



At the request of Sundie Brown, Director, a motion was made by Mr. Mason to appropriate from the unappropriated certified monies to the following account:

2111-1044-530340	PA-Admin Communications/Printing/Advertising	\$7,500.00
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Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
APPROPRIATION OF UNAPPROPRIATED CERTIFIED MONIES – JOB AND FAMILY SERVICES FUND 2141 CHILDREN SERVICES: 23-A-139**

At the request of Sundie Brown, Director, a motion was made by Mr. Siegfried to appropriate from the unappropriated certified monies to the following account:

2141-1181-530335	Children Service Fund – Program Services	\$104,222.53
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Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
TRANSFER OF FUNDS – GENERAL FUND, BOARD OF ELECTIONS: 23-T-121**

At the request of April Baker, Deputy Director, a motion was made by Mr. Mason to approve the following transfer of funds:

**\*\*Reason – to return monies for the August special election to the Secretary of State office**

- From 1000-0115-510211 PERS to 1000-0115-530490 Reimburse Grants in the amount of \$1,000.00
- From 1000-0115-510213 Medicate to 1000-0115-530490 Reimburse Grants in the amount of \$256.40
- From 1000-0115-520330 Training/Travel to 1000-0115-530490 Reimburse Grants in the amount of \$537.55
- From 1000-0115-530315 Poll Workers to 1000-0115-530490 Reimburse Grants in the amount of \$2,460.00
- From 1000-0115-530319 IT Professional Services to 1000-0115-530490 Reimburse Grants in the amount of \$1,395.69
- From 1000-0115-530342 Postage to 1000-0115-530490 Reimburse Grants in the amount of \$150.41
- From 1000-0115-530345 Legal Advertising to 1000-0115-530490 Reimburse Grants in the amount of \$1,547.06
- From 1000-0115-540410 Office Supplies to 1000-0115-530490 Reimburse Grants in the amount of \$5,310.28
- From 1000-0115-550740 Comp/Equip/Furniture to 1000-0115-530490 Reimburse Grants in the amount of \$6,447.08

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
TRANSFER OF FUNDS – ENGINEER’S FUND 2202: 23-T-122**

At the request of Bart Dennison, Engineer, a motion was made by Mr. Siegfried to approve the following transfer of funds:

**\*\*Reason – additional funds needed**

- From 2202-2202-540444 Patching to 2202-2002-530325 Vehicle Repairs and Maintenance in the amount of \$10,000.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
TRANSFER OF FUNDS – GENERAL FUND, JAIL: 23-T-123**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Mason to approve the following transfer of funds:

\*\*Reason – transfers needed for wage purposes

From 1000-9119-510190 OT to 1000-9119-510129 Employee Wages in the amount of \$15,000.00  
From 1000-9119-510190 OT to 1000-9119-510211 OPERS in the amount of \$5,000.00

Tim S duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
TRANSFER OF FUNDS – GENERAL FUND, LAW ENFORCEMENT: 23-T-124**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Mason to approve the following transfer of funds:

\*\*Reason – transfers needed for wage, bodycam/in car cams and office supply needs

From 1000-9019-510122 Correction Wages to 1000-9019-510211 OPERS in the amount of \$46,000.00  
From 1000-9019-510122 Correction Wages to 1000-9019-510120 Employee Wages in the amount of \$68,000.00  
From 1000-9019-510122 Correction Wages to 1000-9019-550740 Equipment in the amount of \$55,000.00  
From 1000-9019-510122 Correction Wages to 1000-9019-540410 Office Supplies in the amount of \$1,000.00

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
TRANSFER OF FUNDS – SHERIFF FUND 2941 OPIATE ENGAGEMENT FUND: 23-T-125**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Siegfried to approve the following transfer of funds:

\*\*Reason – wage purposes

From 2941-9041-510120 Employee Wages to 2941-9041-510230 Workers Comp in the amount of \$800.00

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
TRANSFER OF FUNDS – SHERIFF FUND 2966 OUTSIDE HOUSING: 23-T-126**

At the request of Melissa Caldwell, Accounts Payable/Receivable, a motion was made by Mr. Mason to approve the following transfer of funds:

\*\*Reason – wage purposes, negative account

From 2966-9666-510129 Correction Wages to 2966-9666-510190 OT in the amount of \$30,000.00  
From 2966-9666-510129 Correction Wages to 2966-9666-510220 Health Insurance in the amount of \$2,337.39

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
APPROVAL OF CONTRACT AGREEMENT BY AND BETWEEN MORROW COUNTY  
BOARD OF COMMISSIONERS AND COMPLETE CLEARING, INC. FOR OBSTRUCTION  
REMOVALS AT THE MORROW COUNTY AIRPORT AND APPROVAL FOR VICE  
CHAIRMAN TO SIGN: 23-R-741**

Mr. Siegfried made a motion to approve the following contract agreement:

Form of

**CONTRACT AGREEMENT  
MORROW COUNTY AIRPORT**

THIS AGREEMENT, made as of September 27, 2023 is

BY AND BETWEEN

the OWNER: Morrow County Board of Commissioners

and the CONTRACTOR: Complete Clearing, Inc.  
510 Industrial Way, Marengo, OH 43334

WITNESSETH:

WHEREAS it is the intent of the Owner to make improvements at MORROW COUNTY AIRPORT, Mt. Gilead, Ohio, generally described as follows;

**OBSTRUCTION REMOVALS**

hereinafter referred to as the Project.

NOW THEREFORE in consideration of the mutual covenants hereinafter set forth, OWNER and CONTRACTOR agree as follows:

**Article 3 – Contract Price**

**\$126,270.00**

IN WITNESS WHEREOF, OWNER AND CONTRACTOR have executed three (3) copies of this Agreement on the day and year first noted herein.

OWNER  
Morrow County Board of Commissioners

s/Jon Mason, Vice-Chairman

s/Attest

Approved as to Form  
s/Thomas Smith, Prosecutor 9/22/23

CONTRACTOR  
Complete Clearing Inc.

s/Contractor

s/Attest

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
APPROVAL OF CONTRACT AGREEMENT BY AND BETWEEN MORROW COUNTY  
BOARD OF COMMISSIONERS AND JESS HOWARD ELECTRIC COMPANY FOR  
INSTALL AWOS III AT THE MORROW COUNTY AIRPORT AND APPROVAL FOR  
VICE CHAIRMAN TO SIGN: 23-R-742**

Mr. Siegfried made a motion to approve the following contract agreement:

Form of

**CONTRACT AGREEMENT  
MORROW COUNTY AIRPORT**

THIS AGREEMENT, made as of September 27, 2023 is

BY AND BETWEEN

the OWNER: MORROW COUNTY BOARD OF COMMISSIONERS

and the CONTRACTOR: Jess Howard Electric Co.

WITNESSETH:

WHEREAS it is the intent of the Owner to make improvements at MORROW COUNTY AIRPORT, Mt. Gilead Ohio, generally described as follows:

**INSTALL AWOS III**

Hereinafter referred to as the Project.

NOW THEREFORE in consideration of the mutual covenants hereinafter set forth, OWNER AND CONTRACTOR agree as follows:

**Article 3 – Contract Price**

**\$290,000.00**

IN WITNESS WHEREOF, OWNER AND CONTRACTOR have executed (3) copies of this Agreement on the day and year first noted herein.

OWNER  
Morrow County Board of Commissioners  
s/Jon Mason, Vice-Chairman  
s/Attest

CONTRACTOR  
Jess Howard Electric Company  
s/President  
s/Attest

Approved as to Form  
s/Thomas Smith, Prosecutor 9/22/2023

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
PROPOSAL FOR ACQUISITION OR MAINTENANCE OF IMAGING AND OTHER  
TECHNOLOGICAL EQUIPMENT AND CONTRACT SERVICES TO RESERVE FUNDS  
FOR THE MORROW COUNTY RECORDER’S OFFICE: 23-R-743**

**WHEREAS**, on September 26, 2023, the Morrow County Commissioner’s Office received the following proposal:

**PROPOSAL FOR ACQUISITION OR MAINTENANCE OF IMAGING AND OTHER  
TECHNOLOGICAL  
EQUIPMENT AND CONTRACT SERVICES TO RESERVE FUNDS**

DATE: September 26, 2023

Commissioners: Tim Abraham, Tim Siegfried & Jon Mason:

Pursuant to Section 317.321, Ohio Revised Code, I hereby submit on behalf of the Morrow County Recorder’s office the following proposal:

1. I request that beginning January 1, 2024 and ending December 31, 2028 an equal amount to \$7.00 dollars of the fee collected for filing or recording a document for which a fee is charged as required by section 317.32(A), 1306.03, 1309.40, 1309.43 and 5310.15 of the ORC be placed in the county treasury and designated as “General fund moneys to Supplement the Equipment needs of the County Recorder.” This is known as the Special Revenue Fund.
2. A request that the monies so designated shall be for a period of 5 years.
3. Based upon information available to me, I estimate the total amount of fees that will be collected \$1,900,000.00.
4. I will continue to maintain and upgrade the technology equipment as needed.

Thank you in advance for your consideration into this matter.

Respectfully Submitted,

Dixie Shinaberry, Morrow County Recorder

**WHEREAS**, the Ohio Revised Code in 317.321(D) states the board of county commissioners shall receive a proposal and the clerk shall enter it on the journal. At the same time, the board shall establish a date, not sooner than fifteen or later than thirty days after the board receives the proposal, on which to meet with the Recorder to review the proposal; and

**WHEREAS**, based on the above directive, the board shall establish the date and time of October 18, 2023 at 9:30 a.m. on their schedule to meet with the County Recorder to discuss this proposal; and

**WHEREAS**, Ohio Revised Code 317.31(E)(1) Except as provided in division (E)(3) of this section, not later than the fifteenth day of December of any year in which a proposal is submitted under

division (A) of this section, the board of county commissioners shall approve, reject, or modify the proposal and notify the county recorder of its action on the proposal. If the board rejects or modifies the proposal, it shall make a written finding that the request is for a purpose other than for a purpose in division (A) of this section, or that the amount requested is excessive as determined by the board;

**THEREFORE**, Mr. Siegfried made a motion to journalize the requested proposal from Morrow County Recorder, Dixie Shinaberry, and note that on October 18, 2023 at 9:30 a.m., the Board of Morrow County Commissioners will meet with Ms. Shinaberry to discuss the requested proposal as submitted.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
APPROVAL TO RECESS SESSION: 23-R-744**

Mr. Mason made a motion to recess session at 9:14 a.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
APPROVAL TO RETURN TO REGULAR SESSION: 23-R-745**

Mr. Mason made a motion to return to regular session at 3:04 p.m.

Mr. Siegfried duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

**IN THE MATTER OF  
AUTHORIZATION FOR JIM JAHN, MORROW COUNTY TREASURER TO SIGN  
POINT-N-PAY CONTRACT: 23-R-746**

Mr. Siegfried made a motion to authorize Jim Jahn, Morrow County Treasurer to sign the Point-N-Pay contract and provide the Morrow County Commissioners with a completely executed copy to keep on file.

Mr. Mason duly seconded this motion.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

There being no further matters to bring before the board, a motion to adjourn was made by Mr. Mason and duly seconded by Mr. Siegfried.

Roll Call Vote: ..,Mr. Siegfried..., “yea” ..,Mr. Mason..., “yea” .., Mr. Abraham..., “absent”

We hereby certify the foregoing to be true and correct.

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CHAIRMAN

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CLERK

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ASSISTANT CLERK

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MORROW COUNTY COMMISSIONERS