
REGULAR SESSION FEBRUARY 24, 2020

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Davis, Mr. Whiston and Mr. Castle.

Public in attendance: Joe Carroll (Airport), Andy Ware (Development), Linda Morr (Chesterville), Vicky Elliott (Harmony Twp) and Tom Rensch.

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Castle, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF FEBRUARY 19, 2020: 20-R-155**

Mr. Whiston made a motion to approve the minutes of regular session of February 19, 2020, as recorded in the Commissioners Journal # 48.

Mr. Davis duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "abstain"

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 20-R-156**

Mr. Davis made a motion to approve payment of bills numbered 1 through 70 submitted by the Morrow County Auditor's office.

Mr. Whiston duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF
PAY-INS: 20-R-157**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

Pay-in #200555 Payment received from Ketterman customers for sewer fund 5121 \$675.66
Pay-in #200556 Payment received from Johnsville customers for sewer fund 5100 \$53.00
Pay-in #200557 Payment received from Chesterville customers for sewer fund 5159 \$372.00
Pay-in #200558 Payment received from Chesterville customers for sewer fund 5159 \$425.32
Pay-in #200559 Payment received from SOMOCO customers for sewer fund 5110 \$80.74
Pay-in #200564 Payment received from Businessolver for COBRA January 2020 payment 7222-7777-740100 \$68.60
Pay-in #200577 Payment received from Clerk of Courts and Title Office for reimbursement for document services 1000-1020-420250 \$1,532.61
Pay-in #200578 Payment received from Ketterman customers for sewer fund 5121 \$55.84
Pay-in #200579 Payment received from Johnsville customers for sewer fund 5100 \$485.80
Pay-in #200580 Payment received from Chesterville customers for sewer fund 5159 \$60.00
Pay-in #200581 Payment received from SOMOCO customers for sewer fund 5110 \$43.56
Pay-in #200590 Payment received from Inmate Calling Solutions for Dec 2019 phone commissary 2901-1020-420204 Sheriff's portion \$2,435.68
Pay-in #200590 Payment received from Inmate Calling Solutions for Dec 2019 phone commissary 1000-1020-420204 General Fund portion \$429.82
Pay-in #200591 Payment received from Ketterman customers for sewer fund 5121 \$55.84
Pay-in #200592 Payment received from Johnsville customers for sewer fund 5100 \$114.00
Pay-in #200593 Payment received from Johnsville customers for sewer fund 5100 \$602.80
Pay-in #200594 Payment received from Chesterville customers for sewer fund 5159 \$480.00

**IN THE MATTER OF
APPROVAL OF PRISONER HOUSING AGREEMENT – HIGHLAND COUNTY: 20-R-158**

Mr. Davis made a motion to approve a Prisoner Housing Agreement with Highland County at a rate of \$60.00 per day for fiscal year 2020.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF
APPROVAL OF AMENDMENT TO THE MORROW COUNTY SHERIFF OFFICE ICE
CONTRACT AND APPROVAL FOR CHAIRMAN TO SIGN: 20-R-159**

Mr. Whiston made a motion to approve the amendment to the Morrow County Sheriff Office ICE contract as presented and approval for Chairman Burgess W. Castle to sign. The Morrow County Sheriff has reviewed this and it has been forwarded to the Commissioners for signature. Modification of contract/order no. DROIGSA-09-0023

The purpose of this no cost modification is as follows:

- 1) Change the standards from NDS 2000 to NDS 2019.
https://www.ice.gov/detention_standards/2019
- 2) Incorporate the Robotics Process Automation (RPA) and,
- 3) Incorporate the Bed Space Tracking Initiative (BSTI)

Robotics Process Automation (RPA) Contract Requirement:

The Detention Facility Robotics Process Automation (RPA) process requires that bed space and transportation invoice costs and supporting documentation be recorded utilizing the Detention-Transportation Invoice Template (attached) and that all Templates must be submitted to both the ERO Field Office Contract Officer Representative (COR) and the ERO RPA Team Mailbox along with the monthly invoices. This invoice template should be completed in its entirety in the established format (template included in this modification) to include, but not limited to, the following: (1) Vendor Reference information including Bed Space Rate Breakdown, Invoice Date Range, Transportation Cost Breakdown; (2) Bed Space data including Detainee Names and corresponding Alien Numbers (A#); (3) Detainees Transported data including: Detainee names, corresponding Alien Numbers, Category and Mission #, Mission Data including Mandatory Fields and Additional Mission Expenses corresponding to GSA and contract rates, as applicable and allowed. Invoice updates may be requested by the COR and will require timely resubmission to the COR and the ERO RPA Team Mailbox. The Government reserves the right to update the detention facility invoice process, templates or other related documents, in order to fix issues, expand capabilities, and improve performance of the reconciliation process.

Bed Space Tracking Initiative (BSTI) Contract Requirement:

The Custody Management – ServiceNow platform portal (Custody SNOW) is a consolidated portal that will enable ICE to meet detention facility reporting requirements. Effective March 01, 2020, detention facilities are required to complete the attached template and submit it once daily on weekdays, (no weekends or holidays) via e-mail to BSTI@ice.dhs.gov at 9:00am EST. In the future, the data platform may include, but not limited to, the Bed Space Tracking Initiative (BSTI), Segregation Management Reporting System (SMRS), Prison Rape Elimination Act (PREA) and Sexual Abuse and Assault Prevention and Intervention (SAAPI) compliance, national detention standards compliance, as well as other detention-related compliance and initiative reports being developed by ICE. Applicable submission forms and reporting templates will be made available to the detention facilities via email, the Custody SNOW portal or other electronically transmitted medium of the governments choice. Data input may be required on an as-required basis, such as, per incident or an established reporting time of day requirement, based on the specific subject, and as required under applicable Federal law, ICE policies, and/or program procedures. The Government reserves the right to update the Custody SNOW portal and associated forms, user access, and submission process for uploading the required data to correct issues, expand capabilities, and improve performance of the system.

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF
APPROVAL OF MORROW COUNTY DEVELOPMENT OFFICE, REQUEST FOR
APPROVAL FOR FINAL PAYMENT FOR SERVICES FROM RICHLAND ENGINEERING
FOR THE MORROW COUNTY AIRPORT: 20-R-160**

Mr. Whiston moved the adoption of the following:

NOW THEREFORE, BE IT RESOLVED, that the Board of Morrow County Commissioners hereby authorize the following Request for Payment as presented:

Submit to: Richland Engineering Limited
 29 North Park Street
 Mansfield, Ohio 44902-1769

WHEREAS, Richland Engineering completed authorized projects for the following Morrow County Airport Grants:

Grant #	Federal Share	State Share	Local Share	Total
FAA Grant 39-0114-1317	\$19,146.00	\$1,063.70	\$1,063.63	\$21,275.33
FAA Grant 39-0114-1216	\$8,249.59	\$542.71	\$542.70	\$9,335.00
	\$27,395.59	\$1,606.41	\$1,606.33	\$30,608.33

Total payment to Richland Engineering Limited: \$30,608.33

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 20-R-161**

Mr. Davis made a motion to recess session at 9:25 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 20-R-162**

Mr. Castle made a motion to return to regular session at 9:59 a.m.

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF
APPROVAL TO ENTER INTO EXECUTIVE SESSION: 20-R-163**

Mr. Whiston made a motion at 10:00 a.m. to enter in Executive Session to discuss pending litigation matters.

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 20-R-164**

Mr. Whiston made a motion to return to regular session at 10:39 a.m.

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Castle and duly seconded by Mr. Whiston.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS