

**REGULAR SESSION DECEMBER 7, 2020**

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Davis and Mr. Whiston

Absent: Mr. Castle

Public in attendance: Joe Carroll (Airport), Andy Ware (Development), Tim Abraham and John Harsch (EMA).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Davis, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF  
APPROVAL OF THE MINUTES  
OF REGULAR SESSION OF DECEMBER 2, 2020: 20-R-888**

Mr. Whiston made a motion to approve the minutes of regular session of December 2, 2020, as recorded in the Commissioners Journal # 49.

Mr. Davis duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle.., "absent"

**IN THE MATTER OF  
APPROVAL OF BILLS FOR PAYMENT: 20-R-889**

Mr. Whiston made a motion to approve payment of bills numbered 1 through 131 submitted by the Morrow County Auditor's office.

Mr. Davis duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle.., "absent"

**IN THE MATTER OF  
PAY-INS: 20-R-890**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

- Pay-in# 203448 Payment received from Johnsville customers for sewer fund 5100 \$873.00
- Pay-in# 203456 Payment received from Johnsville customers for sewer fund 5100 \$59.00
- Pay-in# 203457 Payment received from sewer districts for cost allocation 1000-1020-420210 \$4,358.00
- Pay-in# 203459 Payment received from Johnsville customers for sewer fund 5100 \$236.00
- Pay-in# 203476 Payment received from Ketterman customers for sewer fund 5121 \$111.68
- Pay-in# 203477 Payment received from Johnsville customers for sewer fund 5100 \$649.00
- Pay-in# 203478 Payment received from Chesterville customers for sewer fund 5159 \$1,030.00
- Pay-in# 203479 Payment received from Somoco customers for sewer fund 5110 \$1,372.75
- Pay-in# 203480 Payment from Morrow Co Svcs for Older Citizens for insurance premium 7222-7777-740100 \$1,536.26
- Pay-in# 203494 Payment received from Ketterman customers for sewer fund 5121 \$111.68
- Pay-in# 203495 Payment received from Johnsville customers for sewer fund 5100 \$118.00
- Pay-in# 203496 Payment received from Chesterville customers for sewer fund 5159 \$180.00
- Pay-in# 203517 Payment received from Ketterman customers for sewer fund 5121 \$55.84
- Pay-in# 203518 Payment received from Johnsville customers for sewer fund 5100 \$590.00
- Pay-in# 203519 Payment received from Ketterman customers for sewer fund 5121 \$55.84
- Pay-in# 203520 Payment received from Johnsville customers for sewer fund 5100 \$287.00
- Pay-in# 203521 Payment received from Somoco customers for sewer fund 5110 \$43.56
- Pay-in# 203522 Payment received from Chesterville customers for sewer fund \$1,485.49
- Pay-in# 203534 Payment received from Johnsville customers for sewer fund 5100 \$241.90
- Pay-in# 203535 Payment received from Chesterville customers for sewer fund 5159 \$120.00

**IN THE MATTER OF  
 APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – GENERAL FUND,  
 OUTSIDE HOUSING: 20-A-170**

Mr. Davis made a motion to appropriate from the unappropriated certified monies to the following account for 2<sup>nd</sup> round of COVID outside housing:

1000-9119-530370	Outside Housing	\$248.88
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Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

**IN THE MATTER OF  
 APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – GENERAL FUND,  
 VITAL STATISTICS: 20-A-171**

Mr. Whiston made a motion to appropriate from the unappropriated certified monies to the following account for the payment to Ohio Department of Health for 2019 filing of vital stats:

1000-0823-530393	Vital Statistics	\$217.00
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Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

**IN THE MATTER OF  
 APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – GENERAL FUND,  
 COURT OF APPEALS: 20-A-172**

Mr. Whiston made a motion to appropriate from the unappropriated certified monies to the following account due to being short for the payment to 5<sup>th</sup> District Court of Appeals for Morrow County portion:

1000-0635-530310	Professional Services	\$425.43
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Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

**IN THE MATTER OF  
 TRANSFER OF FUNDS – JOB AND FAMILY SERVICES FUND 2111 PUBLIC  
 ASSISTANCE: 20-T-192**

At the request of Sundie Brown, Director, a motion was made by Mr. Whiston to approve the following transfer of funds:

\*\*Reason – move appropriation to cover final year end payroll expenses

From 2111-1051-530335 PA NET Program Services to 2111-1044-510213 PA Admin Medicare Employer Share in the amount of \$200.00

From 2111-1051-530335 PA NET Program Services to 2111-1046-510120 PA Social Service Employee Wages in the amount of \$15,000.00

From 2111-1051-530335 PA NET Program Services to 2111-1046-510213 PA Social Service Medicare Employer Share in the amount of \$500.00

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

**IN THE MATTER OF  
 TRANSFER OF FUNDS – GENERAL FUND, SHERIFF: 20-T-193**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Whiston to approve the following transfer of funds:

\*\*Reason – needed to pay wages and bills

- From 1000-9019-510190 OT to 1000-9019-510213 Medicare in the amount of \$300.00
- From 1000-9019-540420 Fuel to 1000-9019-530325 Vehicle repairs in the amount of \$2,450.96
- From 1000-9019-540420 Fuel to 1000-9019-530346 Copier Lease in the amount of \$49.04
- From 1000-9119-510190 Overtime to 1000-9119-540423 RX in the amount of \$1,000.00
- From 1000-9119-510190 Overtime to 1000-9119-530325 Vehicle Repairs in the amount of \$1,000.00
- From 1000-9119-510190 Overtime to 1000-9119-530339 Inmate Food in the amount of \$1,907.09
- From 1000-9119-510211 OPERS to 1000-9119-530339 Inmate Food in the amount of \$614.11
- From 1000-9119-510213 Medicare to 1000-9119-530339 Inmate Food in the amount of \$99.44

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “absent”

**IN THE MATTER OF  
RESOLUTION APPROVING SUNDIE BROWN DIRECTOR OF MORROW COUNTY JOB  
AND FAMILY SERVICES TO ACT ON BEHALF OF THE COMMISSIONERS DURING  
INTER-COUNTY TRANSFER OF ALLOCATED FUNDS: 20-R-891**

**WHEREAS**, changes in Ohio Administrative Code Section 5101:9-6-82 in which permits a County Department of Job and Family Services Director to accept and release funds between counties; and

**WHEREAS**, in accordance with the current changes in the Ohio Administrative Code Section 5101:9-6-82 has now granted the Board of Commissioners the authority to assign to the Director of the County Family Service Agency (CFSA) to serve as their designee, thereby granting the Director the authority to sign the inter-county adjustment agreement on behalf of the County.

**WHEREAS**, with the changing of the allocated funding this authority will allow the Director to act on opportunities to utilize other funding, while releasing funding to other counties that our county is not able to utilize to ensure that each CDJFS will be able to serve the people of their county to the fullest extent possible.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Morrow County Commissioners Mr. Whiston made a motion that pursuant to 5101:9-6-82 (Inter-County Adjustment of Allocations) of the Administrative Code publicized by the Ohio Department of Job and Family Services; the Director (Sundie Brown) of the Morrow County Department of Job and Family Services, [aka the County Family Service Agency, (CFSA)], is the authorized designee to sign the inter-county adjustment of allocations form for, all funds handled through said agency, on behalf of the county. Mrs. Brown is required to provide written notification to the Commission President, each time this specific designated authority is utilized. Said designation is in effect January 1, 2021 through December 31, 2021 and cannot be further designed without prior approval of the Commissioners.

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “absent”

**IN THE MATTER OF  
RESOLUTION APPROVING TRAVEL & OVERNIGHT LODGING FOR SUNDIE BROWN,  
DIRECTOR, MCJFS DURING 2021: 20-R-892**

**WHEREAS**, travel is necessary for the person holding the position of Director of Morrow County Job and Family Services in order to attend trainings, conferences and committee meetings. At times, overnight lodging is needed as it is not cost effective to travel to and from home in an overnight situation.

**THEREFORE, BE IT RESOLVED**, Mr. Davis made a motion that Sundie Brown Director of Morrow County Job and Family Services, is authorized to determine appropriate attendance, mode of travel and lodging as deemed necessary and beneficial to the Agency.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “absent”

**IN THE MATTER OF  
 AGREEMENT FOR COUNTY CORONER SERVICES – MONGOMERY COUNTY AND  
 APPROVAL FOR VICE-CHAIRMAN TO SIGN: 20-R- **TABLED UNTIL WEDNESDAY****

**IN THE MATTER OF  
 APPROVAL TO JOURNALIZE REPORT FROM THE MORROW COUNTY TREASURER  
 FOR GAP SHEET AS OF THE CLOSE OF BUSINESS ON NOVEMBER 30, 2020: 20-R-893**

Mr. Whiston made a motion to journalize receipt of the Gap sheet 11.30.2020 report from the Morrow County Treasurer, Michael Goff and acknowledged and signed by the Morrow County Auditor, Pat Davies and the Board of County Commissioners as presented:

Receipts/Disbursements balance close of business			
Recon. Items	\$0.00		
Vault	\$3,000.00		
Checking Account	\$2,023,522.67		
Sweep ICS	\$3,316,480.71		
Star Ohio	\$143,363.67		
Star Ohio Plus	\$393,664.37		
CDARS 1	\$511,158.34		
CDARS 2	\$513,479.58		
CDARS 3	\$1,027,546.45		
Wire	\$16,045.93		
Fifth Third	\$13,412,932.13		
Engineer Note	\$422,633.64		
Commissioners	\$208,000.00		
Adjustment	\$0.00		
Point N Pay	\$6,927.77		
Warrant	\$0.00		
Balance	\$21,998,755.26		
Monthly Investments Balance		Interest pd in	
Star Ohio	\$143,363.67	\$16.02	12.01.20
Fifth Third	\$13,412,932.13	\$2,803.95	11.04.20
Star Ohio Plus	\$393,664.37	\$55.81	12.01.20
CDARS 1	\$511,158.34	\$42.01	12.01.20
CDARS 2	\$513,479.58	\$958.79	12.01.20
CDARS 3	\$1,027,546.45	\$1,959.87	12.01.20
Balance Engineer Note	\$422,633.64	\$1,273.36	11.06.20
Commissioners Note	\$208,000.00		
Daily Investments Balance			
Rounding	\$0.00		
Checking Account	\$2,023,522.67	Bank Balance	
Vault	\$3,000.00		
Wire Acct	\$16,045.93		
FKNB Sweep ICS	\$3,316,480.71		
Warrant	\$0.00		
Point N Pay	\$6,927.77		
	\$21,998,755.26	Funds and Banks VIP	

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “absent”

**IN THE MATTER OF  
APPROVAL TO RECESS SESSION: 20-R-894**

Mr. Whiston made a motion to recess session at 9:24 a.m.

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 20-R-895**

Mr. Davis made a motion to return to regular session at 10:58 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

**IN THE MATTER OF  
APPROVAL TO ENTER EXECUTIVE SESSION: 20-R-896**

Mr. Whiston made a motion to enter Executive Session to discuss pending litigation at 10:58 a.m.

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 20-R-897**

Mr. Davis made a motion to return to regular session at 11:22 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

**IN THE MATTER OF  
APPROVAL TO RECESS SESSION: 20-R-898**

Mr. Whiston made a motion to recess session at 11:22 a.m.

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 20-4-899**

Mr. Davis made a motion to return to regular session at 2:34 p.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “absent”

**IN THE MATTER OF  
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – MCAT FUND  
2061: 20-A-173**

At the request of Jaime Zeger, Fiscal Supervisor, a motion was made by Mr. Whiston to appropriate from the unappropriated certified monies to the following account:

2061-0166-550740 MCAT Non-Vehicle Maintenance Equipment/Computer/Furniture \$30,000.00

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “absent”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Whiston and duly seconded by Mr. Davis.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle., “absent”

We hereby certify the foregoing to be true and correct.

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CHAIRMAN

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CLERK

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ASSISTANT CLERK

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MORROW COUNTY COMMISSIONERS