

REGULAR SESSION APRIL 21, 2021

This day the Board of Morrow County Commissioners met in their office at 80 North Walnut St., Ste. A, Mt. Gilead, Ohio with the following members present: Mr. Abraham, Mr. Siegfried and Mr. Whiston.

Public in attendance: Joe Carroll (Airport), Andy Ware (Development) and Greg Thomas (Common Pleas).

The meeting was opened with prayer and pledge of allegiance to the flag, and then called to order by Mr. Whiston, who then proceeded with the business at hand. The following matters came before the Board for their consideration and approval.

IN THE MATTER OF APPROVAL OF THE MINUTES OF REGULAR SESSION OF APRIL 19, 2021: 21-R-279

Mr. Siegfried made a motion to approve the minutes of regular session of April 19, 2021, as recorded in the Commissioners Journal # 49.

Mr. Abraham duly seconded this motion

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

IN THE MATTER OF APPROVAL OF BILLS FOR PAYMENT: 21-R-280

Mr. Whiston made a motion to approve payment of bills numbered 1 through 67 submitted by the Morrow County Auditor's office.

Mr. Siegfried duly seconded this motion

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

IN THE MATTER OF PAY-INS: 21-R-281

The following pay-ins were made to Patricia K. Davies, Morrow County Auditor:

- Receipt Batch #1717 Payments received from Chesterville customers for sewer fund 5159 \$734.00
- Payments received from Johnsville customers for sewer fund 5100 \$818.00
- Payments received from Ketterman customers for sewer fund 5121 \$335.20
- Pay-in #211181 Payment received from the Morrow County Services for Older Citizens for April insurance premium in the amount of \$809.24
- Receipt Batch #1719 Payments received from Chesterville customers for sewer fund 5159 \$60.00
- Pay-in #211194 Payment received from Inmate Calling Solutions for Feb 2021 phone and special free commissions 2901-1020-420204 Sheriff's fund portion \$8,553.20 1000-1020-420204 General fund portion \$1,509.39

IN THE MATTER OF APPROPRIATIONS OF UNAPPROPRIATED CERTIFIED MONIES – PROSECUTOR'S FUND 2447 DRETAC: 21-A-047

At the request of Thomas Smith, Morrow County Prosecutor, a motion was made by Mr. Whiston to appropriate from the unappropriated certified monies to the following accounts:

2447-4402-510120	Employee Wages	\$42,000.00
2447-4402-510211	OPERS employer	\$5,880.00
2447-4402-510213	Medicare	\$609.00
2447-4402-510230	Workers Comp	\$300.00
2447-4402-530311	Legal Fees	\$3,115.13
2447-4402-530345	Legal Advertising	\$6,000.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
 APPROPRIATIONS OF UNAPPROPRIATED CERTIFIED MONIES – JOB AND FAMILY
 SERVICES FUND 2121 JFS COUNCIL FOR GOVERNMENT: 21-A-048**

At the request of Sundie Brown, Director, a motion was made by Mr. Whiston to appropriate from the unappropriated certified monies to the following account:

2121-1054-530310	COG Multi-System Youth Professional & Technical Services	\$1,818.18
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Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
 APPROPRIATIONS OF UNAPPROPRIATED CERTIFIED MONIES – DEVELOPMENT
 FUND 2043 SPECIAL PROJECTS: 21-A-049**

At the request of Andy Ware, Development Director, a motion was made by Mr. Siegfried to appropriate from the unappropriated certified monies to the following account to purchase a new laptop:

2043-0043-550740	Equipment/Computers/Furniture	\$1,470.85
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Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
 TRANSFER OF FUNDS – SHERIFF FUND 2911 NORTHMOR SCHOOL
 RESOURCE OFFICER: 21-T-020**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – no justification given

From 2911-9209-510190 OT to 2911-9209-510120 Employee Wages in the amount of \$800.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
 TRANSFER OF FUNDS – SHERIFF FUND 2913 SHERIFF ROTARY: 21-T-021**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Abraham to approve the following transfer of funds:

**Reason – no justification given

From 2913-6656-530310 Professional Services to 2913-6656-510211 OPERS in the amount of \$218.06

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston.., “yea”

**IN THE MATTER OF
 TRANSFER OF FUNDS – SHERIFF FUND 2919 CONCEALED CARRY: 21-T-022**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**Reason – no justification given

From 2919-9319-550740 Equipment to 2919-9319-530335 Program Services in the amount of \$4,500.00

From 2919-9319-510190 OT to 2919-9319-530335 Program Services in the amount of \$1,500.00

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
AMENDMENT TO RESOLUTION# 20-R-943, PROFESSIONAL SERVICES AGREEMENT
SERVICE INTEGRATION SPECIFICATION DEVELOPMENT SERVICES –
MCAT: 21-R-282**

Mr. Whiston made a motion to amend the wording of Section 6. Consideration, of the Professional Services Agreement Service Integration Specification Development Services to say,

6. CONSIDERATION

The Commissioners shall pay the Consultant for services provided in a satisfactory manner in accordance with the Cost Proposal attached hereto and incorporated herein. **These services will be billed at an hourly rate plus direct expenses, not to exceed \$9900.00**

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL OF REAPPOINTMENTS TO MORROW COUNTY REGIONAL PLANNING
COMMISSION: 21-R-283**

WHEREAS, the terms of Billie Pangborn (Canaan), Leonard Robinson (Cardington), Jay Coe (South Bloomfield) and Tim Raney (Troy) on the Morrow County Regional Planning Commission have expired; and

WHEREAS, all 4 representatives have agreed to serve another term or have been recommended by their Township Trustees to serve another term on the Morrow County Regional Planning Commission;

THEREFORE, Mr. Siegfried made a motion to approve the reappointment of Billie Pangborn, Canaan Township, Leonard Robinson, Cardington Township, Jay Coe, South Bloomfield Township and Tim Raney, Troy Township effective March 26, 2021 through March 25, 2023.

Mr. Abraham duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL TO RECESS SESSION: 21-R-284**

Mr. Abraham made a motion to recess session at 9:18 a.m.

Mr. Whiston duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL TO RETURN TO REGULAR SESSION: 21-R-285**

Mr. Whiston made a motion to return to regular session at 3:39 p.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL OF REQUEST FOR QUALIFICATIONS – SB 310 LOCAL
JAILS PROJECTS GRANT: 21-R-286**

Mr. Abraham made a motion to approve seeking Request For Qualifications – SB 310 Local Jails Projects Grant as presented:

**MORROW COUNTY COMMISSIONERS SB 310 LOCAL JAILS PROJECTS GRANT
REQUEST FOR QUALIFICATIONS
April 21, 2021**

The Morrow County Commissioners invite professional architectural and engineering statements of qualifications to provide planning, capital grant management, engineering design and related engineering services for jail improvements as available through State of Ohio SB 310 Local Jails Projects grant funds. The engineering and architectural services required relate to needed jail improvements as specified by Morrow County Sheriff John Hinton.

All provided services must meet state Capital expenditure and federal grant guidelines and requirements.

The deadline for submission is May 12, 2021 at 10 a.m.

The project includes a budget of \$10,000 from Morrow County Capital funds and potential grant funds.

The project is expected to be completed by June 16, 2021 with a SB 310 Local Jails Projects Grant application.

The Commissioners anticipate that this work may or may not include, or be limited to the following:

Morrow County Jail

1. Review existing Morrow County Jail facilities for necessary upgrades consistent with SB 310 Local Jails Projects funds
2. Propose size/scope/costs for additional improvements to address security/inmate/officer health and safety needs. Propose future improvements additions as needed at the existing facility.

Necessary services to be provided:

1. Meet with Morrow County Sheriff John Hinton and his executive staff to discuss needs and challenges with the current jail facility.
 - a. Develop project scope
 - b. Cost estimating
 - c. Rank potential projects and options
 - d. Provide draft grant application for review by June 9, 2021
 - e. Assess the following projects:
 - i. **Update booking area; remove booking two desk and add metal bench seating**
 - ii. **Build outer wall around current recreation yard**
 - iii. **Add a 2-tier lockdown wing with 12 cells and a second control room for PODS**
 - iv. **Convert V-2 into office for the Jail Administrator**
 - v. **Add grinder to sewage line**
 - vi. **Renovate male and female dorm bathrooms upgrading to metal jail standard toilets and commercial-grade showers**
 - vii. **Upgrade jail floors with more sanitary epoxy coating**
 - viii. **Add onto the sally port or add an additional second sally port**
 - ix. **Install a female holding cell with toilet and wash area**

Submission Requirements and Consultant Selection Criteria

Four (4) copies of a qualifications statement, including a letter of interest shall be submitted in 8 ½” x 11” bound format containing no more than 20 pages not including separation or index pages or cover sheet. The submission should also include an electronic version on a standard flash drive.

The statements shall contain the following information:

Transmittal Letter

The firm’s experience in county jail capital improvements, or other public agency services, comparable to the proposed project. *Evaluation criteria: 30%*

The firm’s experience working with State of Ohio Department of Corrections and Rehabilitation grants. *Evaluation criteria: 10%*

The firm’s experience working with State of Ohio Capital funds. *Evaluation criteria: 10%*

The professional background and qualifications of the firm’s key personnel, i.e., those who will be in charge of the work. *Evaluation criteria: 10%*

The firm’s demonstrated understanding of the project’s requirements and the respective officials’ special concerns. *Evaluation criteria: 10%*

The firm’s demonstrated record in meeting project guidelines, schedules, and deadlines. *Evaluation criteria: 10%*

The firm’s success and capacity in obtaining available grants and support grant administrative services. *Evaluation criteria: 10%*

The firm’s current workload. *Evaluation criteria: 10%*

The qualification statements (4 copies) shall be received by the Morrow County Commissioners, C/O Ms. Cheryl Heacock, Suite A, 80 North Walnut Street, Mount Gilead, Ohio 43338 no later than 10 a.m. EST May 12, 2021. The Morrow County Commissioners, reserve the right to accept or reject any or all Requests for Qualifications (RFQ) responses without further action.

Questions concerning the RFQ shall be submitted in writing to:

Morrow County Development Office
 Andy Ware, Director
andy.ware@co.morrow.oh.us
 80 North Walnut Street, Suite B
 Mount Gilead, Ohio 43338

Mr. Whiston duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
 APPROVAL OF BILLS FOR PAYMENT #2: 21-R-287**

Mr. Siegfried made a motion to approve payment of bills numbered 1 through 33 submitted by the Morrow County Auditor’s office.

Mr. Abraham duly seconded this motion

Roll Call Vote: ...,Mr. Abraham..., “yea” ...,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
 APPROPRIATIONS OF UNAPPROPRIATED CERTIFIED MONIES – GENERAL
 FUND, CORONER: 21-A-050**

Mr. Whiston made a motion to appropriate from the unappropriated certified monies to the following account for a new laptop for Coroner’s office:

1000-0014-550740	Equipment/Computers/Furniture	\$1,222.81
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Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Abraham..., “yea” ..,Mr. Siegfried..., “yea” .., Mr. Whiston..., “yea”

**IN THE MATTER OF
APPROVAL FOR COMMON PLEAS COURT TO RETAIN OUTSIDE
SPECIAL COUNSEL: 21-R-288**

Mr. Whiston made a motion to approve the Common Pleas Court to retain outside special counsel in a legal matter that would be a conflict for the Morrow County Prosecutor to represent the parties involved. This approval will be set at a maximum of \$20,000, if expenditures will exceed this amount, the Court will need to come back to the Board of County Commissioners for approval.

Mr. Abraham duly seconded this matter.

Roll Call Vote: ..,Mr. Abraham..., "yea" ..,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Whiston and duly seconded by Mr. Siegfried.

Roll Call Vote: ...,Mr. Abraham..., "yea" ...,Mr. Siegfried..., "yea" .., Mr. Whiston.., "yea"

We hereby certify the foregoing to be true and correct.

CHAIRMAN

CLERK

ASSISTANT CLERK

MORROW COUNTY COMMISSIONERS