

REGULAR SESSION DECEMBER 21, 2020

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Davis and Mr. Whiston

Mr. Castle via phone (delayed)

Public in attendance: Joe Carroll (Airport), Tim Siegfried, Tim Abraham, Alberta Stojkovic (Sentinel), Nancy Foglesong (Board of DD) and Lyndsey Keese.

Appropriations Hearing (in-person): Pat Davies (Auditor), Tina Wright (Treasurer's office), Andy Ware (Development), Denise Sayre-Rogers (JFS), Sundie Brown (JFS), Tim Siegfried and Tim Abraham.

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Davis, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF DECEMBER 16, 2020: 20-R-937**

Mr. Whiston made a motion to approve the minutes of regular session of December 16, 2020, as recorded in the Commissioners Journal # 49.

Mr. Davis duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle..., "absent"

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 20-R-938**

Mr. Whiston made a motion to approve payment of bills numbered 1 through 200 submitted by the Morrow County Auditor's office.

Mr. Davis duly seconded this motion

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle..., "absent"

**IN THE MATTER OF
PAY-INS: 20-R-939**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

- Pay-in #203670 Payment received from Ketterman customers for sewer fund 5121 \$51.68
- Pay-in #203671 Payment received from Johnsville customers for sewer fund 5100 \$118.00
- Pay-in #203672 Payment received from Somoco customers for sewer fund 5110 \$1,484.45
- Pay-in #203674 Payment received from Ketterman customers for sewer fund 5121 \$167.52
- Pay-in #203675 Payment received from Chesterville customers for sewer fund 5159 \$60.00
- Pay-in #203676 Payment received from Somoco customers for sewer fund 5110 \$88.00
- Pay-in #203687 Payment received from Johnsville customers for sewer fund 5100 \$59.00
- Pay-in #203688 Payment received from Chesterville customers for sewer fund 5159 \$1,252.51
- Pay-in #203691 Payment received from Somoco customers for sewer fund 5110 \$391.12

Commissioner Castle is now in attendance via phone

**IN THE MATTER OF
TRANSFER OF FUNDS – ENGINEER'S FUND 2202: 20-T-204**

At the request of Bart Dennison, Morrow County Engineer, a motion was made by Mr. Davis to approve the following transfer of funds:

**Reason – funds that were in this account have been used

From 2202-2002-540410 Office Supplies to 2202-2002-540422 Uniforms in the amount of \$1,736.25

From 2202-2002-520330 Travel/Training to 2202-2244-560890 Loan Payment – Principal in the amount of \$3,006.29

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, PROSECUTOR: 20-T-205**

At the request of Charles Howland, Prosecutor, a motion was made by Mr. Davis to approve the following transfer of funds:

**Reason – to balance out the OPERS account for 2020

From 1000-4447-510120 Employee Wages to 1000-4447-510211 OPERS in the amount of \$496.61

**Reason – to pay out remaining 2020 invoices

From 1000-4404-530310 Professional Services to 1000-4404-540410 PA Office Supplies in the amount of \$100.00

From 1000-4404-530310 Professional Services to 1000-4404-530346 Copier/Lease/Payments in the amount of \$1,207.23

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – JOB AND FAMILY SERVICES FUND 2141 CHILDREN
SERVICES: 20-T-206**

At the request of Sundie Brown, Director, a motion was made by Mr. Castle to approve the following transfer of funds:

**Reason – move appropriation for carryover needs for placement cost billing

From 2141-1181-530334 Children Service Shared/Indirect Costs to 2141-1181-530335 Children Service Program Services in the amount of \$20,252.60.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, AUDITOR: 20-T-207**

At the request of Patricia Davies, Morrow County Auditor, a motion was made by Mr. Castle to approve the following transfer of funds:

From 1000-7002-530319 IT Professional Services to 1000-7007-510130 Employee Wages in the amount of \$1,000.00

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, LEGAL FEES: 20-T-208**

Mr. Whiston made a motion to approve the following transfer of funds:

**Reason – to encumber money to pay for December 2020 invoices

From 1000-0120-590910 Debt Transfer Out to 1000-0134-530310 Legal Services in the amount of \$20,000.00

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – GENERAL FUND, LAW ENFORCEMENT: 20-T-209**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Whiston to approve the following transfer of funds:

**Reason – transfer needed to pay for deer damage to car 5902

From 1000-9019-540422 Uniforms to 1000-9019-530325 Vehicle Repairs in the amount of \$15.26
From 1000-9019-540420 Fuel to 1000-9019-530325 Vehicle Repairs in the amount of \$709.36
From 1000-9019-530310 Pro Services to 1000-9019-530325 Vehicle Repairs in the amount of \$37.40

Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – RECORDER’S
FUND 2370: 20-A-182**

At the request of Dixie Shinaberry, Morrow County Recorder, a motion was made by Mr. Davis to appropriate from the unappropriated certified monies to the following account:

2370-4220-530310	Professional Services	\$823.00
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Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – MCAT FUND
2061: 20-A-183**

At the request of Jaime Zeger, Fiscal Supervisor, a motion was made by Mr. Whiston to appropriate from the unappropriated certified monies to the following accounts:

2061-0163-540422	Uniforms	\$225.00
2061-0163-530340	Communications/Printing	\$200.00

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., “yea” ...,Mr. Davis..., “yea” .., Mr. Castle.., “yea”

**IN THE MATTER OF
JOURNAL ENTRY – APPOINTMENT OF JENNIFER EMBERG TO MORROW COUNTY
BOARD OF DEVELOPMENTAL DISABILITIES BY JUDGE ROBERT C. HICKSON, JR:
20-R-940**

WHEREAS, the term of third and final term of Linda Lyerla expired as of December 31, 2020, thus rendering her not eligible for reappointment to the Board, and

WHEREAS, Jennifer Emberg is a qualified resident of Morrow County who has indicated her willingness to serve as a member of the Morrow County Board of Developmental Disabilities,

IT IS THEREFORE ORDERED that Jennifer Emberg of 4998 CR 237, Mount Gilead, OH shall be and is hereby appointed by this Court to serve a four year term to begin January 26, 2021 and conclude on December 31, 2024.

s/Robert C. Hickson , Jr., Probate Judge Senior in Service
Dated: December 16, 2020

**IN THE MATTER OF
SATISFACTION OF MORTGAGE – MCCURDY: 20-R-941**

Mr. Davis moved the adoption of the following resolution:

SATISFACTION OF MORTGAGE

This is to Certify, that the conditions of a certain mortgage bearing date of August 19, 2004 given to THE BOARD OF MORROW COUNTY COMMISSIONERS, OHIO, by John W. McCurdy and Candice C. McCurdy, residing at 115 Kenny Lane, Cardington, OH 43315, County of Morrow, to secure the payment of \$25,000.00 and recorded in Volume 525 Page 238-241 Morrow County Records, have been fully complied with and the same is hereby satisfied and discharged.

Signed this 21st day of December, 2020.

Board of Morrow County Commissioners

s/Burgess W. Castle, Commissioner

s/Warren E. Davis, Commissioner

s/Tom E. Whiston, Commissioner

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF
APPROVAL OF MORROW COUNTY COMMISSIONERS SUBGRANT AGREEMENT IN
REGARDS TO CARES ACT FUNDS – MORROW COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES AND APPROVAL FOR VICE CHAIRMAN TO SIGN:
20-R-942**

Mr. Whiston made a motion to approve the following Subgrant Agreement for the Morrow County Board of Developmental Disabilities as presented and approval for Vice Chairman to sign:

MORROW COUNTY COMMISSIONERS SUBGRANT AGREEMENT

Opportunity Title: Covid-19 Pandemic Relief: Funds are provided to the Morrow County Board of Developmental Disabilities from Morrow County Commissioners, Ohio. Morrow County Commissioners are to assist with Morrow County's impact and continued response to the public health emergency brought about by the Covid-19 Pandemic.

Funding Organization: U.S. Department of Treasury

Prime Recipient: Ohio Office of Budget and Management

CFDA Number and Grant Name: 21.019 Coronavirus Relief Fund

Project Start Date: March 20, 2020

Project End Date: December 30, 2020

Grantor: Morrow County Commissioners, Ohio

Grantor Contact: Cheryl Heacock, Clerk, cheryl.heacock@co.morrow.oh.us, 419-947-4085

Subgrantee: Morrow County Board of Developmental Disabilities, Ohio

Subgrantee Contact: Nancy J. Foglesong, Superintendent, 419-947-1159, nfoglesong@morrowdd.com

Award Amount: \$42,574.77

Payment Method: Payment will be made to subgrantee as an advance

Project Description: The funds shall first be used to assist Morrow County, Ohio subsequently, the funds may be used to assist Morrow County Board of Developmental Disabilities, Ohio.

Requirements: Use of funds must follow CARES Act guidelines as well as OBM guidance documents, the US Treasury guidance, and the US Treasury Office of Inspector General reporting and records retention requirements.

Revisions: This subgrant agreement was developed and in effect as of the date the agreement was signed. Grantor reserves the right to revise agreement if guidance from the U.S. Treasury changes.

Certification: We hereby certify the payments from the funds shall only be used to cover expenses that:

- a) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19;
- b) Were not accounted for in the budget most recently approved as of December 18, 2019 for the government; and
- c) Were incurred during the period that begins on March 20, 2020 and ends on December 30, 2020.

IN WITNESS WHEREOF, this SUBGRANT AGREEMENT is effective upon the date of last signature. I have the authority to sign this SUBGRANT AGREEMENT and do so in my respective capacity.

s/Grantor: Morrow County Commissioners

s/Grantee: Morrow County Board of Developmental Disabilities

Mr. Castle duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle., "yea"

**IN THE MATTER OF
APPROVAL OF PROFESSIONAL SERVICES AGREEMENT SERVICE INTEGRATION
SPECIFICATION DEVELOPMENT SERVICES – MCAT AND APPROVAL FOR VICE
CHAIRMAN TO SIGN: 20-R-943**

Mr. Castle made a motion to approve the following Professional Services Agreement Service Integration Specification Development Services agreement for MCAT and approval for Vice Chairman to sign:

**PROFESSIONAL SERVICES AGREEMENT
SERVICE INTEGRATION SPECIFICATION DEVELOPMENT SERVICES**

1. INTRODUCTION

THIS AGREEMENT made by and between the Morrow County Commissioners hereinafter referred to as "Commissioners" and RLS & Associates, Inc., name appears in Section 2, hereinafter referred to as the "Consultant", who is hereby retained to provide technical assistance on an as needed basis for general guidance and assistance with 5311 program compliance and 5311 program ongoing development.

2. CONSULTANT NAME: RLS & Associates, Inc.

3. ADDRESS: 3131 South Dixie Hwy.
Suite 545
Dayton, Ohio 45439
Telephone: (937) 299-5007

4. SERVICES DEFINED

The services shall be provided by RLS & Associates, Inc. The Consultant shall be responsible for the quality, technical accuracy and the coordination of all services under this Agreement. The Consultant will use its best efforts to provide the services as described in the attached Scope of Work in a professional, complete, and competent manner. The Scope of Work is incorporated herein by reference.

5. TERM

The term of this Agreement will be from 1-1-2021 until such time as all contract funds are expended.

6. CONSIDERATION

The Commissioners shall pay the Consultant for services provided in a satisfactory manner in accordance with the Cost Proposal attached hereto, and incorporated herein.
Maximum payment to the Consultant for services and costs provided under this Agreement shall not exceed \$9,900.00

IN WITNESS WHEREOF: The Commissioners and the Consultant has signed this Agreement this 21st day of December, 2020.

s/Warren E. Davis, Commissioner

s/Robbie L. Sarles, RLS & Associations Inc.

**A complete copy of this agreement will be on file with the Morrow County Commissioner's office

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle.., "yea"

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 20-R-944**

Mr. Castle made a motion to recess session at 9:20 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle.., "yea"

Commissioner Castle is no longer in session

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 20-R-945**

Mr. Davis made a motion to return to regular session at 10:58 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle.., "absent"

PUBLIC HEARING – 2021 APPROPRIATIONS 11:00 A.M. WEBEX

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 20-R-946**

Mr. Davis made a motion to recess session at 11:12 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle.., "absent"

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 20-R-947**

Mr. Davis made a motion to return to regular session at 11:58 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle.., "absent"

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – CORONAVIRUS
RELIEF FUND 2019 BOARD OF DD: 20-A-184**

Mr. Whiston made a motion to appropriate from the unappropriated certified monies to the following account for Board of DD Coronavirus Relief Fund upon approval of certified funds by the Budge Commission:

2019-0500-550740	Equipment/Computers/Furniture	\$8,356.99
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Mr. Davis duly seconded this motion.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle.., "absent"

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Whiston and duly seconded by Mr. Davis.

Roll Call Vote: ...,Mr. Whiston..., "yea" ...,Mr. Davis..., "yea" .., Mr. Castle.., "absent"

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS