

**REGULAR SESSION MARCH 24, 2021**

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Siegfried and Mr. Whiston.

Public in attendance: Joe Jakubick (Ohio Edison), Bill Griffith, Dennis Richardson, and Jeff Sparks (Morrow County EMS).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Whiston, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF  
APPROVAL OF THE MINUTES  
OF REGULAR SESSION OF MARCH 22, 2021: 21-R-195**

Mr. Abraham made a motion to approve the minutes of regular session of March 22, 2021, as recorded in the Commissioners Journal # 49.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston., "yea"

**IN THE MATTER OF  
APPROVAL OF BILLS FOR PAYMENT: 21-R-196**

Mr. Siegfried made a motion to approve payment of bills numbered 1 through 121 submitted by the Morrow County Auditor's office.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston., "yea"

**IN THE MATTER OF  
PAY-INS: 21-R-197**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

- Receipt Batch #1643 Payments received from Somoco customers for sewer fund 5110 \$1,633.00
- Pay-in #210906 Payment received from MCAT for Jan/Feb/Mar 2021 service garage lease payments 3173-1070-470802 \$5,186.19
- Pay-in# 210914 Payment received from Morrow County Services for Older Citizens for insurance premium 7222-7777-740100 \$890.43
- Receipt Batch #1646 Payments received from Chesterville customers for sewer fund 5159 \$60.00
  - Payments received from Johnsville customers for sewer fund 5100 \$118.00
  - Payments received from Ketterman customers for sewer fund 5121 \$111.68
- Pay-in #210918 Payment received from Delaware County Health Dept for Apr 2021 WIC office rent 2072-1070-470802 \$650.00

**IN THE MATTER OF  
APPROVAL TO ACCEPT MATERIAL BIDS AS NON-EXCLUSIVE AWARDS FOR THE  
MORROW COUNTY ENGINEER'S OFFICE: 21-R-198**

**WHEREAS**, on March 10, 2021 at 9:30 a.m. a bid opening was held for 2021 Morrow County Material Bids for the Morrow County Engineer; and

**WHEREAS**, the following bids were received:

- Kokosing Materials – Asphalt Materials and Stone Aggregate
- National Lime and Stone – Stone Aggregate
- Olen Corporation – Stone Aggregate
- Mid Ohio Paving – Asphalt Materials
- Asphalt Materials – Asphalt Liquids and Asphalt Materials

Mar-Zane Materials – Asphalt Materials  
Central Ohio Asphalt – Asphalt Materials  
Bucyrus Road Materials – Asphalt Materials

**WHEREAS**, the bids were held for review and recommendation by the Morrow County Engineer's Office and the Morrow County Engineer has recommended that all material quotes be accepted as non-exclusive awards. He recommends that the selection of material and material suppliers be determined by his department in each case based upon proximity to the project, quality of material required and other economic justifications.

**THEREFORE**, Mr. Abraham made a motion to award the 2021 Morrow County Material Bids as recommended by the Morrow County Engineer as non-exclusive awards.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston., "yea"

**IN THE MATTER OF  
APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN MORROW COUNTY  
AREA TRANSIT AND MORROW COUNTY COMMISSIONERS AND APPROVAL FOR  
CHAIRMAN TO SIGN: 21-R-199**

Mr. Siegfried made a motion to approve the following Memorandum of Understanding between Morrow County Area Transit and Morrow County Commissioners regarding use of the MCAT fuel station:

**MEMORANDUM OF UNDERSTANDING**

**This Memorandum of Understanding is being made effective as of April 1, 2021 between Morrow County Area Transit, herein referred to as "MCAT" and Morrow County Commissioners, herein referred to as "Client." This Memorandum of Understanding shall replace any and all previous Memorandum of Understandings, if any, between the agencies regarding the use of the MCAT Fuel Station located at 4565 County Road 9, Cardington, Ohio, 43315. This Memorandum of Understanding shall remain in effect until, December 31, 2022 or until terminated by either party with a thirty (30) day written notice.**

**Whereas, the Client wishes to utilize the MCAT Fuel Station to purchase fuel for their vehicles, both parties agree to meet certain expectations. These expectations are listed in the following sections:**

**Morrow County Area Transit (MCAT)**

**MCAT Agrees** to permit the Client to utilize the fuel station (through a fuel key and/or fob type of system) and to permit the Client access to the fuel station area both during and outside of normal business hours (i.e. permit the assigning of gate openers or other security-related devices for access to the property as is needed). MCAT agrees to charge the Client only the true cost of any necessary fuel key/fob, gate openers or other security-related access devices, if any are needed to be assigned.

**MCAT Agrees** to charge the Client a fair and appropriate rate (based on current fuel costs and fuel station maintenance costs). MCAT will be capable of showing how fuel cost determinations were made upon request, including providing appropriate documentation as needed. Furthermore, MCAT shall compare fuel costs against other local fuel stations on a regular basis in order to ensure competitive and fair pricing is being attained.

**MCAT Agrees** to provide the Client a Fuel Report and/or Fuel Invoice each month. Fuel Reports and Fuel Invoices are typically created during the first week of each month and will normally be sent out on or prior to the seventh (7<sup>th</sup>) day of each month. The Fuel Report and/or Invoice will include detailed information regarding usage including gallons of fuel used.

**MCAT Agrees** to allow the Client a thirty (30) day window from the date of the invoice to make payment.

**MCAT Agrees** to notify the Client whenever there is an issue with the fueling station so that the Client can make other fueling arrangements as may be necessary.

**Morrow County Commissioners (Client)**

**Client Agrees** to pay for the necessary number of fuel access key/fobs, assigned gate opener(s) or other access devices as may be needed or requested for each vehicle that the Client wishes to use. The cost of these items may only be for the true and/or actual cost of the equipment. The Client may be reimbursed the cost of these items if they are in good working order and returned at the conclusion of this agreement.

**Client Agrees** to use only the designated key/fob assigned to a vehicle for that vehicle’s fueling purposes. **Client agrees to not share keys between vehicles** (due to fuel reporting and security issues).

**Client Agrees** to pay all fuel invoices within thirty (30) days of the fuel invoice date. Checks shall be made to “Morrow County Area Transit” and all invoice payments shall be mailed to Morrow County Area Transit, 4565 Co. Rd. 9, Cardington, Ohio 43315.

**Client Agrees** to notify MCAT by phone at 419-864-3500 whenever an issue with the fueling station arises, including when the loss of a key/fob, gate opener, or other security-related access devices may occur. This same phone number shall be used for all general correspondence with MCAT.

**Client Agrees** to pay for any damage to the fueling station made by an employee of Client.

**Morrow County Area Transit (MCAT) and Morrow County Commissioners (Client) hereby express agreement to all of the above and enter into a joint agreement until such time that either agency shall amend or revise said agreement in writing or until the conclusion of said agreement on the date listed above.**

s/Sundie Brown  
MCAT Director

\_\_\_/\_\_\_/21

s/Thomas Whiston 03/24/21  
Morrow County Commissioners,  
Chairman

Mr. Abraham duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF  
SATISFACTION OF MORTGAGE – ROWLAND: 21-R-200**

Mr. Whiston moved the adoption of the following resolution:

**SATISFACTION OF MORTGAGE**

This is to Certify, that the conditions of a certain mortgage bearing date of December 12, 2007, given to THE BOARD OF MORROW COUNTY COMMISSIONERS, OHIO, by James and Deeja Rowland residing at 107 West Walnut Street, Lot #119, Cardington, OH 43315, County of Morrow, to secure the payment of \$6,307.00 and recorded in Volume 666 Page 595, Morrow County Records, have been fully complied with and the same is hereby satisfied and discharged.

Signed this 24<sup>th</sup> day of March, 2021.

Board of Morrow County Commissioners  
s/Timothy D. Abraham, Commissioner  
s/Timothy R. Siegfried, Commissioner  
s/Thomas E. Whiston, Commissioner

Mr. Abraham duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF  
APPROVAL TO RECESS SESSION: 21-R-201**

Mr. Abraham made a motion to recess session at 9:12 a.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 21-R-202**

Mr. Whiston made a motion to return to regular session at 3:27 p.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Abraham and duly seconded by Mr. Siegfried.

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

We hereby certify the foregoing to be true and correct.

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CHAIRMAN

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CLERK

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ASSISTANT CLERK

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MORROW COUNTY COMMISSIONERS