGN THE AGREEMENT  
BETWEEN AREA 7 WORKFORCE BOARD, AREA 7 CHIEF ELECTED OFFICIALS  
CONSORTIUM AND CHIEF ELECTED OFFICIALS OF MORROW COUNTY: 20-R-534**

Mr. Whiston made a motion to approve the following agreement between Area 7 Workforce Board, Area 7 Chief Elected Officials Consortium and Chief Elected Officials of Morrow County and approval for Commissioner Warren Davis to sign.

**PROGRAM YEAR 2020/2021 SUB-GRANT AGREEMENT**

This agreement, entered into by and between the local Area 7: the Workforce Development Board (herein referred to as the "Board") and the Area 7 Chief Elected Officials Consortium ("Consortium") and the Chief Elected Officials of Sub-grantee **Morrow County ("Sub-Grantee")**, hereby establishes a Grantee/Sub-Grantee relationship between the Board and Sub-Grantee.

This agreement sets forth the terms under which the parties shall work together to provide comprehensive, business-driven workforce development services in coordination with other partners providing such services throughout Area 7.

All entities receiving United States Department of Labor (USDOL) Employment and Training Workforce Innovation and Opportunity Act (WIOA) funds shall comply with the requirements and administer a program in accordance with the applicable federal regulations at 2 CFR 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards), and the additional policies and procedures contained in this document. Any violation of fiscal policies and procedures, whether discovered through monitoring or auditing activities or self-reported, will be resolved through procedures developed by the Area 7 Board. The principles and procedures contained herein are subject to change in order to comply with any changes in federal or state policies.

Montgomery County will be the fiscal agent for all of Area 7. Area 7's sub-grantees will submit requests for funds to Montgomery County ("Fiscal Agent") via expenditures and accruals reported in CFIS Web WIOA Ledger Reporting ("CFIS Web WIOA LR"). In addition, Area 7's sub-grantees will submit the requests for funds in the CFIS Web WIOA state system. Fiscal Agent will then aggregate these requests and send one cash request to ODJFS. Upon receipt, ODJFS will send an electronic funds transfer for a single amount of money to Fiscal Agent. Fiscal Agent will then segregate and disburse the funds by sub-grantee according to the CFIS Web WIOA draw requests. Sub-Grantee shall deposit its funds received from Area 7 into a separate WIOA account/fund within the county.

Fiscal Agent will track Sub-Grantee's expenditures against a ceiling set by the Area 7 Board and the Consortium. The area will operate on a cost-reimbursement system that is compliant with 2 CFR 200.305. At the point in which Sub-Grantee reaches its ceiling for the year, Fiscal Agent will cease to disburse funds to Sub-Grantee. Conversely, if Sub-Grantee is significantly under-spent, Fiscal Agent will contact Sub-Grantee to identify the reason for the under-spending. Fiscal Agent will seek to assist Sub-Grantee with making full and efficient use of their funds. As a result, the Area 7 Board will remain informed of spending patterns and make any necessary policy recommendations, including reallocation to other subgrantees within Area 7 per Area 7 policy.

The Area 7 Board may allocate funding to Sub-Grantee under this agreement for any allowable workforce development purposes, including but not limited to WIOA formula funds, Comprehensive Case Management Employment Program (CCMEP), Temporary Assistance for Needy Families (TANF), Rapid Response (RR), National Emergency Grants (NEG) or National Dislocated Worker Grants (NDWG), Ohio Works Incentive Program (OWIP), Veterans programs, various other USDOL grants, Ohio Department of Job and Family Services (ODJFS) discretionary funds or other state programs, and other special project funds. Any such funds, less applicable Area 7 administrative costs, shall be transmitted to Sub-Grantee through the Area 7 Fiscal Agent only after the Board (via the Area 7 Fiscal Agent) has sent an allocation notice stating the amount and the terms and conditions of the funding via the CFIS Web WIOA system.

These sub-grants are awarded with federal funding and, therefore, are dependent upon the continuing receipt of such funding. Should all federal and state funds be terminated, this sub-grant agreement shall terminate as of the date the funding expires without further obligation of the awarding entity.

**I. Duties of the Area 7 Board**

1. Planning
2. Policy Development
3. Governance and Compliance
4. Financial
5. Monitoring, Audits and Audit Resolution
6. OhioMeansJobs Centers
7. Grant Applications
8. Business Relations Functions
9. Youth Committee

**II. Duties of Sub-Grantee**

1. General
2. Definitions
3. Audits and Monitoring
4. Administration of the OhioMeansJobs Center
5. Service Providers
6. Fiscal
7. Performance

**III. General Terms**

1. Liability
2. Disputes
3. Termination
4. Certifications and Assurances

This agreement becomes effective upon July 1, 2020 and shall be in effect for two (2) years, through June 30, 2022 unless otherwise amended prior to the expiration date.

\*\*A complete copy of this Sub-Grant Agreement will be on file at the Morrow County Commissioner's Office

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF  
APPROVAL TO RECESS SESSION: 20-R-535**

Mr. Whiston made a motion to recess session at 9:13 a.m.

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**Commissioner Castle no longer in attendance****IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 20-R-536**

Mr. Davis made a motion to return to regular session at 11:19 a.m.

Mr. Whiston duly seconded his motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "absent"

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Whiston and duly seconded by Mr. Davis.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "absent"

We hereby certify the foregoing to be true and correct.

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CHAIRMAN

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CLERK

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ASSISTANT CLERK

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MORROW COUNTY COMMISSIONERS