

REGULAR SESSION JUNE 14, 2021

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Whiston and Mr. Siegfried.

Public in attendance: Joe Carroll (Airport), Mike Goff (Treasurer) and Andy Ware (Development).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Whiston, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

**IN THE MATTER OF
APPROVAL OF THE MINUTES
OF REGULAR SESSION OF JUNE 9, 2021: 21-R-424**

Mr. Abraham made a motion to approve the minutes of regular session of June 9, 2021, as recorded in the Commissioners Journal # 49.

Mr. Siegfried duly seconded this motion

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
APPROVAL OF BILLS FOR PAYMENT: 21-R-425**

Mr. Whiston made a motion to approve payment of bills numbered 1 through 54 submitted by the Morrow County Auditor's office.

Mr. Siegfried duly seconded this motion

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston..., "yea"

**IN THE MATTER OF
PAY-INS: 21-R-426**

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

- Receipt Batch #1826 Payments received from Chesterville customers for sewer fund 5159 \$930.50
- Payments received from Johnsville customers for sewer fund 5100 \$110.00
- Payments received from Somoco customers for sewer fund 5110 \$137.96
- Pay-in #211574 Payment received from MCAT for May and June 2021 service garage lease payments 3173-1070-470802 \$3,457.46
- Receipt Batch #1830 Payments received from Chesterville customers for sewer fund 5159 \$66.00
- Payments received from Johnsville customers for sewer fund 5100 \$342.00
- Payments received from Ketterman customers for sewer fund 5121 \$111.68
- Receipt Batch #1834 Payments received from Chesterville customers for sewer fund 5159 \$120.00
- Payments received from Johnsville customers for sewer fund 5100 \$112.10
- Payments received from Ketterman customers for sewer fund 5121 \$55.84
- Payments received from Somoco customers for sewer fund 5110 \$47.92
- Pay-in #211598 Payment received from Sims Bros., Inc. for Engineer's scrap metal recycling 2202-1080-480830 \$722.15

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – JOB AND FAMILY
SERVICES FUND 2121, JFS COUNCIL FOR GOVERNMENT: 21-A-072**

At the request of Denise Sayre-Rogers, Fiscal Officer, a motion was made by Mr. Siegfried to appropriate from the unappropriated certified monies to the following account:

2121-1054-530335 COG Multi-System Youth Program Services \$856.98

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – PARK DISTRICT
FUND 2025: 21-A-073**

At the request of Jim Overmoyer, Treasurer, a motion was made by Mr. Abraham to appropriate from the unappropriated certified monies to the following account to cover cost of publishing revised bylaws for the Park District:

2025-0025-530340	Communication/Printing	\$2,000.00
------------------	------------------------	------------

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – JOB AND FAMILY SERVICES FUND 2121, JFS COUNCIL
FOR GOVERNMENT: 21-T-036**

At the request of Denise Sayre-Rogers, Fiscal Officer, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – need appropriation for approved MSY residential care costs and other client services

From 2121-1053-530310 COG Strong Families (SFSC) Professional/Technical Services to 2121-1054-530335 COG Multi-System Youth Program Services in the amount of \$10,000.00

From 2121-1056-530335 COG FCFC Flexible Funding Pool Program Services to 2121-1054-530335 COG Multi-System Youth Program Services in the amount of \$7,440.00

From 2121-1111-530335 COG FCFC Program Services to 2121-1054-530335 COG Multi-System Youth Program Services in the amount of \$5,000.00

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
TRANSFER OF FUNDS – LAW LIBRARY, FUND 2016: 21-T-037**

At the request of Michael Bachelder, Law Library board member, a motion was made by Mr. Whiston to approve the following transfer of funds:

**Reason – to pay existing and future 2021 invoices for Law Library resources

From 2016-0058-550740 Equipment/Computers/Furniture to 2016-0058-550745 Computer Software in the amount of \$20,000.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 21-R-427**

Mr. Siegfried made a motion to recess session at 9:07 a.m.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 21-R-428**

Mr. Whiston made a motion to return to regular session at 1:43 p.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" ..., Mr. Whiston..., "yea"

**IN THE MATTER OF
APPROVAL OF PROPOSAL FOR PROFESSIONAL SERVICES WITH
SCHOOLEY CALDWELL FOR ADMINISTRATIVE SPACES MASTER
PLANNING: 21-R-429**

Mr. Abraham made a motion to approve the Proposal for Professional Services, Morrow County Administrative Spaces Master Planning.

**Proposal for Professional Services
Morrow County Administrative Spaces Master Planning**

A. Project Summary

Morrow County is evaluating current and future administrative space requirements to inform future facility planning. Master planning work will include the following facilities and departments: 1)Board of Elections 2)Sheriff's Office 3)County Engineer's Office 4)Records Storage & Retention 5)Morrow County Courthouse. Planning services will include both interior space assessments and site considerations as required for the particular department and/or facility.

B. General Scope of Services

Schooley Caldwell will provide master planning services; the work will include the following:

- Review of existing administrative spaces and/or physical facilities for the departments listed in section A above
- Meetings with representatives of each department to discuss current and future space needs
- Meetings with other primary stakeholders, including elected officials responsible for the County's operations
- Development of a master plan that provides guidance in terms of future renovation and/or new construction

The master plan will outline a list of recommendations and identify priorities. The master plan will include 1)facility functional criteria 2)architectural space criteria 3)adjacency diagrams 4)diagrammatic program plans 5)site plans where required 6)construction & project cost budgets.

The master planning exercise is anticipated to take 7 weeks to complete, with a completion date of August 1, 2021.

C. Proposed Professional Fee

Our proposed fee for the services described above is \$32,000. Professional fees will be invoiced monthly based on percent complete. Invoices are payable upon receipt.

D. Reimbursable Expenses

Expenses will be reimbursed at a rate of 1.1 times cost. Schooley Caldwell recommends holding an allowance of \$1000 from the project budget for printing and other types of reprographics.

E. Additional Services

The following services are deemed "additional" and are not included in the basic services fee noted above, but can be provided upon request for an additional cost:

- Hazardous materials Survey
- Building Code Analysis
- Presentation/Fundraising-quality Renderings
- Assessment and/or Master Planning Services by Structural or PMET Engineers

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

**IN THE MATTER OF
APPROVAL OF QUOTE FROM CSI/JEWETT FOR CORONER'S OFFICE: 21-R-430**

Mr. Siegfried made a motion to approve the following quote from CSI/Jewett for a Morgue Cooler for the Coroner's office:

4-Body, Morgue Cooler, End Opening Self-Contained Refrigeration \$14,330.00
(a complete copy of the quote will be on file with the Morrow County Commissioner's office)

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

**IN THE MATTER OF
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – GENERAL
FUND, CORONER: 21-A-074**

Mr. Siegfried made a motion to appropriate from the unappropriated certified monies to the following account for the purchase of a morgue cooler for the Coroner's Office:

1000-0014-550740 Equipment/Computers/Furniture \$14,330.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Abraham and duly seconded by Mr. Siegfried.

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS